

MAYOR
Michael D. Fuesser

MAYOR PRO TEM
Edward Brown

CITY MANAGER
Dalton Pierce, MPA



CITY COUNCIL
Matt Hickey
Marion Ramsey
Stephanie Jarrett
Charles Brewer
Kellie Harrold

CITY CLERK
Amy Craig

York City Council
Meeting Agenda
Tuesday, September 5, 2023
City of York Council Chambers
Meeting at 6:00 PM

1. **WELCOME AND CALL TO ORDER** **MAYOR MIKE FUESSER**
2. **PRAYER** **MAYOR PRO TEM ED BROWN**
3. **PLEDGE OF ALLEGIANCE** **MAYOR MIKE FUESSER**
4. **PRESENTATIONS**
4.1. New Employee - Brandon Dunlap **CHIEF MIKE REGAL**
5. **PUBLIC HEARING**
5.1. Second Reading Ordinance 23-699 Amending 2019 Comprehensive Plan
6. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**
7. **CITY MANAGER'S REPORT** **CITY MANAGER DALTON PIERCE**
7.1. FY22-23 Period 11 of 12 Summary
8. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
8.1. Council Work Session & Special Called Meeting August 21, 2023*
9. **MONTHLY FINANCIAL REPORT** **FINANCE DIRECTOR JEFF WILKINS**
10. **OLD BUSINESS**
10.1. **ORDINANCES:**
 - Second Reading Ordinance 23-699 Amending 2019 Comprehensive Plan*
11. **NEW BUSINESS**
11.1. **ORDINANCES:**
 - First Reading Ordinance 23-701 FY23-24 Budget*
 - First Reading Ordinance 23-702 Rates & Fees*

** Denotes Vote Required*

10 N. ROOSEVELT STREET
PO BOX 500
YORK, SOUTH CAROLINA 29745

(803) 684-2341
WWW.YORKSC.GOV

- First Reading Ordinance 23-703 Amending Appendix A Zoning & Appendix B Subdivisions*

11.2. SPECIAL EVENTS APPLICATIONS:

- Nightmare on Congress Street*
- 14th Annual Running of the Turkeys 5k*
- Veterans Day Parade*
- Women in Business Mixer*

11.3. DISCUSSION:

- Intergovernmental Agreement – Magistrate*

12. MAYOR’S REPORT

- Proclamation: Childhood Cancer Awareness Month

13. EXECUTIVE SESSION

- 13.1 Discussion of Negotiations Incident to Proposed Contractual Arrangements
- 13.2 Discussion of Negotiations Incident to Proposed of Sale or Purchase of Property
- 13.3 Discussion of Receipt of Legal Advice Relating to Potential Legal Claim
- 13.4 Discussion of Matters Related to Boards & Commissions
- 13.5 Discussion of Matters Related to City Manager

14. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

15. ADJOURN

** Denotes Vote Required*

City of York

Memo

TO: Mayor & Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: September 5, 2023

SUBJECT: Public Hearing



Before enacting or amending certain ordinances, City Council shall hold a Public Hearing at which parties in interest and citizens shall have an opportunity to be heard. Speakers will be recognized for up to five (5) minutes. City of York residents may be recognized first by the Mayor.

GENERAL INFORMATION

Second Reading Ordinance 23-699 Amending 2019 Comprehensive Plan

On July 24, 2023, a First Reading Ordinance 23-699 Amending 2019 Comprehensive Plan was held during a Special Called Council Meeting. The Motion to approve the Ordinance was adopted unanimously. If the Ordinance is approved for a Second Reading, the amendment would affect the housing, land use elements, and population.

Council Work Session August 21, 2023

DATE AND TIME: Monday, August 21, 2023, 05:00 PM

Members Present:

Mayor Mike Fuesser
Mayor Pro Tem Ed Brown
Councilmember Marion Ramsey
Councilmember Stephanie Jarrett

Councilmember Charles Brewer
Councilmember Kellie Harrold
Councilmember Matt Hickey

Staff Present:

City Manager Dalton Pierce
Municipal Clerk Amy Craig
Finance Director Jeff Wilkins
Utilities Director Ben Wright
Assistant Fire Chief Brian Rose
Parks & Rec Director Chris White

Human Resources Director Sarah Ramirez
Community Engagement Director Becky Mestas
Planning Director David Breakfield
Public Works Director Chris Wallace
Police Chief Brian Trail

Participants:

Others Present:

(See Sign-in Sheet)

1. WELCOME AND CALL TO ORDER

Mayor Mike Fuesser

- Mayor Fuesser called the meeting to order at 5:00 pm

2. PRAYER

Mayor Pro Tem Ed Brown

3. PLEDGE OF ALLEGIANCE

Mayor Mike Fuesser

4. DISCUSSION

4.1. C-Fund Update

City Manager Dalton Pierce stated that he submitted the C-Fund project request form to the C-Fund Commission, and he received an acknowledgement stating the request has been received. The request will have to go through their process, and a GIS list is available for all ongoing projects and updated regularly.

