



2023

# City Manager's Report



August Edition

# City of York: City Manager's Report

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**TO:** Mayor & City Council

**FROM:** Dalton Pierce, MPA, City Manager

**DATE:** August 30<sup>th</sup>, 2023

**SUBJECT:** City Manager's Report – August 2023

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The City Manager's report will be published each month for the City of York Citizens to be informed of City activities and updates. In addition, this report is provided at each regularly scheduled City Council Meeting. I am pleased to send you an update on the City's recent activities for the month of August 2023. Please contact me if you have questions or need additional information at [dpierce@yorksc.gov](mailto:dpierce@yorksc.gov) or 803-684-2341.

## **Events & Important Dates**

### **Past Events**

- The 40<sup>th</sup> Annual York Summerfest, presented by Comporium, was held on Saturday, August 26. The event featured over 100 vendors, live music, the Monster Energy BMX Stunt Show Team, Kids Zone, Car and Motorcycle show, and more!

### **Upcoming Events**

- Summer Concert Series, Thursday, September 14, 2023, 6 pm to 9 pm, City Market, 55 N. Congress Street, featuring Stella Rising! Grab some takeout from our local downtown restaurants and enjoy this FREE concert and attractions for the kids!
- Summer Concert Series, Thursday, September 28, 2023, 6 pm to 9 pm, City Market, 55 N. Congress Street. This is the FINAL concert of the series, featuring Geno & Company. Join us one last time as we close out summer!

### **City Council, Boards, & Commissions**

- September 11, 2023 - Board of Architectural Review at 6:30 p.m.
- September 5, 2023 - Regular City Council Meeting at 6 p.m.
- September 18, 2023 – Board of Zoning Appeals at 6 p.m.
- September 18, 2023 – City Council Workshop & Special Called Meeting at 5 p.m.
- September 25, 2023 – Planning Commission at 6 p.m.

### **Administration**

- Held a Leadership Team Meeting on July 18, 2023, with all the department heads to discuss the FY23-24 Budget preliminary final draft, organizational changes, improvements, and updates from each department, and discussed Part 5 of the 10 Characteristics of a Successful Organization.
- Continue to meet with various community stakeholders, local government executives, local businesses, and citizens.
- Continuing to review with the Human Resources Director the current organizational structure, processes, procedures, tangible and non-tangible benefits, programs, initiatives, and services.
- Completed the review of the final recommendations regarding the development moratorium – Land use Map, Comprehensive Plan elements, and Zoning Ordinance.
- Presented City Manager's FY23-24 Budget recommendation to City Council on August 21, 2023
- City Manager Attended SC State Chamber of Commerce Grass Roots Tour on August 24, 2023 in Richburg, SC.

- City Manager attended his first ever Summerfest!
- The City Clerk and Community Engagement Director have met with all department heads for their website pages, with a draft of the page concept submitted to staff for review.

## **Finance**

- The three LGIP General Fund investment accounts earned approximately \$55k in interest this month, with an average interest rate of 5.19%. As of month 11 of 12, the City has earned \$410k+ in interest in FY22-23.
- Staff are continuously completing journal entries, receiving payments and various revenues, processing account payables, generating work orders for public works and public utilities, and responding to citizen inquiries daily.
- Monitoring FY22-23 Budget expenditures and revenues.
- Staff has completed the solicitation and presentations provided by accounting software companies to take into consideration and recommendation to update and improve the current accounting software.

