



2023

# City Manager's Report



May Edition

# City of York: City Manager's Report

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**TO:** Mayor & City Council

**FROM:** Dalton Pierce, MPA, City Manager

**DATE:** May 31<sup>st</sup>, 2023

**SUBJECT:** City Manager's Report – May 2023

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The City Manager's report will be published each month for the City of York Citizens to be informed of City activities and updates. In addition, this report is provided at each regularly scheduled City Council Meeting. I am pleased to send you an update on the City's recent activities for the month of May 2023. Please contact me if you have questions or need additional information at [dpierce@yorksc.gov](mailto:dpierce@yorksc.gov) or 803-684-2341.

## **Events & Important Dates**

### **Past Events**

- Thank you to everyone who came out to celebrate with us at the 2<sup>nd</sup> annual Cinco De Mayo Celebration! Visitors enjoyed a celebration of Hispanic culture through dance performances, music and performances. Special thanks to Rosita's for their help in making this event a success.
- We had a great turnout for the Kickoff of the Summer Concert Series, with Greg Parrish entertaining the crowd. Thanks to our vendors, Grapevine Wine, SweetDawg Lemonade, and Good Leaf Cigar Stop! We look forward to seeing them at our upcoming concert series events in June, July, and August.

### **Upcoming Events**

- Summer Concert Series with Jazz and Motown performers Plair, Thursday, June 8, 6 pm to 9 pm, City Market, 55 N. Congress Street. Enjoy food and drink from our local restaurants, SweetDawg Lemonade, Grapevine Wine, and DonutNV!
- Juneteenth Celebration, Saturday, June 17, 3 pm to 9 pm, York Recreation Center Ball Field, 21 White Rose Lane. This event will feature a variety of food trucks, vendors, and entertainment. Juneteenth is a federally recognized holiday in the United States commemorating the emancipation of enslaved African Americans.
- Summer Concert Series with R&B and Motown performers Geno and Company, Thursday, June 22, 6 pm to 9 pm, City Market, 55 N. Congress Street.
- 4<sup>th</sup> of July Celebration, Tuesday, July 4, 7 pm to 10 pm, York Middle School, 1010 Devinney Road. Featuring music from the Away Team, entertainment for the entire family, food trucks, and of course, FIREWORKS!

### **Other Event News**

- Comporium has entered into an agreement with the City of York to be the Presenting sponsor for the 2023 40<sup>th</sup> York Summerfest.
- Coca-Cola has agreed to be the Main Stage sponsor and official water, soft drink, and performance drink sponsor for York Summerfest.
- We are still actively seeking sponsorships for York Summerfest.

### **Other Event News**

- The Summer Concert Series complete line-up is nearing completion and will be released to the public soon.
- York Summerfest Vendor Applications continue to pour in and will be accepted through June 26.
- Big York Summerfest Sponsorship news is coming soon!

## **City Council, Boards, & Commissions**

- June 5, 2023 - Board of Architectural Review at 6:30 p.m.
- June 6, 2023 - Regular City Council Meeting at 6 p.m.

- June 12, 2023 – Board of Zoning Appeals at 6 p.m.
- June 19, 2023 – City Council Workshop at 5 p.m. (FY2023 – 2024 Budget Workshop #1)
- May 30, 2023 – Planning Commission at 6 p.m.

## **Administration**

- Held a Team Meeting on May 8, 2023, with all the department heads to discuss the FY23-24 Budget Schedule, feedback regarding proposed organizational changes and improvements, updates from each department, and discussed Part 2 of the 10 Characteristics of a Successful Organization.
- Continue to meet with various community stakeholders, local government executives, local businesses, and citizens.
- Appeared on the WRHI Straight Talk Radio Show on May 18, 2023.
- Continuing to review with the Human Resources Director the current organizational structure, processes, procedures, tangible and non-tangible benefits, programs, initiatives, and services, as well as the compensation study from 2021.
- Reviewing final recommendations regarding the development moratorium – Land use Map, Comprehensive Plan elements, and Zoning Ordinance.
- Held the first round of department head budget meetings for FY23-24 the week of May 8 – 12, 2023.
- Ongoing revenue and expenditure projections for FY22-23 and FY23-24 with the Finance Director.

