



2024

City Manager's Report



April Edition
Issue 16



City of York: City Manager's Report

TO: Mayor & City Council

FROM: Dalton Pierce, MPA, City Manager

DATE: April 30th, 2024

SUBJECT: City Manager's Report – April 2024



The City Manager's report will be published each month so that the City of York citizens can be informed of City activities and updates. In addition, this report is provided at each regularly scheduled City Council Meeting. I am pleased to send you an update on the City's recent activities for the month of April 2024. Please contact me if you have questions or need additional information at dpierce@yorksc.gov or 803-684-2341.

Community Engagement Department

- We are pleased to announce that Comporium is returning as the Presenting Sponsor for York Summerfest 2024. For more information and to see a list of our new and returning sponsors, stay tuned to www.yorkscsummerfest.com. If your organization is interested in being a part of York Summerfest, click here. Interested in showcasing your products in front of a large audience at York Summerfest? Check out our vendor application here.

Upcoming Community Events

- Cinco de Mayo Celebration: Friday, May 3, 2024, 6 pm to 9 pm
Celebrate Cinco de Mayo at the City of York's 3rd annual event! Enjoy live music, a cultural dance performance, a maraca decorating station with J&K Paints & Pixels, pinatas, inflatables, and, of course, delicious food and drinks! For more information, visit the event's Facebook page here.
- Pixies Street Con: Saturday, May 4, 2024, 10 am to 10 pm & Sunday, May 5, 2024, 10 am to 4 pm
If you love anime, comics, tabletop gaming, or all things pop culture, downtown York is the place to be on May 4th and 5th for Pixies Street Con! Visit <http://www.pixiesstreetcon.com> to discover more about this exciting inaugural event.
- Kick-off to Summer Concert Series: Thursday, May 30, 2024, 7 pm to 9 pm
Join us as we kick off summer in Downtown York with a performance by the Flashback Band! It's Party in the USA Night, so don your best USA pride outfits! The event will showcase local restaurants, food trucks, beer and wine, and inflatables for the kids! Learn more here.

City Council, Boards, & Commissions

- May 6, 2024 - Board of Architectural Review at 6:30 p.m.
- May 7, 2024 - Regular City Council Meeting at 6 p.m.
- May 13, 2024 – Board of Zoning Appeals at 6 p.m.
- May 20, 2024 - City Council Workshop at 5 p.m.
- May 28, 2024 – Planning Commission at 6 p.m.

Administration

- Continue to meet with various community stakeholders, local government executives, local businesses, and citizens.
- Continuing to review with the Human Resources Director the current organizational structure, processes, procedures, 5-year personnel plan, tangible and non-tangible benefits, programs, initiatives, and services for FY2025.

- The City Manager attended various Planning Commission, Board of Zoning Appeals, and Board of Architectural Review meetings.
- The City Manager appeared on WRHI Palmetto Mornings Radio Show on April 24, 2024.
- The City Manager is continuing to develop and create the City's GIS enterprise using ArcGIS Pro software.
- The city manager had several economic development meetings with prospective businesses looking to invest in the city.
- Meet with new County Manager Josh Edwards.
- Working with different departments on SWOT analyses, prepping the FY25 Budget documents and data collection, and reviewing operations of various departments for new initiatives and changes to enhance public service output.

Finance

- The five LGIP General Fund investment accounts earned approximately \$80k+ in interest this month, with an average interest rate of 5.5%. As of month, 7 of 12, the City has earned \$505k+ in interest in FY23-24.
- Staff continuously complete journal entries, receive payments and various revenues, process account payables, generate work orders for public works and utilities, and respond to daily citizen inquiries.
- Monitoring FY23-24 Budget expenditures and revenues and providing oversight to all capital improvement projects.
- Preparing FY23-24 budget amendment due to unexpected grant awards and capital projects.
- Reviewing the final draft of the Capital Planning Tool generated from First Tryon Advisors.
- We are closing out FY22-23 and preparing to receive the FY22-23 Audit.
- Staff have selected an accounting software company to update and improve the current accounting software. The start date is March 2024, and the final installation date is October 2024.
- The director and staff attended GFOA training in Columbia on April 29, 2024.
- Finance has received all department budget requests as of April 30, 2024, for FY2025.

