



2024

# City Manager's Report



February Edition  
Issue 14



# City of York: City Manager's Report

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**TO:** Mayor & City Council

**FROM:** Dalton Pierce, MPA, City Manager

**DATE:** February 29<sup>th</sup>, 2024

**SUBJECT:** City Manager's Report – February 2024

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The City Manager's report will be published each month for the City of York Citizens to be informed of City activities and updates. In addition, this report is provided at each regularly scheduled City Council Meeting. I am pleased to send you an update on the City's recent activities for the month of February 2024. Please contact me if you have questions or need additional information at [dpierce@yorksc.gov](mailto:dpierce@yorksc.gov) or 803-684-2341.

## **Community Engagement Department Updates**

- The 2024 Summer Concert Series dates and performers have been announced! Click [here](#) to learn more.
- The Community Engagement Director attended MASC Main Street SC training on February 21, 2024.
- For information on our calendar of events, please visit the [Community Events](#) page on our website or follow us on [Facebook](#)!

## **Upcoming Community Events**

- **Saturday, March 9, 2024: March for the Heart 5K**
  - Tender Hearts Ministries organizes this annual 5K event to raise awareness and generated funds for its programs. To learn more or register, please click [here](#).
- **Saturday, March 9, 2024: International Women's Day**
  - Several downtown businesses have partnered to host International Women's Day in Downtown York. The event will run from 10 am to 4 pm and includes a mobile mammography bus, ladies' luncheon, vendors, and shopping at your favorite downtown retailers. More information can be found [here](#).
- **Friday, April 12 – Sunday, April 14, 2024: 7<sup>th</sup> Annual Silver in the City**
  - Silver in the City is back for its 7<sup>th</sup> year in beautiful downtown York! Come watch the Airstreams roll into town on Friday, April 12 or stop by Saturday, April 13, from 1-4 pm for the opportunity to tour some of the Airstreams! For a list of events, please visit the event Facebook page [here](#).

## **City Council, Boards, & Commissions**

- March 4, 2024 - Board of Architectural Review at 6:30 p.m.
- March 5, 2024 - Regular City Council Meeting at 6 p.m.
- March 11, 2024 – Board of Zoning Appeals at 6 p.m.
- March 18, 2024 - City Council Workshop at 5 p.m.
- March 25, 2024 – Planning Commission at 6 p.m.

## **Administration**

- Continue to meet with various community stakeholders, local government executives, local businesses, and citizens.

- Continuing to review with the Human Resources Director the current organizational structure, processes, procedures, tangible and non-tangible benefits, programs, initiatives, and services for FY2025.
- The City Manager attended the HLAD 2024 on February 6-7, 2024, in Columbia, SC.
- The City Manager attended the York Rotary Meeting on February 22, 2024.
- The City Manager is continuing to develop and create the City's GIS enterprise using ArcGIS Pro software.
- The City Manager had several economic development meetings with prospective businesses looking at the City for future investment.
- Working with different departments on SWOT analyses, prepping the FY25 Budget documents and data collection, and reviewing operations of various departments for new initiatives and changes to enhance public service output.

## **Finance**

- The two LGIP General Fund investment accounts earned approximately \$78k in interest this month, with an average interest rate of 5.25%. As of month, 5 of 12, the City has earned \$345k+ in interest in FY23-24.
- Staff continuously complete journal entries, receive payments and various revenues, process account payables, generate work orders for public works and utilities, and respond to daily citizen inquiries.
- Monitoring FY23-24 Budget expenditures and revenues and providing oversight to all capital improvement projects.
- Preparing FY23-24 budget amendment due to unexpected grant awards and capital projects.
- Closing out FY22-23 and preparing for the FY22-23 Audit. The audit is scheduled to start in March 2024.
- Staff have selected an accounting software company to update and improve the current accounting software. Set start date of March 2024 with a final installation date of October 2024.

