

MAYOR
Michael D. Fuesser

MAYOR PRO TEM
Edward Brown

CITY MANAGER
Dalton Pierce, MPA



CITY COUNCIL
Matt Hickey
Marion Ramsey
Stephanie Jarrett
Charles Brewer
Kellie Harrold

CITY CLERK
Amy Craig

York City Council
Meeting Agenda
Tuesday, October 3, 2023
Meeting at 6:00 PM

1. **WELCOME AND CALL TO ORDER** **MAYOR MIKE FUESSER**
2. **PRAYER** **MAYOR PRO TEM ED BROWN**
3. **PLEDGE OF ALLEGIANCE** **MAYOR MIKE FUESSER**
4. **PRESENTATIONS**
 - 4.1. New Employee – Sara McCenzie McCoy **POLICE CHIEF BRIAN TRAIL**
 - 4.2. New Employee – Baer Blackmon **UTILITIES DIRECTOR BEN WRIGHT**
 - 4.3. Promotion – Dale Percival **PARKS AND RECREATION DIRECTOR CHRIS WHITE**
 - 4.4. Retirement – Julie Hollis **PARKS AND RECREATION DIRECTOR CHRIS WHITE**
 - 4.5. YCHS Girls Softball Team **UTIL DIR BEN WRIGHT & COMM ENG DIR BECKY MESTAS**
5. **PUBLIC HEARING**
 - 5.1 Second Reading Ordinance 23-703 Amending Appendix A Zoning and Appendix B Subdivisions
 - 5.2 First Reading Ordinance 23-704 Rezoning Lee Street
6. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**
7. **CITY MANAGER'S REPORT** **CITY MANAGER DALTON PIERCE**
 - 7.1. CIP Matrix
8. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
 - 8.1. Council Meeting September 5, 2023*
 - 8.2. Council Work Session September 18, 2023*
 - 8.3. Council Special Called September 18, 2023*
9. **MONTHLY FINANCIAL REPORT** **CITY MANAGER DALTON PIERCE**

** Denotes Vote Required*

10. OLD BUSINESS

10.1 ORDINANCES:

- Second Reading Ordinance 23-703 Amending Appendix A Zoning and Appendix B Subdivisions*

11. NEW BUSINESS

11.1 ORDINANCES:

- First Reading Ordinance 23-704 Rezoning Lee Street*

11.2 SPECIAL EVENTS

- Spook-tacular Bar Crawl*
- Downtown Partnership with Yorkville Carolina Christmas Show*
- City of York Kickoff to Christmas Tree Lighting and Hometown Christmas Parade*
- Historic Yorkville Holiday Home Tour*
- Silver in the City*

11.3 DISCUSSIONS

- Proposed Organizational Changes*
 - A. Employee Handbook
 - B. Accrual Rates
 - C. Holidays

12. MAYOR'S REPORT

MAYOR MIKE FUESSER

- Proclamation – Julie Hollis' Retirement

13. EXECUTIVE SESSION

13.1 Discussion of Discussion of Proposed Sale or Purchase of Property

13.2 Discussion of Negotiations Incident to Proposed Contractual Arrangements

13.3 Discussion of Matters Related to Boards & Commissions

13.4 Discussion of Personnel Matters Related to the City Manager

14. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

15. ADJOURN

** Denotes Vote Required*

City of York

Memo

TO: Mayor and Council

FROM: Ben Wright, Utilities Director

MEETING DATE: October 3, 2023

SUBJECT: Presentations - New Employee



GENERAL INFORMATION

New Employee – Baer Blackmon

Baer Blackmon joined the City of York as the new Utilities Technician on July 24, 2023. Baer has lived in York most of his life. He has a grown son that goes to Western Carolina. Baer enjoys traveling and he has a degree in IT Networking from ECPI. He will be able to utilize his background in IT for the Utilities Department and we are glad to have him join our Utilities Crew.

City of York

Memo

TO: Mayor and Council

FROM: Chris White, Parks and Recreation Director

MEETING DATE: October 3, 2023

SUBJECT: Presentations – Promotion/Retirement



GENERAL INFORMATION 4.3

Promotion – Dale Percival

Dale Percival has been promoted from Program Coordinator to Program Director. He began this position on October 2, 2023, upon the retirement of Julie Hollis. Dale has been with the City of York since 1996 and began his full time position after graduating Clemson University in 2003. During his time at the City of York, he has been a part of hosting many large tournaments for adult softball, youth baseball, and youth softball. Also, he has been a part of the large growth in the recreation department, whereas they used to run the ballfields 2-3 fields per night, but now they are running 5-6 fields the majority of the time.

Dale has lived in the Newport area for the past 6 years with his wife, Ally, two children, Brayden (9 years old) and Blakely (4 years old). When Dale is not at work, he is with his family at a ballfield where his children play.

For 27 years, Dale has been a valuable asset to the City of York and we are excited to see what else he can add to the Parks and Recreation Department by taking on this new role. Also, we would like to congratulate Dale on this accomplishment because it is well-deserved. Congratulations!

GENERAL INFORMATION 4.4

Retirement – Julie Hollis

On October 2, 2023, Julie Hollis retired from more than 32 years of service to the York community. Julie has shown dedication not only to the Parks and Recreation Department, but also to the York community as a whole. During her time with the City of York, she has worked with 5 City Managers, 3 Mayors, many Councilmembers, 5 Chiefs of Police, and 5 Recreational Directors.

Ms. Hollis has stated that she is grateful for the time and lessons learned while serving the citizens of York County. It has been a wonderful journey and she will cherish the memories for many years to come.

Although we are sad to see her go, we are excited for her as she begins her new journey of retirement. Julie, the entire City of York wishes you the best for your future. You will be genuinely missed by your coworkers. Congratulations on your retirement and thank you for your many, many years of service to the citizens and fellow employees of the City of York.

City of York

Memo

TO: Mayor & City Council

FROM: Ben Wright, Utilities Director & Becky Mestas, Business and Community Engagement Director.

MEETING DATE: October 3, 2023

SUBJECT: Check Presentation to YCHS Girls Softball Team



GENERAL INFORMATION

At the annual Summerfest Golf tournament, a 50/50 raffle was held. The tournament committee decided that the proceeds from the raffle this year go to the YCHS Girls Softball Team. We are proud to present a check for \$840.00 to Coach Danny Mazell and the members of the softball team that are present!

City of York

Memo

TO: Mayor & Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: October 3, 2023

SUBJECT: Public Hearing



Before enacting or amending certain ordinances, City Council shall hold a Public Hearing at which parties in interest and citizens shall have an opportunity to be heard. Speakers will be recognized for up to five (5) minutes. City of York residents may be recognized first by the Mayor.

GENERAL INFORMATION 2.1

Second Reading Ordinance 23-703 Amending Appendix A Zoning and Appendix B Subdivisions

September 5, 2023, Council adopted First Reading Ordinance 23-703 Amending Appendix A Zoning and Appendix B Subdivisions in order to move forward.

If Second Reading Ordinance 23-703 Amending Appendix A Zoning and Appendix B Subdivisions is adopted, then the Moratorium is considered lifted.

GENERAL INFORMATION 2.2

First Reading Ordinance 23-704 Rezoning Lee Street

Amending Appendix A Zoning Ordinance for Lee Street, would enable the property on Lee Street, that is zoned as G1 to become R7. This property is located directly behind A-1 Carwash, in which they share a fence line. Tom Elkins Construction plans to build one residential house on the property, which the Planning Commission believes the rezoning request will align nicely with the other homes in the area, while remaining consistent with the Comprehensive Plan..

City of York



Memo

TO: Mayor and Council

FROM: City Manager Dalton Pierce, MPA

MEETING DATE: October 3, 2023

SUBJECT: City Manager's Report Items

GENERAL INFORMATION

The City of York has many Capital projects at various stages across all departments of the organization. The capital project matrix provides an overview of milestones and associated critical paths developed from each project's scope and projected schedule from engineering consultants and city staff. The use of this tool will allow for staff and all parties involved to keep on pace to hit milestones at the anticipated times to provide the best possible opportunity to be completed on time and remain within the estimated budget for each project.

ATTACHMENT(S):

CIP Matrix

REQUESTED ACTION

No Action Required

City of York Capital Projects

FY21 FY24 FY25

Engineering & Planning
 Document
 Construction Begin/Complete
 Chasout

Actual \$M % Complete Actual \$M % Complete
 Pending \$M % Complete

#	Project Name	Estimated Total Project Cost	Anticipated Start	FY2020 Q1 (Construction)	FY2020 Q2 (Construction)	FY2020 Q3 (Construction)	FY2020 Q4 (Construction)	FY2021 Q1 (Construction)	FY2021 Q2 (Construction)	FY2021 Q3 (Construction)	FY2021 Q4 (Construction)	FY2022 Q1 (Construction)	FY2022 Q2 (Construction)	FY2022 Q3 (Construction)	FY2022 Q4 (Construction)	FY2023 Q1 (Construction)	FY2023 Q2 (Construction)	FY2023 Q3 (Construction)	FY2023 Q4 (Construction)	FY2024 Q1 (Construction)	FY2024 Q2 (Construction)	FY2024 Q3 (Construction)	FY2024 Q4 (Construction)	FY2025 Q1 (Construction)	FY2025 Q2 (Construction)	FY2025 Q3 (Construction)	FY2025 Q4 (Construction)
1	Fishing Creek WWTP Upgrade	\$5,590,000	\$10,200,000	35%																							
2	Liberty Street Waterline Upgrade	\$6,250,000	\$6,000,000	35%																							
3	Upper/Lower Water Dam Rehabilitation (General)	\$200,000	\$177,000	15%																							
4	Water Filtration Plant Renovation (General)	\$750,000	\$700,000	15%																							
5	Water Filtration Plant Renovation (General)	\$1,000,000	\$1,000,000	5%																							
6	Water Filtration Plant Renovation (General)	\$750,000	\$700,000	0%																							
7	Water Filtration Plant Renovation (General)	\$750,000	\$700,000	35%																							
8	City Park Phase II	\$300,000	\$400,000	30%																							
9	Ballard Ave Sidewalk	\$300,000	\$400,000	15%																							
10	Lincoln Road Sidewalk	\$750,000	\$600,000	30%																							
11	King Mountain St. Sidewalk	\$750,000	\$700,000	0%																							
12	Landon Road Municipal Park	\$800,000	\$600,000	35%																							
13	South Congress St. Road	\$2,000,000	\$2,000,000	0%																							
14	Galveston Signs	\$250,000	\$250,000	0%																							
15	Pedestrian Department Center Improvements	\$300,000	\$300,000	0%																							
16	Fire Department Improvements	\$300,000	\$300,000	0%																							

City Council Meeting September 5, 2023

DATE AND TIME: Tuesday, September 5, 2023, 6:00 PM

Members Present:

Mayor Mike Fuesser
Mayor Pro Tem Ed Brown
Councilmember Matthew Hickey
Councilmember Marion Ramsey

Councilmember Stephanie Jarrett
Councilmember Charles Brewer
Councilmember Kellie Harrold

Staff Present:

City Manager Dalton Pierce
Municipal Clerk Amy Craig
Finance Director Jeff Wilkins
Police Chief Brian Trail
Planning Director David Breakfield

Utilities Director Ben Wright
Human Resources Director Sarah Ramirez
Community Events Director Becky Mestas

Participants:

Others Present:

(See Sign-in Sheet)

-
- | | |
|---|------------------------|
| 1. WELCOME AND CALL TO ORDER <ul style="list-style-type: none">• Mayor called the meeting to order at 6:00 pm | Mayor Mike Fuesser |
| 2. PRAYER | Mayor Pro Tem Ed Brown |
| 3. PLEDGE OF ALLEGIANCE | Mayor Mike Fuesser |
| 4. PRESENTATIONS <ul style="list-style-type: none">4.1. New Employee
Fire Chief Mike Regal introduced Brandon Dunlap as City of York's new employee for the York Fire Department. | |
| 5. PUBLIC HEARINGS
<i>**No public comment**</i> | |
| 6. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS
<i>**No public comment**</i> | |
| 7. CITY MANAGER'S REPORT <ul style="list-style-type: none">7.1. FY22-23 Period 11 of 12 Summary
City Manager Dalton Pierce summarized the FY22-23 up to the 11th fiscal month for City of York. He specified highlights from each department, grants that the City has received, and capital projects, in addition to other various items, throughout this time period. | |

City Council Meeting September 5, 2023

8. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

8.1. Council Work Session & Special Called Meeting August 21, 2023

Councilmember Hickey made a Motion to accept Council Work Session and Special Called meeting into Record, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Minutes were approved unanimously.

9. MONTHLY FINANCIAL REPORT

Finance Director Jeff Wilkins provided a presentation filled with charts and graphs that summarized where the City's finances are currently for fiscal month 11. He stated that the City is outpacing every budget marker, minus one area, which is the delinquent taxes. The upcoming budget is conservative, which is promising as the next budget adoption is being considered.

City Manager Dalton Pierce stated that Finance Director Jeff Wilkins went to the bank and restructured all the interest rates for the City, which produced a return of \$3,600.

10. OLD BUSINESS

10.1. ORDINANCES:

Second Reading Ordinance 23-699, Amending 2019 Comprehensive Plan

Councilmember Hickey made a Motion to approve Second Reading Ordinance 23-699, Amending 2019 Comprehensive Plan, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.

11. NEW BUSINESS

11.1 ORDINANCES:

- First Reading Ordinance 23-701, FY23-24 Budget

City Manager Dalton Pierce stated that meetings have been held since June to discuss the recommendations for the upcoming FY23-24 Budget. The overall goals of the budget are to maintain the City's quality and level of service, provide amenities and opportunities for citizens of all ages, and continue to develop our strong financial position while minimizing the increased financial burden on our growing community.

Councilmember Jarrett made a Motion to approve on First Reading Ordinance 23-701, FY23-24 Budget, which was Seconded by Councilmember Brewer. With no Discussion, the Motion was approved unanimously.

- First Reading Ordinance 23-702, Rates & Fees

City Manager Dalton Pierce stated that the Ordinance does not reflect the City's rates and fees comprehensively. These rates and fees will increase due to increasing costs, technology investments, adding new staff members, and remain in the market for fees in municipalities our size, and to break even.

Councilmember Hickey made a Motion to approve First Reading Ordinance 23-702, Rates & Fees, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.

- First Reading Ordinance 23-703, Amending Appendix A Zoning and Appendix B Subdivisions

City Manager Dalton Pierce stated that the Ordinance did not pass the Second Reading, which required an extension that was approved at a Special Called earlier this month. This First Reading has been amended to reflect the changes that Council requested. If this First Reading is approved, then the Public Hearing and Second Reading will be on October 3, 2023, which will allow for the moratorium extension to be lifted.

City Council Meeting September 5, 2023

Councilmember Ramsey made a Motion to approve First Reading Ordinance 23-703, Amending Appendix A Zoning and Appendix B Subdivisions, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.

11.2 SPECIAL EVENT APPLICATIONS:

- **Nightmare on Congress Street**
Community Engagement Director Becky Mestas stated that J&K Paints & Pixels is hosting A Nightmare on Congress Street on Halloween night from 4-7pm. The roads, Liberty Street to Madison Street, need to be closed 2-8pm.
- **14th Annual Running of the Turkeys 5k Run/Walk**
Community Engagement Director Becky Mestas stated that Trinity United Methodist Church is hosting their annual Running of the Turkeys 5k on Thanksgiving Day. The run will take place at 8am, with road closures anticipated. This event is a fundraiser for PATH and York School District One Education Foundation.
- **Veteran's Day Parade**
Community Engagement Director Becky Mestas stated that the Veterans Day Parade is hosted by American Legion Post 66 and will take place at the Veterans Memorial Park on Veterans day, November 11, 2023.
- **Women in Business Mixer**
Community Engagement Director Becky Mestas stated that The Blush Blossom Boutique is hosting a Women in Business Mixer event and most of it will occur inside of the store and a food truck outside. This event will take place on September 27, 2023, from 6-8pm.

Councilmember made a Motion that all the events be passed, which was Seconded by Mayor Pro Tem Brown. In Discussion, Council inquired if any other churches were hosting any Halloween events. With no other Discussion, the Motion was passed unanimously.

11.3 DISCUSSION(S):

- **Intergovernmental Agreement - Magistrates**
City Manager Dalton Pierce stated meetings have been held with York County Magistrates and York Police Chief Brian Trail. They are willing to provide two magistrates for \$48,000 each year. With evidence becoming overrun, the evidence storage will expand through this agreement. This would become effective October 1, 2023.
Councilmember Hickey made a Motion to approve the Intergovernmental Agreement – Magistrates, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was approved unanimously.