### **FY23-24 Budget Summary & Highlights**

1. Total Budget of \$46,659,790
  - a. General Fund totaling \$12.24 Million
  - b. Enterprise Fund totaling \$6.69 Million
2. No Property Tax Rate Increase (115.2 mills)
3. Fee & Rate Increases
  - a. Solid waste 8% increase
  - b. Water & Sewer per thousand rate 10% increase
    - i. City of Rock Hill increased water purchase cost by 11% FY23-24
  - c. Administrative fee increases for various departments
4. Strategic Investment in Capital Improvement Projects Totaling \$23.9 Million
  - a. Water & Sewer Infrastructure
  - b. Parks & Recreation Facilities
  - c. Sidewalk Infrastructure
  - d. Public Safety Upgrades & Improvements
  - e. Economic Development
5. Substantial investment in Technology (i.e., Hardware & software) Totaling \$250k+
6. 4% Cost of Living Increase for City Staff
7. Lower Insurance Premiums for City with enhanced coverage
  - a. Lower dependent insurance premiums for City Staff
8. Addition of six new full-time positions
9. Five Vehicle Purchases
10. Security Access Upgrades at City Facilities

Link to the City of York FY23-24 Budget: [https://yorksc.gov/vertical/Sites/%7BC22F4068-92BF-4EBB-9000-16643D20C629%7D/uploads/FY23-24\\_Budget\\_Document\\_1stReading\\_09052023.pdf](https://yorksc.gov/vertical/Sites/%7BC22F4068-92BF-4EBB-9000-16643D20C629%7D/uploads/FY23-24_Budget_Document_1stReading_09052023.pdf)

The first reading of the FY23-24 Budget Ordinance will occur on Tuesday, September 5, 2023, with the public hearing and the second reading at a Special Called Meeting on Monday, September 18, 2023.

## Fire

The logo of the York County Fire Department is a red Maltese cross with a black border. Inside the cross, there is a circular seal with a fire hydrant in the center, surrounded by the words "YORK COUNTY" and "FIRE DEPARTMENT". The year "1942" is inscribed at the bottom of the seal.

	Q1			Q2			Q3			Q4		
Incident Type Group	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23
100 - Fire	10	8	7	5	6	7	5	7	3	9	10	
200 - Overpressure/Overheat	0	0	0	0	0	1	1	0	0	0	0	
300 - EMS	77	89	88	91	88	75	73	87	76	90	78	
400 - HAZMAT	8	7	9	12	6	2	8	9	10	9	12	
500 - Service Call	5	10	8	3	7	7	10	8	4	11	8	
600 - Dispatched, Cancel En Route	22	28	20	13	22	22	15	31	23	18	29	
700 - False Alarm	13	13	21	15	16	11	15	16	12	10	12	
800 - Natural Disaster	2	0	2	2	2	0	3	1	2	1	2	
900 - Special Incident	1	0	0	0	0	0	0	0	0	0	0	
Total	138	155	155	141	147	125	130	159	130	148	151	0

FYTD Total Calls for Service 1579

### ➤ Events, Training, & Other Updates

- 7/27-28: Trinity UMC Vacation Bible School
- 7/30: Captain Sims & Driver/Operator Meek Completed Fire Officer II training
- 8/2: Scenarios-based drill with Elkem Silicones
- 8/3: YFD & Piedmont Medical employees played kickball with the YMCA summer camp
- 8/5: Reading with Children at the York Public Library
- 8/8: Confine Space Team Development Meeting with Elkem Silicones
- 8/7-10: Lt. Shillinglaw completed the ICC Test Prep Class
- 8/14-25: Chief Regal attended the Chief Executive Planning class at the National Fire Academy
- 8/14: Ladder Testing
- 8/21: D. Ayers & K. Ramsey taught the AHA HeartSaver Class for the Academy Christian School
- 8/22: Department Monthly Meeting/ Training
- 8/24: D. Ayers & R. Sims attended the EMA educator Training
- 8/26: YFD provided medical services at Summerfest

## Police

- Breakdown of the month for calls for service categories (*see attached monthly report*)
- Total Calls for service for the Fiscal Year = 20,042 (*documented on monthly report*)
- Department Matters
  - YPD staff continues to prepare for National Night Out 2023 that was rescheduled for Saturday, **September 23, 2023, from 12PM – 4PM** at Recreation Complex.
  - Operation plan for SummerFest 2023 (August 26<sup>th</sup>) finalized and distributed to staff.
  - YPD staff continue to work in all school zones in the mornings and afternoons.
  - YPD staff finalized the operation plan for 2023-2024 YCHS football season home games.
- Community Events
  - 08/18 – YPD Officers and Staff handed out more than 100 dozen Krispy Kreme donuts at York Comprehensive High School as students arrived on the campus.
  - 08/26 – YPD Officers and staff worked SummerFest 2023 with a total of fourteen (14) calls for service during the event. 9 medical, 3 shoplifting, 2 missing children (both recovered). York County Sheriff's Office Drone Team was onsite throughout the event assisting with incidents. Event command was operated from a Mobile Command Center provided by the York County Office of Emergency Management.