## **Municipal Court**

Municipal Court Report 2024												
	January	February	March	April	May	June	July	August	September	October	November	December
Cases Filed	236	220										
Cases Pending	155	101										
Cases Disposed	81	321										
Jury Trials Held	0	0										
Deposits	\$11,274	\$14,561										

**Fire**

	Q1			Q2			Q3			Q4		
Incident Type Group	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24
100 - Fire	9	12	6	5	6							
200 - Overpressure/Overheat	0	0	1	0	0							
300 - EMS	62	69	62	53	71							
400 - HAZMAT	5	6	9	16	10							
500 - Service Call	9	9	15	2	8							
600 - Dispatched, Cancel En Route	22	26	29	23	37							
700 - False Alarm	13	20	12	21	22							
800 - Natural Disaster	0	0	0	0	0							
900 - Special Incident	0	0	1	0	0							
<b>Total</b>	<b>120</b>	<b>142</b>	<b>135</b>	<b>120</b>	<b>154</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>FYTD Total Calls for Service</b>	<b>671</b>
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- Events, Training, & Other Updates
  - 2/15/2024: Thermal Camera Demonstration at YFD.
  - 2/21/2024: Tanker Operations with YCHS Firefighting Class.
  - 2/21/2024: Apparatus Committee Visit.
  - Continuous Smoke Alarm Installations.

**Police**

- Breakdown of the month for calls for service categories (*see attached monthly report*)
- Total Calls for service for the Fiscal Year = 5,780 (*documented on monthly report*)
- **DEPARTMENT MATTERS**
  - 1/26/2024 – YPD Community Services assisted the Catawba Area Coalition for the Homeless (CACH) with their annual homeless count in this community.
- **COMMUNITY EVENTS**
  - 2/11/2024– YPD Community Services conducted Narcan Training for staff at Liberty Church.
  - 2/23/2024– YPD hosted the first blood drive of the year with OneBlood of the Carolinas.

<b>REPORT MONTH:</b> <b>FEBRUARY</b> 01/24/2024 - 02/23/2024
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OFFENSE DESCRIPTIONS	CURRENT	Y-T-D
<b>CRIMES AGAINST PERSONS</b>		
HOMICIDE (09A-C)	0	0
KIDNAPPING (100)	0	0
ASSAULTS (13A-C)	24	38
RESISTING ARREST (90N)	1	3
SEX OFFENSES (11A-D,36A-C,370)	1	2
DOMESTIC OFFENSES (13A-C,90F, 90Z)	4	8
CHILD ABUSE/NEGLECT (90F)	0	3
UNLAWFUL USE TELEPHONE (753)	4	4
<b>TOTAL</b>	<b>34</b>	<b>58</b>

<b>PROPERTY CRIMES</b>		
ARSON (200)	0	0
ROBBERY (120)	0	1
BURGLARY (220)	3	5
LARCENIES (23A,B,D-H)	8	20
SHOPLIFTING (23C)	6	14
MOTOR VEHICLE THEFT (240)	0	0
USE OF VEH. W/O CONSENT (756)	0	1
FORGERY (250)	0	1
FRAUD (26A-F)	5	19
EMBEZZLEMENT (270)	1	1
STOLEN PROPERTY OFFENSES (280)	1	2
VANDALISM (290)	5	9
TRESSPASSING (90J)	3	3
<b>TOTAL</b>	<b>32</b>	<b>76</b>

<b>CRIMES AGAINST SOCIETY</b>		
VIOL. DRUG LAW (35A)	12	23
WEAPONS VIOLATIONS (520)	5	8
PUBLIC DISTURBANCES (90C)	6	7
VIOL. CITY ORDINANCES (35B,90Z,NRP)	16	31
BEER/WINE/LIQ LAW VIOL (90G)	3	4
FALSE INFO/INTERFERING W/POLICE (90Z)	2	3
FUGITIVE FROM JUSTICE (90Z,NRP)	1	1
<b>TOTAL</b>	<b>45</b>	<b>77</b>

<b>REPORT MONTH:</b> <b>FEBRUARY</b> 01/24/2024 - 02/23/2024
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OFFENSE DESCRIPTION	CURRENT	Y-T-D
<b>MISCELLANEOUS</b>		
MISSING/RUNAWAYS (979,90I)	3	3
FOUND/MISSING PROPERTY (90Z,NRP)	2	3
MENTAL PERSONS (NRP)	4	9
DEATH INVESTIGATIONS (S27/90Z/NRP)	2	4
SUICIDE/ATTEMPTED SUICIDE (980)	1	1
SUSPICIOUS PERSON/VEH. (NRP)	2	3
PROWLER (992)	1	1
OVERDOSE (S23)	3	5
WARRANT SERVICE	83	117
<b>TOTAL</b>	<b>101</b>	<b>146</b>