12. MAYOR'S REPORT

Mayor Fuesser reminded everyone that National Night Out has been moved to September 23, 2023, from 12pm-4pm. Also, Mayor Fuesser stated that Municipal Clerk Amy Craig put together a proclamation regarding Childhood Cancer Awareness Month because it is dear to her heart as she has a child that battled cancer.

13. EXECUTIVE SESSION

- 13.1 Discussion of Negotiations Incident to Proposed Contractual Arrangements
- 13.2 Discussion of Negotiations Incident to Proposed Sale or Purchase of Property

City Council Meeting September 5, 2023

- 13.3 Discussion of Receipt of Legal Advice Relating to Potential Legal Claim
- 13.4 Discussion of Matters Related to Boards & commissions
- 13.5 Discussion of Matters Related to City Manager

Councilmember Hickey made a Motion to go into Executive Session, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.

Mayor Pro Tem Brown made a Motion to exit Executive Session, which was Seconded by Councilmember Ramsey. The Motion was adopted unanimously.

14. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

No Action Taken

15. ADJOURN

Councilmember Hickey made a Motion to Adjourn, which was Seconded by Mayor Pro Tem Brown. The Motion was adopted unanimously. The meeting Adjourned at 7:13pm.

Respectfully Submitted,

Amy W. Craig

Amy Craig
Municipal Clerk

Council Work Session September 18, 2023

DATE AND TIME: Monday, September 18, 2023, 05:00 PM

Members Present:

Mayor Mike Fuesser
Mayor Pro Tem Ed Brown
Councilmember Marion Ramsey
Councilmember Stephanie Jarrett

Councilmember Charles Brewer
Councilmember Kellie Harrold
Councilmember Matt Hickey

Staff Present:

City Manager Dalton Pierce
Municipal Clerk Amy Craig
Finance Director Jeff Wilkins
Utilities Director Ben Wright
Police Chief Brian Trail

Human Resources Director Sarah Ramirez
Community Engagement Director Becky Mestas
Planning Director David Breakfield
Fire Chief Mike Regal

Participants:

Others Present:

(See Sign-in Sheet)

1. WELCOME AND CALL TO ORDER

Mayor Mike Fuesser

- Mayor Fuesser called the meeting to order at 5:00 pm

2. PRAYER

Mayor Pro Tem Ed Brown

3. PLEDGE OF ALLEGIANCE

Mayor Mike Fuesser

4. PRESENTATIONS

4.1. Rezoning Lee Street

City Manager Dalton Pierce stated that if Lee Street is rezoned, it will amend the zoning from General Industrial (GI) to R7. Planning Commission recommends the rezoning due to compatibility with the surrounding, while remaining consistent with the Comprehensive Plan. The rezoning of Lee Street is similar to that of Railroad Avenue. Council requested a parcel map or location for the rezoning. Planning Director David Breakfield stated that it is directly behind the A-1 Car Wash and shares a fence line with them.

4.2 Roosevelt Street – Complete Street and Parking Lot

City Manager Dalton Pierce provided a presentation regarding a concept that has been developed for the B-1 downtown area regarding the aesthetics and curb appeal in front of the government buildings along Roosevelt Street. This is a new concept developed by York Economic Development Corporation that involves the parking lot behind the businesses. The concept will be a complete street in nature, addressing streetscape, bump outs, drop waste (dumpster) pads, inputs, pavement markings, and approximately 1,000 feet of waterline, fire apparatus, and traffic. The costs would be approximately \$1.9million to \$2million. This project has been earmarked for the 2025 State Appropriations.

The proposal for a parking lot on Congress Street will produce 193 parking spaces, push back solid waste bins away from the streets, and will cost approximately \$1.6million to \$1.7million. This project is mainly surface level, as it pertains to curb and gutter. It will also include cleaning up

Council Work Session September 18, 2023

overhead electrical and providing sidewalks for pedestrian safety. The goal is to make this a wholesome project to include complete street and parking lot. The City is growing, which will cause more need for parking and functionality as the space is limited and functionality is important. Council inquired about the property being leased on Roosevelt Street that does not belong to the City. City Manager Pierce stated that this matter will have to be revisited with stakeholders and that no one will lose parking spaces. Council asked if the utility connections, City and privately owned, would be moved closer to the buildings due to trucks breaking them by running over them in the past. City Manager Pierce stated that the functionality will cover that, and finer details will be discussed further down the road. Also, Council wanted to know if a parking garage would be more viable than a parking lot. City Manager Pierce stated that it could be a possibility, but you do not want the aesthetics taken away from the street.

4.3 FY2025 State Budget Earmark Appropriation Request

City Manager Dalton Pierce stated that he met with staff last week and they discussed needs for their departments. Each department provided feedback of items that would benefit their department. Additional fire stations and facility upgrades were mentioned. Ballpark figures for what was discussed are \$10-12million. All the items discussed will be prioritized, and the state will be provided with what the City is willing to provide.

4.4 Organizational Changes and Improvements

Human Resources Director Sarah Ramirez stated that her proposals for organizational changes had been Tabled to allow for more discussion. Council inquired if everything was the same as presented in the spring, in which Human Resources Director Ramirez confirmed that it was the same. Also, Council stated that they would like to see the sick pay out remain for employees. The proposal will remain Tabled until the October Council meeting, in which Council will plan to take action on the proposal.

5. ADJOURN

Councilmember Hickey made a Motion to Adjourn and move into the Special Called meeting, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was passed unanimously. The meeting Adjourned at 5:18pm.

Respectfully Submitted,



Amy Craig
Municipal Clerk

Council Special Called September 18, 2023

DATE AND TIME: Monday, September 18, 2023, Immediately Following the 5:00pm Work Session

Members Present:

Mayor Mike Fuesser
Mayor Pro Tem Ed Brown
Councilmember Marion Ramsey
Councilmember Stephanie Jarrett

Councilmember Charles Brewer
Councilmember Kellie Harrold
Councilmember Matt Hickey

Members Absent:

Staff Present:

City Manager Dalton Pierce
Municipal Clerk Amy Craig
Finance Director Jeff Wilkins
Utilities Director Ben Wright
Police Chief Brian Trail

Human Resources Director Sarah Ramirez
Community Engagement Director Becky Mestas
Planning Director David Breakfield
Fire Chief Mike Regal

Participants:

Others Present:

(See Sign-in Sheet)

1. WELCOME AND CALL TO ORDER

- Mayor Fuesser called the meeting to order at 5:18 pm

Mayor Fuesser

2. PUBLIC HEARING:

2.1 Second Reading Ordinance 23-701 FY 23-24 Budget

Cynthia Bradford stated that under the umbrella of recreation, we have an opportunity to remain dynamic and be open to the needs of those that have been historically unheard and underserved. The southeast quadrant of York are four parks that each in a state of neglect, which includes Wooded Valley, New Street Park, Green Street Park, and Jefferson Field. Lack of maintenance has caused each of these to be underutilized. With \$325,000 earmarked, Ms. Bradford wishes to see the funds allocated towards a larger park space with a broader scope of kids of all ages and abilities, including adults to engage in outdoor activities with gathering spaces, safe walking paths. The Strategic Plan recommends strategizing for the redevelopment of Pinckney Street, which fulfills multiple focus areas that includes innovative land use practices, enhanced opportunities for community engagement, and promote volunteerism. The main point is to stress upon Council that the \$325,000 spent on a .4acre park is not what the community wants. The community wishes to see the funding allocated towards a bigger park in the Pinckney Street area, which would more appropriately meet the needs of the community.

Cera Crawford Bay requests that Council consider the needs of her community, that will affect the children now and in the future. She stated that the citizens request the FY23-24 Budget be amended to reflect the \$325,000 going towards the community's larger needs. The amendment will allow for the children in the community to receive better socialization skills and behavior, which will be an asset to the City of York. She would like for Council to schedule a community meeting to allow

Council Special Called September 18, 2023

the community to make their voices heard. She wishes to see us all united and give the children what they request. Ms. Bay provided a petition with over 300 signatures, which was handed to Municipal Clerk Amy Craig.

Holly Starnes read excerpts from the Strategic Plan. She stated that the community does not feel that they are a part of the process that will define who they are, and they are asking for that opportunity. Community priorities are shifting and if the City is building something community-oriented then reallocating the funds should be considered. The Greens Street Park is nearly unwalkable.

Verimel Moore stated that Green Street basketball court is not big enough to be a park. No one utilizes the park as a basketball court and what is being considered for the community is best for the community.

Shirley Moore mentioned the 2017 study that a supplementary committee performed. The results of strengths, deficits of parks assessed, were shared with the City, but there was no follow-up. The parks updated were not in the black community. She further stated that it is disheartening to be in York, but not a part of York. She requested extensive consideration of their concern, acknowledgement that they are members of the community, their concerns are more than important to them. This situation has come full circle from a study that was done in 2017.

2.2 Second Reading Ordinance 23-702 FY23-24 Rates & Fees

No public comments were made.

3. OLD BUSINESS

3.1 Second Reading Ordinance 23-701 FY23-24 Budget

Councilmember Jarrett made a Motion to approve Second Reading Ordinance 23-701 FY23-24 Budget, which was Seconded by Councilmember Brewer. Council stated that there is time to discuss the allocation of funds and hear the needs of the community as Covid deterred discussions in the past. Council inquired if an amendment can be made to allocate the funds to “park.” City Manager Dalton Pierce stated that the funding is coming from Impact Fees, which is recreation, which means the name of a line item can always be changed. He further stated the requirements of the Impact Fees being they must be used in 3-5 years and utilized for complete projects, not piece milled. Council stated that the school district should be involved due to the field belonging to them. Council’s goal is to get the community involved, especially since Covid made their plans fall apart. They understand that constituents are feeling left out and Council would like to involve them in the process. With no other Discussion, the Motion was adopted unanimously.

3.2 Second Reading Ordinance 23-702 FY23-24 Rates & Fees

Councilmember Ramsey made a Motion to approve Second Reading Ordinance 23-702 FY23-24 Rates & Fees, which was Seconded by Councilmember Hickey. With no Discussion, the Motion was adopted unanimously.

Councilmember Hickey made a Motion to exit Special Called and enter into Executive Session, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was passed unanimously.

4. EXECUTIVE SESSION

4.1 Discussion of Negotiations Incident to Proposed Contractual Arrangements

4.2 Discussion of Personnel Matters Related to the City Manager

5. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

Council Special Called September 18, 2023

Councilmember Hickey made a Motion to exit Executive Session and enter into open session, which was Seconded by Councilmember Jarrett. With no Discussion, the Motion was passed unanimously.

No action was taken.

6. ADJOURN

Councilmember Brewer made a Motion to Adjourn, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was passed unanimously. The meeting Adjourned at 6:37pm.

Respectfully Submitted,



Amy Craig
Municipal Clerk

City of York

Memo

TO: Mayor & City Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: October 3, 2023

SUBJECT: Second Reading Ordinance 23-703, Amending Appendix A Zoning and Appendix B Subdivisions



GENERAL INFORMATION

On August 21, 2023, during Council's Work Session, Council and Planning staff discussed revisions to the Appendix A Zoning and Appendix B Subdivisions that needed to take place regarding square footage, swimming pools, and recreational, playground, and picnic areas. On September 5, 2023, at Council's regular meeting, the First Reading Ordinance 23-703 Amending Appendix A Zoning and Appendix B Subdivisions was adopted unanimously.

STAFF RECOMMENDATIONS

To keep the process moving forward, staff requests that Council approve Second Reading Ordinance 23-703 Amending Appendix A Zoning and Appendix B Subdivisions.

ATTACHMENT(S):

A. Ordinance 23-703 Amending Appendix A Zoning and Appendix B Subdivisions (highlighted)

REQUESTED ACTION

Council Approval

ORDINANCE 23-703

Amending Appendix A, Zoning Ordinance and Appendix B, Subdivision Ordinance by revising and updating residential zoning requirements and standards to better facilitate current and upcoming growth

WHEREAS, York City Council and Planning Commission find that the City's existing ordinances should be reviewed and updated periodically,

WHEREAS, York City Council and Planning Commission find that is necessary to implement needed changes to the zoning and subdivision ordinances to facilitate desired growth moving forward; and

WHEREAS, York City Council and Planning Commission find that such revised ordinances/ standards would ultimately streamline and make the overall application process more understandable for all involved; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of York, South Carolina, assembled on dates hereafter set forth, that Appendix A, Zoning Ordinance and Appendix B, Subdivision Ordinance be amended as follows:

Revisions to Appendix A- Zoning Ordinance

Section V. - Intent of Districts, C. Annexation of territory:

1. Where property has not been specifically included within a district, or where territory has become a part of the city by annexation, such areas shall automatically be classed as being in the TU- Transitional Use zoning district, except that at the time the application for annexation is filed, the applicant(s) may request an alternative zoning classification. Such a request must be submitted to the Planning Commission for study and recommendation to City Council in accordance with the procedural requirements for amendments generally. City Council shall then specify an interim zoning district classification or classifications in the annexation ordinance with such classification or classifications to become effective upon the effective date of annexation.

Section VI. - Establishment of Districts:

For the purpose of this ordinance, the areas under the jurisdiction of the York Planning Commission and the City Council are hereby divided into the following zoning districts:

R-15 restricted residential district
R-12 residential district
R-11 residential district
R-10 residential district
R-9 residential district
R-8 residential district
R-7 residential district
R-7MH residential district, mobile homes
R-5 multifamily residential district
MH mobile home parks district
MU mixed use
TU transitional use district
IU institutional use district
PUD planned unit development district
B-1 central business district
HC highway commercial district
GI general industrial district

Section VIII. - Zoning Districts

Add the following:

R8- Single-Family Detached Residential Zoning District

Purpose:

The purpose of this district is to encourage the creation of single-family detached residential subdivisions that provide diversity of price point, housing density, architecture, site layout, amenities, etc. This designation is principally applied to undeveloped areas where design flexibility will not adversely affect existing residential subdivisions. The City's Comprehensive Plan describes areas best suited for this zoning designation.

The following uses are allowed by special exception:

- Child care center
- Public or private school
- Church

The following uses are conditionally allowed subject to requirements specified for this district:

- Detached single-family residential units on individual lots
- Home occupation and accessory uses allowed for detached single-family residential units as prescribed by the Zoning Ordinance

In addition to all standard pertinent requirements of the City of York Zoning and Subdivision Ordinances (Appendices A & B of the York City Code), the following requirements shall be met for all proposed residential subdivisions:

Density:

- The maximum housing density shall be 2.5 units per gross acre.

Lot specifications and dimensional requirements:

- a. The minimum setbacks shall be as follows (from the street right-of-way or property line):
 - i. 20 feet on front
 - ii. 8 feet on sides (10 feet where adjacent to a street)
 - iii. 20 feet on rear
- b. The minimum lot width at the setback line shall be 40 feet. A maximum of 20% of the total number of lots may have this minimum lot width. At least 50% of the “40”-ft lots must be dispersed throughout the overall project (no more than 2 contiguous “40”-ft lots).
- c. At least 30%, 60% and 80% of the overall number of lots shall have a minimum lot width at the setback line of 60 feet, 55 feet and 50 feet, respectively.
- d. At least 10% of the overall number of lots in the project shall have a minimum lot width of 75 feet (at least 50% of such lots shall not be of the corner variety and must be clustered together).
- e. The minimum lot size shall be 4,500 sq. ft. At least 30% and 60% of the lots shall have a minimum lot area of 8,000 square feet and 6,000 square feet, respectively
- f. At least 10% of the overall number of lots in the project shall have a minimum lot area of 10,000 sq. ft. At least 50% of such lots shall not be of the corner variety and must be clustered together.
- g. A maximum of 25% of the overall number of lots may be of the back-to-back variety.

Phasing:

- a. The phasing of the project shall be shown on the proposed conceptual site plan, and once approved by the City, carried unchanged through the preliminary and final plat submittals. Proposed phasing changes shall be handled through the standard amendment process.