Municipal Court

Municipal Court Report

	January	February	March	April	May	June	July	August	September	October	November	December
Cases Filed	236	220	91	161								
Cases Pending	155	101	73	139								
Cases Disposed	81	321	204	160								
Jury Trials Held	0	0	0	0								
Deposits	\$11,274.23	\$14,561.27	\$16,771.90	\$20,087.53								

Fire



Incident Type Group	Q1			Q2			Q3			Q4		
	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24
100 - Fire	9	12	6	5	6	12	3					
200 - Overpressure/Overheat	0	0	1	0	0	0	0					
300 - EMS	62	69	62	53	71	52	46					
400 - HAZMAT	5	6	9	16	10	7	21					
500 - Service Call	9	9	15	2	8	9	20					
600 - Dispatched, Cancel En Route	22	26	29	23	37	16	22					
700 - False Alarm	13	20	12	21	22	18	9					
800 - Natural Disaster	0	0	0	0	0	0	1					
900 - Special Incident	0	0	1	0	0	0	0					
Total	120	142	135	120	154	114	122	0	0	0	0	0

FYTD Total Calls for Service 907

➤ Events, Training, & Other Updates

- March 26: Monthly Fire Dept. Meeting & Training
- March 27: Cub Scout Troop Tour of the Station
- March 29: Glow in the Dark Easter Egg Hunt at First Wesleyan Church
- April 4 - 7: Chief Regal attended the NFA Symposium
- April 10: Chief Regal & Capt. Shillinglaw attended the SCFA Memorial Dedication
- April 12: CPR Class with McConnells Baptist Church
- April 15: YCSO Swat Training attended by Capt. Shillinglaw
- April 10 & 16: York Police Dept. CPR Training
- April 22: A Shift assisted the FDJTC FF II students with their Auto Extrication Certification
- April 23: Monthly Fire Dept. Meeting & Training
- April 24: Department Training on the RIT Pack & IC Training

Police

➤ Breakdown of the month for calls for service categories (*see attached monthly report*)

➤ Total Calls for service for the Fiscal Year = 9,939 (*documented on monthly report*)

➤ **DEPARTMENT MATTERS**

- 04/08 – New hire Officer Walter Aldridge started with the agency. He is assigned to the Patrol Division.
- 04/10 – New hire James Fulton started with the agency. He will complete his pre-academy requirements before attending the South Carolina Criminal Justice Academy in Columbia to study Basic Law Enforcement.
- 04/18 – Zach Hudson was promoted to the rank of Lieutenant in the Patrol Division.
- 04/18 – Jessica Cooper was promoted to the rank of Sergeant in the Patrol Division.

➤ **COMMUNITY EVENTS**

- 04/11-14 – Officers supported the annual Silver in the City event.
- 04/26 – YPD Officers participated in the grand opening of the new Fitness Court. YPD Officer Dusty Gaston competed against YFD Fire Fighter Hunter Oliver at the grand opening event.
- 04/14-21 – YPD acknowledged and honored our Communications Staff in celebration of National Public Safety Telecommunications Week.
- 04/27 – Officers supported the annual Will Frederickson 5K held in the city.