<b>TRAFFIC OFFENSES</b>		
DRIVING UNDER INFLUENCE (90D/99)	8	14
SPEEDING (21,41,4H,61,64)	72	134
TRAFFIC (ALL OTHER)	124	302
ACCIDENTS INVESTIGATED	27	48
SC PUBLIC CONTACT	297	523
<b>TOTAL</b>	<b>528</b>	<b>1021</b>

<b>TOTAL OFFENSES REPORTED</b>	<b>740</b>	<b>1,382</b>
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<b>CALLS FOR SERVICE</b>	<b>2,914</b>	<b>5,780</b>
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**MONTHLY CITY COUNCIL REPORT:**

Monthly statistics for inclusive data as shown above. These statistics tally from incidents reported, traffic citations issued, traffic collisions, and calls to service. Calls to service involve, but are not limited to incident types as reported, traffic stops, funeral escorts, bank escorts, property checks, assisting other law enforcement, assisting stranded motorist, and service of warrants, commitments, and court subpoenas.

## Human Resources

### Initiatives:

- Held monthly meetings for the Safety Committee and Wellness Committee.
- A draft has been constructed of an Emergency Management Plan that will outline procedure in the event of an emergency, as well as work towards proactive practices to better prepare employees for emergent incidents.
  - Our Safety Committee reviewed the plan and provided feedback.
- Presented a Personnel Forecasting Plan that both outlines pending retirements and predicts personnel additions as a result of the growth in the City of York.

### Other news:

- Attended the MASC Training on Identifying Hazards as part of the Risk Management Institute core curriculum.
- 1095-C forms were sent to all employees who carry City coverage.

### Recruiting and Development:

Role	Closing Date	Applications
Firefighter/EMT (Backfilled)	OTF	13
Residential Building Inspector	OTF	91
Police Officer (Backfilled)	OTF	18

Total 122

Total New Hires for February 2024: 1

Turnover Rate for 2024: 0%

## **Parks & Recreation**

### **Sports/ Programming:**

- Completed tournaments for youth basketball season.
- Completed registration for youth baseball and softball ages 6-12. We will have a total of 30 teams between the 6 divisions. Produced practice schedules for these teams.
- Began registration for T-ball, 5-6 year old coach pitch, 15U baseball, and 16U softball. Registration will run through March 20<sup>th</sup>.
- Held coaches and umpire meetings for baseball and softball.
- Staff attended DYB district baseball and softball meeting to discuss all-star tournament sites and dates.
- Attended lunch and learn for playground and park maintenance in Rock Hill
- Numbers are continuing to grow for the gymnastics programs.

### **Projects:**

- We are pleased to announce that construction for City Park Phase II is underway. Staff asks that citizens remain clear of the construction zone while visiting the park during this construction phase.
- All plans have been finalized and the construction of the batting cages at the York Recreation Complex will begin the first week in March. Again, we asked that all park visitors stay clear of the construction zone once this project begins.
- The new scoreboard for field four has been ordered.

### **Grounds/Maintenance:**

- Staff are continuing to stay on track with maintenance of the baseball/softball fields as the season approaches.
- Crews have begun adding conditioners to all the fields.
- Staff will begin re-mulching the playground area at the complex due to washout.

## **Planning & Zoning**

### **➤ Permits, Site Plan Reviews, Inspections, Enforcement Data, and Impact & Capacity Fees**

- Residential Construction Permits Issued: 60
- Commercial Construction Permits Issued: 10
- Construction Inspections Total: 734
- Certificate of Occupancy or Completion Issued: 30
- Code Enforcement Violations/Notifications: 14
- Total Business License Fees Collected: \$31,387
- Total Impact Fees Collected: \$76,083
- Total Capacity Fees Collected: \$75,369

### **➤ Board & Commission Meetings Highlights/Updates**

#### **02/05/2024 - (Board of Architectural Review):**

- 7 Kings Mountain St- replace areas of siding with hardi-board – approved

#### **February 2024 – (Board of Zoning Appeals):**

- No Meeting.

