



2023

# City Manager's Report



September Edition

# City of York: City Manager's Report

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**TO:** Mayor & City Council

**FROM:** Dalton Pierce, MPA, City Manager

**DATE:** September 27<sup>th</sup>, 2023

**SUBJECT:** City Manager's Report – September 2023

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The City Manager's report will be published each month for the City of York Citizens to be informed of City activities and updates. In addition, this report is provided at each regularly scheduled City Council Meeting. I am pleased to send you an update on the City's recent activities for the month of September 2023. Please contact me if you have questions or need additional information at [dpierce@yorksc.gov](mailto:dpierce@yorksc.gov) or 803-684-2341.

## **Events & Important Dates**

### **Upcoming Events**

- Summer Concert Series, Thursday, September 28, 2023, 6 pm to 9 pm, City Market, 55 N. Congress Street. This is the FINAL concert of the series, featuring Geno & Company. Join us one last time as we close out summer!

### **Other News**

- Save the Date! The annual City of York Christmas Tree Lighting is planned for Thursday, December 7, followed by the Christmas Parade on Friday, December 8. Parade application will be released soon.

### **City Council, Boards, & Commissions**

- October 2, 2023 - Board of Architectural Review at 6:30 p.m.
- October 3, 2023 - Regular City Council Meeting at 6 p.m.
- October 9, 2023 – Board of Zoning Appeals at 6 p.m.
- October 16, 2023 – City Council Workshop & Special Called Meeting at 5 p.m.
- October 23, 2023 – Planning Commission at 6 p.m.

## **Administration**

- Held a Leadership Team Meeting on September 27, 2023, with all the department heads to discuss the FY23-24 Budget management and accountability, performance evaluations, and updates from each department, and discussed 10 Attributes of Leadership.
- Continue to meet with various community stakeholders, local government executives, local businesses, and citizens.
- Continuing to review with the Human Resources Director the current organizational structure, processes, procedures, tangible and non-tangible benefits, programs, initiatives, and services.
- Completed the review of the final recommendations regarding the development moratorium – Land use Map, Comprehensive Plan elements, and Zoning Ordinance.
- Presented City Manager's FY23-24 Final Budget recommendation to City Council on September 5<sup>th</sup> and 18<sup>th</sup>. It was unanimously approved by City Council.
- City Manager attended his first-ever National Night out!
- The City Clerk and Community Engagement Director continue to work on the City's Website Upgrade.
- Met with a group of business owners in the Downtown on September 11, 2023.

## **Finance**

- The three LGIP General Fund investment accounts earned approximately \$55k in interest this month, with an average interest rate of 5.19%. As of month 12, of 12, the City has earned \$460k+ in interest in FY22-23.
- Staff are continuously completing journal entries, receiving payments and various revenues, processing account payables, generating work orders for public works and public utilities, and responding to citizen inquiries daily.
- Monitoring FY22-23 Budget expenditures and revenues. The close of the current fiscal year is three days away.
- Staff have selected an accounting software company to update and improve the current accounting software.
- Staff are preparing for the FY22-23 Audit and closeout of FY22-23.


### **FY23-24 Budget Summary & Highlights**

1. Total Budget of \$46,659,790
  - a. General Fund totaling \$12.24 Million
  - b. Enterprise Fund totaling \$6.69 Million
2. No Property Tax Rate Increase (115.2 mills)
3. Fee & Rate Increases
  - a. Solid waste 8% increase
  - b. Water & Sewer per thousand rate 10% increase
    - i. City of Rock Hill increased water purchase cost by 11% FY23-24
  - c. Administrative fee increases for various departments
4. Strategic Investment in Capital Improvement Projects Totaling \$23.9 Million
  - a. Water & Sewer Infrastructure
  - b. Parks & Recreation Facilities
  - c. Sidewalk Infrastructure
  - d. Public Safety Upgrades & Improvements
  - e. Economic Development
5. Substantial investment in Technology (i.e., Hardware & software) Totaling \$250k+
6. 4% Cost of Living Increase for City Staff
7. Lower Insurance Premiums for City with enhanced coverage
  - a. Lower dependent insurance premiums for City Staff
8. Addition of six new full-time positions
9. Five Vehicle Purchases
10. Security Access Upgrades at City Facilities