REPORT MONTH: AUGUST 07/24/2023 - 08/23/2023		
OFFENSE DESCRIPTIONS	CURRENT	Y-T-D
<b>CRIMES AGAINST PERSONS</b>		
HOMICIDE (09A-C)	0	0
KIDNAPPING (100)	0	1
ASSAULTS (13A-C)	14	141
RESISTING ARREST (90N)	1	14
SEX OFFENSES (11A-D,36A-C,370)	1	10
DOMESTIC OFFENSES (13A-C,90F, 90Z)	4	54
CHILD ABUSE/NEGLECT (90F)	2	8
UNLAWFUL USE TELEPHONE (753)	4	31
<b>TOTAL</b>	<b>26</b>	<b>259</b>
<b>PROPERTY CRIMES</b>		
ARSON (200)	0	0
ROBBERY (120)	0	1
BURGLARY (220)	2	25
LARCENIES (23A,B,D-H)	10	100
SHOPLIFTING (23C)	13	86
MOTOR VEHICLE THEFT (240)	0	10
USE OF VEH. W/O CONSENT (756)	0	1
FORGERY (250)	1	2
FRAUD (26A-F)	5	34
EMBEZZLEMENT (270)	0	2
STOLEN PROPERTY OFFENSES (280)	0	3
VANDALISM (290)	7	65
TRESSPASSING (90J)	4	33
<b>TOTAL</b>	<b>42</b>	<b>362</b>
<b>CRIMES AGAINST SOCIETY</b>		
VIOL. DRUG LAW (35A)	13	104
WEAPONS VIOLATIONS (520)	1	12
PUBLIC DISTURBANCES (90C)	4	27
VIOL. CITY ORDINANCES (35B,90Z,NRP)	9	81
BEER/WINE/LIQ LAW VIOL (90G)	3	10
FALSE INFO/INTERFERING W/POLICE (90Z)	0	6
FUGITIVE FROM JUSTICE (90Z,NRP)	0	3
<b>TOTAL</b>	<b>30</b>	<b>243</b>

REPORT MONTH: AUGUST 07/24/2023 - 08/23/2023		
OFFENSE DESCRIPTION	CURRENT	Y-T-D
<b>MISCELLANEOUS</b>		
MISSING/RUNAWAYS (979,90I)	0	16
FOUND/MISSING PROPERTY (90Z,NRP)	8	29
MENTAL PERSONS (NRP)	6	21
DEATH INVESTIGATIONS (S27/90Z/NRP)	1	16
SUICIDE/ATTEMPTED SUICIDE (980)	0	0
SUSPICIOUS PERSON/VEH. (NRP)	4	10
PROWLER (992)	0	0
OVERDOSE (S23)	4	50
WARRANT SERVICE	32	251
<b>TOTAL</b>	<b>55</b>	<b>393</b>
<b>TRAFFIC OFFENSES</b>		
DRIVING UNDER INFLUENCE (90D/99)	9	80
SPEEDING (21,41,4H,61,64)	73	411
TRAFFIC (ALL OTHER)	142	942
ACCIDENTS INVESTIGATED	32	262
SC PUBLIC CONTACT	351	2,009
<b>TOTAL</b>	<b>607</b>	<b>3704</b>
<b>TOTAL OFFENSES REPORTED</b>	<b>760</b>	<b>4,020</b>
<b>CALLS FOR SERVICE</b>	<b>2,342</b>	<b>20,042</b>
<b>MONTHLY CITY COUNCIL REPORT:</b>		
Monthly statistics for inclusive data as shown above. These statistics tally from incidents reported, traffic citations issued, traffic collisions, and calls to service. Calls to service involve, but are not limited to incident types as reported, traffic stops, funeral escorts, bank escorts, property checks, assisting other law enforcement, assisting stranded motorist, and service of warrants, commitments, and court subpoenas.		