4.2 City Manager's Recommendation for FY23-24 Budget

City Manager Dalton Pierce provided his recommendations regarding the FY23-24 Budget. Also, he spoke of the upcoming AMI system, in which Council inquired about when it would take effect. City Manager Pierce stated that a discussion will take place during the Special Called meeting tonight and that the AMI system will allow for the employees that are meter reading to go back to the Utilities. With the expected growth, extra employees would be needed. In addition, City Manager Pierce stated that this is the largest budget the City of York has seen (\$46,885,300) but will decrease over time. A First Reading for the budget will be held on September 5th, and a Second Reading and Public Hearing for the budget will be held on September 18th.

4.3 Rates & Fees

City Manager Dalton Pierce stated that a First Reading, Second Reading, and Public Hearing would be scheduled the same as the FY23-24 Budget with the dates being September 5th and September

Council Work Session August 21, 2023

18th respectively. City Manager Pierce summarized the various rates and fees for the different departments for the City to keep up with inflation.

4.4 Ordinance 23-703 Amending Appendix A Zoning and Appendix B Subdivisions

With the original Ordinance not being adopted on August 1, 2023, Council stated the exact wording of what they wanted to see in the Ordinance. Those changes relate to the square footage, swimming pools, and recreational, playground, and picnic areas. and Ordinance 23-703 is replacing Ordinance 23-696, Amending Appendix A Zoning and Appendix B Subdivisions.

5. ADJOURN

Councilmember Hickey made a Motion to Adjourn, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was passed unanimously. The meeting Adjourned at 5:40pm.

Respectfully Submitted,



Amy Craig
Municipal Clerk

Council Special Called August 21, 2023

DATE AND TIME: Monday, August 21, 2023, Immediately Following Council Work Session

Members Present:

Mayor Mike Fuesser
Mayor Pro Tem Ed Brown
Councilmember Marion Ramsey
Councilmember Stephanie Jarrett

Councilmember Charles Brewer
Councilmember Kellie Harrold
Councilmember Matt Hickey

Staff Present:

City Manager Dalton Pierce
Municipal Clerk Amy Craig
Finance Director Jeff Wilkins
Utilities Director Ben Wright
Assistant Fire Chief Brian Rose
Parks & Rec Director Chris White

Human Resources Director Sarah Ramirez
Community Engagement Director Becky Mestas
Planning Director David Breakfield
Public Works Director Chris Wallace
Police Chief Brian Trail

Participants:

Others Present:

(See Sign-in Sheet)

1. WELCOME AND CALL TO ORDER

Mayor Mike Fuesser

- Mayor called the meeting to order at 5:44 pm

2. NEW BUSINESS

2.1 Contract Approval – Lord & Co.

Utilities Director Ben Wright stated that a Letter of Intent was sent to Lord & Company for the Water Tower/SCADA system project. The Letter of Intent is a requirement for them to be able to order the parts necessary for the project since there is a 13-16 weeks lead time on getting the parts.

Councilmember Jarrett made a Motion to approve the contract between the City of York and Lord & Company for the improvements to the water tower, which was Seconded by Councilmember Hickey. With no Discussion, the Motion was adopted unanimously.

2.2 Contract Approval – AMI

Utilities Director Ben Wright stated that a Letter of Intent was sent to AMI for the AMI meter reading system project. The Letter of Intent is a requirement for them to order the parts for infrastructure, due to the backlog of 20-22 weeks, possible more, of getting those parts. When this project is complete, only one operator is required and will allow the other employees to go back into the Utilities Department to help with stormwater inspections.

Councilmember Ramsey made a Motion to approve the contract for AMI, which was Seconded by Councilmember Jarrett. In Discussion, Council questioned if this would ever go to bid. Utilities Director Wright explained that this is the preferred vendor. With Ferguson being the City's sole source, this falls under procurement policy as an exception. Using someone else, the costs would substantially increase. Using Ferguson would be financially advantageous. With no other Discussion, the Motion was adopted unanimously.