Link to the City of York FY23-24 Budget: [https://yorksc.gov/vertical/Sites/%7BC22F4068-92BF-4EBB-9000-16643D20C629%7D/uploads/FY23-24\\_Budget\\_Document\\_ADOPTED\\_FINAL.pdf](https://yorksc.gov/vertical/Sites/%7BC22F4068-92BF-4EBB-9000-16643D20C629%7D/uploads/FY23-24_Budget_Document_ADOPTED_FINAL.pdf)

The first reading of the FY23-24 Budget Ordinance will occur on Tuesday, September 5, 2023, with the public hearing and the second reading at a Special Called Meeting on Monday, September 18, 2023.

## Fire

	Q1			Q2			Q3			Q4			
	Incident Type Group	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23
100 - Fire	10	8	7	5	6	7	5	7	3	9	10	2	
200 - Overpressure/Overheat	0	0	0	0	0	1	1	0	0	0	0	0	
300 - EMS	77	89	88	91	88	75	73	87	76	90	78	86	
400 - HAZMAT	8	7	9	12	6	2	8	9	10	9	12	15	
500 - Service Call	5	10	8	3	7	7	10	8	4	11	8	10	
600 - Dispatched, Cancel En Route	22	28	20	13	22	22	15	31	23	18	29	30	
700 - False Alarm	13	13	21	15	16	11	15	16	12	10	12	21	
800 - Natural Disaster	2	0	2	2	2	0	3	1	2	1	2	1	
900 - Special Incident	1	0	0	0	0	0	0	0	0	0	0	0	
Total	138	155	155	141	147	125	130	159	130	148	151	165	
FYTD Total Calls for Service 1744													

### ➤ Events, Training, & Other Updates

- August 30: Demonstrate use of equipment with YCHS Firefighter Class
- August 31: Pipeline Training, Rock Hill, SC
- September 1: Golf Ball Drop at YCHS Football Game
- September 6: Standby at YCHS bonfire
- September 13-15: Preplan inspections at York County Historical Center
- September 14: Hotdogs for Heros at York Electric Cooperative
- September 15: Be Great Academy Emergency Planning Event
- September 17: CPR Training for Pathfinders
- September 19: Chief attended Emotional Intelligence for the Instructor
- September 21: Asst Chief Rose & Lt. Shillinglaw attended Firefighter Leadership & Safety
- September 22: Medical Coverage for YCHS football game
- September 23: National Night Out

## Police

- Breakdown of the month for calls for service categories (*see attached monthly report*)
- Total Calls for service for the Fiscal Year = 2,767 (*documented on monthly report*)
- Department Matters
  - 09/19 - YPD Detectives (Gwinn & Fayall) participated in Special Law Enforcement Training related to Crime Stoppers of York County held in Tega Cay.
  - 09/22 – Lt. Edwards & Sgt. Dover met with members of the US Navy Seal Team to finalize their operation plan for participation in 2023 National Night Out.
- Community Events
  - 09/08 – YPD hosted our quarterly blood drive with OneBlood of the Carolinas at the York Recreation Center. Our goal of 12 units was met with a final total of 13 units of blood. All blood collected with OneBlood stays local to our region here in the Carolinas.
  - 09/11 – Chief Trail, Lt. Edwards, and other City Officials met with members of the downtown business district at the York Fire Department for a round table discussion.
  - 09/14 – YPD Officers and Staff participated in the annual Hungry Heroes Hotdog Lunch provided by York Electric Cooperative at their facility.
  - 09/23 – YPD Officer and staff welcomed more than 1,200 people to our National Night Out event held at the York Recreation Complex.

09/28 – YPD Administration, staff, and officers provided a grilled hotdog lunch for the York Senior Center to allow for an opportunity for YPD officers to interact with those in attendance.