## **Finance**

- The three LGIP General Fund investment accounts earned approximately \$55k in interest this month, with an average interest rate of 4.92%.
- The City has received the final report of the FY21-22 audit. A presentation by the auditing firm will occur on the June 6, 2023, City Council Meeting.
- Staff are continuously completing journal entries, receiving payments and various revenues, processing account payables, generating work orders for public works and public utilities, and responding to citizen inquiries daily.
- Reviewing FY22-23 Budget expenditures and revenues to present to City Council for a possible budget amendment.
- Reviewing budget requests, projected expenditures, and revenues for FY2023 – 2024 Budget with the City Manager

## **Fire**

	Q1			Q2			Q3			Q4		
Incident Type Group	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23
100 - Fire	10	8	7	5	6	7	5	7				
200 - Overpressure/Overheat	0	0	0	0	0	1	1	0				
300 - EMS	77	89	88	91	88	75	73	87				
400 - HAZMAT	8	7	9	12	6	2	8	9				
500 - Service Call	5	10	8	3	7	7	10	8				
600 - Dispatched, Cancel En Route	22	28	20	13	22	22	15	31				
700 - False Alarm	13	13	21	15	16	11	15	16				
800 - Natural Disaster	2	0	2	2	2	0	3	1				
900 - Special Incident	1	0	0	0	0	0	0	0				
Total	138	155	155	141	147	125	130	159	0	0	0	0

FYTD Total Calls for Service 1150

➤ Events, Training, & Other Updates

- 5/4: Visit with kindergarteners at Harold C. Johnson Elementary.
- 5/12: Fire safety talk and sprayed water for the Boys & Girls Club at Hunter Street Elementary.
- 5/15 & 5/16: Fire Safety visit at First Presbyterian 2-year-old program.
- 5/21-5/27: Chief Regal & Captain Sims attended LMSTI Training in Pueblo, CO.
- 5/23: May Department Meeting.
- 5/25: Assisted with the setup & teardown of the Summer Concert Series
- Continue to paint, test and flow fire hydrants.
- Station Study is complete, with the results being presented at the June 6, 2023, Council Meeting.

**Police**

- Breakdown of the month for calls for service categories (*see the attached monthly report*)
- Total Calls for service for the Fiscal Year = 9,339 (*documented on the monthly report*)

REPORT MONTH: MAY 04/24/2023 - 05/23/2023		
OFFENSE DESCRIPTIONS	CURRENT	Y-T-D
<b>CRIMES AGAINST PERSONS</b>		
HOMICIDE (09A-C)	0	0
KIDNAPPING (100)	0	1
ASSAULTS (13A-C)	25	100
RESISTING ARREST (90N)	1	8
SEX OFFENSES (11A-D, 36A-C, 370)	1	6
DOMESTIC OFFENSES (13A-C, 90F, 90Z)	9	35
CHILD ABUSE/NEGLECT (90F)	1	6
UNLAWFUL USE TELEPHONE (753)	5	15
<b>TOTAL</b>	<b>42</b>	<b>171</b>
<b>PROPERTY CRIMES</b>		
ARSON (200)	0	0
ROBBERY (120)	0	1
BURGLARY (220)	2	16
LARCENIES (23A, B, D, H)	11	66
SHOPLIFTING (23C)	16	45
MOTOR VEHICLE THEFT (240)	3	7
USE OF VEH. W/O CONSENT (756)	0	1
FORGERY (250)	0	1
FRAUD (26A-F)	4	19
EMBEZZLEMENT (270)	0	2
STOLEN PROPERTY OFFENSES (280)	2	3
VANDALISM (290)	6	37
TRESSPASSING (90J)	4	16
<b>TOTAL</b>	<b>48</b>	<b>214</b>
<b>CRIMES AGAINST SOCIETY</b>		
VIOL. DRUG LAW (35A)	19	61
WEAPONS VIOLATIONS (520)	3	8
PUBLIC DISTURBANCES (90C)	2	12
VIOL. CITY ORDINANCES (35B, 90Z, NRP)	10	54
BEER/WINE/LIQ LAW VIOL (90G)	0	4
FALSE INFO/INTERFERING W/POLICE (90Z)	0	6
FUGITIVE FROM JUSTICE (90Z, NRP)	1	2
<b>TOTAL</b>	<b>35</b>	<b>147</b>