3. SPECIAL EVENTS APPLICATIONS

3.1 Olde York Dash at Dusk

Council Special Called August 21, 2023

York YMCA is holding an Olde York Dash at Du5k & Walk-a-thon on Friday, October 27, 2023, which does not conflict with any football games. The event will begin at the York YMCA and loops through town. The event will benefit the First Thursdays Club, which connects those with special needs with friends.

Councilmember Hickey made a Motion to approve the Olde York Dash at Du5k for October 27, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.

3.2 Carolina Christmas Show

Yorkville Marketplace is hosting the Carolina Christmas Show in their parking lot where tents will be set up. Shopping will be available inside and outside. The event will take place November 9-12, 2023, from 10am -8pm.

Councilmember Jarrett made a Motion to approve the Carolina Christmas Show for November 9-12, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was approved unanimously.

4. OLD BUSINESS

4.1 Second Reading Ordinance 23-700 Moratorium Extension

City Manager Dalton Pierce stated that the Motion the Second Reading on August 1, 2023, did not pass, so Council needed to impose the pending ordinance doctrine to extend the temporary moratorium ordinance. The Moratorium Extension will carry through October 3, 2023. Councilmember Ramsey made a Motion to approve Second Reading Ordinance 23-700 Moratorium Extension, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.

4.2 Proposed Organizational Changes

- A. Handbook
- B. Accrual Rates
- C. Holidays

City Manager Dalton Pierce stated that Council had received proposals that recommended changes to the employee handbook, an increase in accrual rates, and add holidays. One change that was made was the police becoming certified before a PTO payout, which gives more incentive. As of October 1, the City will be doing away with sick pay. Payouts are not built into the budget.

Councilmember Hickey made a Motion to Table for further Discussion at next Work Session, which was Seconded by Councilmember Jarrett. During Discussion, Council was concerned about employees coming back and receiving another payout, but it was clarified that with the revisions employees would have to wait an additional 5 years before another payout. With no other Discussion, the Motion was Tabled unanimously.

4.3 Ancillary Benefit Renewal

Councilmember Hickey made a Motion to approve the Ancillary Benefit Renewal as presented by Sarah Ramirez, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.

5. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

5.1 Council Meeting August 1, 2023

5.2 Council Special Called August 3, 2023

Mayor Pro Tem Brown made a Motion to approve the Minutes, which was Seconded by Councilmember Ramsey. With no Discussion, the Motion was adopted unanimously.

Councilmember Ramsey made a Motion to adjourn the Special Called meeting and enter into Executive Session, which was Seconded by Councilmember Hickey. With no Discussion, the Motion was adopted unanimously.

6. EXECUTIVE SESSION

Council Special Called August 21, 2023

6.1 Discussion of Proposed Sale or Purchase of Property

Councilmember Ramsey made a Motion to adjourn Executive Session and enter into Open Session, which was Seconded by Councilmember Hickey. With no Discussion, the Motion was adopted unanimously.

7. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

No action was taken

8. ADJOURN

Councilmember Hickey made a Motion to Adjourn, which was Seconded by Mayor Pro Tem Brown. The meeting Adjourned at 6:13pm.

Respectfully Submitted,

Amy W. Craig

Amy Craig
Municipal Clerk

City of York

Memo

TO: Mayor & Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: September 5, 2023

SUBJECT: Old Business Second Reading Ordinance 23-699



GENERAL INFORMATION

Second Reading Ordinance 23-699 Amending 2019 Comprehensive Plan

On July 24, 2023, a First Reading Ordinance 23-699 Amending 2019 Comprehensive Plan was held during a Special Called Council Meeting. The Motion to approve the Ordinance was adopted unanimously. If the Ordinance is approved for a Second Reading, the amendment would affect the housing, land use elements, and population.

STAFF RECOMMENDATIONS

Staff recommends that Council approve Second Reading Ordinance 23-699 Amending 2019 Comprehensive Plan.