REPORT MONTH: SEPTEMBER 08/24/2023 - 09/23/2023		
OFFENSE DESCRIPTIONS	CURRENT	Y-T-D
<b>CRIMES AGAINST PERSONS</b>		
HOMICIDE (09A-C)	0	0
KIDNAPPING (100)	1	2
ASSAULTS (13A-C)	31	172
RESISTING ARREST (90N)	1	15
SEX OFFENSES (11A-D,36A-C,370)	2	12
DOMESTIC OFFENSES (13A-C,90F, 90Z)	7	61
CHILD ABUSE/NEGLECT (90F)	1	9
UNLAWFUL USE TELEPHONE (753)	3	34
<b>TOTAL</b>	<b>46</b>	<b>305</b>
<b>PROPERTY CRIMES</b>		
ARSON (200)	0	0
ROBBERY (120)	2	3
BURGLARY (220)	3	28
LARCENIES (23A,B,D-H)	5	105
SHOPLIFTING (23C)	4	90
MOTOR VEHICLE THEFT (240)	0	10
USE OF VEH. W/O CONSENT (756)	0	1
FORGERY (250)	0	2
FRAUD (26A-F)	7	41
EMBEZZLEMENT (270)	0	2
STOLEN PROPERTY OFFENSES (280)	0	3
VANDALISM (290)	15	80
TRESSPASSING (90J)	13	46
<b>TOTAL</b>	<b>49</b>	<b>411</b>
<b>CRIMES AGAINST SOCIETY</b>		
VIOL. DRUG LAW (35A)	19	123
WEAPONS VIOLATIONS (520)	3	15
PUBLIC DISTURBANCES (90C)	5	32
VIOL. CITY ORDINANCES (35B,90Z,NRP)	11	92
BEER/WINE/LIQ LAW VIOL (90G)	3	13
FALSE INFO/INTERFERING W/POLICE (90Z)	0	6
FUGITIVE FROM JUSTICE (90Z,NRP)	0	3
<b>TOTAL</b>	<b>41</b>	<b>284</b>

REPORT MONTH: SEPTEMBER 08/24/2023 - 09/23/2023		
OFFENSE DESCRIPTION	CURRENT	Y-T-D
<b>MISCELLANEOUS</b>		
MISSING/RUNAWAYS (979,90I)	3	19
FOUND/MISSING PROPERTY (90Z,NRP)	6	35
MENTAL PERSONS (NRP)	3	24
DEATH INVESTIGATIONS (S27/90Z/NRP)	2	18
SUICIDE/ATTEMPTED SUICIDE (980)	1	1
SUSPICIOUS PERSON/VEH. (NRP)	0	10
PROWLER (992)	0	0
OVERDOSE (S23)	3	53
WARRANT SERVICE	38	289
<b>TOTAL</b>	<b>56</b>	<b>449</b>
<b>TRAFFIC OFFENSES</b>		
DRIVING UNDER INFLUENCE (90D/99)	5	85
SPEEDING (21,41,4H,61,64)	22	433
TRAFFIC (ALL OTHER)	106	1,048
ACCIDENTS INVESTIGATED	48	310
SC PUBLIC CONTACT	254	2,009
<b>TOTAL</b>	<b>435</b>	<b>3885</b>
<b>TOTAL OFFENSES REPORTED</b>	<b>627</b>	<b>5,334</b>
<b>CALLS FOR SERVICE</b>	<b>2,725</b>	<b>22,767</b>
<b>MONTHLY CITY COUNCIL REPORT:</b>		
Monthly statistics for inclusive data as shown above. These statistics tally from incidents reported, traffic citations issued, traffic collisions, and calls to service. Calls to service involve, but are not limited to incident types as reported, traffic stops, funeral escorts, bank escorts, property checks, assisting other law enforcement, assisting stranded motorist, and service of warrants, commitments, and court subpoenas.		