REPORT MONTH: APRIL 03/24/2024 - 04/23/2024			REPORT MONTH: APRIL 03/24/2024 - 04/23/2024		
OFFENSE DESCRIPTIONS	CURRENT	Y-T-D	OFFENSE DESCRIPTION	CURRENT	Y-T-D
CRIMES AGAINST PERSONS			MISCELLANEOUS		
HOMICIDE (09A-C)	0	0	MISSING/RUNAWAYS (979,901)	2	6
KIDNAPPING (100)	0	0	FOUND/MISSING PROPERTY (90Z,NRP)	1	5
ASSAULTS (13A-C)	13	61	MENTAL PERSONS (NRP)	3	14
RESISTING ARREST (90N)	2	7	DEATH INVESTIGATIONS (S27/90Z/NRP)	1	5
SEX OFFENSES (11A-D,36A-C,370)	0	2	SUICIDE/ATTEMPTED SUICIDE (980)	0	1
DOMESTIC OFFENSES (13A-C,90F, 90Z)	6	19	SUSPICIOUS PERSON/VEH. (NRP)	2	7
CHILD ABUSE/NEGLECT (90F)	0	3	PROWLER (992)	0	1
UNLAWFUL USE TELEPHONE (753)	2	9	OVERDOSE (S23)	4	14
TOTAL	23	101	WARRANT SERVICE	27	168
PROPERTY CRIMES			TOTAL	40	221
ARSON (200)	0	0	TRAFFIC OFFENSES		
ROBBERY (120)	1	3	DRIVING UNDER INFLUENCE (90D/99)	6	23
BURGLARY (220)	1	6	SPEEDING (21,41,4H,61,64)	32	199
LARCENIES (23A,B,D-H)	11	39	TRAFFIC (ALL OTHER)	142	571
SHOPLIFTING (23C)	14	41	ACCIDENTS INVESTIGATED	24	97
MOTOR VEHICLE THEFT (240)	1	2	SC PUBLIC CONTACT	133	779
USE OF VEH. W/O CONSENT (756)	2	4	TOTAL	337	1669
FORGERY (250)	0	2	TOTAL OFFENSES REPORTED		
FRAUD (26A-F)	7	40		480	2,277
EMBEZZLEMENT (270)	0	1	CALLS FOR SERVICE		
STOLEN PROPERTY OFFENSES (280)	0	2		1,722	9,939
VANDALISM (290)	3	14	MONTHLY CITY COUNCIL REPORT:		
TRESPASSING (90J)	9	19	Monthly statistics for inclusive data as shown above. These statistics tally from incidents reported, traffic citations issued, traffic collisions, and calls to service. Calls to service involve, but are not limited to incident types as reported, traffic stops, funeral escorts, bank escorts, property checks, assisting other law enforcement, assisting stranded motorist, and service of warrants, commitments, and court subpoenas.		
TOTAL	49	173			
CRIMES AGAINST SOCIETY					
VIOL. DRUG LAW (35A)	9	32			
WEAPONS VIOLATIONS (520)	2	10			
PUBLIC DISTURBANCES (90C)	6	13			
VIOL. CITY ORDINANCES (35B,90Z,NRP)	7	43			
BEER/WINE/LIQ LAW VIOL (90G)	2	6			
FALSE INFO/INTERFERING W/POLICE (90Z)	4	7			
FUGITIVE FROM JUSTICE (90Z,NRP)	1	2			
TOTAL	31	113			

Human Resources

Initiatives:

- On April 9,10,11 employees enjoyed their second employee appreciation event with Pizza! All shifts in PD, FD and Rec were included.
- Received my OSHA 10 certification as part of the Risk Management Institute core curriculum.
- Attended the MASC Human Resources Spring Meeting
- Hosted the first employee Lunch and Learn as a Wellness Committee initiative. The topic of the Lunch and Learn was cardiovascular health, we partnered with Piedmont, and we had over 60 employees in attendance.
- Attended the York High School career fair and talked with students about career opportunities in Local Government.
- Assisted with the Grand Opening of the Fitness Court

Other News:

- Reviewed initial personnel requests from department heads for FY24-25.