ATTACHMENTS

A. Ordinance 23-699 Amending 2019 Comprehensive Plan

REQUESTED ACTION

Council Approval

ORDINANCE 23-699

Amending the 2019 City of York Comprehensive Plan by revising and updating information to better reflect changing conditions and to better coordinate long-term goals, objectives and priorities

Whereas, the York City Council adopted the 2019 York Comprehensive Plan in November 5, 2019;

Whereas, the City of York Planning Commission finds it necessary and appropriate to update the 2019-2029 York Comprehensive Plan to meet changing conditions from time to time; and

Whereas, the York City Council will consider the adoption of the amendments to the 2019-2029 York Comprehensive Plan, hereinafter referred to as “the Comprehensive Plan” to provide a coordinated and comprehensive plan of the long-term goals, objectives, and priorities of the City of York;

Whereas, the proposed Comprehensive Plan amendments include all of the following planning elements as required by Chapter 29 of the South Carolina Local Government Comprehensive Planning Enabling Act of 1994, and its amendments, as follows;

1. A population element which considers historic trends and projections, household numbers and sizes, educational levels and income characteristics;
2. A housing element which considers location, types, age and condition of housing, owner and renter occupancy; affordability of housing; analysis to ascertain nonessential housing regulatory requirements that add to the cost of developing affordable housing but are not necessary to protect the public health, safety or welfare; and the analysis of market-based incentives that may be made available to encourage development of affordable housing, which incentives may include density bonuses, design flexibility and streamlined permitting processes; and
3. A land use element which considers existing and future land use by categories, including residential, commercial, industrial, agricultural, forestry, mining, public and quasi public, recreation, parks, open space and vacant or undeveloped.

Whereas, the efforts of the citizens and the staff of the Planning Department will result in an innovative and achievable Comprehensive Plan to guide future growth;

Whereas, the minimum public hearing requirements will be satisfied; and

Whereas, the Planning Commission finds that City of York Comprehensive Plan 2019-2029 is critical, necessary and desirable to guide the development and redevelopment of its area of jurisdiction.

NOW, THEREFORE, BE IT ORDAINED by the City Council of York, South Carolina, assembled on dates hereafter set forth, that the 2019 City of York Comprehensive Plan be revised and updated per the attached information.

MICHAEL D. FUESSER, MAYOR

ATTEST:

Municipal Clerk

First Reading:

Public Hearing:

Second Reading:

City of York

Memo

TO: Mayor & City Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: September 5, 2023

SUBJECT: First Reading 23-701 FY23-24 Budget



GENERAL INFORMATION

First Reading Ordinance 23-701 FY23-24 Budget

Since June, Budget Workshops have been held to discuss the City Manager's recommendations for the upcoming FY2023-2024 Budget. Council was given time to review the Budget recommendations and provide feedback.

The overall goals of the FY2023-2024 Budget are to maintain the City's quality and level of service, provide amenities and opportunities for citizens of all ages, and continue to develop our strong financial position while minimizing the increased financial burden on our growing community. In addition, the recommendations support the Council's strategic goals of investing in initiatives to support employees, resilient infrastructure, economic development, efficient and effective government, dynamic community, and enhance current facilities while maintaining an affordable and charming City. Also, this budget represents the many hours of hard work by the City's Administration, Department Heads, Finance staff, and others.

It is my pleasure to respectfully present to you the balanced budget for FY 23-24.

STAFF RECOMMENDATIONS:

Staff recommends that the First Reading Ordinance 23-701 FY23-24 Budget is approved as it reflects the best interest of the community and City while maintaining Council's objectives.

ATTACHMENT(S):

- A. Ordinance 23-701 FY23-24 Budget

REQUESTED ACTION

Council's Approval on 1st Reading



City of York Budget

Fiscal Year 2023 – 2024



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Introduction

Welcome to the City of York! This budget document and associated Strategic Goals and Objectives for FY2023-2024 represent the priorities and focus areas of the City Council and staff on fulfilling our mission and achieving our vision through accomplishing goals provided by City Council. We hope this document will prove to be a valuable tool for the City's Citizens, Businesses, Visitors, Council, and Staff.



The layout of the document is intended to take the reader from the broadest perspective (consolidated totals, etc.) to a more specific perspective (individual departments, divisions, etc.). Realizing that information needs differ for every reader, the document is divided into sections to make the information easy to locate.

Transmittal Letter – The Transmittal Letter provides the Budget Message; the City Manager discusses the proposed annual budget and any outside factors that were used in determining the budgeted expenditures and the revenues needed to cover these expenditures.



A Year's Overview - This section provides financial highlights, key performance indicators, and projects completed during the last twelve months.

Budget Schedule and Timeline - The budget schedule and timeline provide an overview of the FY 2023 -2024 budget process. It helps the reader understand what initiatives and other key elements are needed to produce a balanced budget through a collaborative effort for the annual budget.