REPORT MONTH: MAY 04/24/2023 - 05/23/2023		
OFFENSE DESCRIPTION	CURRENT	Y-T-D
<b>MISCELLANEOUS</b>		
MISSING/RUNAWAYS (979, 90I)	3	10
FOUND/MISSING PROPERTY (90Z, NRP)	3	14
MENTAL PERSONS (NRP)	2	9
DEATH INVESTIGATIONS (S27/90Z, NRP)	2	12
SUICIDE/ATTEMPTED SUICIDE (980)	0	0
SUSPICIOUS PERSON/VEH. (NRP)	0	3
PROWLER (992)	0	0
OVERDOSE (S23)	2	29
WARRANT SERVICE	37	146
<b>TOTAL</b>	<b>49</b>	<b>223</b>
<b>TRAFFIC OFFENSES</b>		
DRIVING UNDER INFLUENCE (90D/99)	7	52
SPEEDING (21.41, 4H, 61, 64)	33	219
TRAFFIC (ALL OTHER)	86	553
ACCIDENTS INVESTIGATED	22	155
SC PUBLIC CONTACT	235	1,129
<b>TOTAL</b>	<b>383</b>	<b>2108</b>
<b>TOTAL OFFENSES REPORTED</b>	<b>557</b>	<b>2,863</b>
<b>CALLS FOR SERVICE</b>	<b>2,172</b>	<b>9,939</b>
<b>MONTHLY CITY COUNCIL REPORT:</b>		
Monthly statistics for inclusive data as shown above. These statistics tally from incidents reported, traffic citations issued, traffic collisions, and calls to service. Calls to service involve, but are not limited to incident types as reported, traffic stops, funeral escorts, bank escorts, property checks, assisting other law enforcement, assisting stranded motorist, and service of warrants, commitments, and court subpoenas.		

➤ Department Matters

- 05/3-6-YPD Community Services (Edwards) attended the Professionalizing Law Enforcement-Community Engagement Training (PLECET) in Atlanta, Georgia, paid for by the US Department of Justice Bureau of Justice Assistance (BJA).

➤ Community Events

- 04/29 – YPD assigned officers to work the annual Will Frederickson Memorial 5K
- 05/01 – YPD Admin met with York County GIS to learn new software utilized by Dispatch.
- 05/01 – YPD Lt. Edwards kicked off a month (May) fundraiser titled Bald For a Cause along with York City Councilman Matt Hickey and the owner of Pelican's Snoballs of York to raise money in support of St. Jude Children's Research Hospital. A goal of \$5K was set, and the total raised was more than \$6K. (Note: Final total will be announced on Sunday, June 4, 2023, at a public head-shaving event for the three participants at Pelican's Snoballs at 4 pm. This event will be live-streamed on the York Police Department Facebook page.)
- 05/10- A gathering of YPD officers attended the annual YC LE Memorial Service held at the First Baptist Church of Rock Hill.
- 05/17 – In honor of National Police Week, Burns Ford provided lunch for YPD.
- 05/19 –In honor of National Police Week Walmart #1144 provided lunch for YPD.
- 05/19 –YPC Community Services attended the Beloved Ball held at Liberty Church held by the Upper Palmetto YMCA.
- 05/23 – Tuesday Mornings Life group at Hillcrest Baptist Church offered a private time of Holy Communion for all YPD officers and staff who wished to attend during their off time. This was held at the Sylvia Campus of Hillcrest in downtown York.
- 05/23 – Cpl. Grayson House was selected as the recipient of the 2023 Respect For Law award presented by the Clover Optimist Club at a dinner at the Optimist Club.
- 05/26 – YPD Officer Trevor Parker graduated SCCJA Basic Law #784 at SCCJA.
- 05/26 – YPD Community Services assisted a local nonprofit with the distribution of perishable foods they received out in the York community and surrounding area.