Recruiting and Development:

Role	Closing Date	Applications
Residential Building Inspector	OTF	145
Police Officer (Backfilled)	OTF	41
Total		186

Total New Hires for April 2024: 2 – Police Officers
Voluntary Turnover Rate for 2024: 5.5%



Parks & Recreation

Maintenance/Facilities

- The maintenance crew is maintaining all 6 baseball fields for baseball/ softball season.
- Maintenance staff have continued to stay on scheduled park cleanup days.

Athletics/ Programs:

- Regular season continues for baseball and softball. Tournament schedules are being produced and set to begin in early May.
- T-ball, coach pitch, 15U baseball and 16U softball began practices/games.
- Registration opened for the Friday Night Lights Flag football league conducted by YCHS football staff. Players will meet the first 3 Fridays in May.
- Registration opened for the adult co-ed softball league. The deadline to enter a team is May 17th.
- Completed software transition to RecDesk for online registration.
- A new scoreboard has been installed on field 4 at the rec complex.

Projects:

City Park Phase 2

- Under-slab plumbing is complete and passed inspection.
- Steel columns were installed and welded as the project has gone vertical.
- The restroom slab was poured, and framing has started.

Batting Cages

- The structure is completed.
- Crews are installing the screenings and leveling the foundation.
- The netting company will be on-site on May 6th to install all the required netting.

NFC Outdoor Fitness Court

- The installation of the fitness court was completed this month.
- Fence repairs around the fitness court are completed and open to the public.
- The NFC Outdoor Fitness Court grand opening will be held on April 26th at 10 AM at the Rec Complex.



Upcoming Events:

- Splash Pad opening on May 24th. The last day of operation for the 2024 season will be September 2nd. The operating hours will be 10 am- 7 pm

Planning & Zoning

- Permits, Site Plan Reviews, Inspections, Enforcement Data, and Impact & Capacity Fees
 - Residential Construction Permits Issued: 66
 - Commercial Construction Permits Issued: 7
 - Construction Inspections Total: 663
 - Certificate of Occupancy or Completion Issued: 34
 - Code Enforcement Violations/Notifications: 15
 - Total Business License Fees Collected: \$256,498
 - Total Impact Fees Collected: \$97,314
 - Total Capacity Fees Collected: \$89,404

➤ **Board & Commission Meetings Highlights/Updates**

04/08/2024 - (Board of Architectural Review):

- 18 West Liberty Street – York County Planning Department – Renovations - **Approved**
- 16 West Liberty Street – Exterior renovations/repairs - **Approved**
- 1154 Johnson Road – Construction yard - **Approved**
- Potential request to remove York Place property from Local Historic District – **Discussion Only**

04/15/2024 – (Board of Zoning Appeals):

- Special exception and variance requests regarding a cluster housing project on McClain Street (referenced by YC Tax Map Id # 0700513026) – **Tabled to next meeting**
- Special exception request regarding signage for Meadowbrook Mobile Home Park (referenced by YC Tax Map Id # 0700504017) – **approved with conditions**
- Special exception request regarding a proposed used car sales lot to be located at 31 McNeel Street located in the B1 – Central Business District & HD Local Historic District (referenced by YC Tax Map # 0700301021) - **Denied**
- Special exception request regarding a proposed barber shop and barber school to be located at 26 North Congress Street located in the B1 – Central Business District & HD - Local Historic District (referenced by YC Tax Map # 0700401010) – **Applicant withdrew application**
- Variance request regarding the potential subdivision of property located off of Galilean Road and Thicket Run in the R5 – Multifamily Residential District (referenced by YC Tax Map # 0701008002) – **Approved with conditions**

04/29/2024 – (Planning Commission Regular Meeting):

- Rezoning application for property off of Georgia Avenue near Barron Park
- Rezoning and annexation application for properties located off of Highway 5 and Park Place Rd near Colonial Acres Subdivision
- Rezoning and annexation application for properties located at the intersection of North Congress Street and Alexander Love Highway
- Rezoning application regarding removal of Local Historical District zoning overlay from a portion of the York Place property at Kings Mountain Street and Hillside Lane


➤ **Other Updates:**

1. 1st reading – Annexation/rezoning- Alexander Cove on Alexander Love Highway (ordinance attached with petition for annexation and boundary survey of property)
2. 1st reading – Rezoning- Fairhope Rd and Alexander Love Highway (ordinance attached)
3. New Businesses that have opened: Working Theory Brewpub, Scooter's, and Doug's Window Tinting.