## Human Resources

### ➤ Human Resource Q3 Training & Development

#### Initiatives:

- Q3 Target Area Initiatives accomplished to date include:
  - Transitioned our Health Insurance to an option more cost effective for both the organization and employees.
    - Hosted an open enrollment for staff that educated employees on all health benefits available.
  - Audited retiree benefits for accuracy and compliance
  - Worked extensively on gathering employee and dependent information for record keeping and implementation of Benefit Administration Technology.
  - Recruited for and interviewed for 7 open positions with the City of York

#### Other news:

- Working with the Police Department to explore alternative phone services that would allow for enhanced communication from the public.

### Recruiting and Development:

Role	Closing Date	Applications
Firefighter/EMT (Backfilled)	Closed – Offer Extended	11
Seasonal Parks and Rec	OTF	26
SRO (Backfilled)	OTF	18
Commercial Truck Driver (Backfilled)	Closed – Offer Extended	21



Program Coordinator – Parks and Rec	Closed – Offer Extended	23
Crew Worker (Backfilled)	Closed – Offer Extended	24
Accounts Receivable (FY 23-24)	Closed – Offer Extended	43

**Total 166**

Total New Hires for September 2023: 3 (Seasonal Parks and Recreation, Dispatcher, Police Officer)  
 Voluntary Turnover Rate for 2023: 15% (1 Police LT, 1 Finance Director, 7 Seasonal Rec employees, 1 Part-time Community Events Assistant, 1 Firefighter, 2 Crew Workers, 1 CDL Driver in PW, 1 Dispatcher, 1 Narcotics Sergeant, 1 Police Corporal, 1 Rec PT Security)

## **Parks & Recreation**

### **Sports/ Programming:**

- Began regular season for Flag football and youth football.
- Season continues for baseball and softball leagues. We've experienced quite a few rainouts and are working hard to get all regular season games rescheduled and played by October 5<sup>th</sup>.
- Staff have been meeting weekly for training with RecDesk.
- Hosted the National Night Out on Saturday 9/23. The event was well attended, and we enjoy working with the YPD on this great annual event.
- In an effort to obtain much-needed seasonal employees, staff set-up at YCHS to pass out applications and answer questions from prospective employees.
- Staff met with Sheryl McCalister of the USTA to discuss possible tennis grants.
- Staff met with Phil Suggs and are formulating a plan to do "open" pickleball days at the recreation center during the morning hours.
- A press release and sponsorship package were made public for the NFC outdoor exercise court that's coming to the recreation complex.
- The Parks & Recreation team hosted Select Health of South Carolina at our opening day for sports.

### **Grounds/Maintenance:**

- The maintenance staff has continued their daily routine of maintenance of all 6 baseball fields in preparation for the upcoming season.

### **Projects:**

- The Board of Architectural Review approved the drawing and rendering for the City Park Phase II restroom facility.

## **SPECIAL THANKS AND CONGRATULATIONS**

Staff would like to congratulate Julie Hollis on her retirement from the City of York. Julie has served the city for over 30 years, and we greatly appreciate all of her hard work and dedication to the Recreation Department.

## **Planning & Zoning**

- **Permits, Site Plan Reviews, Inspections, Enforcement Data, and Impact & Capacity Fees**
  - Residential Construction Permits Issued: 37
  - Commercial Construction Permits Issued: 4
  - Construction Inspections Total: 245
  - Certificate of Occupancy or Completion Issued: 25
  - Code Enforcement Violations/Notifications: 31
  - Total Business License Fees Collected: \$30,298.08
  - Total Impact Fees Collected: \$130,765
  - Total Capacity Fees Collected: \$234,098