## Human Resources

➤ Human Resource Q2 Talent Retention and Acquisition

➤ Initiatives:

- As part of the Q2 Target Area Initiative I:
  - Received feedback from department heads on insurance options.
  - Sent out a survey to all insurance-eligible employees asking about their preferences/opinions.
  - Spoke with a number of employees 1 on 1 to answer any questions they may have regarding insurance options.
- Boosted the Community Events Coordinator listing to attract more candidates.
- Completed two exit interviews for resigning employees in order to receive feedback on how we can improve as an organization.

➤ Other news:

- Taking into consideration both payroll best practices and audit feedback, implemented a better system for payroll documentation and internal controls.
- Working with our IT provider to improve safety measures and so far, have implemented the following:
  - "Caution external email" headers to help eliminate phishing emails.
  - Apple Business Manager for MDM function.
  - Better practices for onboarding and off-boarding employees with licenses, technology, and emails.
  - Eliminated inactive emails.
  - Email encryption for sensitive emails.
  - Multifactor authentication when signing into an email.

- Planning and construction have started for improved security at the maintenance shop.
- Work is near completion for updates to AV in Council Chambers.

➤ Recruiting and Development

Role	Closing Date	Applications
Community Events Coordinator	OTF	65
<b>Total</b>		<b>65</b>

- Total New Hires for May 2023: 1 (Backfilled role – Crew Worker I)
- Retention Rate for 2023: 105% (This is due to hiring more staff than what we started with in January)
- Voluntary Turnover Rate for 2023: 7.5% (1 Police LT, 1 Finance Director, 4 Seasonal Rec employees, 1 Part-time Community Events Assistant, 1 Firefighter, 1 Crew Worker)

## Parks & Recreation

➤ Maintenance/Facilities:

- The maintenance crew has continued to prep all six baseball fields for the baseball/ softball season.
- Maintenance staff have continued to stay on scheduled park cleanup days. We are seeing an increase in litter and vandalism in parks as the weather warms up and the parks and shelters are utilized more. We encourage citizens to use the trash bins located in the parks.

➤ Sports/Programming:

- Concluded regular season and tournaments for youth baseball and softball programs. All-star practices for these six age groups have begun.
- T-ball and 5–6-year-old coach pitch will continue playing through 5/31
- 16U softball and Dixie Boys Baseball season is ongoing.
- Adult Co-Ed softball registration ends 5/26. The season will begin in early June, and we will again be partnering with Clover Parks and Recreation.
- Friday Night Lights Flag football league completed another successful season. There was a large turnout for each night. We would like to thank Coach Boyd and the YCHS football team staff and players for their continued support in helping offer this program.
- Staff met about fall registration dates, starting a pickleball program, and offering a summer basketball program.
- Summer Camp schedule: June 5<sup>th</sup>-9<sup>th</sup>, York Police Camp, 8 am-2 pm; June 19<sup>th</sup>-23<sup>rd</sup>, Maxxabilities Basketball Camp, 9 am-2 pm; July 10<sup>th</sup>-12<sup>th</sup>, Paula Blackwell's Basketball Camp, 9 am-11 am; July 10<sup>th</sup>-14<sup>th</sup>, Maxxabilities Art Camp, 9 am-12 pm; July 10<sup>th</sup>-12<sup>th</sup>, Summer Football Camp, YCHS, 6 pm-8 pm; July 17<sup>th</sup>-19<sup>th</sup>, Danny Mazzell's baseball/softball camps, Complex, 9 am-11:30 am
- Staff attended the "Rails to Trails" meeting on May 11. A "Core" group will be developed to help gather information in reference to abandoned trail beds.
- Staff members met with the York School Superintendent, Kelly Cox, and Lisa Spangler to see if we are interested in running the afterschool programs for Hickory Grove/Sharon, Hunter St., and York Intermediate. The district would pay for the staff. This program meets at 2:15-6:00 pm, Monday-Friday.