➤ **Ongoing Developments Overview**

LOCATION	ZONING	TOTAL UNITS	STATUS
South Pacific and Hunter Street	R-5	157 Single Family Detached	Final plat has been approved for Phases 1, 2, 3 and 4
Black Highway	R-5	62 Single-family Detached	The project is mostly completed.
Lincoln Road	R-5	128 Single-family Detached	The project is mostly completed.
Alexander Love Highway near Cooperative Way	PUD	243 Single-family Detached 110 Townhomes 3 Commercial parcels	Bonded final plat approval has been given to the 1st and 2nd phases.
Cooperative Way	PUD	123 Single-family Detached 22 Townhomes 7 Commercial parcels	Final plat has been approved
McFarland	R-5	40 Townhomes	The project is mostly completed.
Black Highway & Alexander Love Highway	PUD	152 Single-Family Detached; 3 Commerical out parcels	Final plat for Phase 2 has been approved. The Phase 3 final plat is under review.
Fourth and Fifth Street	R-5	100 Single-family Detached 109 Townhomes	Preliminary plat is conditionally approved. Site work should begin soon.
Springlake Road and Blessed Hope Road	R-5	153 Single-family Detached	Preliminary plat is conditionally approved. Site work has begun.
Hunter Street near Hunter Street Elementary	R-5	75 Single-family Detached	Preliminary plat is conditionally approved. Site work has begun.
Highway 5 near Park Place Road	R-5	173 Single-family Detached	Preliminary plat is conditionally approved. Site work has begun.
Highway 321 and Old Pinckney Road	PUD	156 Townhomes 126 Single-Family Detached 1 Commerical parcel	Preliminary plat has been conditionally approved. Site work has begun.
Kings Mountain Street/Carroll Avenue	R-5	133 Single-Family Detached	Conceptual site plan has been conditionally approved
Devinney Road and McFarland Road	R-5	159 Single-Family Detached	Preliminary plat is conditionally approved. Site work has begun.
Alexander Love Highway and Lincoln Road	PUD	155 Townhomes; Commerical parcel	PUD rezoning/conceptual site plan approved

Public Works

CITY OF YORK PUBLIC WORKS DEPARTMENT REPORT 2024	
APRIL 2024	
SANITATION (TONS)	
Residential	321
Commercial Garbage	319
Recycling	29
Total Sanitation	669
TRASH (TONS)	
Brush	76
Trash	51
Leaf (Loads)	3
Total Trash	130
STREETS	
Sidewalk (FT)	200
Curb (FT)	
Asphalt laid (Tons)	
Storm Drain Maint	3
Signs Maintained	4
Total Streets	7
 PUBLIC WORKS DIRECTOR	

Public Utilities

- Work Orders
 - Created: 65
 - Completed: 13
 - Incomplete: 52 (42 Pending Meter Installs)
- Locate Tickets
 - Created: 398
 - Completed: 124
 - Incomplete: 274
- Hydrants
 - Maintenance has been working with the Fire Department flowing the hydrant in the City for annual compliance. A list of repairs is being generated and addressed as the budget allows.
 - City crews repaired 3 hydrants in March.
 - City crews flowed 0 Hydrants during repairs.
 - Flow testing is slated to continue in Spring 2024.
- Safety
 - Utility Staff from Maintenance and the Wastewater Treatment Plant have begun weekly safety meetings. Staff meet for a minimum of 30 minutes to discuss the safety topic and record the attendance for Risk Management.
 - Daily tailgate meetings for the day's tasks are held every morning before beginning work.