Architectural:

Facade design

- Exterior building materials may include glass, cementitious siding, brick or brick veneer, stone or stone veneer, stucco, wood or a combination thereof. A minimum of 40% of the exterior front façade shall be covered with either brick or stone. Vinyl shall only be used for windows, doors and trim.
- No same two models of home shall be located directly adjacent to each other or located directly across the street from each other.
- A variety of color patterns shall be provided such that no two homes directly adjacent to each other are of the same color.
- The minimum roof pitch for the primary roof sections shall be 6/12 and porch, dormer and accessory shed roofs shall have a minimum roof pitch of 4/12.
- Where the side of a residence will be visible due to facing a road (as with a corner lot), common space, a neighborhood amenity area, or another reason, the side façade must include at least two windows of standard egress size (e.g., 48 inches by 20 inches) with trim that is at least 3.5 inches, and one of the following: 1. Wrap-around porch or side porch that is at least 48 square feet on the side façade; and/or 2. Substantial façade line changes, such as varying number of stories, dormers, architectural additions, bay windows, roof styles and chimneys.
- The maximum building height shall be 35 feet.
- At least 10% of the total number of lots must have single story houses.
- At least 10% of the multi-story houses shall have bedroom(s) on the first floor.

Heated area:

- The minimum heated square footage for each home shall be no less than 1600 sq. ft. for 1-story homes and no less than 2000 sq. ft. for 2-story homes.

Design flexibility:

- A minimum of 5% of the total number of lots (up to a maximum of 20 lots) shall be provided that meet the following specifications:
 - Minimum heated square footage of 1000 sq.ft for 1-story homes and no less than 1200 sq. ft for 2-story homes.
 - Exterior building materials may include glass, cementitious siding, brick or brick veneer, stone or stone veneer, stucco, wood or a combination thereof. A minimum of 20% of the exterior front

façade shall be covered with either brick or stone. Vinyl shall only be used for windows, doors and trim.

Front porches:

- At least 50% of the dwellings must include a front porch with a minimum depth of six feet and a minimum width of eight feet. The conceptual, preliminary and final plat submittals shall include designations for each lot with such front porches.

Garages:

- Front-facing garage doors shall be provided with windows and carriage style hardware.
- At least 20% of the houses in a development phase must have garages that are located at least 18 feet behind the front façade, or side-loaded or rear-loaded garages. The conceptual, preliminary and final plat submittals shall include designations for each lot with such architectural requirements.
- Attached side-facing garages must have architectural details and/or windows that mimic the features of the living portion of the dwelling on the side of the garage facing the street.
- At least 10% of the overall number of lots in the project shall be identified as lots for side-loaded garages (and labeled as such on the conceptual, preliminary and final submittals).
- At least 10% of the overall number of lots in the project shall be identified as lots for rear-loaded garages (and labeled as such on the conceptual, preliminary and final submittals).

Parking:

- Off-street parking shall be designed per standard City of York requirements.

Community Mailboxes:

- Community mailboxes shall be installed per USPS requirements. For each USPS-required community mailbox location, at least four (4) off-street parking spaces shall be provided as well as landscaping, lighting and buffering (type B buffer between the mailboxes, parking, etc. and adjacent houses). Based upon approval by USPS, the City desires that community mailboxes be installed in or near central amenity areas that have available parking but are appropriately separated from active pedestrian/playground areas.

Open space/tree preservation and protection:

- At least 35% of the overall project gross area shall be maintained as open space.
- At least one continuous open space area (centrally located as much as possible) shall be provided that has an area totaling at least 20% of the

overall project gross area. Such open space area shall have a minimum width of 100 feet. At least 50% of the total number of housing units shall share a property line with or be directly across the street from said open space area.

- In the designated open space areas, at least 35% of the existing tree canopy shall be retained and properly protected during development of the project. To ensure maintenance of tree canopy on the property interior, at least 50% of the trees effected by the noted existing tree canopy maintenance requirement shall be located at least 200 feet from the exterior property lines of the project. A landscape architect is required to provide a written analysis verifying the integrity and long-term vitality of tree-save areas.

Amenities:

- a. Amenities shall meet the façade design requirements specified above.
- b. For the first 50 lots and for each subsequent additional 50 lots (or fraction thereof), a subdivision shall be provided with at least two of the following amenities (seating areas can be counted only twice in the required amenity count):

For the first 50 residential units:

- Playground with a minimum area of 2500 sq. ft. or gazebo or other covered shelter (minimum 1,000 sq. ft.) and picnic area with a minimum size of 2500 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit. A fence shall be installed around the perimeter of tot lots. The fence shall be vinyl, vinyl coated chain-link or decorative black aluminum (and be compliant with applicable requirements of the neighborhood association). The playground surface shall be durable, light-colored and rubberized or equivalent quality; plus
- One of the options listed below

For the next 50 residential units (or fraction thereof):

- Playground with a minimum area of 2500 sq. ft. or gazebo or other covered shelter (minimum 1,000 sq. ft.) and picnic area with a minimum size of 2500 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit. A fence shall be installed around the perimeter of tot lots. The fence shall be vinyl, vinyl coated chain-link or decorative black aluminum (and be compliant with applicable requirements of the neighborhood association). The playground surface shall be durable, light-colored and rubberized or equivalent quality; plus
- One of the options listed below

For the next 50 residential units (or fraction thereof):

- Playground with a minimum area of 2500 sq. ft. or gazebo or other covered shelter (minimum 1,000 sq. ft.) and picnic area with a minimum size of 2500 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit. A fence shall be installed around the

perimeter of tot lots. The fence shall be vinyl, vinyl coated chain-link or decorative black aluminum (and be compliant with applicable requirements of the neighborhood association). The playground surface shall be durable, light-colored and rubberized or equivalent quality;

or

- Swimming pool and cabana sized to comply with NRPA standards (shall be provided for a project with at least 150 residential units) or clubhouse, plus
- One of the options listed below

For each additional 50 residential units (or fraction thereof), 2 of the options listed below shall be implemented:

Options:

- Seating area (at least 3 benches with pergola)
- Community garden (minimum 10,000 sq. ft.)
- Fenced dog park with a minimum area of 5,000 sq. ft.
- Public or private golf course
- Canoe and kayak launch, or boat ramp
- Resident clubhouse
- Paved recreational area (minimum 5,000 sq. ft.)
- Playground with a minimum area of 5,000 sq. ft.
- Gazebo or other covered shelter (minimum 1,000 sq. ft.) or picnic area with a minimum size of 5,000 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit.
- Swimming pool and cabana sized to junior Olympic standards (shall be provided for a project with at least 150 residential units) or clubhouse.

c. Improved amenity areas shall be specified on the conceptual, preliminary and final submittals and then installed or approved surety provided prior to final plat approval.

d. All amenities must be:

- Constructed prior to approval/recording of phase 1 or the amenities must be bonded at 150% of the estimated construction value (as provided by SC-licensed professional engineer), and
- Built prior to approval/recording of phase 2.

e. Identification signage shall be provided at trail entrances, open space access points, etc. and be installed prior to final plat approval. Location and depictions of the signage shall be shown on the conceptual, preliminary and final submittals.

f. Provide minimum 5-ft wide paved (asphalt) trails and/or natural surface trails to interconnect amenities and open space areas. For each lot in the project, a minimum 10 linear feet of trails shall be provided in the open space areas.

g. The amenities, open space buffer, stormwater controls, etc. will be maintained by the conditions, covenants, and restrictions (CCRs) established by the developer and assumed by the homeowner's association (HOA).

- h. The HOA shall ensure that no more than 10% of the total units are rental at any given time.
- i. At the final plat stage, the method(s) must be identified for ensuring that all required improvements are installed and maintained. Deed restrictions, etc. must be submitted for City review at the final plat stage (and ultimately recorded).

Streetscape:

- a. The streetscaping of interior streets and exterior streets along the property frontage shall be per standard City of York requirements and the following:
 - Street trees (use Gateway Corridor standards as template for tree species for exterior streets). Street trees must be planted at least 10 feet from private/public utility lines. Root barrier protection must be installed to prevent root intrusion.
 - Street lighting (use Gateway Corridor standards as template for exterior streets)
 - Sidewalk on each side of each new street and along the street frontage of exterior streets

Landscape/ Buffer/ Signage:

- a. A type B bufferyard shall be provided where residential lots are located back-to-back, back directly adjacent to another lot or are directly adjacent to overflow parking lot, stormwater pond, lift station, amenity area, community mailbox center, subdivision signage, trail, etc. Trees shall be planted along the shared property lines or in the common space area, if applicable.
- b. A type B bufferyard shall be provided along perimeter property lines and along adjacent streets, highways, etc. where an existing equivalent buffer does not exist.
- c. A minimum 50 feet wide undisturbed area shall be provided along perimeter property lines and along adjacent streets, highways, etc.
- d. Stormwater retention/detention areas and lift stations shall be located a minimum of 50 feet from the property line of a lot for an individual residential unit.
- e. A minimum 30-foot buffer setback is required for any proposed lots adjacent to bodies of water. All bodies of water shall be protected. A double row of silt fence shall be required when disturbance is proposed within 50 feet of water bodies.
- f. Any proposed subdivision signage, fencing, home occupation or accessory structure shall be in accordance with standard City of York requirements.
- g. Subdivision-identification signage easement(s) must be noted on the conceptual site plan as well as preliminary and final plat submittals.

h. A freestanding subdivision identification sign shall be installed at each subdivision entrance subject to the following conditions:

1. The sign structure height shall not exceed 8 feet.
2. The sign area shall not exceed 35 square feet.
3. The sign structure shall be constructed of brick, natural stone or stucco. Aluminum is only allowed for the placard for the subdivision name.
4. The sign structure shall contain a minimum of two different approved building materials from the following list: brick, natural stone or stucco.
5. Internal illumination is prohibited but the sign shall be spot lit from the ground.
6. The minimum setback shall be 20 feet from any street right away or property line and shall meet standard line-of-sight requirements.
7. Landscaping that complies with City standards shall be installed around the sign.
8. If located in the Local Historic District, the sign must be reviewed for approval by the Board of Architectural Review.
9. If located in the Gateway Corridor Overlay District, City staff may approve the sign design per the above-referenced requirements.

i. Subdivision entrances must be provided with landscaping that complies with Type B buffer requirements (not the general Type B buffer requirements from the zoning ordinance) as prescribed by the Gateway Corridor Overlay District standards.

j. If deemed appropriate by the City, a dedicated easement for potential City of York welcome signage shall be provided. The City will be responsible for the actual design and build of the welcome signage.

k. If applicable, provide complete engineered design for any proposed retaining walls (including guardrails/fencing that meets the building code requirements, trees/landscaping, structural details, drainage, etc.). The design must include a minimum 42-inch tall black vinyl coated chain-link fence (decorative black aluminum fence is acceptable) and decorative trees along the top edge of the wall. Retaining wall designs to be provided as part of preliminary plat.

Fire, Utility and Public Works Department requirements:

a. The applicant shall verify with the Utilities Department that the project can be served by the City utilities system.

b. The proposed public water and sanitary sewer systems shall be sized according to City requirements and the design drawings shall be submitted with the construction drawings/preliminary plat/final submittals.

c. The proposed water system shall connect to any existing nearby portion of the public water system per City requirements.

d. All requirements of the City of York Fire, Utility and Public Works Departments shall be met at the preliminary and final plat stages.

e. Design and construction of the proposed stormwater system shall be in accordance with City of York/SCDHEC standards and specifications including fencing, landscaping, maintenance, etc. A minimum 42" tall black aluminum fence or black-vinyl-coated chain link fencing shall be provided around all stormwater retention/detention facilities. The SCDHEC stormwater permit shall be submitted with the construction drawings/ preliminary plat submittal.

Public transportation infrastructure requirements

a. Street improvements shall be designed per SCDOT, City of York and pertinent traffic study standards and specifications including street, sidewalk, crosswalk, signage, speed-limiting devices, etc.

b. The minimum number of street entrances to the subdivision shall be based on requirements specified in the zoning ordinance as well as Fire Department requirements.

c. All streets shall be publicly dedicated for maintenance and acceptance by the City of York, subject to the City's warranty and acceptance policies.

d. At the final plat stage, the method(s) must be identified for ensuring that all required public infrastructure improvements are installed, maintained and properly warranted.

e. As deemed necessary by the City, dedicated street, utility, and other rights-of-way for stub streets and utility lines shall be provided to adjacent property lines.

f. Dead-end streets shall not exceed more than 150 feet (nearest road intersection to end of pavement) without an approved temporary turnaround unless otherwise approved by the City of York and such streets shall be designed per standard City of York requirements.

g. A 26-ft paved street width with 2-ft valley curb shall be provided for dead-end streets (cul-de-sacs or stub streets) exceeding 500-ft in length. The dead-end street shall be measured from the intersection of nearest street to the center of the cul-de-sac or end of paved stub street. Street stubs must provide emergency vehicle turnaround (if no cul-de-sac is proposed).

h. If buildings exceed 30 feet in height, streets shall be increased to 26 feet clear width (excluding curbing) per international fire code requirements.

i. The proposed subdivision name and street names must be approved by the York County Emergency Preparedness 911 at the preliminary plat stage.

The applicant will provide written verification of York County approval with the preliminary plat submittal.

Vested rights:

a. Vested rights to the project shall expire if any of the following occurs:

- If a preliminary plat is not approved within 2 years of special exception approval, or

- If the time period between preliminary and final plat approvals exceed 2 years, or
- If any portion of the approved conceptual site plan is not given final plat approval within 5 years of special exception approval.

R9- Single-Family Attached Residential Zoning District

Purpose

The purpose of this district is to encourage the creation of single-family attached residential subdivisions that provide diversity of price point, housing density, architecture, site layout, amenities, etc. This designation is principally applied to undeveloped areas where design flexibility will not adversely affect existing residential subdivisions. The City's Comprehensive Plan describes areas best suited for this zoning designation.

The following uses are allowed by special exception:

- Child care center
- Public or private school
- Church

The following uses are conditionally allowed subject to requirements specified for this district:

- Attached single-family residential units on individual lots
- Home occupations allowed by the Zoning Ordinance

In addition to all standard pertinent requirements of the City of York Zoning and Subdivision Ordinances (Appendices A & B of the York City Code), the following requirements shall be met for all proposed residential subdivisions:

Density:

- The maximum housing density shall be 6 units per gross acre.

Lot specifications and dimensional requirements:

a. The minimum setbacks shall be as follows (from the street right-of-way or property line):

- I. 20 feet on front
- II. 8 feet on sides (12 feet where adjacent to a street)
- III. 18 feet on rear

b. The minimum lot width at the setback line shall be 20 ft.

c. The minimum lot size shall be 1,800 sq. ft.

d. A maximum of 25% of the overall number of lots may be of the back-to-back variety.

Phasing:

- b. The phasing of the project shall be shown on the proposed conceptual site plan, and once approved by the City, carried unchanged through the preliminary and final plat submittals. Proposed phasing changes shall be handled through the standard amendment process.

Architectural:

Facade design:

- Exterior building materials may include glass, cementitious siding, brick or brick veneer, stone or stone veneer, stucco, wood or a combination thereof. A minimum of 40% of the exterior front façade shall be covered with either brick or stone. Vinyl shall be only be used for windows, doors, and trim.
- At least 15% of the residential units shall have a minimum of 80% of the exterior front façade covered with either brick or stone and at least one unit per building shall meet this requirement.
- No same two models of home shall be located directly adjacent to each other or located directly across the street from each other.
- A variety of color patterns shall be provided such that no two homes directly adjacent to each other are of the same color.
- The minimum roof pitch for the primary roof sections shall be 6/12 and porch, dormer and accessory shed roofs shall have a minimum roof pitch of 4/12.
- Where the side of a residence will be visible due to facing a road (as with a corner lot), common space, a neighborhood amenity area, or another reason, the side façade must include at least two windows of standard egress size (e.g., 48 inches by 20 inches) with trim that is at least 3.5 inches, and one of the following: 1. Wrap-around porch or side porch that is at least 48 square feet on the side façade; and/or 2. Substantial façade line changes, such as varying number of stories, dormers, architectural additions, bay windows, roof styles and chimneys.
- The maximum building height shall be 35 feet.

Heated area:

- The minimum heated square footage for each home shall be no less than 1,200 sq. Ft.

Design flexibility:

- A minimum of 5% of the total number of lots (up to a maximum of 20 lots) shall be provided that meet the following specifications:
- Minimum heated square footage of 1,000 sq.ft.

- Exterior building materials may include glass, cementitious siding, brick or brick veneer, stone or stone veneer, stucco, wood or a combination thereof. A minimum of 20% of the exterior front façade shall be covered with either brick or stone. Vinyl shall only be used for windows, doors and trim.

Front porches:

- At least 50% of the dwellings must include a front porch with a minimum depth of six feet and a minimum width of eight feet. The conceptual, preliminary and final plat submittals shall include designations for each lot with such front porches.

Garages:

- Front-facing garage doors shall be provided with windows and carriage style hardware.
- At least 25 % of the overall number of lots in the project shall be identified as lots for rear-loaded garages (and labeled as such on the conceptual, preliminary and final submittals).