➤ Projects:

- The City of York will be holding a pre-bid conference for the "project City Park phase 2" on Thursday, June 1st.
- The City of York parted ways with the original contractor that was awarded the contract to renovate the restrooms for failure to fulfill duties. We have since hired a new contractor to complete the renovations that will begin on Friday, June 2nd. We sincerely apologize to the community, parents, and players, and we understand this has been a huge inconvenience.



Thanks for your patience and understanding, as we are working diligently to get this project completed.

➤ Upcoming Events:

- The Splash Pad will open on May 26<sup>th</sup>, with the last day of operation for the season being September 4<sup>th</sup>. The hours of operation are 10 a.m. to 7 p.m.

## **Planning & Zoning**

➤ Permits, Site Plan Reviews, Inspections, Enforcement Data, and Impact & Capacity Fees

- Residential Construction Permits Issued: 36
- Commercial Construction Permits Issued: 7
- Construction Inspections Total: 314
- Certificate of Occupancy or Completion Issued: 33
- Code Enforcement Violations/Notifications: 39
- Total Impact Fees Collected: \$16,219
- Total Capacity Fees Collected: \$7,178

➤ Ongoing Developments Overview

#	NAME	LOCATION	ZONING	TOTAL UNITS	STATUS
1	Monterey Park	South Pacific and Hunter Street	R-5	157 Single Family Detached	Final plat has been approved for Phases 1 and 2; Staff comments issued regarding proposed final plat for Phases 3 and 4
2	Austen Lakes Phase 5	Black Highway	R-5	62 Single-family Detached	Final plat has been approved; the project is mostly completed
3	Abrial Ridge	Lincoln Road near YCHS	R-5	128 Single-family Detached	Final plat has been approved for Phase 1 and 2; house construction is proceeding quickly
4	Fergus Crossroads	Alexander Love Highway near Cooperative Way	PUD	243 Single-family Detached; 110 Townhomes; 3 Commercial parcels	Staff comments issued regarding proposed final plat for phase 1
5	Wilkerson Place	Cooperative Way	PUD	123 Single-family Detached; 22 Townhomes; 7 Commercial parcels	Staff comments issued regarding proposed final plat for phase 1
6	The Landings at White Rose	McFarland Rd and East Liberty St	R-5	40 Townhomes	Townhome construction is proceeding quickly; all permits have been issued
7	The Trails at Asbury Ridge	Black Highway & Alexander Love Highway	PUD	152 Single-Family Detached; 3 Commercial out parcels	Final plat for Phase 2 has been approved
8	Cannon Village	Fourth and Fifth Street	R5	100 Single-family Detached; 109 Townhomes	Preliminary plat is conditionally approved
9	Tradition at Spring Lakes	Springlake Road and Blessed Hope Rd	R5	153 Single-family Detached	Preliminary plat is conditionally approved
10	Bellina	Hunter Street near Hunter Street Elementary	R5	75 Single-family Detached	Preliminary plat is conditionally approved
11	Brighton Springs	Highway 5 near Park Place Rd	R5	173 Single-family Detached	Preliminary plat is conditionally approved
12	Pinckney Road PUD	Highway 321 and Old Pinckney Road	PUD	156 Townhomes; 126 Single-Family Detached; 1 Commercial parcel	Preliminary plat has been conditionally approved
13	Ratliff Heights	Kings Mountain Street/ Carroll Ave	R5	133 Single-Family Detached	BZA conditionally approved the conceptual site plan; Council action pending regarding rezoning request
14	McFarland Estates	Devinney Rd and McFarland Rd	R5	159 Single-Family Detached	Preliminary plat is conditionally approved
16	York Meadows	Alexander Love Highway and Lincoln Rd	PUD	155 Townhomes; Commercial parcel	PUD rezoning/conceptual site plan approved

➤ Board & Commission Meetings Highlights/Updates

○ Board of Architectural Review – 05/01/2023:

- 25 South Congress Street- Southern Touch Bakery – Downtown Façade Grant- awning - approved
- 308 North Congress Street – Crossroads Church of the Nazarene (church property) - exterior renovations - approved
- 310 North Congress Street – Crossroads Church of the Nazarene (parsonage property) - exterior renovations – approved
- 234 Kings Mountain Street – York Place - replacement windows, etc. – denied-needed more information
- 3 South Congress Street – deck addition - approved
- 23 East Liberty Street – storage building - approved
- 27 South Congress Street – demolition - approved
- 210 Kings Mountain Street – exterior renovations – approved

○ Board of Zoning Appeals – 05/15/2023:

- A special exception request for a proposed single-family detached residential subdivision (Ratliff Heights) to be located at the intersection of Kings Mountain Street and Carroll Avenue- Conditionally approved based on City Council and staff requirements being met
- A special exception application for cluster housing, the single-family detached residential project for property located off of Rose Street near Williams Street – Conditionally approved based on staff requirements being met
- Planning Commission – Special Meeting – 05/11/2023
  - The Planning Commission and City staff reviewed and made final revisions to the proposed R5, R8, R9, R10, and R11 residential zoning district requirements, as well as the PUD requirements.
- Planning Commission – Special Meeting – 05/17/2023
  - Steve Allen presented the draft land use element and received feedback from the Planning Commission and staff.
- Planning Commission – Special Meeting – 05/17/2023
  - Steve Allen presented the draft land use element and land use map, as well as the housing and population elements and received feedback from the Planning Commission and staff.
- Planning Commission- Regular Meeting - 04/24/2023
  - The Planning Commission recommended approval of the Commission report and associated draft ordinance as well as changes to the Comprehensive Plan required by the moratorium on certain types of residential development (with changes specified at the meeting).
  - The Commission also recommended approval of a rezoning request for property on Railroad Avenue as well as a zoning amendment application to allow boat, RV, etc. storage by special exception approval in a HC- Highway Commercial zoning district.

## **Public Works**

Sanitation (Tons)		Trash (Tons)		Streets	
Residential	198	Brush	40	Sidewalk (LF)	200
Commerical	186	Trash	42	Curb (LF)	0
Recycling	15	Leaf (Loads)	0	Asphalt Laid (Tons)	0
<b>Total Sanitation</b>	<b>399</b>	<b>Total Trash</b>	<b>82</b>	Strom Drain Maint.	0
				Signs Maint.	2
				<b>Total Streets</b>	<b>202</b>

## **Public Utilities**

- Work orders
  - Created: 53
  - Completed: 45
  - Incomplete: 5 (3 Pending Meter Installs)
- Locate Tickets
  - Created: 340
  - Completed: 186
  - Incomplete: 154
- Training & Certification
  - Ben Wright and O'Sheyree Prioleau attended a System Protection and Backflow repair workshop in Columbia, SC, on May 10, 2023



- O'Sheyree Prioleau attended the first round of SCIP Project Management Workshops on May 31, 2023, in Columbia, SC as a representative of the City of York. Further workshops will be held in June and July.
- **Licensing**
  - All utility staff members have completed training and continuing education requirements for licensing renewals in the 2022/2023 year.
  - Five operators will be taking licensing exams in June.
- **Safety**
  - Utility staff from maintenance and the wastewater treatment plant have begun weekly safety meetings. Staff meet for a minimum of 30 minutes to discuss the safety topic and records the attendance for Risk Management.
  - Daily tailgate meetings for the day's tasks are held every morning before beginning work.
  - A quarterly safety meeting with maintenance and the WWTP staff was completed in May.
- **Water & Wastewater Distribution Monthly Data Overview**
  - See Next Page