➤ Staff

- James Mitchell and Katherine Bumgardner completed a 32-hour short school for Biological Wastewater operator training at the Environmental Training Center in Sumter, SC, April 15 – 18.
- James Mitchell passed the C-level certification exam for Biological Wastewater on April 19, 2024.

➤ Water & Wastewater Distribution Monthly Data Overview

CITY OF YORK UTILITIES DEPARTMENT REPORT April 2024				
	This Month	Last Month	This Month Last Year	Year to Date
	April 2024	March 2024	April 2023	2024
Treatment (1,000 gal.)				October 2023 - October 2024
A. Water Treated	0	0	0	0
B. Sewage Treated	32,870,000	34,473,000	30,785,000	213,446,000
Wastewater Sludge (tons)	23	78	58	193
System Growth				
B. Water Taps (units)	4	1	3	13
C. Line Extensions (ft.)	160	400	250	1395
D. Sewer Taps	4	2	3	16
E. Line Extensions (ft.)	100	100	80	440
F. Storm Drain Lines (ft.)	0	0	0	0
G. Irrigation Meter	0	2	1	4
System Maintenance				
A. Water Leaks	5	13	7	87
B. Sewer Repairs	1	2	4	18
C. Utility Cuts Made	5	6	14	25
D. Hydrants Replaced	0	0	3	0
E. Hydrants Repaired	0	0	0	4
F. Hydrants Flowed	5	5	40	47
G. Sewer line maintenance	25	30	21	153
H. Landscaped w/s cuts	3	6	6	34
I. Sand & Gravel (tons)	60	70	90	370
Meters				
A. Replaced	9	25	18	149
B. Repaired	13	0	19	76
C. Flow Tested	0	0	0	0
D. Installed	50	20	0	96
Overtime (hours)				
B. Waste Water Plant	0	18	8	81.5
C. Utility Maintenance	0	0	17.25	161.25
E. Meter Reader	1	0	4	65.75
Total Overtime	1	18	29.25	308.5


Utilities Director

Ongoing Developments & City Projects

Fergus Crossing

- Hopper Communities has applied for final plat of phase 2B, punch list items have been sent for repair.
- Construction in this phase is nearing completion.
- Hopper Communities has been contacted about several leaks due to construction traffic damaging meter boxes and hitting underground services. A list was generated on 3/18/2024 and sent to Hopper.

Wilkerson Place

- The project is nearing the 95% completion threshold for close-out.
- Staff have begun preliminary walk-throughs for final punch list items.

Lake Caldwell

- Revised drawings were resubmitted to DHEC on 9/25/2023, and all comments were addressed.
- Notice of Intent from SCDHEC for grading activities has been granted.
- Permits were been granted but then held by DHEC because of items that were not addressed by the 3rd party plan reviewer CDM Smith.
- In early January, city staff, DHEC, CDM Smith, and CDG Shield met to discuss these items. City staff expressed displeasure at the length of time this project has taken and pressed the point that we had a permit in hand and were ready to move forward. Now, the goalpost has been moved again, costing us more time and money. DHEC officials and CDM Smith stated they would work with our engineers to quickly address the issues in the proposed plans for a permit.
- City staff has been in touch with SCDHEC Dam safety officials about additional funding for the Lake Caldwell Dam through the High Hazard program.
- Conducting seepage analysis model at state request; model will be submitted in March. If the model is accepted; spillway slab thickness, underdrain system, and other design parameters will be met for State acceptance.
- The Model was submitted on March 7, 2024, and there has been no response from DHEC.

Liberty Street Waterline Extension

- The project was advertised on SCBO, Demand-Star, the City website, and Quest CDN to meet SCIIP solicitation requirements.
- A pre-bid meeting is scheduled for May 7, 2024, at 10:00 am, and the bid opening is scheduled for May 28, 2024, at 1:00 pm in Council Chambers.
- The project is ahead of schedule for SCIIP.