➤ Ongoing Developments Overview

#	NAME	LOCATION	ZONING	TOTAL UNITS	STATUS
1	Monterey Park	South Pacific and Hunter Street	R-5	157 Single Family Detached	Final plat has been approved for Phases 1 and 2; Staff comments issued regarding proposed final plat for Phases 3 and 4
2	Austen Lakes Phase 5	Black Highway	R-5	62 Single-family Detached	Final plat has been approved; the project is mostly completed
3	Abrial Ridge	Lincoln Road near YCHS	R-5	128 Single-family Detached	Home construction of entire development is 90% complete.
4	Fergus Crossroads	Alexander Love Highway near Cooperative Way	PUD	243 Single-family Detached; 110 Townhomes; 3 Commercial parcels	Bonded final plat approval has been given to the first phase.
5	Wilkerson Place	Cooperative Way	PUD	123 Single-family Detached; 22 Townhomes; 7 Commercial parcels	Final plat has been approved.
6	The Landings at White Rose	McFarland Rd and East Liberty St	R-5	40 Townhomes	Home construction of entire development is 90% complete.
7	The Trails at Asbury Ridge	Black Highway & Alexander Love Highway	PUD	152 Single-Family Detached; 3 Commercial out parcels	Final plat for Phase 2 has been approved
8	Cannon Village	Fourth and Fifth Street	R5	100 Single-family Detached; 109 Townhomes	Preliminary plat is conditionally approved
9	Tradition at Spring Lakes	Springlake Road and Blessed Hope Rd	R5	153 Single-family Detached	Preliminary plat is conditionally approved
10	Bellina	Hunter Street near Hunter Street Elementary	R5	75 Single-family Detached	Preliminary plat is conditionally approved. Site work has begun.
11	Brighton Springs	Highway 5 near Park Place Rd	R5	173 Single-family Detached	Preliminary plat is conditionally approved
12	Pinckney Road PUD	Highway 321 and Old Pinckney Road	PUD	156 Townhomes; 126 Single-Family Detached; 1 Commercial parcel	Preliminary plat has been conditionally approved
13	Ratliff Heights	Kings Mountain Street/ Carroll Ave	R5	133 Single-Family Detached	BZA conditionally approved the conceptual site plan; Council action pending regarding rezoning request
14	McFarland Estates	Devinney Rd and McFarland Rd	R5	159 Single-Family Detached	Site work has begun
16	York Meadows	Alexander Love Highway and Lincoln Rd	PUD	155 Townhomes; Commercial parcel	PUD rezoning/conceptual site plan approved

➤ Board & Commission Meetings Highlights/Updates

- Board of Architectural Review – 09/11/2023:
  - 245 Raille Street – City Park Phase II – restrooms – **Approved**
  - 7 Kings Mountain Street – fence replacement - **Approved**
  - 220 East Jefferson Street – roof, framing & siding repairs - **Approved**
  - 27 South Congress Street – replace deck & stairway - **Denied**
  - 23 East Liberty Street – Veterans Park – privacy fence & relocating memorial marker - **Approved**
  - 105 Garner Street – Towne Tavern – outdoor bar and concrete slab & gravel area - **Approved**
- Board of Zoning Appeals – 09/18/2023:
  - A special exception request to allow boat and RV storage facility at 625 Highway 321 located in the HC – Highway Commercial Zoning District (referenced by YC Tax Map #0701401004) - **Approved**
  - A special exception request to allow a car sales facility at 15 North Roosevelt Street located in the B1 – Central Business District (referenced by YC Tax Map #0700401024) - **Denied**
  - A variance request regarding the minimum street frontage requirements for +/- 1.71 acres of property located on Washington Street (referenced by YC Tax Map #0700201016) - **Approved**
- Planning Commission – 09/25/2023:
  - Application to annex property located at 1176 Chester Highway (referenced by York County Tax Map # 2960000016) and rezone from York County RMX – 20 Zoning to City of York GI – General Industrial Zoning – **The Planning Commission recommended that the property be annexed with a Highway Commercial (HC) zoning designation and that the HC district requirements be amended to allow mini-warehouse storage facilities by special exception subject to all conditions specified for such uses in the GI district.**
- Other Updates
  - New businesses: 1776 Custom Buildings at 1356 Filbert Hwy.
  - 2<sup>nd</sup> reading & Public Hearing- Zoning and subdivision amendments regarding certain types of residential development. October 3, 2023
  - 1<sup>st</sup> reading & Public Hearing- Lee Street rezoning application. October 3, 2023

- Second reading and public hearing- Updates to Comprehensive Plan. Adopted.