## Human Resources

### ➤ Human Resource Q3 Training & Development

#### Initiatives:

- Q3 Target Area Initiatives accomplished to date include:
  - Assigned mandatory quarterly training – Stress Management
  - Released 3 new or backfilled roles internally to allow for upward mobility

#### Other news:

- Proposed a new Ancillary Benefit Plan – Approved by Council
- Implementing an electronic Benefit Administration portal for ease of administration and improved new hire process
- Preparing for Open Enrollment September 13-15<sup>th</sup>
- Met with Community Engagement and Parks and Recreation to brainstorm a sponsorship package for the Fitness Court.
- In the final stages of vetting Accounting Software companies

#### Recruiting and Development:

Role	Closing Date	Applications
Firefighter/EMT (Backfilled)	OTF	35 (Indeed)
Seasonal Parks and Rec	OTF	31 (Indeed)
Police Officer (Backfilled)	OTF	41 (Indeed)
SRO (Backfilled)	OTF	5 (Indeed)
Telecommunications (Backfilled)	OTF	18 (Indeed)

**Total**

**130**



Total New Hires for August 2023: 2 (Seasonal Parks and Recreation)

Voluntary Turnover Rate for 2023: 14.17% (1 Police LT, 1 Finance Director, 6 Seasonal Rec employees, 1 Part-time Community Events Assistant, 2 Firefighters, 2 Crew Workers, 1 Telecommunications, 1 Police Corporal, 1 Narcotics Sergeant, 1 Judge)

## **Parks & Recreation**

### **Sports/ Programming:**

- Created games schedules for all six baseball and softball leagues. Schedules were distributed to all teams. Regular season games begin Monday, August 28<sup>th</sup>.
- Football and flag football registration was completed.
- Volunteer coaches were found for all football and flag teams.
- Packet pick up was held for flag football; participants received uniforms, schedules and other important information.
- Players were placed on small fry football teams through a skills review and draft.
- Weigh-ins were held for football and shoulder pads were distributed.
- Meetings were held with staff, umpire-in-chief, and umpires to discuss the upcoming fall baseball season, issues from last season, and the expectations of staff, umpires, fans, players, and coaches.
- Staff completed Stress training.
- Staff had continued discussion with City Manager and finance director to finalize budget requests
- City Staff members met with York resident and iconic women's basketball player, Ivory Latta, to discuss the possibility of a partnership to build a recreation center.
- Staff met with Sheryl McAlister of the USTA to discuss applying for a tennis grant to upgrade our tennis court at Lincoln Park.
- Staff members held final preseason football meeting with members of the Rock Hill YMCA, Chester P&R dept, Great Falls, and Lewisville in preparation for the upcoming season.
- Staff met with members of Keck & Wood and VinYet to discuss the timeline and changes to City Park Phase 2. This project will be going back out for rebid in the near future.
- Staff members attended a virtual demo from RecDesk, to look for ways to advance our department's website and content.
- Staff received a sponsorship from Health South that will be used to enhance our recreation programs
- Staff will be meeting with members of MacLean Power Systems to discuss sponsorships.

### **Grounds/Maintenance:**

- The maintenance staff has continued their daily routine of maintenance of all 6 baseball fields in preparation for the upcoming season.
- All fields have temporary fencing up and clay has been packed in low areas and have been graded.
- The water main leak under field one has been repaired. The field is back to playing condition.