Monterey Park

- Construction in phases 1 & 2 has been completed, and the retention pond has been closed out by SCDHEC and converted to a permanent structure.
- Phases 3 & 4 are nearing completion and are close to project close-out.
- Staff has begun preliminary punch list items for repair.

Asbury Ridge

- Construction in phases 1 & 2 has been completed, and phase 1 BMP is ready for close-out and conversion to permanent.
- Punch List items were completed, and the final plat was issued; building has begun in phase 3.
- All BMPs have been cleaned out, silt fencing replaced on lots where it had fallen, silt sacks in storm drains replaced.
- Street lighting and wiring have begun.
- Older landscaping around the development, including bushes around the existing lift station, is being updated and changed out for more non-invasive plants.

Lake Caroline Upper and Lower Dam

- Armstrong Glenn presented the city with a proposal for phase 2 Improvements based on the report given to the City in August, which accompanies this report.
- Based on the proposal, staff have decided to move forward with phase 2.
- Armstrong Glenn met with the SCDHEC dam safety division on 11/17/2023 to discuss H&H and Storm analysis for the Lower dam area. Results of the meeting will be sent to the City for review. The letter from the meeting accompanies this report.
- A meeting with Armstrong Glenn on 1/16/2024 to discuss plans moving forward from the SCDHEC dam safety meeting.

- A permit has been applied for based on drawings submitted in March. No comments have been received by SCDHEC.

Lincoln Rd. Sidewalk Project

- NOI and Environmental Applications were signed and submitted in mid-December. ESP expects to have approved permits by early January 2024.
- ESP is currently working on the construction specifications, once received they will begin working on the bid package for the project.
- ESP estimates 3 months for the bidding phase with construction beginning in May or sooner.
- Construction is estimated to take 6 months.
- The Bid package and project specifications were sent over for Staff review and comments. Once approved it will be advertised and a date will be given.
- Bid package was advertised on March 1, 2024, and a pre-bid meeting was held on March 13, 2024. The bid opening for the project will be March 28, 2024, 2:00 pm at City Hall.
- A winning bidder has been selected and will be discussed at the May 7, 2024, council meeting.

Railroad Ave. Sidewalk Project

- A public meeting has been scheduled for December 18, 2023, at 6:30 pm. Representatives from the Catawba Council of Governments, Campco Engineering, City Staff, and the Council were in attendance to answer questions and relay any concerns to the council.
- On January 2, 2024, a motion and vote were taken regarding whether to change to Alternate one or remain with Alternate two (approved on July 11, 2023) based on feedback from the community meeting, various conversations, and discussions with SCDOT about proposed changes. Based on this motion and vote, Alternate two is confirmed to remain as the location for the Railroad Ave. sidewalk project.
- Plans were sent to SCDOT, and their comments are included with this report.
- A community meeting is scheduled for Thursday, May 16, 2024, at 6:00 pm at City Hall.

Fishing Creek WWTF

- A pre-construction meeting and formal introductions were made on April 16, 2024.
- North American Contracting began moving some smaller equipment in and plans to begin digging test holes for the 65' Clarifier first.
- The project is ahead of schedule for SCIP.

Water Treatment Plant Environmental Review & Remediation

- A pre-construction meeting was held on April 23, 2024, with Wilma Pump & Tank Co., Davis & Floyd and West Environmental.
- Lead and Asbestos abatement began on 4/29/2024.

Bellina Subdivision

- Stormwater infrastructure has been installed.
- Water and Sewer construction permits have been issued.
- Sewer infrastructure has been installed.
- Water infrastructure continues to be installed.
- Sub-grade and proof rolls for curbing have been completed.
- SCDOT encroachment permits for Hunter St have been issued for the water main tap.

Brighton Springs

- Land clearing, and silt fencing has been completed. All BMP's have been constructed and seeded.

- Existing structures (2) on the site are slated for demolition.
- The Mian sewer connection to the 22" sewer main has been completed. Sewer infrastructure is under construction.