#### **1/29/2024 - (Planning Commission Regular Meeting):**

- Rezoning application for property located at the intersection of Fairhope Road and Alexander Love Highway- Discussed and action tabled
- Rezoning and annexation application for properties located off of Highway 5 and Park Place Rd near Colonial Acres Subdivision- Discussed and action tabled
- Rezoning and annexation application for properties located on Alexander Love Highway near North Congress Street (Alexander Cove)- Discussed and action tabled
- Rezoning and annexation application for properties located at the intersection of North Congress Street and Alexander Love Highway- Discussed and action tabled



- Discussion of zoning amendment related to HC – Highway Commercial standards- Recommendation made to York City Council
- Discussion of vested rights for approved projects- Discussed and action tabled


➤ **Other Updates:**

1. 1<sup>st</sup> reading – Highway Commercial zoning district revisions (draft ordinance attached) – March 5, 2024
2. 2<sup>nd</sup> reading and public hearing – Urban camping requirements– March 5, 2024
3. 2<sup>nd</sup> reading and public hearing– Traffic control requirements– March 5, 2024

➤ **Ongoing Developments Overview**

#	NAME	LOCATION	ZONING	TOTAL UNITS	STATUS
1	Monterey Park	South Pacific and Hunter Street	R-5	157 Single Family Detached	Final plat has been approved for Phases 1, 2, 3, and 4
2	Austen Lakes Phase 5	Black Highway	R-5	62 Single-family Detached	Project is mostly complete.
3	Abrial Ridge	Lincoln Road near YCHS	R-5	128 Single-family Detached	Project is mostly complete.
4	Fergus Crossroads	Alexander Love Highway near Cooperative Way	PUD	243 Single-family Detached; 110 Townhomes; 3 Commercial parcels	Bonded final plat approval has been given to the first phase. The final plat drawings for Phase 2A are currently being reviewed.
5	Wilkerson Place	Cooperative Way	PUD	123 Single-family Detached; 22 Townhomes; 7 Commercial parcels	Final plat has been approved.
6	The Landings at White Rose	McFarland Rd and East Liberty St	R-5	40 Townhomes	Home construction of entire development is 90% complete.
7	The Trails at Asbury Ridge	Black Highway & Alexander Love Highway	PUD	152 Single-Family Detached; 3 Commercial out parcels	Final plat for Phase 2 has been approved
8	Cannon Village	Fourth and Fifth Street	R5	100 Single-family Detached; 109 Townhomes	Preliminary plat is conditionally approved
9	Tradition at Spring Lakes	Springlake Road and Blessed Hope Rd	R5	153 Single-family Detached	Preliminary plat is conditionally approved
10	Bellina	Hunter Street near Hunter Street Elementary	R5	75 Single-family Detached	Preliminary plat is conditionally approved. Site work has begun.
11	Brighton Springs	Highway 5 near Park Place Rd	R5	173 Single-family Detached	Preliminary plat is conditionally approved
12	Pinckney Road PUD	Highway 321 and Old Pinckney Road	PUD	156 Townhomes; 126 Single-Family Detached; 1 Commercial parcel	Preliminary plat has been conditionally approved
13	Ratliff Heights	Kings Mountain Street/ Carroll Ave	R5	133 Single-Family Detached	BZA conditionally approved the conceptual site plan; Council action pending regarding rezoning request
14	McFarland Estates	Devinney Rd and McFarland Rd	R5	159 Single-Family Detached	Site work has begun
16	York Meadows	Alexander Love Highway and Lincoln Rd	PUD	155 Townhomes; Commercial parcel	PUD rezoning/conceptual site plan approved

## Public Works

CITY OF YORK PUBLIC WORKS DEPARTMENT REPORT 2024	
FEBRUARY 24	
<b>SANITATION (TONS)</b>	
Residential	308
Commercial Garbage	268
Recycling	25
<b>Total Sanitation</b>	<b>601</b>
<b>TRASH (TONS)</b>	
Brush	26
Trash	44
Leaf (Loads)	15
<b>Total Trash</b>	<b>85</b>
<b>STREETS</b>	
Sidewalk (FT)	300'
Curb (FT)	
Asphalt laid (Tons)	
Storm Drain Maint	
Signs Maintained	2
<b>Total Streets</b>	<b>2</b>
 PUBLIC WORKS DIRECTOR	

## **Public Utilities**

### ➤ Work Orders

- Created: 73
- Completed: 5
- Incomplete: 67 (62 Pending Meter Installs)

### ➤ Locate Tickets

- Created: 319
- Completed: 34
- Incomplete: 285

### ➤ Hydrants

- Maintenance has been working with the Fire Department, flowing the hydrant in the City for annual compliance. A list of repairs is being generated and addressed as the budget allows.
- City crews have repaired 0 hydrant in February.
- City crews flowed 5 Hydrants during repairs.
- Flow testing is slated to continue in Spring 2024.

