



**CITY OF YORK
HOSPITALITY TAX REPORTING FORM**

Name of Business _____

Business License # _____

Month, Year of Report _____

To calculate the 2% Hospitality Tax, please use the formula below:

- | | |
|--|----------|
| 1. Total of all revenue for all foods and beverages prepared for immediate consumption | \$ _____ |
| 2. Multiply above number by 2% | \$ _____ |
| 3. Subtotal | \$ _____ |
| 4. Add Penalty of 5% (if payment is not remitted by the 20th) | \$ _____ |
| 5. The result is the amount to be remitted to the CITY OF YORK, and not the SC Department of Revenue | \$ _____ |

The 2% Hospitality Tax is to be remitted to the City on a monthly basis, along with this attached form. It is due by the 20th day of the month and should cover the tax due for the previous month. Businesses collecting less than \$50 per month may report quarterly.

Any tax not remitted by the 20th day of the month is subject to a 5% penalty.

Please send your check made payable to the City of York to the address below:

City of York Hospitality Tax
P.O. Box 500
York, SC 29745

Please reproduce this sheet and include it with your monthly remittance to the City.

If you need assistance completing this form, or have any questions, please contact Jeff Wilkins, City of York Finance Director at 803-684-2341 or jwilkins@yorksc.gov.

Revised: 3-20-2023

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