## **Planning & Zoning**

- **Permits, Site Plan Reviews, Inspections, Enforcement Data, and Impact & Capacity Fees**
  - Residential Construction Permits Issued: 56
  - Commercial Construction Permits Issued: 7
  - Construction Inspections Total: 364
  - Certificate of Occupancy or Completion Issued: 36
  - Code Enforcement Violations/Notifications: 33
  - Total Business License Fees Collected: \$17,103.82
  - Total Impact Fees Collected: \$63,345
  - Total Capacity Fees Collected: \$68,191

➤ Ongoing Developments Overview

#	NAME	LOCATION	ZONING	TOTAL UNITS	STATUS
1	Monterey Park	South Pacific and Hunter Street	R-5	157 Single Family Detached	Final plat has been approved for Phases 1 and 2; Staff comments issued regarding proposed final plat for Phases 3 and 4
2	Austen Lakes Phase 5	Black Highway	R-5	62 Single-family Detached	Final plat has been approved; the project is mostly completed
3	Abrial Ridge	Lincoln Road near YCHS	R-5	128 Single-family Detached	Home construction of entire development is 90% complete.
4	Fergus Crossroads	Alexander Love Highway near Cooperative Way	PUD	243 Single-family Detached; 110 Townhomes; 3 Commercial parcels	Bonded final plat approval has been given to the first phase.
5	Wilkerson Place	Cooperative Way	PUD	123 Single-family Detached; 22 Townhomes; 7 Commercial parcels	Final plat has been approved.
6	The Landings at White Rose	McFarland Rd and East Liberty St	R-5	40 Townhomes	Home construction of entire development is 90% complete.
7	The Trails at Asbury Ridge	Black Highway & Alexander Love Highway	PUD	152 Single-Family Detached; 3 Commercial out parcels	Final plat for Phase 2 has been approved
8	Cannon Village	Fourth and Fifth Street	R5	100 Single-family Detached; 109 Townhomes	Preliminary plat is conditionally approved
9	Tradition at Spring Lakes	Springlake Road and Blessed Hope Rd	R5	153 Single-family Detached	Preliminary plat is conditionally approved
10	Bellina	Hunter Street near Hunter Street Elementary	R5	75 Single-family Detached	Preliminary plat is conditionally approved. Site work has begun.
11	Brighton Springs	Highway 5 near Park Place Rd	R5	173 Single-family Detached	Preliminary plat is conditionally approved
12	Pinckney Road PUD	Highway 321 and Old Pinckney Road	PUD	156 Townhomes; 126 Single-Family Detached; 1 Commercial parcel	Preliminary plat has been conditionally approved
13	Ratliff Heights	Kings Mountain Street/ Carroll Ave	R5	133 Single-Family Detached	BZA conditionally approved the conceptual site plan; Council action pending regarding rezoning request
14	McFarland Estates	Devinney Rd and McFarland Rd	R5	159 Single-Family Detached	Conceptual Site Plan has been conditionally approved.
16	York Meadows	Alexander Love Highway and Lincoln Rd	PUD	155 Townhomes; Commercial parcel	PUD rezoning/conceptual site plan approved

➤ Board & Commission Meetings Highlights/Updates

- Board of Architectural Review – 08/07/2023:
  - 10 Broad Street – window replacements - Denied
  - Big Tree Medical - 12 North Congress Street, Suite B – signage – Denied
  - Faulkner Law Firm – 506 East Liberty Street – exterior renovations - Approved
- Board of Zoning Appeals – 08/14/2023:
  - Variance request regarding the minimum setback requirements for a home addition to be located at 223 Barron Park - Approved
  - Variance request regarding the minimum street frontage requirement for a property located on Washington Street near West Madison Street – Tabled
- Planning Commission – 08/28/2023:
  - The Planning Commission welcomed three new members: Jessica Koon, Jordan Dorsey and Antoinette Barnett.
  - Application to annex property located at 1176 Chester Highway (referenced by York County Tax Map # 2960000016) and rezone from York County RMX – 20 Zoning to City of York GI – General Industrial Zoning---- Tabled
- Other Updates
  - New businesses: 1776 Custom Buildings at 1356 Filbert Hwy.
  - 1<sup>st</sup> reading - Zoning and subdivision amendments regarding certain types of residential development (Council comments from the last meeting are included in the attached draft ordinance- includes minimum 5,000 sq. ft. amenity (in all applicable areas) and swimming pool recommendations. FYI: In the U.S., a Junior Olympic pool refers to a standard community-type swimming pool that is used for inter-community pool competitions. The length is 25 yards.
  - 1<sup>st</sup> reading- Lee Street rezoning application (draft ordinance attached).
    - Commentary: The PC felt that the rezoning request would be compatible with the surrounding community and be consistent with the Comprehensive Plan.
  - Second reading and public hearing- Updates to Comprehensive Plan.
    - Commentary: The first reading has been given on this ordinance.