### ➤ Safety

- Utility Staff from Maintenance and the Wastewater Treatment Plant have begun weekly safety meetings. Staff meets for a minimum of 30 minutes to discuss the safety topic and record the attendance for Risk Management.
- Daily tailgate meetings for the day's tasks are held every morning before beginning work.

### ➤ Water & Wastewater Distribution Monthly Data Overview

CITY OF YORK UTILITIES DEPARTMENT REPORT February 2024				
	This Month	Last Month	This Month Last Year	Year to Date
	February 2024	January 2024	February 2023	October 2023 - October 2024
<b>Treatment (1,000 gal.)</b>				
A. Water Treated	0	0	0	0
B. Sewage Treated	36,838,000	39,720,000	30,630,000	146,103,000
Wastewater Sludge (tons)	47	22	65	92
<b>System Growth</b>				
B. Water Taps (units)	0	0	4	8
C. Line Extensions (ft.)	150	80	300	835
D. Sewer Taps	2	0	2	10
E. Line Extensions (ft.)	40	20	0	240
F. Storm Drain Lines (ft.)	0	0	0	0
G. Irrigation Meter	2	0	0	2
<b>System Maintenance</b>				
A. Water Leaks	10	2	8	69
B. Sewer Repairs	1	3	3	15
C. Utility Cuts Made	0	1	6	14
D. Hydrants Replaced	0	0	0	0
E. Hydrants Repaired	0	0	0	4
F. Hydrants Flowed	5	5	3	37
G. Sewer line maintenance	25	20	20	98
H. Landscaped w/s cuts	10	0	6	25
I. Sand & Gravel (tons)	80	20	60	240
<b>Meters</b>				
A. Replaced	10	23	45	115
B. Repaired	0	4	20	63
C. Flow Tested	0	0	0	0
D. Installed	26		0	26
<b>Overtime ( hours)</b>				
B. Waste Water Plant	18	14	5	80.5
C. Utility Maintenance	0	24	19.5	161.25
E. Meter Reader	0	17.5	7	64.75
Total Overtime	18	55.5	31.5	306.5

  
Utilities Director



## **Ongoing Developments & City Projects**

### **Fergus Crossing**

- Bonding requirements and maintenance fee agreements have been met, new home construction in phase 1 has begun.
- Bonding requirements and maintenance fee agreements have been met for phase 2A final plat.
- Construction in this phase has begun.

### **Wilkerson Place**

- Construction continues, no damages to infrastructure.
- The retention pond was downsized on the front side, the skimmer will stay in place until the final conversion.
- This was planned at this stage of the development.
- True Homes was contacted about the lack of silt fencing around lots that caused a lot of runoff to the retention ponds after the 1/9/24 rain event. Silt fencing has been replaced at the areas requested.

### **Lake Caldwell**

- Revised drawings were resubmitted to DHEC 9/25/2023 and all comments were addressed.
- Notice of Intent from SCDHEC for grading activities has been granted.
- Permits were been granted but then held by DHEC because of items that were not addresses by the 3<sup>rd</sup> party plan reviewer CDM Smith.
- A meeting was held between city staff, DHEC, CDM Smith and CDG Shield in early January to discuss these items. City staff communicated its displeasure at the length of time this project has taken and pressed the fact that we had a permit in hand, were ready to move forward and now the goalpost has been moved again costing us more time and money. DHEC officials and CDM Smith stated they would work with our engineers to quickly address the issues in the proposed plans for a permit.
- City staff has been in touch with SCDHEC Dam safety officials about additional funding for the Lake Caldwell Dam through the High Hazard program.
- Conducting seepage analysis model at States request, model will be submitted in March. If the model is accepted; spillway slab thickness, underdrain system, and other design parameters will be met for State acceptance.