Organizational Chart - This section provides an overview of the structure of the organization.

Annual Budget Ordinance - The Budget Ordinance is the legally binding ordinance that establishes the new annual budget.

Individual Department Budget - This section includes detailed information about the department's budget.

Fiscal Year Strategic Goals and Objectives - This budget integrates the City's strategic goals and objectives that are developed through the City's Strategic Plan Adopted in 2021.

Link to the Adopted City of York Strategic Plan 2021:

[City of York Strategic Plan Adopted 2021](#)





City Manager Transmittal Letter

Dalton Pierce, MPA, City Manager

The Honorable Michael D. Fuesser
Members of the City Council
City of York, South Carolina

Dear Mayor Fuesser and City Council Members:

It is a pleasure to present to the citizens of York, members of City Council, and other interested readers the recommendation for adoption of the FY23-24 operating budget for the City of York, South Carolina. The FY22-23 budget was a milestone in terms of investment in improvements to the City's continued growth, new residential, commercial, and industrial developments in various phases of construction, and large investments in infrastructure. The FY23-24 budget builds off the growth and investment momentum by continued investment in personnel and resources to deliver on those historic infrastructure projects, which include the completion of the Ratchford Road Elevated Water Tank Remediation, audio and video upgrades in the Council Chambers, large investment in fleet upgrades and replacements, and security at our Public Operations facility, while continuing to deliver on City Council's priorities, continuing to tackle the short, mid, and long term objectives associated with the four focus areas of the Strategic Plan, and cultivating opportunities to complete objectives associated with the updated comprehensive plan, land use plan, and zoning ordinance. During FY22-23, the City received state appropriations through the FY2023-2024 SC State Budget, totaling \$4.77 million, which include an Automated Meter Intelligence Technology system upgrade, N. Congress St. Water Line Upgrade and Improvement, York Public Safety Facility Improvements, and the proposed S. Congress St. Hotel Project.

The budget for all funds is \$46,659,790, including a General Fund budget of \$12,248,268 and a Utility Fund Budget of \$6,693,200. This represents an overall total budgetary increase of 96.7% from the adopted FY22-23 operating budget. The General Fund millage rate for FY 2023-24 is set at 115.2 mills, representing no change from the prior year's millage. The FY23-24 budget includes a proposed 4% Cost of Living Increase, an 8% increase in solid waste fees, a 10% in the per thousand rate schedules for water and sewer, and increases in various planning and zoning, parks and recreation, Police, and the water and sewer utility fees. A summary of all funds is included at the end.

Roadmap to Building the FY 23-24 Budget

Budget development for FY2023-2024 has been difficult based on the levels of inflation not seen in this country in more than 40 years. Our City continues to feel the impacts of inflation and the ongoing supply chain crisis through spikes in material costs, fuel prices, lengthy delays for equipment purchases, and increased competition for human capital across all sectors and departments. These uncertainties made for a challenging environment as we developed this year's budget.

During the development of the FY23-24 Budget, the Council received updates on the City's financial condition and priority Capital Improvement Projects, as well as progress on the City's Strategic Plan. The City Council was a part of three budget workshops where they were given the opportunity to provide feedback and input regarding proposed programs, services, fees and rates, and initiatives. I am pleased that the proposed budget directs significant resources toward the Council's high-priority initiatives, while maintaining and developing a strong fund balance paired with investment into City Staff.

Employee Compensation

Our City is reliant on staff, our largest asset, to deliver core services, with approximately 46% of the City's Proposed Operating Budget dedicated to personnel costs between both the General and Utility Funds. The staff has also been diligent at reviewing our fringe benefits package and has found cost savings for the organization while also enhancing the coverage of the benefits currently provided with no additional cost to the staff. In 2021, the City contracted with the HR Bridging to complete a Total Compensation Study. While significant adjustments were made implementing recommendations from the study over multiple fiscal years, pandemic-induced disruptions in the labor market further exacerbated challenges in retaining and recruiting employees for many cities of all sizes. Compensation changes included in the allow for the City to invest heavily in employee compensation as wages continue to rise, and a competitive labor market calls for continued investment in our workforce. As a result, I am recommending a 4% Cost of Living Raise to maintain and improve the City's ability to recruit and retain a talented workforce to meet the historical workloads and demands for public services provided by the City.