Parking:

- Off-street parking shall be designed per standard City of York requirements.

Community mailboxes

- Community mailboxes shall be installed per USPS requirements. For each USPS-required community mailbox location, at least four (4) off-street parking spaces shall be provided as well as landscaping, lighting and buffering (type B buffer between the mailboxes, parking, etc. and adjacent houses). **Based upon approval by USPS,** the City desires that community mailboxes be installed in or near central amenity areas that have available parking but are appropriately separated from active pedestrian/playground areas.

Open space/tree preservation and protection:

- At least 35% of the overall project gross area shall be maintained as open space.
- At least one continuous open space area (centrally located as much as possible) shall be provided that has an area totaling at least 20% of the overall project gross area. Such open space area shall have a minimum width of 100 feet. At least 50% of the total number of housing units shall share a property line with or be directly across the street from said open space area.
- In the designated open space areas, at least 35% of the existing tree canopy shall be retained and properly protected during development of the project. To ensure maintenance of tree canopy on the property interior, at least 50% of the trees effected by the noted existing tree

canopy maintenance requirement shall be located at least 200 feet from the exterior property lines of the project.

Amenities:

- a. Amenities shall meet the façade design requirements specified above.
- b. For the first 50 lots and for each subsequent additional 50 lots (or fraction thereof), a subdivision shall be provided with at least two of the following amenities (seating areas can be counted only twice in the required amenity count):

For the first 50 residential units:

- Playground with a minimum area of 5,000 sq. ft. or gazebo or other covered shelter (minimum 1,000 sq. ft.) and picnic area with a minimum size of 5,000 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit. A fence shall be installed around the perimeter of tot lots. The fence shall be vinyl, vinyl coated chain-link or decorative black aluminum (and be compliant with applicable requirements of the neighborhood association). The playground surface shall be durable, light-colored and rubberized or equivalent quality; plus
- One of the options listed below

For the next 50 residential units (or fraction thereof):

- Playground with a minimum area of 5,000 sq. ft. or gazebo or other covered shelter (minimum 1,000 sq. ft.) or picnic area with a minimum size of 5,000 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit. A fence shall be installed around the perimeter of tot lots. The fence shall be vinyl, vinyl coated chain-link or decorative black aluminum (and be compliant with applicable requirements of the neighborhood association). The playground surface shall be durable, light-colored and rubberized or equivalent quality; plus
- One of the options listed below

For the next 50 residential units (or fraction thereof):

- Playground with a minimum area of 5,000 sq. ft. or gazebo or other covered shelter (minimum 1,000 sq. ft.) or picnic area with a minimum size of 5,000 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit. A fence shall be installed around the perimeter of tot lots. The fence shall be vinyl, vinyl coated chain-link or decorative black aluminum (and be compliant with applicable requirements of the neighborhood association). The playground surface shall be durable, light-colored and rubberized or equivalent quality.

Or

- Swimming pool and cabana sized to junior Olympic standards (shall be provided for a project with at least 150 residential units) or clubhouse, plus
- One of the options listed below

For each additional 50 residential units (or fraction thereof), 2 of the options listed below shall be implemented:

Options:

- Seating area (at least 3 benches with pergola)
- Community garden (minimum 10,000 sq. ft.)
- Fenced dog park with a minimum area of 5,000 sq. ft.
- Public or private golf course
- Canoe and kayak launch, or boat ramp
- Resident clubhouse
- Paved recreational area (minimum 5,000 sq. ft.)
- Playground with a minimum area of 5,000 sq. ft.
- Gazebo or other covered shelter (minimum 1,000 sq. ft.) or picnic area with a minimum size of 5,000 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit.
- Swimming pool and cabana sized to junior Olympic standards (shall be provided for a project with at least 150 residential units) or clubhouse.

j. Improved amenity areas shall be specified on the conceptual, preliminary and final submittals and then installed or approved surety provided prior to final plat approval.

k. All amenities must be:

- Constructed prior to approval/recording of phase 1 or the amenities must be bonded at 150% of the estimated construction value (as provided by SC-licensed professional engineer), and
- Built prior to approval/recording of phase 2.

l. Identification signage shall be provided at trail entrances, open space access points, etc. and be installed prior to final plat approval. Location and depictions of the signage shall be shown on the conceptual, preliminary and final submittals.

m. Provide minimum 5-ft wide paved (asphalt) trails and/or natural surface trails to interconnect amenities and open space areas. For each unit in the project, a minimum 3 linear feet of trails shall be provided in the open space areas.

n. The amenities, open space buffer, stormwater controls, etc. will be maintained by the conditions, covenants, and restrictions (CCRs) established by the developer and assumed by the homeowner's association (HOA).

o. At the final plat stage, the method(s) must be identified for ensuring that all required improvements are installed and maintained. Deed restrictions, etc. must be submitted for City review at the final plat stage (and ultimately recorded).

Streetscape:

- The streetscaping of interior streets and exterior streets along the property frontage shall be per standard City of York requirements and the following:
- Street trees (use Gateway Corridor standards as template for tree species for exterior streets). Street trees must be planted at least 10 feet from private/public utility lines. Root barrier protection must be installed to prevent root intrusion.
 -
 - Street lighting (use Gateway Corridor standards as template for exterior streets)
 - Sidewalk on each side of each new street

Landscape/ Buffer/ Signage:

a. A type B bufferyard shall be provided where residential lots are located back-to-back, back directly adjacent to another lot or are directly adjacent to overflow parking lot, stormwater pond, lift station, amenity area, community mailbox center, subdivision signage, trail, etc. Trees shall be planted along the shared property lines or in the common space area, if applicable.

b. A type B bufferyard shall be provided along perimeter property lines and along adjacent streets, highways, etc. where an existing equivalent buffer does not exist.

c. A minimum 50 feet wide undisturbed area shall be provided along perimeter property lines and along adjacent streets, highways, etc.

d. Stormwater retention/detention areas and lift stations shall be located a minimum of 50 feet from the property line of a lot for an individual residential unit.

e. A minimum 30-foot buffer setback is required for any proposed lots adjacent to bodies of water. All bodies of water shall be protected. A double row of silt fence shall be required when disturbance is proposed within 50 feet of water bodies.

f. Any proposed subdivision signage, fencing, home occupation or accessory structure shall be in accordance with standard City of York requirements.

g. Subdivision-identification signage easement(s) must be noted on the conceptual site plan as well as preliminary and final plat submittals.

h. A freestanding subdivision identification sign may be installed at each subdivision entrance subject to the following conditions:

- The sign structure height shall not exceed 8 feet.
- The sign area shall not exceed 35 square feet.
- The sign structure shall be constructed of brick, natural stone or stucco. Aluminum is only allowed for the placard for the subdivision name.
- The sign structure shall contain a minimum of two different approved building materials from the following list: brick, natural stone or stucco.
- Internal illumination is prohibited but the sign may be spot lit from the ground.

- The minimum setback shall be 20 feet from any street right away or property line and shall meet standard line-of-sight requirements.
 - Landscaping that complies with City standards shall be installed around the sign.
 - If located in the Local Historic District, the sign must be reviewed for approval by the Board of Architectural Review.
 - If located in the Gateway Corridor Overlay District, City staff may approve the sign design per the above-referenced requirements.
- i. Subdivision entrances must be provided with landscaping that complies with Type B buffer requirements (not the general Type B buffer requirements from the zoning ordinance) as prescribed by the Gateway Corridor Overlay District standards.
- j. Subdivision-identification signage shall be provided with decorative landscaping/spot lighting around the signage and a type B buffer between the signage and adjacent houses.
- k. Subdivision entrances must be provided with landscaping, etc. features that comply with standard landscaping requirements.
- l. If deemed appropriate by the City, a dedicated easement for potential City of York welcome signage shall be provided. The City will be responsible for the actual design and build of the welcome signage.
- m. If applicable, provide complete engineered design for any proposed retaining walls (including guardrails/fencing that meets the building code requirements, trees/landscaping, structural details, drainage, etc.). The design must include a minimum 42-inch tall black vinyl coated chain-link fence (decorative black aluminum fence is acceptable) and decorative trees along the top edge of the wall. Retaining wall designs to be provided as part of preliminary plat.

Fire, Utility, and Public Works Department requirements:

- a. The applicant shall verify with the Utilities Department that the project can be served by the City utilities system.
- b. The proposed public water and sanitary sewer systems shall be sized according to City requirements and the design drawings shall be submitted with the construction drawings/preliminary plat/final submittals.
- c. The proposed water system shall connect to any existing nearby portion of the public water system per City requirements.
- d. All requirements of the City of York Fire, Utility and Public Works Departments shall be met at the preliminary and final plat stages.
- e. Design and construction of the proposed stormwater system shall be in accordance with City of York/SCDHEC standards and specifications including fencing, landscaping, maintenance, etc. A minimum 42" tall black aluminum fence or black-vinyl-coated chain link fencing shall be provided around all stormwater retention/detention facilities. The SCDHEC stormwater permit shall be submitted with the construction drawings/ preliminary plat submittal.

Public transportation infrastructure requirements:

- a. j. Street improvements shall be designed per SCDOT, City of York and pertinent traffic study standards and specifications including street, sidewalk, crosswalk, signage, speed-limiting devices, etc.
- b. k. The minimum number of street entrances to the subdivision shall be based on requirements specified in the zoning ordinance as well as Fire Department requirements.
- c. l. All streets shall be publicly dedicated for maintenance and acceptance by the City of York, subject to the City's warranty and acceptance policies.
- d. m. At the final plat stage, the method(s) must be identified for ensuring that all required public infrastructure improvements are installed, maintained and properly warrantied.
- e. n. As deemed necessary by the City, dedicated street, utility, and other rights-of-way for stub streets and utility lines shall be provided to adjacent property lines.
- f. o. Dead-end streets shall not exceed more than 150 feet (nearest road intersection to end of pavement) without an approved temporary turnaround unless otherwise approved by the City of York and such streets shall be designed per standard City of York requirements.
- g. p. A 26-ft paved street width with 2-ft valley curb shall be provided for dead-end streets (cul-de-sacs or stub streets) exceeding 500-ft in length. The dead-end street shall be measured from the intersection of nearest street to the center of the cul-de-sac or end of paved stub street. Street stubs must provide emergency vehicle turnaround (if no cul-de-sac is proposed).
- h. q. If buildings exceed 30 feet in height, streets shall be increased to 26 feet clear width (excluding curbing) per international fire code requirements.
- i. r. The proposed subdivision name and street names must be approved by the York County Emergency Preparedness 911 at the preliminary plat stage. The applicant will provide written verification of York County approval with the preliminary plat submittal.

Vested rights:

Vested rights to the project shall expire if any of the following occurs:

- If a preliminary plat is not approved within 2 years of special exception approval, or
- If the time period between preliminary and final plat approvals exceed 2 years, or
- If any portion of the approved conceptual site plan is not given final plat approval within 5 years of special exception approval.

R10- Multi-family Residential Zoning District

Purpose:

- The purpose of this district is to encourage the creation of multi-family residential projects that provide diversity of price point, housing density, architecture, site layout, amenities, etc. This designation is principally applied to undeveloped areas where design flexibility will not adversely affect existing residential subdivisions. The City's Comprehensive Plan describes areas best suited for this zoning designation.

The following uses are allowed by special exception:

- **Child care center**
- Public or private school
- Church
- Multifamily residential projects- defined as a building on one property having more than one dwelling unit, designed for residential occupancy. Multifamily residential includes apartments, condominiums and duplexes.

The BZA with recommendation from the PC shall determine the following while reviewing the special exception application and conceptual site plan for the project:

- Housing density
- Lot specifications and dimensional requirements including setbacks, etc.
- The proposed phasing of the project (shown on the proposed conceptual site plan and carried unchanged through the final submittals).
- Each apartment building façade shall be designed to eliminate a monotonous appearance. Each façade shall provide a variety of architectural detail and color. If the proposed project is located in the Gateway Corridor Overlay District, the applicant must apply for certificate of appropriateness approval regarding the exterior building and property design from the Board of Architectural Review.
- The maximum building height.
- Enclosed storage areas for each unit.
- Laundry facilities shall be provided in each unit.
- At least 10% of the residential units shall be designated as affordable housing units. Affordable housing shall be defined per State law requirements
- Appropriate amenities shall be provided. The provided amenities shall be a combination of the following or other types allowed by the BZA:
 - Seating area (at least 3 benches with pergola)
 - Community garden (minimum 10,000 sq. ft.)
 - Fenced dog park with a minimum area of 5,000 sq. ft.
 - Public or private golf course
 - Canoe and kayak launch, or boat ramp
 - Resident clubhouse
 - Paved recreational area (minimum **5,000** sq. ft.)

- Playground with a minimum area of 5,000 sq. ft. A fence shall be installed around the perimeter of tot lots. The fence shall be black vinyl coated chain-link or decorative black aluminum. The playground surface shall be durable, light-colored and rubberized or equivalent quality.
- Gazebo or other covered shelter (minimum 1,000 sq. ft.) or picnic area with a minimum size of 5,000 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit.
- Swimming pool and cabana sized to junior Olympic standards (shall be provided for a project with at least 150 residential units) or clubhouse.

If the BZA approves the above-referenced factors for a project, City staff shall be responsible for verifying that the following issues are addressed in the conceptual site plan:

- a. All standard pertinent requirements of the City of York Zoning and Subdivision Ordinances (Appendices A & B of the York City Code).
- b. Off-street parking shall be designed per standard City of York requirements.
- c. The minimum roof pitch for the primary roof sections shall be 6/12 and porch, dormer and accessory shed roofs shall have a minimum roof pitch of 4/12.
- d. Exterior building materials should include glass, cementitious siding, brick or brick veneer, stone or stone veneer, stucco, wood or a combination thereof. A minimum of 40% of the exterior front façade shall be covered with either brick or stone. Vinyl shall only be used for windows, doors and trim.
- e. Community mailboxes shall be installed per USPS requirements. For each USPS-required community mailbox location, at least four (4) off-street parking spaces shall be provided as well as landscaping, lighting and buffering (type B buffer between the mailboxes, parking, etc. and adjacent residential uses). Based upon approval by USPS, the City desires that community mailboxes be installed in or near central amenity areas that have available parking but are appropriately separated from active pedestrian/playground areas.
- f. Mechanical, garbage/recycling, etc. areas shall be screened using materials that match exterior materials required above.
- g. Open space/tree preservation and protection including:
 - At least 35% of the overall project gross area shall be maintained as open space.
 - At least one continuous open space area (centrally located as much as possible) shall be provided that has an area totaling at least 20% of the

overall project gross area. Such open space area shall have a minimum width of 100 feet.

- In the designated open space areas, at least 35% of the existing tree canopy shall be retained and properly protected during development of the project. To ensure maintenance of tree canopy on the property interior, at least 50% of the trees effected by the noted existing tree canopy maintenance requirement shall be located at least 200 feet from the exterior property lines of the project.
- h. All required improvements, amenity areas, etc. shall be specified on the conceptual and final submittals and then installed/constructed prior to certificates of occupancy being issued for the project.
- i. Identification signage shall be provided at trail entrances, open space access points, etc. and be installed prior to final plat approval. Location and depictions of the signage shall be shown on the conceptual and final submittals.
- j. Provide minimum 5-ft wide paved (asphalt) trails and/or natural surface trails to interconnect amenities and open space areas. For each lot in the project, a minimum 2 linear feet of trails shall be provided in the open space areas.
- k. The amenities, open space buffer, stormwater controls, etc. will be maintained by the conditions, covenants, and restrictions (CCRs) established by the developer and assumed by the property owner.
- l. The streetscaping of exterior streets along the property frontage shall be per standard City of York requirements and the following:
- Street trees (use Gateway Corridor standards as template for tree species). Street trees must be planted at least 10 feet from private/public utility lines. Root barrier protection must be installed to prevent root intrusion.
 -
 - Street lighting (use Gateway Corridor standards as template)
 - Sidewalk on along the entire frontage of each existing street
- m. Landscape/ Buffer/ Signage per the following:
- A type B bufferyard shall be provided where residential units are located back-to-back, directly adjacent to overflow parking lot, stormwater pond, lift station, amenity area, community mailbox center, subdivision signage, trail, etc.
 - A type B bufferyard shall be provided along perimeter property lines and along adjacent streets, highways, etc. where an existing equivalent buffer does not exist.
 - A minimum 50 feet wide undisturbed area shall be provided along perimeter property lines and along adjacent streets, highways, etc.
 - Stormwater retention/detention areas and lift stations shall be located a minimum of 50 feet from the property line of a lot for an individual residential unit.
 - A minimum 30-foot buffer setback is required for any proposed lots adjacent to bodies of water. All bodies of water shall be protected. A

double row of silt fence shall be required when disturbance is proposed within 50 feet of water bodies.