## **Public Works**

<b>Sanitation (Tons)</b>		<b>Trash (Tons)</b>		<b>Streets</b>	
Residential	219	Brush	48	Sidewalk (LF)	0
Commerical	226	Trash	39	Curb (LF)	0
Recycling	19	Leaf (Loads)	0	Asphalt Laid (Tons)	0
<b>Total Sanitation</b>	<b>464</b>	<b>Total Trash</b>	<b>87</b>	Strom Drain Maint.	0
				Signs Maint.	6
				<b>Total Streets</b>	<b>6</b>

## **Public Utilities**

- Work orders
  - Created: 64
  - Completed: 14
  - Incomplete: 50 (43 Pending Meter Installs)
- Locate Tickets
  - Created: 318
  - Completed: 142
  - Incomplete: 176
- Staff
  - Kenneth Pettus from Clover was hired as a maintenance crew member, and we look forward to having him on staff. He will start in mid-October.
- Safety
  - Utility Staff from Maintenance and the Wastewater Treatment Plant have begun weekly safety meetings. Staff meets for a minimum of 30 minutes to discuss the safety topic and record the attendance for Risk Management.
  - Daily tailgate meetings for the day's tasks are held every morning before beginning work.
- Hydrants
  - Maintenance has been working with the Fire Department, flowing the hydrant in the City for annual compliance. A list of repairs is being generated and addressed as the budget allows.
  - City crews repaired 1 Hydrant in September.
- Water & Wastewater Distribution Monthly Data Overview
  - See Next Page.



CITY OF YORK UTILITIES DEPARTMENT REPORT September 2023				
	This Month	Last Month	This Month Last Year	Year to Date
	September 2023	August 2023	September 2022	2022
<b>Treatment (1,000 gal.)</b>				October 2022 - October 2023
A. Water Treated	0	0	0	0
B. Sewage Treated	27,382,000	26,259,000	25,905,000	319,306,000
Wastewater Sludge (tons)	0	0	0	178
<b>System Growth</b>				
B. Water Taps (units)	3	1	2	32
C. Line Extensions (ft.)	700	260	300	3,240
D. Sewer Taps	3	1	2	26
E. Line Extensions (ft.)	140	80	40	740
F. Storm Drain Lines (ft.)	0	0	0	0
G. Irrigation Meter	1	2	0	16
<b>System Maintenance</b>				
A. Water Leaks	34	27	20	204
B. Sewer Repairs	2	2	4	43
C. Utility Cuts Made	24	13	8	135
D. Hydrants Replaced	0	0	0	6
E. Hydrants Repaired	2	0	0	4
F. Hydrants Flowed	12	6	10	165
G. Sewer line maintenance	15	12	24	270
H. Landscaped w/s cuts	0	9	6	80
I. Sand & Gravel (tons)	80	60	62	922
<b>Meters</b>				
A. Replaced	17	19	0	330
B. Repaired	25	15	0	199
C. Flow Tested	0	0	0	0
<b>Overtime ( hours)</b>				
B. Waste Water Plant	11.5	8	0	94.25
C. Utility Maintenance	52.5	26.75	85	281.75
E. Meter Reader	18	19	32	143
Total Overtime	82	53.75	117	519

*Ben Wright*  
Utilities Director

➤ Ongoing Developments & City Projects: (\* - Designates a City Project)

**Fergus Crossing**

- Bonding requirements and maintenance fee agreements have been met, new home construction in phase 1 will begin soon.

**Wilkerson Place**

- Construction continues, no damages to infrastructure.

**Lake Caldwell**

- Revised drawings were resubmitted to DHEC 9/25/2023 and all comments were addressed.
- Notice of Intent from SCDHEC for grading activities has been granted.
- Awaiting General Construction permit from DHEC.

**Liberty Street Waterline Extension**

- Additional field surveying is being scheduled to gather additional information in the vicinity of the Highway 321 intersection.
- Permitting Documents are being prepared and water system design and reporting are being finalized. Coordination is ongoing with the City for flow information for the existing system so that calculations and the associated documents can be completed.