CITY OF YORK UTILITIES DEPARTMENT REPORT May 2023				
	This Month	Last Month	This Month Last Year	Year to Date
	May 2023	April 2023	May 2022	2022 <small>October 2022 - October 2023</small>
<b>Treatment (1,000 gal.)</b>				
A. Water Treated	0	0	0	0
B. Sewage Treated	32,413,000	30,785,000	27,416,000	207,239,000
Wastewater Sludge (tons)	0	58	0	168
<b>System Growth</b>				
B. Water Taps (units)	4	3	3	26
C. Line Extensions (ft.)	180	250	280	1,740
D. Sewer Taps	2	3	8	17
E. Line Extensions (ft.)	0	80	80	300
F. Storm Drain Lines (ft.)	0	0	0	0
G. Irrigation Meter	3	1	0	7
<b>System Maintenance</b>				
A. Water Leaks	15	7	21	112
B. Sewer Repairs	7	4	4	35
C. Utility Cuts Made	10	14	9	74
D. Hydrants Replaced	2	3	0	5
E. Hydrants Repaired	2	0	0	2
F. Hydrants Flowed	31	40	5	129
G. Sewer line maintenance	23	21	40	210
H. Landscaped w/s cuts	5	6	7	58
I. Sand & Gravel (tons)	67	90	49	667
<b>Meters</b>				
A. Replaced	27	18	28	218
B. Repaired	12	19	13	127
C. Flow Tested	0	0	4	0
<b>Overtime ( hours)</b>				
B. Waste Water Plant	4	8	0	62.75
C. Utility Maintenance	16	17.25	40.75	183.25
E. Meter Reader	6	4	21.25	93.25
Total Overtime	26	29.25	62	339.25

  
Utilities Director

- **Ongoing Developments & City Projects:** (\* - Designates a City Project)
  - **Asbury Ridge**
    - Water & Sewer testing for the entire subdivision has been completed.
    - All roads and infrastructure have reached substantial completion.
    - Home building is ongoing in phase 1.
  - **Fergus Crossroads**
    - Water and Sewer testing has been completed.

- All Roads and infrastructure are completed.
  - Lift Station is complete, with a partial permit to operate issued.
  - Staff has been walking each phase and generating a punch list of items for post-development approval.
  - Awaiting final plat.
- **Wilkerson Place**
    - Pre-construction meeting was held on May 23, 2023, with True Homes, and the Model home is under construction.
  - **Monterey Park**
    - Punch list items for phases 3 & 4 were completed, and the final plat has been issued.
  - **Lake Caldwell\* (Total Project Budget \$1,200,000)**
    - Pre-bid meeting was held on May 22, 2023.
    - Bid-Opening is set for Friday, June 16, 2023.
  - **Liberty Street Waterline Extension\* (Total Project Budget \$5,915,000)**
    - Keck and Wood have reached 70% completion of the design phase. The City is addressing some key line location areas and will submit comments based on the findings.
    - Design and Construction drawings are expected to be completed by July.
  - **Lake Caroline Upper and Lower Dam\* (Total Project Budget \$400,000)**
    - Boring for the geotechnical survey was completed on May 19, 2023, and the City is awaiting the results from the engineering consultant Armstrong Glenn.
  - **Lincoln Rd. Sidewalk Project\* (Total Project Budget \$795,000)**
    - The Field Survey and Topographical Survey are 100% complete.
    - Subsurface Utility location is 100% complete.
    - ESP is moving forward with the design based on SCDOT conceptual cross-section that was agreed upon.
    - ESP will be mailing out standard SCDOT easement letters to residents in late May.
  - **Railroad Ave. Sidewalk Project\* (Total Project Budget \$502,000)**
    - The contract for the Engineering Firm Campco has been approved.
    - A kick-off meeting was held on May 11, 2023.
    - Campco has begun the alignment analysis and preliminary engineering.
  - **Fishing Creek WWTP (Total Projected Budget \$10,535,000)**
    - Davis and Floyd submitted a final set of preliminary drawings for the Fishing Creek WWTF Improvements for our review, with an updated final cost estimate in late June.
  - **Water Treatment Plant Environmental Review & Remediation\* (Total Project Budget \$700,000)**
    - A pre-bid meeting was held for prospective bidders and is scheduled for Monday, May 8, 2023, on-site at 10 a.m.
    - Bids were opened and recorded on Tuesday, May 23, 2023, at 2 p.m. at City Hall with the letter of recommendation being considered for a vote at the June 6, 2023, City Council meeting.

***Thank you for your time, and I hope you enjoyed this month's update!***