Pinckney Rd. PUD

- BMP construction has been completed.
- Construction entrance on Pinckney Rd has been completed.
- Material submittals for water and sewer have been approved.
- Pump station submittals are still under review.
- The old 6" water main on Cedar St. was located and disconnected from the water distribution system.
- All areas have been seeded for erosion control.
- Sewer infrastructure is under construction.

Traditions @ Spring lakes

- Construction entrances on Spring lake Rd. and Blessed Hope Road have been installed.
- Land Clearing and silt fencing are underway on the Spring lake Rd side of the project.
- Silt fencing has been installed; BMPs have been completed.
- Final grubbing of the site is underway.
- Stormwater infrastructure is under construction.

McFarland Estates

- Stormwater infrastructure has been completed.
- Water infrastructure is at 75% completion.
- Sewer Infrastructure is at 50% completion.
- Curbing and Subgrade proof rolls have been performed in Phase 1A.
- The surface layer of asphalt for phase 1A has been laid.
- The curbing proof roll for phase 1B has been completed.
- The water main on Liberty St. has been located, excavated, and tapped to serve the site.
- Stormwater, water, and sewer infrastructure continues in all phases.
- Water and Sewer testing will begin in May for phase 1A.

Cannon Village

- A preconstruction meeting was held on-site Thursday, March 28, 2024, @ 10:00 am.
- Clearing, grubbing, and silt fence installation has begun.

Filbert Hwy/Larson Rd. light industrial

- The city 3-acre parcel is being re-surveyed, and we are awaiting the report from the surveyor.
- Lift Station construction has begun.
- Proof rolls for sub-grade have been completed.
- Water main tie-in has been completed to the site.

AMI meter system

- The TGB base stations were installed in the first week of January.
- Carolina Lift Stations installed the breakers and wiring for the TGB stations at the Ratchford and Arrow water towers.
- Ferguson was contacted with the test accounts identified by staff, billing and integration verification is scheduled for Feb. 5-9 unless otherwise notified.

- Utilities staff members attended the Sensus meter expo on Feb. 12-14 in Myrtle Beach. The expo specifically addressed the AMI system, deployments, troubleshooting, and the growing pains others have experienced.
- A meeting with Sensus and Ferguson is scheduled for Feb. 29th to discuss the billing conversion to BS&A. Project schedule and implementation.
- Representatives from Ferguson installed modems at the base station locations and commissioned the stations live.
- Installers will be coming in early May to install the test meters at the 13 locations chosen by staff.
- Software integration between CSI and Ferguson continues to progress, with the Master Meter Change Out file being the only piece missing at this point.
- After the test meters are installed, the system will be monitored for viability and connection issues before the master change out of the system is planned.

Water Sewer Inventory Management Grant

- A kick-off meeting was held on 11/20/2023 via Zoom to outline what would be needed from the City to be submitted for acceptance of the Grant.
- All grant award documentation was signed and mailed to RIA on 12/15/2023.
- The next phase will be the creation of an RFP and bidding dates.
- An RFP was created and sent to RIA for approval, comments were sent, revisions were made, and it was sent back for RIA approval.
- The bid was released and advertised on March 18, 2024; an Addendum was added on March 20, 2024, for questions related to the scope of work to be sent to The Utilities Director no later than April 4, 2024.
- The bid opening is scheduled for April 11, 2024 @ 4:00 pm
- A firm has been selected for the Engineering Services related to the project, which will be discussed at the May 7, 2024, council meeting.

North Congress St. Waterline

- Staff met with surveyors on 12/20/2023 and walked the North Congress St. area, outlining the survey area. Surveyors will return in mid-January 2024 to complete surveying.
- Surveying of the entire project was completed the week of March 18th; we are awaiting the report from the surveyor.
- After the survey is completed, we will begin the project's design phase.

Thank you for your time, and I hope you enjoyed this month's update!