- The SCDOT core sample information has been assessed and impacts to the concrete subgrade has been minimized to the extent possible. The final design is being pushed to no later than 11/15/2023 because of the concrete road bed issues.
- Highway 321 concepts for connecting to the existing 12" waterline are being finalized and cost analysis is being performed to advise the City on options.
- The project is ahead of schedule for SCIIP.

#### **Monterey Park**

- Construction in phases 1 & 2 continues with no damage to infrastructure.

#### **Asbury Ridge**

- Construction continues in phases 1 & 2.
- Phase 3 is awaiting final plat. A punch list of items was created earlier in the month and staff will be checking to see if those items were completed.
- As of this report the punch list items requested have not been completed.

#### **Lake Caroline Upper and Lower Dam**

- Armstrong Glenn presented the city with a proposal for phase 2 Improvements based on the report given to the City in August which accompanies this report

#### **Lincoln Rd. Sidewalk Project**

- Field Survey and Topographical Survey are 100% complete.
- Subsurface Utility location is 100% complete.
- Designs were completed and sent to SCDOT and SCDHEC. SCDOT had very minor comments which were to provide the approval letter from SCDHEC and removing the high visibility crosswalk. Other comments if any are expected the first week in October.
- ESP will begin preparing and submitting a permit application to the US Army Corps of Engineers if required.
- ESP contacted us about the Headwall design detail for the project, it will need to be designed by a structural engineer. This was not included in the original scope of work. Staff has reached out to a 3<sup>rd</sup> party consultant to review the design and give an estimated probable cost.
- Aesthetic Concepts will be providing the design of the headwall to the City and ESP. This will save the project an estimated \$2000 to \$3000

#### **Railroad Ave. Sidewalk Project**

- Field survey work is complete except for utility locates. SC811 utility locator service has been delayed with Campco. Should be completed by the end of the week.
- A meeting is scheduled on October 5, 2023 to view the preliminary design of the sidewalk.

#### **Fishing Creek WWTF**

- Design is almost complete.
- Davis & Floyd has yet to receive comments from SCDHEC on the submitted design drawings.
- Progress is being made on the electrical and mechanical drawings and specifications.
- Permitting began in early July, and awaiting comment (if any), assuming to receive a construction permit at or around 10/20/2023
- The project is ahead of schedule for SCIIP.

#### **Water Treatment Plant Environmental Review & Remediation**

- A final report was sent to the City on August 15<sup>th</sup>. The report includes the studies that were performed, Gap analysis, and Preliminary Cost Opinions.

- Based on the preliminary cost estimates, we will be moving forward with phase 2 and using Davis & Floyd for the completion of the project.

#### **Bellina Subdivision**

- The first phase of land clearing and storm water protection is underway.
- Silt fencing and the approved construction entrance have been installed.
- BMP's and Stormwater Impoundments are currently under construction.
- Water and Sewer construction permits have been issued.

#### **Brighton Springs**

- Willingness and Capability has been issued for the proposed subdivision in June.
- Permitting for Land Disturbance, Stormwater construction, Water and Sewer construction has begun.

#### **Pinckney Rd. PUD**

- Willingness and Capability has been issued for the proposed project.
- All review comments were addressed and corrected.
- Permitting for Land Disturbance, Stormwater construction, Water and Sewer construction has begun.

#### **McFarland Estates**

- Permits for Land Disturbance, Stormwater construction, Water and Sewer construction have been issued.
- A pre-construction meeting was held on 8/31/2023 to go over pre and post development standards with the developer.
- Land Clearing in phase 1 continues with BMP's and Stormwater impoundments under construction as well.

#### **Filbert Hwy/Larson Rd. light industrial**

- All review comments have been addressed.
- Staff received Water and Sewer Construction permit on July 19, 2023.
- Staff contacted ESP for scheduling of a pre-construction meeting.

***Thank you for your time, and I hope you enjoyed this month's update!***