## **Public Works**

<b>Sanitation (Tons)</b>		<b>Trash (Tons)</b>		<b>Streets</b>	
Residential	229	Brush	44	Sidewalk (LF)	0
Commerical	265	Trash	49	Curb (LF)	0
Recycling	25	Leaf (Loads)	0	Asphalt Laid (Tons)	0
<b>Total Sanitation</b>	<b>519</b>	<b>Total Trash</b>	<b>93</b>	Strom Drain Maint.	0
				Signs Maint.	4
				<b>Total Streets</b>	<b>4</b>

## **Public Utilities**

- Work orders
  - Created: 61
  - Completed: 24
  - Incomplete: 37 (28 Pending Meter Installs)
- Locate Tickets
  - Created: 279
  - Completed: 120
  - Incomplete: 159
- Licensing
  - All utility staff members have completed training and continuing education requirements for licensing renewals in the 2022/2023 year.
  - Five operators will be taking licensing exams in June.
- Safety
  - Utility Staff from Maintenance and the Wastewater Treatment Plant have begun weekly safety meetings. Staff meets for a minimum 30 minutes to discuss the safety topic and records the attendance for Risk Management.
  - Daily tailgate meetings for the day's tasks are held every morning before beginning work.
- Hydrants
  - Maintenance has been working with the Fire Department flowing the hydrant in the City for annual compliance. A list of repairs is being generated and addressed as the budget allows.
  - City crews have repaired 2 Hydrants in August.
- Water & Wastewater Distribution Monthly Data Overview
  - See Next Page.



CITY OF YORK UTILITIES DEPARTMENT REPORT August 2023				
	This Month	Last Month	This Month Last Year	Year to Date
	August 2023	July 2023	August 2022	2022
<b>Treatment (1,000 gal.)</b>				
October 2022 - October 2023				
A. Water Treated	0	0	0	0
B. Sewage Treated	26,259,000	28,458,000	27,080,000	291,924,000
Wastewater Sludge (tons)	0	0	0	178
<b>System Growth</b>				
B. Water Taps (units)	1	1	2	29
C. Line Extensions (ft.)	260	240	260	2,540
D. Sewer Taps	1	2	4	23
E. Line Extensions (ft.)	80	120	60	600
F. Storm Drain Lines (ft.)	0	0	0	0
G. Irrigation Meter	2	3	0	15
<b>System Maintenance</b>				
A. Water Leaks	27	21	22	170
B. Sewer Repairs	2	2	2	41
C. Utility Cuts Made	13	16	7	111
D. Hydrants Replaced	0	0	0	6
E. Hydrants Repaired	0	0	0	2
F. Hydrants Flowed	6	8	16	153
G. Sewer line maintenance	12	9	0	255
H. Landscaped w/s cuts	9	7	7	80
I. Sand & Gravel (tons)	60	35	132	842
<b>Meters</b>				
A. Replaced	19	36	15	313
B. Repaired	15	13	15	174
C. Flow Tested	0	0	0	0
<b>Overtime ( hours)</b>				
B. Waste Water Plant	8	12	0	82.75
C. Utility Maintenance	26.75	6.5	54.75	229.25
E. Meter Reader	19	7	22.5	125
Total Overtime	53.75	25.5	77.25	437

  
Utilities Director

➤ Ongoing Developments & City Projects: (\* - Designates a City Project)

**Fergus Crossing**

- Bonding requirements and maintenance fee agreements have been met, new home construction in phase 1 will begin in early September.