- Any proposed project signage, fencing, home occupation or accessory structure shall be in accordance with standard City of York requirements.
- Subdivision-identification signage easement(s) must be noted on the conceptual site plan as well as final submittals.

n. A freestanding subdivision identification sign shall be installed at each subdivision entrance subject to the following conditions:

- The sign structure height shall not exceed 8 feet.
- The sign area shall not exceed 35 square feet.
- The sign structure shall be constructed of brick, natural stone or stucco. Aluminum is only allowed for the placard for the subdivision name.
- The sign structure shall contain a minimum of two different approved building materials from the following list: brick, natural stone or stucco.
- Internal illumination is prohibited but the sign shall be spot lit from the ground.
- The minimum setback shall be 20 feet from any street right away or property line and shall meet standard line-of-sight requirements.
- Landscaping that complies with City standards shall be installed around the sign.
- If located in the Local Historic District, the sign must be reviewed for approval by the Board of Architectural Review.
- If located in the Gateway Corridor Overlay District, City staff may approve the sign design per the above-referenced requirements.

o. Project-identification signage easement(s) must be noted on the conceptual site plan as well as final submittals.

p. Project-identification signage shall be provided with decorative landscaping/spot lighting around the signage and a type B buffer between the signage and adjacent housing units.

q. Project entrances must be provided with landscaping, etc. features that comply with standard landscaping requirements.

r. If deemed appropriate by the City, a dedicated easement for potential City of York welcome signage shall be provided. The City will be responsible for the actual design and build of the welcome signage.

s. If applicable, provide complete engineered design for any proposed retaining walls (including guardrails/fencing that meets the building code requirements, trees/landscaping, structural details, drainage, etc.). the design must include a minimum 42-inch tall black vinyl coated chain-link fence (decorative black aluminum fence is acceptable) and decorative trees along the top edge of the wall. retaining wall designs to be provided as part of preliminary plat.

t. Fire, Utility and Public Works department requirements per the following:

- The applicant shall verify with the Utilities Department that the project can be served by the City utilities system.
 - The proposed public water and sanitary sewer systems shall be sized according to City requirements and the design drawings shall be submitted with the construction drawings/final submittals.
 - The proposed water system shall connect to any existing nearby portion of the public water system per City requirements.
 - All requirements of the City of York Fire, Utility and Public Works Departments shall be met at the conceptual and final submittal stages.
 - Design and construction of the proposed stormwater system shall be in accordance with City of York/SCDHEC standards and specifications including fencing, landscaping, maintenance, etc. A minimum 42" tall black aluminum fence or black-vinyl-coated chain link fencing shall be provided around all stormwater detention facilities. The SCDHEC stormwater permit shall be submitted with the construction drawings/preliminary plat submittal.
- u. Public transportation infrastructure requirements per the following:
- Street improvements shall be designed per SCDOT, City of York and pertinent traffic study standards and specifications including street, sidewalk, crosswalk, signage, etc.
 - At the final plat stage, the method(s) must be identified for ensuring that all required public infrastructure improvements are installed, maintained and properly warrantied.
 - As deemed necessary by the City, dedicated street, utility, and other rights-of-way for stub streets and utility lines shall be provided to adjacent property lines.
 - The proposed project name must be approved by the York County Emergency Preparedness 911 at the preliminary plat stage. The applicant will provide written verification of York County approval with the preliminary plat submittal.
- v. Vested rights shall be per standard City requirements.

R11- Mixed Residential Zoning District

Purpose:

- The purpose of this district is to encourage the creation of residential projects that provide diversity of housing types, price point, housing density, architecture, site layout, amenities, etc. This designation is principally applied to undeveloped areas where design flexibility will not adversely affect existing residential subdivisions. The City's Comprehensive Plan describes areas best suited for this zoning designation.

The following uses are allowed by special exception:

- **Child care center**
- Public or private school
- Church

The following uses are allowed subject to requirements specified for the R8, R9, R10 and R11 zoning districts:

- Single-family detached residential
- Single-family attached residential
- Multi-family residential projects
- Home occupation and accessory uses allowed by the Zoning Ordinance

R5- Residential Zoning District (remove existing R5 district requirements and replace with the following:

Purpose

The purpose of this district is to permit a variety of residential and related uses and variable densities in certain areas of the city deemed suited to and with market potential for such uses. This designation is applied principally to undeveloped areas where unit and density flexibility will not adversely affect existing residential subdivisions and where the housing market can be sufficiently broad and flexible to meet the various demands for housing.

Design/usage requirements

- The R5 zoning designation shall not be used in future rezoning applications.
- Projects in a R5 zoning district that were previously approved and have active vested rights shall be governed by the previously-approved project design and specifications.

Uses allowed by special exception

Vacant property with a R5 zoning designation shall be developed in accordance with special exception requirements. The applicant shall choose R8, R9, R10 or R11 zoning district requirements to design the conceptual site plan for the special exception application.

Application review

The Planning Commission shall review and make a recommendation to the Board of Zoning Appeals regarding each such special exception application. In making a recommendation and decision on each such application, the Planning Commission and Board of Zoning Appeals shall consider residential requirements listed above and special exception requirements as well as any other material deemed pertinent by the City.

PUD- Planned Unit Development District (remove existing PUD district requirements and replace with the following:

A. *Purpose:*

The purpose of the PUD district is to encourage flexibility in the development of land in order to promote its most appropriate use; to improve the design, character and quality of new development; to facilitate the provision of streets and utilities; and to preserve the natural and scenic features of open areas.

B. *District requirements:*

In order to qualify as a PUD district, a project must meet the following minimum requirements:

1. The conceptual site plan for the project shall provide significant commercial and residential components.
2. The commercial component shall not be designed as a standalone commercial area and shall be integrally designed to mesh with the residential areas.
3. The residential section of the project shall be designed per one of the following zoning district requirements: R8, R9, R10 or R11.
4. The land-use map in the City's Comprehensive Plan specifies where PUD districts would be best located along with the most appropriate associated residential zoning requirements.
5. The site must contain not less than five acres and must adjoin or have direct access to at least one major street.
6. The site shall be in single ownership, or if in joint ownership, the application for amendment to the zoning ordinance shall be filed jointly by all of the owners.
7. A conceptual site plan shall be submitted with the request for change and shall contain the following information:
 - a. The proposed title of the project and the name of the engineer, architect or designer as well as the project applicant.
 - b. The north point, an appropriate scale and date.
 - c. Existing zoning and zoning district boundaries and proposed changes in zoning, if any.
 - d. The boundaries of the property involved, the general location of all existing easements, property lines, existing streets, buildings, sidewalk and other existing physical features on or adjoining the project
 - e. The applicant shall verify availability/adequateness of City utilities/ fire protection, etc. at the site.
 - f. The general locations and construction dimensions of proposed streets, alleys, driveways, curb cuts, entrances and exits, parking and loading areas (including numbers of parking spaces).

- g. The general location of proposed lots, setback lines, easements, and a generalized land use plan.
- h. The location of all proposed main and accessory buildings and dimensions of structures drawn to scale.
- i. General information regarding all fences, walls, screens, buffers, plantings and landscaping.
- j. Overall site design shall be harmonious in terms of landscaping, enclosure of principal and accessory uses, sizes of structures, street patterns and use relationships. Variety in building types, heights, façades, setbacks, and size of open spaces shall be encouraged.
- k. General location, character, size, height, and orientation of proposed freestanding signs.
- l. A location map showing the position of the proposed development in the city.
- m. A tabulation of total number of acres in the project to be devoted to streets and other public and/or private reservations.
- n. Reference to the creation of:
 - Proposed standards for the development of the project, including restrictions on the use of property, open space, yard requirements and restrictive covenants, if any.
 - A statement defining the manner in which the city is to be assured that all improvements and protective devices, such as screens and buffers are to be installed and maintained.
- o. The Planning Commission may establish additional requirements for site plan approval and, in special cases, may waive a particular requirement if, in its opinion, the inclusion of that requirement is not essential to a proper assessment of the project.

C. *Permitted uses:*

Any use proposed by the developer and considered by the Planning Commission as being compatible to other nearby uses within and beyond the district may be permitted in such district, upon approval by the Planning Commission and York City Council. A listing of permitted uses within a particular PUD district shall be adopted as part of the regulations applying to that district. After approval by the commission and council, the list or portion thereof shall be adopted as part of the regulations applying to that particular PUD district. Thereafter, the uses permitted in the district shall be restricted to those listed, approved, and adopted.

D. *Administrative procedures:*

In accordance with the adopted Planning Commission meeting and application deadline schedule, the applicant or owner shall submit to the Planning and Development Department a completed rezoning application and application fee,

conceptual site plan, annexation petition, if applicable, and all required supporting information. The Planning and Development Department and other agencies, as appropriate, shall review the proposal for compliance with the comprehensive land use plan and the regulations herein, the objectives of the district, and the suitability of the site for the proposed project.

Following such study, the applicant shall be notified of any issues that need to be addressed. At the conclusion of the review, the Planning and Development Department shall provide a report of findings to the Planning Commission regarding the project.

Actions by the Planning Commission and Council shall be as provided for amendments generally. Council may grant the application, may include specific modifications of the proposal or other applicable regulations or may deny the application.

If the application is approved, the development shall be required to be in accord with the approved PUD, meeting the requirements of these and other regulations, as supplemented or modified by Council in the particular case as part of the amendment action and shall conform to any time or priority limitations established by Council on beginning and completion of the development as a whole or in specified stages.

In taking action to amend the zoning map to establish an approved PUD, Council shall pass upon the adequacy of the application, in form and substance relative to any agreements, contracts, deed restrictions, sureties, or other instruments involved; and before development may proceed, such instruments shall be approved by appropriate officers and agencies.

Once a PUD district is established on the official zoning map, no building permit shall be issued therein unless the Planning and Development Department has approved plans and reports for the development as a whole or stages or portions thereof deemed satisfactory in relation to the total development. The form and content of such plans and reports shall be as prescribed in zoning, subdivision regulations, or other regulations involved generally, and in rules of other affected agencies.

Upon approval, building permits shall be issued in the same manner as for building permits generally, provided that any requirements concerning the order and location in which building permits are to be issued in the particular PUD district shall be observed. Except as provided below, all plans and reports approved shall be binding on the applicants and any successors in title so long as the PUD zoning is applicable and vested rights are maintained.

Minor changes in approved final plans and reports may be approved by the Planning and Development Department only upon findings identical to those required for original approval. Major changes shall be approved subject to further amendatory action only.

Section XI. - Schedule of Dimensional Requirements

Add the following to the Table: For R5, R8, R9, R10, R11 and PUD districts, reference the specific district requirements for relevant standards. Remove conflicting requirements from Table.

SECTION XX. - AMENDMENTS

Authority. This ordinance, including the official zoning map of the City of York, may be amended from time to time by the York City Council as herein specified, but no amendment shall become effective unless it shall have been proposed by or shall first have been submitted to the Planning Commission for review and recommendation. The Planning Commission *shall have its initial regular meeting and up to 2 more consecutive regular meetings to finalize a recommendation* and submit its report to the City Council. If the Planning Commission does not submit its report within the prescribed time, City Council may proceed to act on the application without awaiting the recommendations of the Planning Commission.

Requirement for change. Whenever the public necessity, convenience, general welfare or good zoning practice justifies such action, and after the required review and report by the Planning Commission, the City Council may undertake the necessary steps to amend this ordinance.

Procedure for amendments. Requests to amend this ordinance shall be processed in accordance with the following requirements:

Initiation of amendments. A proposed amendment to this ordinance may be initiated by the Planning Commission or by application filed with the *Planning and Development Department* ~~secretary of the planning commission~~, by the owner or owners of the property proposed to be changed; provided that action shall not be initiated for a zoning amendment affecting the same parcel or parcels of property, or any part thereof, by a property owner or owners more than once every 12 months. *The 12-month period shall commence on the date when City Council takes final action on an application.*

Application forms; fees. Application forms for amendment requests shall be obtained from the *Planning and Development Department*. Completed forms together with *a legal plat of the property(s) and application fees* ~~required to cover~~

~~administrative costs~~, plus any additional information the applicant feels to be pertinent, shall be filed with the *Planning and Development Department secretary of the planning commission*. The *Planning and Development Department building official* shall issue a receipt. Such fees are intended to offset the costs of advertising and administrative expenses. Any communication purporting to be an application for an amendment shall be regarded as mere notice to seek relief until it is made in the form required.

Applications for amendments shall be submitted in proper form *in accordance with the approved Planning Commission application/ deadline calendar* ~~at least two weeks prior to a planning commission meeting in order to be heard at that meeting~~. ~~Applications shall be accompanied by a fee of \$50.00.~~

Action by Planning Commission. All papers and other data submitted by the applicant on behalf of the amended request shall be transmitted to the Planning Commission. The Planning Commission, at regular meeting, shall review and prepare a report, including its recommendation, for transmittal to the City Council. All meetings of the Planning Commission shall be open to the public. At a meeting, any party may appear in person, or be represented by an agent or by attorney. No member of the Planning Commission shall participate in a matter in which he has any pecuniary or special interest. Following action by the Planning Commission, the *recommendation and* all papers and data pertinent to the application shall be transmitted to the City Council for final action.

~~The Planning Commission shall render a recommendation regarding a rezoning application or a zoning amendment application within 75 calendar days of the initial public meeting regarding the particular application.~~

~~If action is not taken by the Planning Commission within the prescribed time period, the application shall be forwarded to City Council for action.~~

Annexation requests for residential projects shall be accepted only twice a year at designated time periods (application deadlines of February 1st and August 1st). Annexation applications that include a residential component shall only be allowed in accordance with the R8, R9, R10, R11 or PUD zoning districts. Such annexation requests must include a completed rezoning application and annexation petition, detailed legal boundary description of the property(s), a basic description of the proposed project for the site and required application fees. The submittal should be reviewed in accordance with specific criteria including compliance with the Comprehensive Plan and the Land Use Map, residential mixture ratios, maximum number of allowed residential units per year, type of zoning district requested and compliance with requirements of the district as well as other factors deemed appropriate by the Planning Commission and City Council.

Public hearing. Before enacting or amending this [zoning] ordinance, City Council ~~or the planning commission, if authorized by the city council,~~ shall hold a public hearing thereon, at which parties in interest and citizens shall have an opportunity to be heard. Two notices of such hearing shall be published in a newspaper of general circulation in the City of York. One notice shall be published at least 30 days prior to the hearing, and the second notice at least 15 days prior thereto.

When a proposed amendment affects the district classification of property, notice of such amendment shall be conspicuously posted on or adjacent to property affected, with at least one such notice being visible from each public thoroughfare that abuts the property. Such signs shall be posted at least 15 days prior to the hearing and shall indicate the nature of the change proposed, identification of the property affected, and the time, date and place of the hearing.

Changes in zoning map. Following final action by the City Council, any necessary changes shall be made in the official zoning map by the city clerk. A written record of the type and date of such change shall be maintained by the city clerk. Until such change is made, no action by the City Council on amendments to this ordinance shall be considered official.

City of York



Memo

TO: Mayor & City Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: October 3, 2023

SUBJECT: New Business – Rezoning Lee Street

GENERAL INFORMATION – Rezoning Lee Street

Rezoning Lee Street will amend the zoning from General Industrial to R7. The Planning Commission felt that the rezoning request would be compatible with the surrounding community and be consistent with the Comprehensive Plan.

STAFF RECOMMENDATIONS

Planning Commission recommends the adoption of First Reading Ordinance 23-704 Rezoning Lee Street, which allows for Lee street property located behind A-1 Carwash to be rezoned from GI to R7.

ATTACHMENTS

- A. Ordinance 23-704 Rezoning Lee Street
- B. Map of Lee Street Property

REQUESTED ACTION

Council's Approval of First Reading Ordinance 23-704 Rezoning Lee Street

STATE OF SOUTH CAROLINA

)

)

COUNTY OF YORK

)

CITY OF YORK

ORDINANCE 23-704

AMENDING APPENDIX A, ZONING ORDINANCE AND OFFICIAL ZONING MAP BY REZONING
PROPERTY REFERENCED BY YORK COUNTY TAX MAP ID NUMBER 0700514007 FROM GI-
GENERAL INDUSTRIAL TO R7- RESIDENTIAL

WHEREAS, the York City Council and Planning Commission find that a rezoning
application has been received for property referenced by York County Tax
Map Identification # 0700514007 and located on Lee Street;

WHEREAS, the York City Council and Planning Commission find that the Official Zoning
Map may be revised if the proposed change is found to be in compliance with
the Future Land Use Map and overall Comprehensive Plan; and

WHEREAS, the York City Council and Planning Commission find that the proposed
rezoning application is substantially compliant with the Comprehensive Plan
and is compatible with nearby zoning and land usage.