Continued Investments in Services and Capital

The budget development process often focuses on new and expanded services and programs. Approximately 52% of the overall budget is dedicated to capital projects in this recommended budget that funds ongoing investments aligned with Council Priorities that demonstrates a continued commitment to the 2021 City of York Strategic Plan.

Next Steps & Summary

Finally, I would like to thank the Mayor and Council for their leadership during the budget process. My proposed balanced budget is designed to address many of the priorities set forth by the Mayor and Council during our FY23-24 budget workshops and the adopted Strategic Plan from 2021. I, along with staff, have been deliberate in ensuring we first provide excellent existing services to our citizens while looking for ways to further enhance the quality of life for our City. As always, the City staff has collaborated closely with me during the preparation of this document, and I am thankful to them. As our City continues to grow and flourish, our goal is to ensure we are correctly positioned and have the resources available to oversee the growth responsibly.

As your City Manager, thank you for the confidence you have bestowed upon me and the opportunity you have given me to serve the residents and businesses of the City of York. We are truly blessed to have a strong leadership team and look forward to a bright future.

Respectively Submitted,

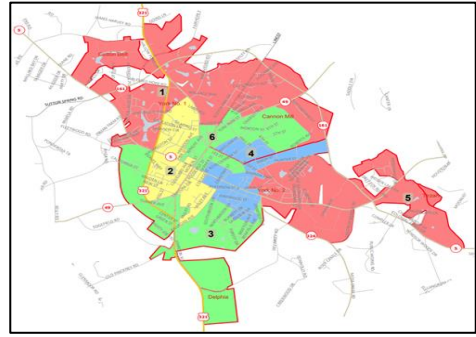


Dalton Pierce, MPA
City Manager
City of York, SC

A Year's Overview

Financial Highlights & More

Overall, City General Fund and Utility revenues have performed exceptionally well through the post-pandemic economic recovery. Property tax revenue in the General Fund has exceeded budget estimates in each of the last few fiscal years. Property taxes, which make up the largest portion of the City's General Fund revenues, continue to grow at a steady rate annually. General Fund revenue growth in the next fiscal year is expected to remain positive but slightly slower compared to the last two years as the Federal Reserve continues interest rate increases to reduce inflation. In April, the Consumer Price Index for All Urban Consumers increased by 0.4 percent, seasonally adjusted, and rose 4.9 percent over the last 12 months, not seasonally adjusted. The index for all items less food and energy increased 0.4 percent in April (SA), up 5.5 percent over the year (NSA).



On the expense side of the budget, the City of York has not been immune to inflationary pressures. Supply chain disruptions coupled with pent-up demand for goods following the reopening of the economy have led to the fastest increase in prices. While inflation has moderated over the last two years, inflation has been high and compounded monthly, due to steady interest rate increases approved by the Federal Reserve, inflation persists above the Federal Reserve target of two percent.

A few notable financial accomplishments have allowed the City to increase its positive financial position over the last year. Key performance indicators (KPIs) highlighted in the FY22 Audit are Assets exceeded Liabilities by \$24,755,000, and the City's capital assets decreased by approximately 3% with the depreciation expense totaling \$1,631,000 for the year. The City's governmental funds combined had an ending fund balance of \$8,608,000, which is an increase of \$1,607,000 from the prior year. The unassigned fund balance for the General Fund increased from \$4,837,000, or 48% of the total general fund expenditures of FY22. The Water & Sewer Utility Fund's Total net position was \$19,878,367 compared to \$19,521,363 in FY21 (\$357,004+).



These types of positive contributions, increase in fund balance, and increase in the water and sewer utility fund value will continue over the next several years due to the large growth ongoing in the City, which will allow for the City to plan to invest in infrastructure strategically and have the necessary policies, rate structure, and personnel to guide the City in making informed decisions through strategic planning while not missing out on any opportunities that the citizens of York deserve. Lastly, through strategic cash management practices, such as the use of the SC Local Government Investment Pool that has yielded over \$380,000+ in interest in FY22-23 in just ten months, stronger fiscal oversight, savings, cost reductions, structure modifications and targeted operational enhancements of personnel and services, and increased efficiencies will allow for short, mid, and long-term impacts through the organization to improve public services for the community.