### **Liberty Street Waterline Extension**

- Construction documents have been submitted to DHEC and SCDOT. We have received our NPDES permit and our SCDOT encroachment permit.
- The water construction permit has been granted by DHEC for the project.
- The project manual and other bid documents are being worked on currently by Keck and Wood along with internal QA/QC on the construction drawings.
- Keck & Wood is currently working on additional items to include in the final bid package for SCIIP review, an item included is an 8" main replacement from Georgia Ave. to Hunter St.
- The project is being scheduled to be sent to SCIIP review in February, when SCIIP review is completed and permission to bid is granted we hope to bid in early to mid-March with bid opening in April.
- The project is ahead of schedule for SCIIP.

### **Monterey Park**

- Construction in phases 1 & 2 continues with no damage to infrastructure. Construction in Phases 1 & 2 is nearing completion and Construction in phases 3 & 4 has begun.
- Drainage issues and retention pond cleanout were addressed after the 1/9/2024 rains.

**Asbury Ridge**

- Construction continues in phases 1 & 2.
- Phase 3 is awaiting final plat. A punch list of items was created earlier in the month and staff will be checking to see if those items were completed.
- Punch List items were completed, and final plat issued, building has begun in phase 3
- After a plug was found lodged in a sewer main that caused a backup in January, staff asked that the entire sewer collection system be video inspected. Staff received the video inspections and reviewed them. There were no obstructions.
- All BMP's have been cleaned out, silt fencing replaced on lots where it had fallen, silt sacks in storm drains replaced.

**Lake Caroline Upper and Lower Dam**

- Armstrong Glenn presented the city with a proposal for phase 2 Improvements based on the report given to the City in August which accompanies this report.
- Based on the proposal, staff has decided to move forward with phase 2.
- Armstrong Glenn had a meeting with SCDHEC dam safety division on 11/17/2023 to discuss H&H and Storm analysis for the Lower dam area. Results of the meeting will be sent to the City for review. The letter from the meeting accompanies this report.
- A meeting with Armstrong Glenn on 1/16/2024 to discuss plans moving forward from the SCDHEC dam safety meeting
- A bid package is being put together to address the brush and small diameter trees on the upper dam, once received we will put it out to bid. Once the appropriated funds are used, we will apply for additional funding through the SCDHEC High Hazard dam program to address the spillway issues.

**Lincoln Rd. Sidewalk Project**

- NOI and Environmental Applications were signed and submitted in mid-December. ESP expects to have approved permits by early January 2024.
- ESP is currently working on the construction specifications, once received they will begin working on the bid package for the project.
- ESP estimates 3 months for the bidding phase with construction beginning in May or sooner.
- Construction is estimated to take 6 months.
- The Bid package and project specifications were sent over for Staff review and comments. Once approved it will be advertised and a date will be given.

**Railroad Ave. Sidewalk Project**

- A public meeting has been scheduled for December 18, 2023 at 6:30 pm. Representative from Catawba Council of Governments, Campco engineering, City Staff and Council were in attendance to answer questions and relay any concerns to council.
- On January 2, 2024 a motion and vote was taken regarding whether to change to Alternate one or remain with Alternate two (approved on July, 11 2023) based on feedback from the community meeting, various conversations, and discussions with SCDOT about proposed changes. Alternate two is confirmed to remain as the location for the Railroad Ave. sidewalk project based on a motion and vote.
- Plans were sent to SCDOT and their comments are included with this report.

**Fishing Creek WWTF**

- Design for the wastewater treatment plant improvements is complete. The Drawings and Project Manual are prepared for bidding and have been reviewed by the COG and RIA.

- The project is currently being reviewed for its less than 1 acre Stormwater permit and has been estimated to be completed this week, and we are not planning to include the permit in the bid package and believe any comments would be minor.
- Next steps are to begin advertising to bidders, select a pre-bid conference date, and choose the bid opening date.
- Bids documents are being uploaded to SCBO 11/28/2023.
- Pre-bid conference date of December 13<sup>th</sup> has been proposed and a bid opening date of January 16, 2024 has also been proposed.
- A pre-bid meeting was held at the plant on December 13<sup>th</sup> with several plan holders in attendance. Bidders were able to see all of the proposed improvement and construction areas and ask any questions to staff and the engineers.
- A bid opening was held on January 25, 2024 at 2:00 pm in council chambers. Bid tab results accompany this report.
- Awaiting RIA award approval, once it has been received we will contact North American Contracting and begin with the project construction schedule.
- The project is ahead of schedule for SCIP.