NOW, THEREFORE, BE IT ORDAINED in Council assembled on the dates hereafter set forth
that the York City Council does herewith amend Appendix A, Zoning Ordinance and Official
Zoning Map by rezoning the specified property identified by York County tax map
identification # 0700514007 from GI- General Industrial to R7- Residential.

MICHAEL D. FUESSER, MAYOR

ATTEST:

Municipal Clerk

First Reading:

Public Hearing:

Second Reading:

Proposed Annexation/rezoning Application
York South Carolina
 Page 1

Type of application	Fee -\$300.00 (Date Paid) _____
Annexation: _____ Rezoning: <input checked="" type="checkbox"/>	

To the Honorable Mayor and City Council:

The undersigned hereby respectfully requested that the City of York Zoning Ordinance be amended as described below:

- 1) This is a request for a change in the: (check one)
- ☒ Zoning map (fill in items # 2, 3, 4, 5, 6, and 9 only)
 - ☐ Zoning Text (fill in items # 7 and 9 only)
 - ☐ Zoning Schedule of district Regulations (fill in items # 8 and 9 only)

Tax map change	<p>2) Give exact address, and plat map reference for property for which you propose a zoning change: Address _____</p> <p>District No. _____ Block No. _____ lot (s) _____</p> <p>3) Area of subject property _____ Sq. ft. or acres</p> <p>4) How is this property presently zoned: (check one)</p> <p> <input type="checkbox"/> R-15 <input checked="" type="checkbox"/> R-7 <input type="checkbox"/> R-5 <input type="checkbox"/> PUD <input type="checkbox"/> MH <input type="checkbox"/> B-1 <input type="checkbox"/> H-C <input checked="" type="checkbox"/> G-1 <input type="checkbox"/> TU <input type="checkbox"/> R-7 MH <input type="checkbox"/> HD </p> <p>5) What new zoning do you propose for this property: (check one)</p> <p> <input type="checkbox"/> R-15 <input checked="" type="checkbox"/> R-7 <input type="checkbox"/> R-5 <input type="checkbox"/> PUD <input type="checkbox"/> MH <input type="checkbox"/> B-1 <input type="checkbox"/> H-C <input type="checkbox"/> G-1 <input type="checkbox"/> TU <input type="checkbox"/> R-7 MH <input type="checkbox"/> HD </p> <p style="text-align: center;">UNDER ITEM # 9 EXPLAIN WHY THIS AREA SHOULD BE ZONED AS YOU PROPOSED.</p> <p>6) Does the applicant own all of the property proposed for this zoning change: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If NO, give address of the property involved which he does not own and owners name in property owner list on page 2 of this application. </p>
Text Change	<p>7) If this involves a change in the Zoning Text, what section or sections will be affected: _____</p> <p>*SHOW PROPOSED CHANGE AND REASONS THEREFORE UNDER #9</p>
Schedule change	<p>8) If this involves a change in the Schedule of District Regulations, what columns(s) District(s) _____</p>

9) Explanation WOULD LIKE TO CONSTRUCT A RESIDENTIAL PROPERTY ON THIS LOT.

If more space is need continue on next page

**Proposed Annexation/rezoning Application
York South Carolina**

Page 2

It is understood by the undersigned that while this application will be carefully reviewed and considered, the burden of proving the need for the proposed amendment rest with the applicant

Date 5.25.2023 Signed Thomas H. Perkins
Phone 803-242-5939 Address 6094 MT GALLANT Rd. Rock Hill SC 29732

9) Explanation (Cont.) _____

10) Property Owners within Request:

Property Address	Owner	Owners's address
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

11) Property Owners Adjacent to the Request:

Owner/Address	Owner/Address
_____	_____
_____	_____
_____	_____
_____	_____

DO NOT WRITE IN THIS SECTION-FOR OFFICIAL USE ONLY

Date received by Planning Department _____
Date Advertised - (1st) _____ (2nd) _____
Date posted _____
Date Public Hearing held _____
Date of City Council Action (Approved) _____ (1st) _____ (2nd) _____
Date applicant notified _____

PLANNING COMMISSION RECOMMENDATIONS:

() APPROVED () DENIED () DEFERRED

CITY COUNCIL ACTION:

() APPROVED () DENIED () DEFERRED

Tom Elkins Construction Inc

6094 Mt Gallant Rd, Rock Hill, SC 29732

May 25, 2023

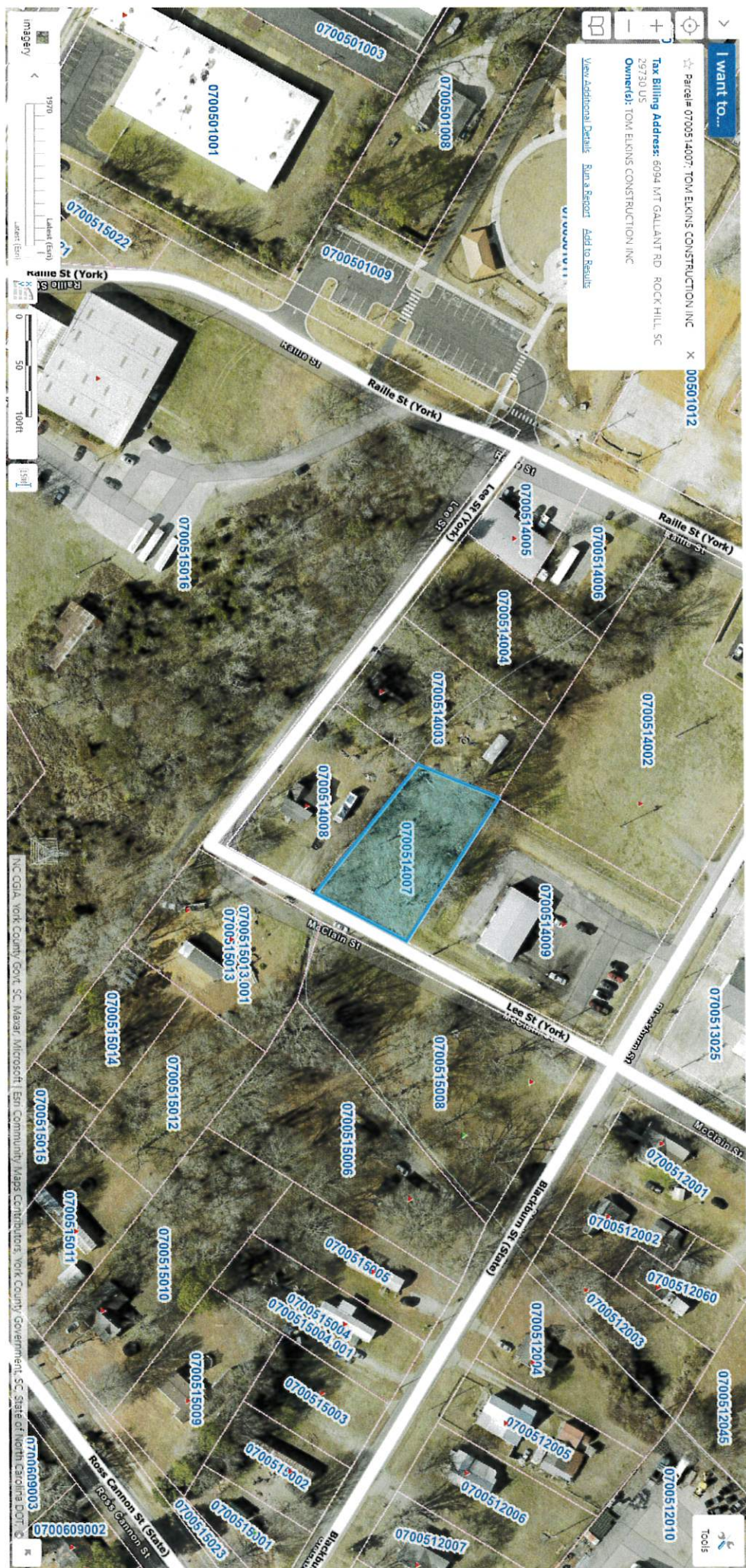
Dear Sir/Maam,

I am requesting that you would give me guidance on a property I purchased a while back. My intentions are to build a residential house on the lot being there are residential houses next door and across the street. I recently was informed that the zoning is G1. I have enclosed a proposed plot plan for you to look at. I wish to place a stick built home on the property. If you feel that I have a chance to get this rezoned I will gladly pay the fees required. Thanks for your time.

Thomas H. Elkins

Thomas H Elkins

Tom Elkins Construction Inc.





Map Title



Legend

Addresses

- Meter
- Occupied
- Vacant

Parcels

Streets

- INTERSTATE
- MINOR ARTERIAL
- OTHER FREE / EXPRESSWAY
- OTHER PRINCIPAL
- ARTERIAL
- RR
- MAJOR COLLECTOR
- LOCAL
- Other

Jurisdiction Boundaries



Zoning

Jurisdiction Boundaries



Notes

0700514007

Disclaimer: While every effort is made to keep information provided over the internet accurate and up-to-date, York County does not certify the authenticity or accuracy of such information. No warranties, express or implied, are provided for the records and/or mapping data herein, or for their use or interpretation by the User.

0 100 200 ft

NC GIA, York County Govt, SC, Maxar, Microsoft

LEGEND / NOTES

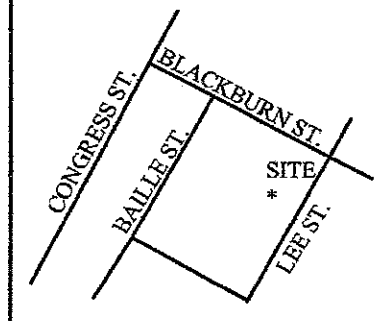
-X-X- = FENCE LINE
 —v— = OH POWER LINE
 IPS = IRON PIN SET
 IPF = IRON PIN FOUND
 RB = REBAR
 EOP = EDGE OF PAVEMENT
 C/L = CENTERLINE
 NTS = NOT TO SCALE
 R/W = RIGHT-OF-WAY
 LP = LIGHT POLE
 CP = COMPUTED POINT
 BWF = BARBED WIRE FENCE
 SSC = SEWER CLEAN-OUT
 MHS = MAN HOLE SEWER
 P/L = PROPERTY LINE
 CT = CRIMP TOP

PROPERTY SURVEY FOR
TOM ELKINS CONSTRUCTION INC.
 LOCATED ON LEE STREET
 CITY OF YORK
 YORK COUNTY, SOUTH CAROLINA

MAY 5, 2023



SCALE 1" = 20'



NOT TO SCALE

NO NEW LOT LINES

SURVEY MADE USING EXISTING
 PHYSICAL EVIDENCE FOUND AT
 THE TIME OF THE SURVEY.

SUBJECT PROPERTY MAY BE
 SUBJECT TO RECORDED OR
 UNRECORDED EASEMENTS, AND
 RESTRICTIVE COVENANTS NOT
 SHOWN HEREON.

TAX MAP # 070-05-14-003
 BRENDA SETTLEMYRE C/O
 D.B. 17405, PG. 268
 P.B. 2, PG. 359
 LOT 10

MAGNETIC
 NORTH

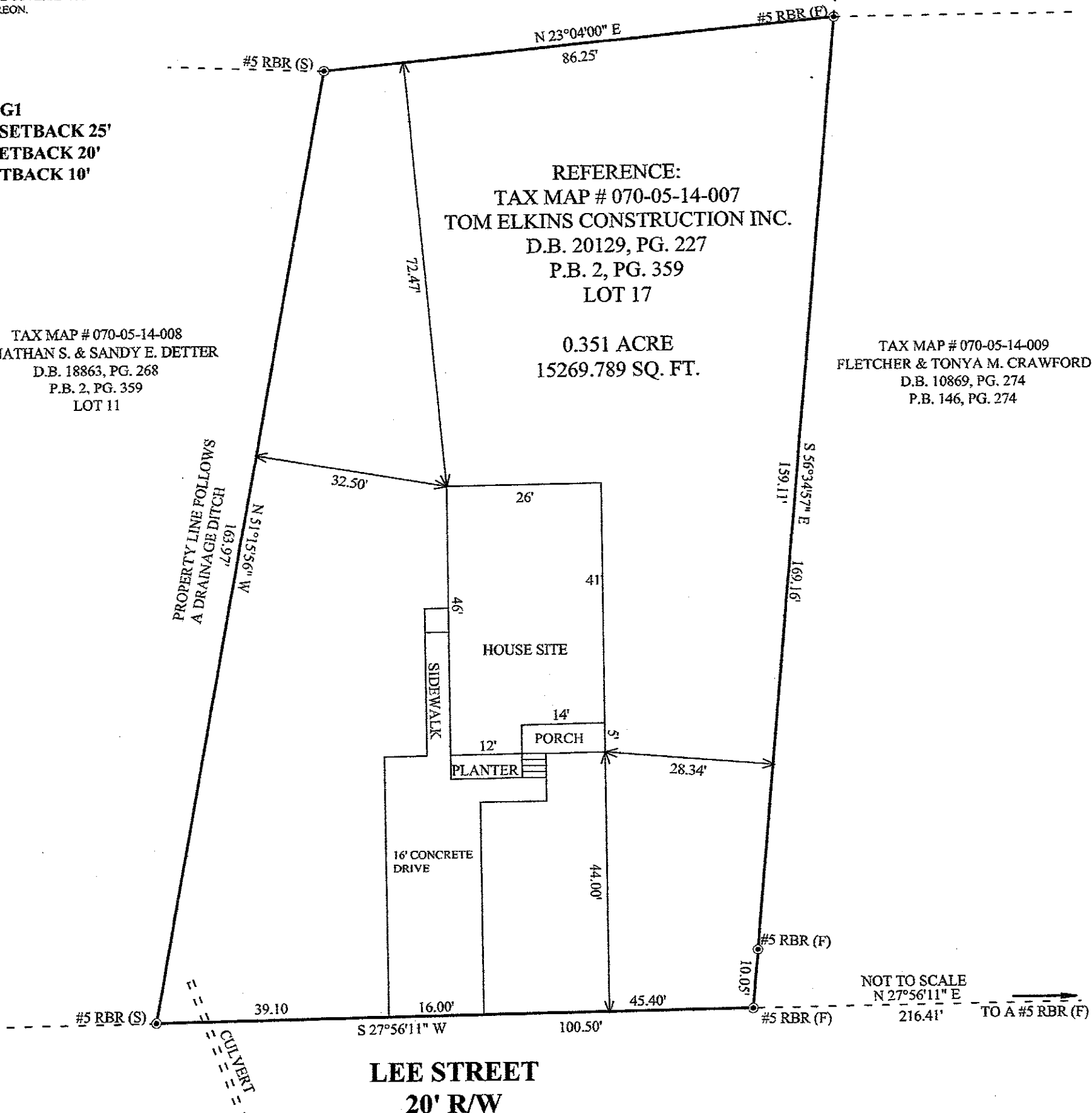
ZONED G1
FRONT SETBACK 25'
BACK SETBACK 20'
SIDE SETBACK 10'

TAX MAP # 070-05-14-008
 JONATHAN S. & SANDY E. DETTER
 D.B. 18863, PG. 268
 P.B. 2, PG. 359
 LOT 11

REFERENCE:
 TAX MAP # 070-05-14-007
TOM ELKINS CONSTRUCTION INC.
 D.B. 20129, PG. 227
 P.B. 2, PG. 359
 LOT 17

0.351 ACRE
 15269.789 SQ. FT.

TAX MAP # 070-05-14-009
 FLETCHER & TONYA M. CRAWFORD
 D.B. 10869, PG. 274
 P.B. 146, PG. 274



NOT TO SCALE
 N 27°56'11" E
 216.41'

TO A #5 RBR (F)

LEE STREET
20' R/W

I HEREBY STATE THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE, INFORMATION AND BELIEF,
 THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE
 STANDARDS OF PRACTICE MANUAL FOR SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS
 THE REQUIREMENTS FOR A CLASS "B" SURVEY AS SPECIFIED THEREIN.