**Wilkerson Place**

- Construction continues, no damages to infrastructure.

**Lake Caldwell**

- Awaiting DHEC approval of the redrawn plans.

**Liberty Street Waterline Extension**

- Additional field surveying is being scheduled to gather additional information in the vicinity of the Highway 321 intersection.
- Permitting Documents are being prepared and water system design and reporting are being finalized. Coordination is ongoing with the City for flow information for the existing system so that calculations and the associated documents can be completed.
- The SCDOT core sample information has been assessed and impacts to the concrete subgrade has been minimized to the extent possible.
- Highway 321 concepts for connecting to the existing 12" waterline are being finalized and cost analysis is being performed to advise the City on options.
- The project is ahead of schedule for SCIIP.

### **Monterey Park**

- Construction in phases 1 & 2 continues with no damage to infrastructure.

### **Asbury Ridge**

- Construction continues in phases 1 & 2.
- Phase 3 is awaiting final plat. A punch list of items was created earlier in the month and staff will be checking to see if those items were completed.

### **Lake Caroline Upper and Lower Dam**

- Final report from Armstrong Glenn will accompany this report.

### **Lincoln Rd. Sidewalk Project**

- Field Survey and Topographical Survey are 100% complete.
- Subsurface Utility location is 100% complete.
- ESP is moving forward with design based on SCDOT conceptual cross section that was agreed upon.
- ESP finished the final round of QC on the plans, the NOI and SWPP are prepared and were submitted after the July 4<sup>th</sup> holiday.
- ESP is still waiting for feedback from SCDHEC. They reached out to the reviewer August 9, 2023, but I haven't heard anything yet.
- ESP contacted us about the Headwall design detail for the project, it will need to be designed by a structural engineer. This was not included in the original scope of work. Staff has reached out to a 3<sup>rd</sup> party consultant to review the design and give an estimated probable cost.

### **Railroad Ave. Sidewalk Project**

- Campco has been notified to begin design based on the vote by council at the July 11<sup>th</sup> meeting to use Alternative 2.
- Survey and design are underway based on the #2 alternative. Campco will present preliminary plans for comment in September.

### **Fishing Creek WWTF**

- Staff received the updated probable cost based on comments from May, I have attached them to this report.
- Davis & Floyd has yet to receive comments from SCDHEC on the submitted design drawings.
- Progress is being made on the electrical and mechanical drawings and specifications.
- Permitting has begun in early July.
- The project is ahead of schedule for SCIIP.

### **Water Treatment Plant Environmental Review & Remediation**

- A final report was sent to the City on August 15<sup>th</sup>. The report includes the studies that were performed, Gap analysis, and Preliminary Cost Opinions. A copy of the report will accompany this report.

### **Bellina Subdivision**

- The first phase of land clearing and storm water protection is underway.
- Silt fencing and the approved construction entrance have been installed.
- Water and Sewer construction permits have been issued.

### **Brighton Springs**

- Willingness and Capability has been issued for the proposed subdivision in June.

- Permitting for Land Disturbance, Stormwater construction, Water and Sewer construction has begun.

**Pinckney Rd. PUD**

- Willingness and Capability has been issued for the proposed project.
- All review comments were addressed and corrected.
- Permitting for Land Disturbance, Stormwater construction, Water and Sewer construction has begun.

**McFarland Estates**

- Permits for Land Disturbance, Stormwater construction, Water and Sewer construction have been issued.
- A pre-construction meeting was held on 8/31/2023 to go over pre and post development standards with the developer.

**Filbert Hwy/Larson Rd. light industrial**

- All review comments have been addressed.
- Staff received Water and Sewer Construction permit on July 19, 2023.
- Staff contacted ESP for scheduling of a pre-construction meeting.

***Thank you for your time, and I hope you enjoyed this month's update!***