Notable Projects and Policies Completed

1. Redistricting Plan (2020 Census) Adopted
2. Moratorium Ordinance
 - a. Zoning Ordinance Updates
 - b. Comprehensive Plan Updates
3. Finance & Procurement Policy
4. Downtown Sidewalk & Paver Remediation
5. Ratchford Road Elevated Water Tank Remediation
6. Recreation Complex Bathroom Renovations
7. Black Highway Water Line Extension

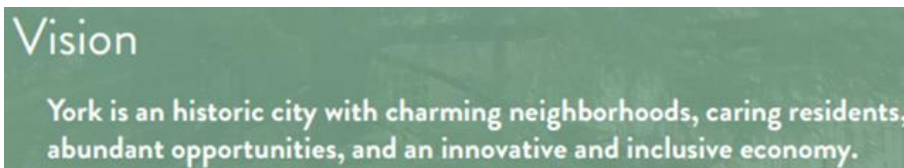
Current/Ongoing Projects

1. Liberty Street Waterline
2. Fishing Creek WWTP Upgrade
3. U/L Water Dam Remediation
4. Water Filtration Plant Remediation
5. AMI Water Meter System Upgrade
6. N. Congress St. Water Line Upgrade
7. Lake Caldwell
8. City Park Phase II
9. Railroad Ave Sidewalk
10. Lincoln Road Sidewalk
11. Kings Mountain St. Sidewalk
12. Larson Road Industrial Park
13. South Congress St. Hotel
14. Gateway Signs



Performance Management

A progressive organization needs to know how well it is doing towards achieving its vision and goals. The City is developing quantifiable measurements, Key Performance Indicators, to track how efficiently and effectively the organization is meeting its objectives and fulfilling strategic initiatives. Selective benchmarking is undertaken during the development of departmental budget requests. Performance measures are reviewed by the City's Administration on a quarterly basis to identify successful processes and structurally modify areas that need improvement. Measures are included throughout the budget structure and development to illustrate how the City is performing, but can improve performance and service output for fiscal years to come.



FY23-24 Budget Schedule & Timeline



FY 2023-2024 Budget Schedule

Dates & Phases

March 22, 2023

April 1- 30, 2023

May 1, 2023

Phase 1: Budget Planning

May 2 - 14, 2023

May 15 - 28, 2023

May 29 - June 18, 2023

Phase 2: Budget Prioritization

June 19, 2023

June 13 - 18, 2023

June 19, 2023

June 20 - 30, 2023

Phase 3: Budget Formulation & Adoption Process

July 5 - 12, 2023

July 12 - 14, 2023

July 17, 2023

July 18 - 28, 2023

July 29 - August 12, 2023

August 14 - 18, 2023

August 15, 2023

August 21, 2023

August 22 - September 2, 2023

September 5, 2023

September 18, 2023

September 19, 2023

Phase 4: Budget Execution

October 1, 2023 - September 30, 2024

Task

Department Head's notified by City Manager of the start of FY 2024 Budget Preparation and Budget Requests due 5/1/2023

City Administration Preliminary Budget Discussions and Preparation

Department Head Budget Requests due to City Manager & Finance Director

City Administration Review Department Head Budget Requests

1st Individual Department Budget Meetings: Administration, Police, Fire, Planning & Zoning, Parks & Rec., Public Works, & Public Utilities

Budget Expense Review, Preliminary Revenue Projection Analysis, Rate & Fee Schedule Review

2nd Individual Department Budget Meetings: Administration, Police, Fire, Planning & Zoning, Parks & Rec., Public Works, & Public Utilities

Budget Expense Draft Final & Revenue Projection Analysis

Presentation of the Overview for the Proposed Budget for FY2023 - 2024 at Work Shop #1 *(At a City Council Workshop)*

Review feedback from City Council from the proposed Budget for FY2023 - 2024 Workshop #1

Final Individual Department Budget Meetings: Administration, Police, Fire, Planning & Zoning, Parks & Rec., Public Works, & Public Utilities

City Administration Preliminary Final Review Budget Expense & Revenue Projection

Presentation of the Overview for the Proposed Budget for FY2023 - 2024 at Work Shop #2 *(At a City Council Workshop)*

Review feedback from City Council from the proposed Budget for FY2023 - 2024 Workshop #2

City Administration Budget Expense & Revenue Projection Final Recommendation

Final FY2023 - 2024 Budget prepared and sent to City Council & Department Heads for Final Review

Publication date of Public Notice of Public Hearing for FY2023 - 2024 Budget *(Requires 15 Day Notice; Publish in Herald)*

Publication date of Public Notice of Public Hearing for FY2023 - 2024 Rate & Fee Schedule *(Requires 15 Day Notice; Publish in Herald)*