PETE HINSON LAND SURVEYING
1163 TRADITIONS DRIVE APT. 421
FORT MILL, S.C. 29715
803-448-4504

JAMES P. HINSON PLS #18265

ELKINS.pcs

City of York

Memo

TO: Mayor & City Council

FROM: Becky Mestas, Community Engagement Director

MEETING DATE: October 3, 2023

SUBJECT: Special Events



GENERAL INFORMATION

Spook-tacular Bar Crawl

Towne Tavern would like to host a bar crawl on Saturday, October 28 from 5:00 pm to 8:00 pm. This is an opportunity to bring the community and business owners together. The bar crawl would begin and end at Towne Tavern, with a Towne Tavern representative accompanying the crowd to each location. Other establishments participating are Grapevine, Hoof N Barrel, Wing King, SoCo Grille, and Working Theory. No road closures required.

Downtown Partnership with Yorkville Carolina Christmas Show

The purpose of this event, hosted by The Blush Blossom Boutique, is to drive foot traffic to the downtown area during the Yorkville Carolina Christmas Show. The event hours would align with the Carolina Christmas Show, November 9, 10, and 11 from 10:00 am to 8:00 pm and November 12, from 11:00 am to 8:00 pm. The event will include shopping, breakfast food trucks, live music and entertainment. They are also requesting that during the hours of 12:00 pm and 8:00 pm on Friday and Saturday, and 12:00 pm and 5:00 pm on Sunday, that visitors be allowed to have alcohol on Congress from Liberty to Madison as they shop. The City will provide "No Alcohol Beyond This Point" signs for them to use. City Market will be closed off to traffic to allow for vendor and entertainment set up. No other road closures required.

City of York Kickoff to Christmas Tree Lighting and Hometown Christmas Parade

As part of the Kickoff to Christmas, the Community Events Department would like to host the annual Christmas Tree Lighting on Thursday, December 7, from 6:00 pm to 7:30 pm. This event will feature live entertainment, food vendors, and more. Road closure on N. Congress Street from Liberty Street to Madison Street. On Friday, December 8, the City will host the annual hometown Christmas parade, scheduled for 6:00 pm. The parade will travel from Lincoln Road at the roundabout to California Street. Road Closures required along the parade route and some side streets. Expected completion time for the parade is 8:00 pm.

Historic Yorkville Holiday Home Tour

The Yorkville Historical Society (YHS) is planning its annual Historic Yorkville Holiday Home Tour for Saturday, December 9 and Sunday, December 10 from 2:00 pm to 6:00 pm. This home tour is an annual fundraiser that helps support the mission and activities of YHS. In addition to the home tour, Dream Carriage & Special Events will be offering carriage rides.

Silver in the City

The Palmetto Airstream Club is excited to bring the 7th annual Silver in the City back to York in 2024. The event is scheduled for April 12-14. This event features 65-70 Airstreams lined up along N. Congress St., Dickerson Motor parking lot, and Yorkville Marketplace. Planned activities include a caravan through town on Friday, April 12, along with a welcome ceremony and entertainment throughout the weekend. Road closures on N. Congress Street between Liberty Street and Madison Street.

STAFF RECOMMENDATIONS

Staff recommends that Council adopt the recommendations made to the Special Event Permit Applications.

ATTACHMENT(S):

- A. Spook-tacular Bar Crawl Special Event Application
- B. Downtown Partnership with Yorkville Carolina Christmas Show Special Event Application
- C. City of York Kickoff to Christmas Tree Lighting and Hometown Christmas Parade Special Event Application
- D. Historic Yorkville Holiday Home Tour Special Event Application
- E. Silver in the City Special Event Application

REQUESTED ACTION

Council Approval



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: September 17, 2023

Name of Festival or Special Event: City of York Spook-tacular Bar Crawl

Location and/or Route of the Event: see attached

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: 10/28/2023

Alternate Date(s) for Event: N/A

Event Setup time: 4:00 to 4:45

Actual Event: 5:00 to 8:00

Road Closure time: N/A to N/A

Breakdown time: _____ to _____

Estimated number of attendees (including event staff): hoping for 30+

Requesting Organization: Towner Tavern York

Address: 105 Garner Street York SC 29745

Purpose of the Event: Bringing Community and Business Owners together

Is your organization a charity or non-profit organization? no

Will the proceeds benefit your organization? If no, please specify which organization it will benefit no

This is a ☐ private ☒ public event to be held on ☒ private ☒ public property.

Permit Holder/Event Point of Contact: Heather Stumpf

Mobile Number: 704-400-5031 Email: ttyork105@gmail.com

Street Address: 105 Garner Street

Additional Authorized Contact: Sam Schwartz

Mobile Number: 803-371-2745

Email: TTYork105@gmail.com

Planned Activities: Participants will dress in costume and walk to each establishment

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☐ Yes ☒ No

If yes, explain (include the items being sold and if cooking with grease): _____

Does your event require the use of utility services such as power or water? ☐ Yes ☒ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: _____

Will alcohol be served at the event? ☒ Yes ☐ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) : _____

Each establishment will be responsible for ensuring proper age and identification. The participants will be carded at the beginning of Towne Tavern and given a wrist band to easily identified as a participant. The age to participate is 21 and up.

Will amplified sound be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Will tents be used at the event? ☐ Yes ☒ No

If yes, explain (include size and type of tents): _____

N/A

Will signs or banners be erected at the event? ☐ Yes ☒ No

If yes, explain (include size and locations): _____

N/A

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

N/A

Have arrangements been made for restroom facilities? ☐ Yes ☒ No

If yes, explain (include locations of restrooms and service provider):

N/A

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. **The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.**

Please see attached

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

N/A

Are you requesting barricades for road closures (fees may apply)? ☐ Yes ☒ No Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.

Please provide any additional information that may be helpful:

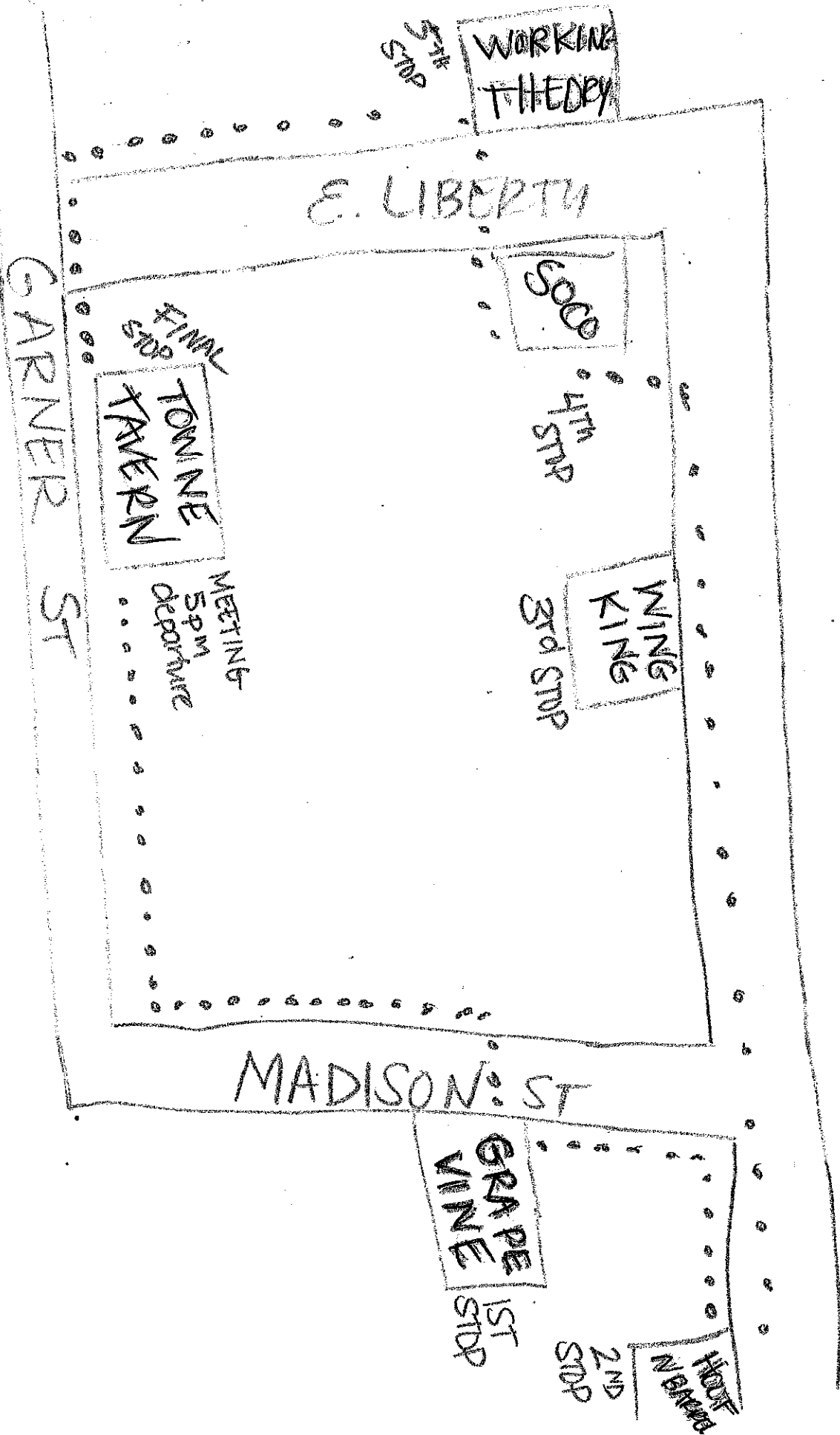
We may need assistance crossing Madison to Congress and crossing the street on Liberty to get to Working Theory Brewery...

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: Name & Title Heather Stumpf, General Manager
Signature: Heather Stumpf Date: 9/18/23

5pm departure from TOWN & TAVERN.
Approximately 30-40 mins @ each establishment.
We will have a "TT" representative at the front and rear of group, guiding along





CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 9/15/23

Name of Festival or Special Event: Downtown Partnership with Yorkville Carolina

Location and/or Route of the Event: City Market Christmas Eve

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: 11/9-12, 2023

Alternate Date(s) for Event: _____

Thur, Fri, Sat 10-8 Sun 11-8

Event Setup time: _____ to _____

Actual Event: _____ to _____

Road Closure time: na to _____

Breakdown time: _____ to _____

Estimated number of attendees (including event staff): 2500

Requesting Organization: The Blush Blossom Boutique

Address: 41 N Congress St. York

Purpose of the Event: Promote hospitality & tourism downtown

Is your organization a charity or non-profit organization? no

Will the proceeds benefit your organization? If no, please specify which organization it will benefit n/a

This is a ☐ private ☒ public event to be held on ☐ private ☒ public property.

Permit Holder/Event Point of Contact: Jessica Cooke

Mobile Number: 252-268-6440

Email: theblushblossomboutique@yahoo.com

Street Address: 41 N Congress York

Additional Authorized Contact: _____

Mobile Number: _____

Email: _____

Planned Activities: food trucks, vendors, entertainment

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

****Note:** All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.

Do you plan to have food trucks/vendors of any kind with items for sale? ☒ Yes ☐ No

If yes, explain (include the items being sold and if cooking with grease): Breakfast foods and non-cooking with downtown veggie warts

Does your event require the use of utility services such as power or water? ☒ Yes ☐ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: Power at city market will be used as needed

Will alcohol be served at the event? ☒ Yes ☐ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol):

Fri + Sat 12-8 Sun 12-5 We would like to allow visitors to have alcohol as they shop on Congress from Liberty to Madison, "no alcohol beyond this point" signs will be used.

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: live music & pre recorded holiday music

Will tents be used at the event? ☐ Yes ☒ No

If yes, explain (include size and type of tents): _____

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Used to attract and guide
visitors to events

Will city staff be responsible for street /public clean-up at the event? ☒ Yes ☐ No

If yes, explain (include extent of clean-up and if waste containers are needed):

We would like to have trash cans set up
for public use as needed

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):

Restrooms will be set up in city market

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

No officers needed, public downtown parking will be
utilized.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

n/a

Are you requesting barricades for road closures (fees may apply)? ☐ Yes ☒ No Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.

Please provide any additional information that may be helpful:

The purpose of this event is to drive ^{foot} traffic downtown to partner with the Yorkville Marketplace event to promote hospitality and tourism to downtown businesses

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: Name & Title Jessica Cooke, Owner TBBS
Signature: Jessica Cooke Date: 9/15/23

SCHEDULE OF FEES AND CHARGES FOR SPECIAL EVENTS

Police Officers	\$50.00/hour per officer
Fire Inspector (special inspection)	\$45.00/hour
Public Works /Parks and Rec. Staff	varies/per hour per staff member
Race Signage and Billboards	Required for each race
Returned Check Fee	\$35.00 may also result in event cancellation

DAMAGE/REPAIR/CLEANUP

If for any reason there is damage to any part of the area, which was reserved for the special event, or damage to another area as a direct result of the event, the extent of damage, as determined by the sole discretion of the City of York, shall be determined and the dollar amount of any repair or replacement and restitution will be billed to the applicant to be paid in full no more than thirty (30) days from the billing date. If payment is not received within the allotted time, all future special event permit requests will be denied until such time as payment is received and, in addition, City of York may take legal action to recover costs, including attorney's fees.

The following documents must be submitted in order for your permit to be processed:

- ☒ Completed Special Events Permit Application
- ☒ Schedule of Events
- ☒ Sketch or diagram of the event/roads to be closed

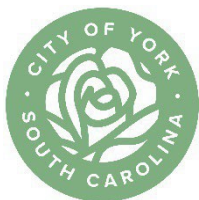
Certificate of Insurance (if applicable)

Special Event Permit Request Acknowledgement Form (if applicable)

Signed application with all supporting documents (as required) should be sent to Rebecca Mestas, Community Events Manager, to the below address or scanned and e-mailed to rmestas@yorksc.gov.++

City of York
Attn: Rebecca Mestas, Community Events Manager
PO Box 500
York, SC 29745
(803) 684-2341 City Hall
(803) 792-8678 Direct

Type text here



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: September 20, 2023

Name of Festival or Special Event: City of York Kick off to Christmas Tree Lighting and Hometown Christmas Parade

Location and/or Route of the Event: Downtown York, SC

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: Tree Lighting - Thursday, December 7 /Christmas Parade - Friday, December 8

Alternate Date(s) for Event: N/A

Event Setup time: 5 pm to 6 pm

Actual Event: Tree Lighting
6:00 pm to 7:30 pm Christmas Parade, 6:00 pm to 8:00 pm

Road Closure time: 5:00 pm to 9:00 pm

Breakdown time: 8:00 pm to 9:00 pm

Estimated number of attendees (including event staff): 2,000+ Christmas Parade, 250+ Tree Lighting

Requesting Organization: City of York

Address: 10 N. Roosevelt Street, York, SC 29745

Purpose of the Event: Kickoff the holiday season and promote hospitality and tourism

Is your organization a charity or non-profit organization? No

Will the proceeds benefit your organization? If no, please specify which organization it will benefit N/A

This is a ☐ private ☒ public event to be held on ☐ private ☒ public property.

Permit Holder/Event Point of Contact: Rebecca Mestas

Mobile Number: 803-627-4302 **Email:** rmestas@yorksc.gov

Street Address: 10 N. Roosevelt Street, York, SC 29745

Additional Authorized Contact: Chloe Jones

Mobile Number: 803-965-8705 Email: cjones@yorksc.gov

Planned Activities: Various events to include live entertainment, parade, tree lighting

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☒ Yes ☐ No

If yes, explain: Motorized vehicles and animals in the parade, Transformer vehicles at tree lighting

Company name: _____ City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☒ Yes ☐ No

If yes, explain (include the items being sold and if cooking with grease): Food vendors selling items like donuts, hot coffee, apple cider, etc.

Does your event require the use of utility services such as power or water? ☒ Yes ☐ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: Power at City Market for DJ/live entertainment

Will alcohol be served at the event? ☐ Yes ☒ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) :

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: DJ/live entertainment

Will tents be used at the event? ☒ Yes ☐ No

If yes, explain (include size and type of tents): Vendors may set up tents in space for cover.

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Over the Street Banner

Will city staff be responsible for street /public clean-up at the event? ☒ Yes ☐ No

If yes, explain (include extent of clean-up and if waste containers are needed):
Trash cans at City Market and on Congress for tree lighting and parade.

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):
Pink Portables will place portable restrooms along parade route and at City Market

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Three police officers to monitor crowd control and road closures at Tree Lighting.

Approximately 26 officers needed for parade to monitor crowd and help with traffic control at closed intersections along parade route.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

Lincoln Road will close at 4:00 pm to allow for parade line up. Congress St. from Liberty to Madison closes at 4:30 pm
Congress Street closed to traffic starting at 5:30 pm. No traffic (other than residents) allowed on Congress from
321 Bypass after 5:30 pm. Police officers will be monitoring side streets to ensure that traffic does not enter the parade
after road closures occur.