#### **Water Treatment Plant Environmental Review & Remediation**

- Thomas Jordan with Davis and Floyd met with city staff on January 25, 2024 and brought demolition plans and schedule to staff for review.
- A bid package is being developed by Davis & Floyd, city staff will communicate the availability to dump various items at the county landfill, and the availability of fill dirt needed for the project before the bid package will be ready for staff review.
- Staff advertised on February 19, 2024 and hold a pre-bid meeting on the 29<sup>th</sup> for all plan holders. Bid opening is scheduled for March 19, 2024

#### **Bellina Subdivision**

- Stormwater infrastructure has been installed.
- Water and Sewer construction permits have been issued.
- Sewer infrastructure has been installed.
- Water infrastructure continues to be installed.

#### **Brighton Springs**

- Land clearing activities began in early January, and silt fencing has been installed on 60% of the disturbed areas. Once all the silt fencing has been installed, BMP construction will begin for phase 1 of the project.
- Clearing, grubbing and silt fencing activities are still ongoing.
- BMP construction has begun.

#### **Pinckney Rd. PUD**

- Land clearing and silt fencing activities are still ongoing for the site.
- BMP construction has been completed.
- Construction entrance on Pinckney Rd has been completed.

#### **Traditions at Spring Lakes**

- Willingness and Capability has been issued for the proposed project.
- All review comments were addressed and corrected.
- Permitting for Land Disturbance, Stormwater construction, Water and Sewer construction has been received.

- A pre-construction meeting was held on December 20th. Land disturbance activities will begin early January 2024.
- Construction entrances on Springlakes Rd. and Blessed Hope road have been installed.
- Land Clearing and silt fencing are underway on the Springlakes Rd side of the project.
- Silt fencing has been installed, BMP's are currently under construction

#### **McFarland Estates**

- Permits for Land Disturbance, Stormwater construction, Water and Sewer construction have been issued.
- A pre-construction meeting was held on 8/31/2023 to go over pre and post development standards with the developer.
- Land Clearing in phase 1 and 2 continues with BMP's and Stormwater impoundments under construction as well.
- Temporary basins have been terminated and permanent detention has been completed.
- Pre-construction meeting is scheduled for 11/29/2023 for the water line tap from Liberty St. to the project.
- Water and sewer infrastructure construction continues.
- City Staff approved encroachment for 2 entrances off of Devinney Rd.
- Stormwater infrastructure construction has begun.
- Water infrastructure is at 75% completion.
- Sewer Infrastructure is at 50% completion.
- Curbing and Subgrade proof rolls have been performed in Phase 1A.

#### **Filbert Hwy/Larson Rd. light industrial**

- Stormwater BMP's and infrastructure have been constructed and inspected
- Water and Sewer infrastructure has been installed.
- Staff is awaiting inspections for the roadway and curbing but have been delayed by the rainfall.
- The city 3 acre parcel is scheduled to be surveyed later in the week.

#### **AMI Meter System**

- The TGB base stations were installed the first week of January.
- Carolina Lift Stations installed the breakers and wiring for the TGB stations at Ratchford and Arrow water towers.
- Ferguson was contacted with the test accounts identified by staff, billing and integration verification is scheduled for Feb. 5-9 unless otherwise notified.
- Utilities staff members attended the Sensus meter expo Feb. 12-14 in Myrtle Beach, the expo specifically addressed the AMI system, deployments, troubleshooting, and the growing pains that others have experienced.
- A meeting with Sensus and Ferguson is scheduled Feb. 29<sup>th</sup> to discuss the billing conversion to BS&A. Project schedule and implementation.

#### **Water Sewer Inventory Management Grant**

- A kick-off meeting was held on 11/20/2023 via zoom to outline what would be needed from the City to be submitted for acceptance of the Grant.
- All grant award documentation was signed and mailed to RIA on 12/15/2023.
- The next phase will be the creation of an RFP and bidding dates.
- An RFP was created and sent to RIA for approval, comments were sent, revisions made and sent back for RIA approval.

**North Congress St. Waterline**

- Staff met with surveyors on 12/20/2023 and walked the North Congress St. area outlining the survey area. Surveyors will return in mid-January 2024 to complete surveying.
- Surveying of the entire project is scheduled for later this week.

***Thank you for your time, and I hope you enjoyed this month's update!***