Are you requesting barricades for road closures (fees may apply)? ☒ Yes ☐ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

Various barricades needed along the parade route and on side street. See attached map for more detail.

Please provide any additional information that may be helpful:

We are working very closely with YPD to ensure appropriate police coverage, barricades need, and lighting.

Traffic signs will be utilized to alert residents and visitors to the road closure at Lincoln. Lighting will be placed along the route to ensure a well lit route for participants and spectators. Parade dismount will occur just beyond California Street on Congress and will be monitored by stationed police officers.

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: *Name & Title* Rebecca Mestas, Community Engagement Director

Signature: Rebecca Mestas Date: 09/20/2023

City of York Tree Lighting and Hometown Christmas Parade Schedule of Events

Tree Lighting Schedule

Thursday, December 7, 6:00 pm to 7:30 pm

5:00 pm – Congress Street closes between Madison and Liberty

6:00 pm – Tree Lighting Celebration Starts – various activities planned

7:30 pm – Lighting of the Tree

Christmas Parade Schedule

Friday, December 8, 6:00 pm to 8:00 pm

4:00 pm – Intersection of Alexander Love Hwy at Lincoln Road closes to allow for parade line up.

4:30 pm – Congress Street closes between Madison and Liberty

6:00 pm – Parade starts

8:00 pm – Parade ends

Intersection Closures*:

Post #1 – Lincoln Road/Alexander Love Hwy

This intersection will be closed at 4pm.

Lt. Edwards will be pulling a message board stating "Road Closed" Lt. Edwards will be following the last unit in the parade.

Post #2 – Lincoln Road/Stoneybrook Drive

This intersection is for neighborhood traffic only and will be opened for traffic to flow from Palm Tree Lane onto Stoneybrook and from Stoneybrook to Palm Tree. No traffic is allowed onto Lincoln Road any direction starting at 4:00pm. This post will be maintained until Lt. Edwards passes.

Post #3 – North Congress/Hall Street

No traffic allowed to flow south once the parade starts. All traffic will be turned onto Hall Street toward Charlotte Street.

Post #4 – North Congress/Hillside Lane

No traffic allowed onto Lincoln Road starting at 4:00 pm. No traffic allowed on North Congress once the parade starts.

Post #5 – Congress Street/Kings Mountain Street

No traffic allowed to travel north or south on Congress Street once the parade starts. Traffic will be allowed to travel east and west from Kings Mountain Street to Blackburn Street.

Post #6 – Congress Street/Madison Street

Congress Street from Madison Street to Liberty Street will be blocked off at 4:30 pm. This is to allow for Congress to clear of parked cars. No traffic allowed to travel north after the parade starts. Traffic can only travel east and west on Madison Street.

Post #7 – Congress Street/Liberty Street

Congress Street from Liberty Street to Madison Street will be blocked off at 4:30 pm. No traffic allowed to travel south onto Congress Street after the parade starts.

Post #8 – Congress Street/Jefferson Street

Congress Street will be closed to traffic north and south starting at 5:30 pm. Traffic can flow east and west Jefferson Street.

Post #9 – Jefferson Street/Cleveland Avenue

No traffic allowed to travel east on Jefferson after parade starts. Traffic will be allowed onto Cleveland Avenue and West onto Jefferson Street. This will be people picking up walkers.

Post #10 – Congress Street/California Street

No traffic will be allowed to travel north on Congress Street after 4:30 pm. No traffic allowed from Cleveland Avenue to South Congress Street once the parade starts. Walkers will be allowed to turn onto California Street onto the field at the corner of California and Congress.

Post #11 – California Street/Cleveland Avenue

All traffic to flow onto Cleveland Avenue. No traffic allowed from Cleveland Avenue to South Congress once the parade starts.

Post #12 - Congress Street/Galilean Road/New Street/Sharon Highway

No traffic will be allowed to travel North on Congress Street once the parade starts. Parade traffic will be allowed to travel onto New Street, Sharon Highway, South Congress Street, and Galilean Road. Traffic on these roads will be directed onto one of the roads listed above.

Post #13 – Congress Street/US 321 Bypass

No traffic allowed on Congress after 5:30 pm unless they are going to Thickett Run, Marvin Circle, or Congress Street. Traffic may be traveling south on Congress Street.

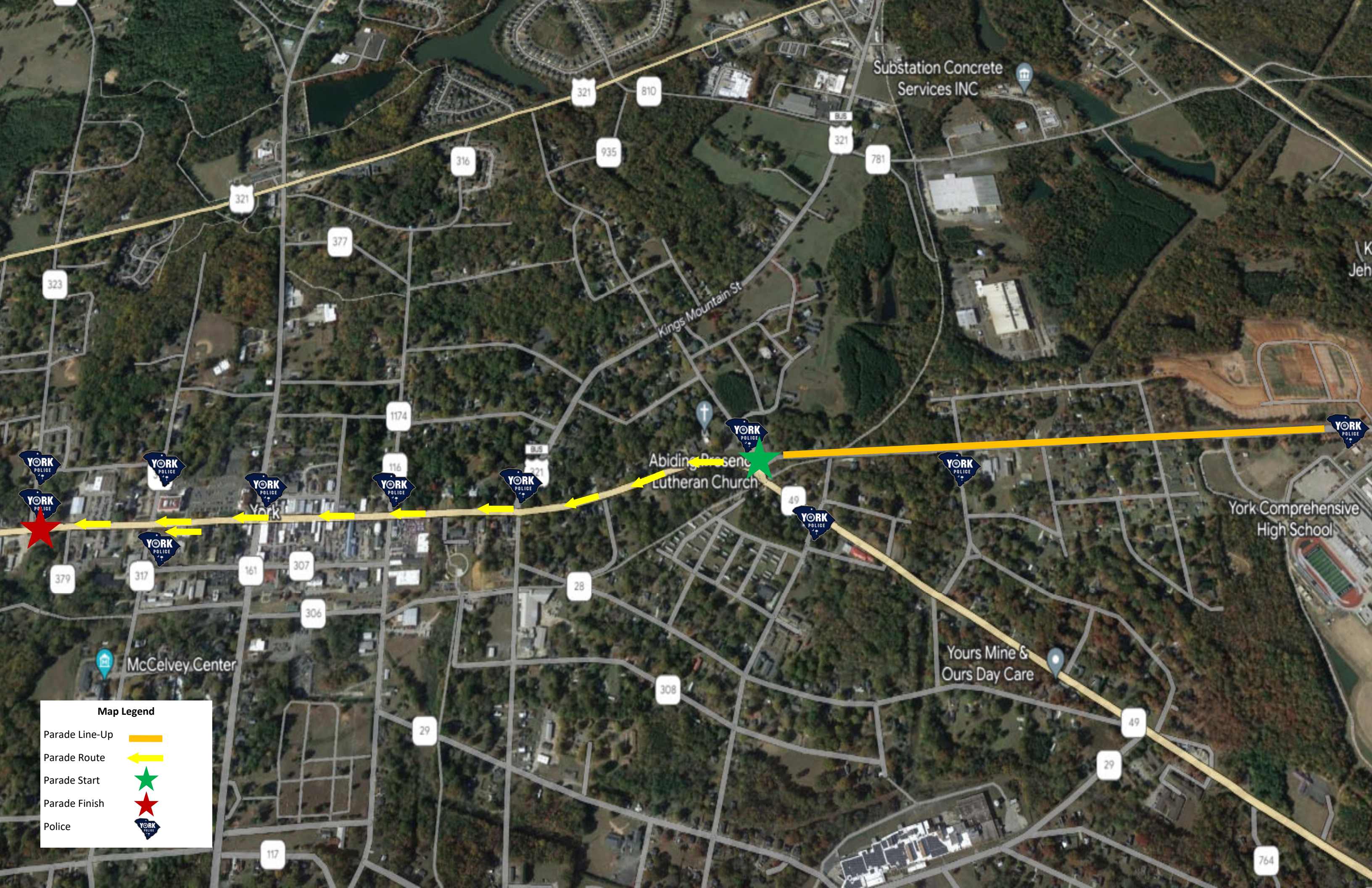
Post #14 - Pinckney Street/321 Bypass

No traffic allowed to travel on Pinckney Street from 321 Bypass to Congress after 5:30 pm unless going to a residence.

Post #15 – Sharon Highway/321 Bypass

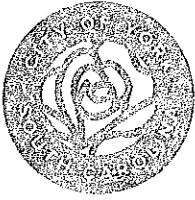
No traffic allowed to travel on Sharon Highway to South Congress Street after 5:30 pm unless going to a residence.

Three officers on walking detail along parade route.



Map Legend

Parade Line-Up	
Parade Route	
Parade Start	
Parade Finish	
Police	



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 8.28.23

Name of Festival or Special Event: Historic Yorkville Holiday Home Tour

Location and/or Route of the Event: Various homes/bldgs in York historic district.
Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: Dec 9th / 2023

Alternate Date(s) for Event: _____

Event Setup time: _____ to _____

Actual Event: 2 pm to 6 pm

Road Closure time: _____ to _____

Breakdown time: _____ to _____

Estimated number of attendees (including event staff): 700-900

Requesting Organization: Yorkville Historical Society

Address: P.O. box 1125 York SC 29745

Purpose of the Event: Fundraiser to support mission/activities of YHS.

Is your organization a charity or non-profit organization? non profit 501(c)(3)

Will the proceeds benefit your organization? If no, please specify which organization it will benefit yes

This is a ☐ private ☒ public event to be held on ☒ private ☒ public property.

Permit Holder/Event Point of Contact: Missy Gray

Mobile Number: 616.540.1936 Email: whitehousesnc@gmail.com
yorkvillehs@gmail.com

Street Address: 208 N. Congress St. York SC 29745

Additional Authorized Contact: _____

Mobile Number: _____ Email: _____

Planned Activities: Tour of homes / bldgs (2-6 pm both days) Horse drawn Carriage Rides (2-6 pm)
Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☒ Yes ☐ No

If yes, explain: Horse drawn Carriage Rides

Company name: Dream Carriage & Special Events City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☐ Yes ☒ No

If yes, explain (include the items being sold and if cooking with grease): _____

Does your event require the use of utility services such as power or water? ☐ Yes ☒ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: _____

Will alcohol be served at the event? ☐ Yes ☒ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) : _____

Will amplified sound be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Will tents be used at the event? ☐ Yes ☒ No

If yes, explain (include size and type of tents): _____

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Will have one banner attached to brick wall @ Yorkville Marketplace (Banner probably 3' x 8')

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed): _____

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):

Yorkville Marketplace / Historical Center / Trinity Umc.

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

We will recommend places near homes and bldgs where people may park. (Lots @ Trinity Umc, Historical Center, along residential streets such as Broad, Wright, South Streets)

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

None

Are you requesting barricades for road closures (fees may apply)? ☐ Yes ☒ No Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.

Please provide any additional information that may be helpful:

re: Horse & Carriage rides: Horses will have containment bags for manure.
Dream Carriage promises to clean up anything that lands on street.
Final route TBD: Church place - N. Congress (Dickerson lot) to K.M. to Wright
to Madison to N. Congress to E. Jefferson to Church to E. Liberty to Roosevelt to lot
@ Dickerson.

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: Name & Title

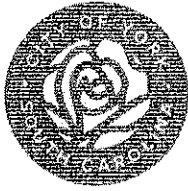
Signature:

Melissa (Missy) Gray, President PK.

Date:

8/28/23

2:50 Aug 30



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 9-11-2023

Name of Festival or Special Event: Sliver In The City

Location and/or Route of the Event: North Congress St.

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: April 12, 13, 14, 2024

Alternate Date(s) for Event: N/A

Event Setup time: 9:00 AM to 11:00 PM 4-12-2024

Actual Event: 9:00 AM 4-12-2024 to 12:00 PM 4-14-2024

Road Closure time: 4-12-2024 to 4-14-2024 12:00 noon

Breakdown time: _____ to _____

Estimated number of attendees (including event staff): 2,500

Requesting Organization: Palmetto State Airstream Club 22

Address: P.O. Box 843
YORK SC 29745

Purpose of the Event: Benefit local merchants + restaurants

Is your organization a charity or non-profit organization? NON-PROFIT

Will the proceeds benefit your organization? If no, please specify which organization it will benefit P.A.T.H.

This is a ☐ private ☒ public event to be held on ☐ private ☒ public property.

Permit Holder/Event Point of Contact: Terry Montgomery

Mobile Number: 803-242-6125 Email: tmontgomery31@gmail.com

Street Address: 1351 Rabbit Run Rd., York SC 29745

Additional Authorized Contact: John Leake

Mobile Number: 803-984-7225 Email: john@leakesantiques.com

Planned Activities: _____

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

****Note:** All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.

Do you plan to have food trucks/vendors of any kind with items for sale? ☐ Yes ☒ No

If yes, explain (include the items being sold and if cooking with grease): _____

Does your event require the use of utility services such as power or water? ☒ Yes ☐ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: sewer dump station on Gardner St.

Will alcohol be served at the event? ☐ Yes ☒ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) : _____

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: Entertainment & opening ceremony

Will tents be used at the event? ☐ Yes ☒ No

If yes, explain (include size and type of tents): _____

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Small welcome banner @ The City Market location. Banner across East Liberty @ Gardner St intersection

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed): _____

Have arrangements been made for restroom facilities? ☐ Yes ☒ No

If yes, explain (include locations of restrooms and service provider):

All recreational vehicles (first responders) are self contained
Porta-Potties provided thru 11-tax dollars

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

North Congress St from Liberty Street (East + West)
to Madison St. (East + West) from 9:00 AM
April 12, 2024 until 12 noon on April 14, 2024

Are you requesting barricades for road closures (fees may apply)? ☒ Yes ☐ No Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.

to block the intersection of North Congress
and Liberty and North Congress and Madison

Please provide any additional information that may be helpful:

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: Name & Title Terry Montgomery Palmetto State Airsherm
Signature: Terry Montgomery Date: 9-11-2023

City of York



Memo

TO: Mayor & Council

FROM: Sarah Ramirez

MEETING DATE: October 3, 2023

SUBJECT: Proposed Organizational Changes

GENERAL INFORMATION

Council has Tabled the Proposed Organizational Changes for further Discussion in regards to the Employee Handbook, Accrual Rates, and Holidays.

STAFF RECOMMENDATIONS

Staff recommends that Council adopt the recommendations made for the proposed organizational changes.

ATTACHMENT(S):

N/A

REQUESTED ACTION

Council's Approval of Proposed Organizational Changes

PROCLAMATION

WHEREAS, Julie Hollis, retired on October 2, 2023, after more than 32 years of service to the Citizens and City of York, and will have 33 years and 7 months with the South Carolina Retirement System; and

WHEREAS, Ms. Hollis graduated from York Comprehensive High School, and majored in Education at Winthrop University, and has been a member of the City's Safety Committee since it began in 1998 and a member of the South Carolina Parks and Recreation Association; and

WHEREAS, Ms. Hollis has served the Citizens and City of York, with distinction, as the Program Director for more than 20 years after previously serving as the Activity Supervisor; and

WHEREAS, Ms. Hollis was responsible for planning, scheduling, implementing, and evaluating recreational activities and events for citizens of various ages and interests, in addition to overseeing the operation of 3 concession areas, 6 ball fields, and supervising over twenty seasonal employees; and

WHEREAS, Ms. Hollis had the privilege of hosting Dixie Youth Baseball District and State Tournaments, Dixie Girls Softball District and State Tournaments, serving as the District 2 Director for the Dixie Girls Softball for 2 years, hosting the NSA Girls Softball World Series for 2 consecutive years, which brought in teams from all states including Canada; and

WHEREAS, Ms. Hollis worked many nights and weekends for our youth and adult programs which have grown tremendously, in addition to working with many churches, schools, and other departments for Easter Egg Hunts, Red Ribbon Festival, York Summerfest, National Night Out, Christmas activities, Halloween activities; and

WHEREAS, although many unique things has crossed her path, one thing that stands out is that Ms. Hollis was able to assist the Unicycle Club during a halftime show for the Charlotte Hornets; and

WHEREAS, Ms. Hollis has unknowingly touched the lives of countless families throughout the City of York and served as a shining example of devotion, leadership, friendship, and loyalty for others to follow; and

NOW THEREFORE, I, Michael D. Fuesser, Mayor of the City of York, South Carolina, joined by the City Council of City of York, do hereby recognize and congratulate Julie Hollis on her retirement and thank her for her dedicated and outstanding service to our community.

IN WITNESS THEREOF, I hereunto set my hand this 3rd day of October 2023.

Michael D. Fuesser
Mayor