Presentation of the Final Proposed Budget for FY2023 - 2024 at Work Shop #3 *(At a City Council Workshop)*

City Administration Final Review Department Head Budget Requests & Budget Expense Draft Final & Revenue Projection Analysis

First Reading of FY2023 - 2024 Budget Ordinance *(At a Regular Scheduled City Council Meeting)*

Public Hearing for FY2023 - 2024 Budget Ordinance *(At a Regular Scheduled City Council Meeting)*

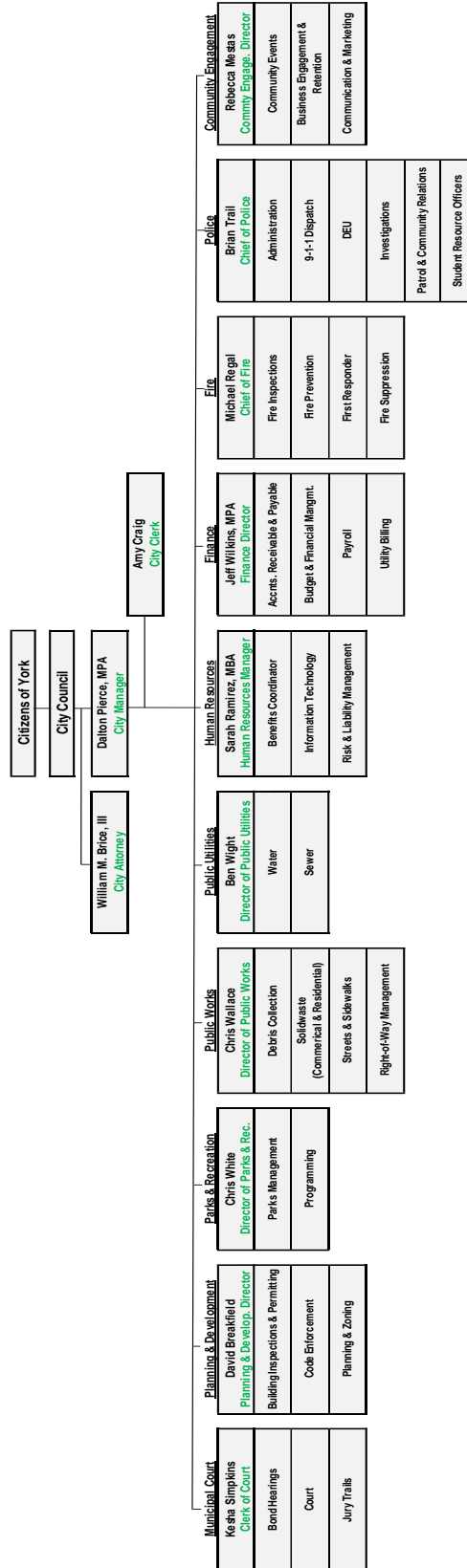
Public Hearing for FY2023 - 2024 Rate & Fee Schedule *(At a Regular Scheduled City Council Meeting)*

Second Reading and Adoption of FY2023 - 2024 Budget Ordinance *(At a Special City Council Meeting)*

Second Reading and Adoption of FY2023 - 2024 Rate & Fee Schedule *(At a Special City Council Meeting)*

Budget Sent to Printer & Uploaded into the Accounting System

Organizational Chart



FY23-24 Budget Ordinance

STATE OF SOUTH CAROLINA

CITY OF YORK

COUNTY OF YORK

ORDINANCE 23-701

AN ORDINANCE ADOPTING A BUDGET PROPOSED BY THE CITY MANAGER CONTAINING ESTIMATES OF PROPOSED REVENUES AND EXPENDITURES BY THE CITY OF YORK, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 AND DECLARING THAT SAME SHALL CONSTITUTE THE BUDGET OF THE CITY OF YORK FOR SUCH FISCAL YEAR.

WHEREAS, Pursuant to the provisions of the Laws of the State of South Carolina, and the Charter and Ordinances of the City of York, the City Manager is required to submit to the Council a Budget for the next fiscal year beginning October 1, 2023, and ending September 30, 2024; and

WHEREAS, The City Manager has prepared and filed such proposed Budget with the Municipal Clerk, and the same has ever since been in the Office of said Municipal Clerk, and open to public inspection; and

WHEREAS, This Budget contains the Budgets for the General Fund, Utility Fund, Enterprise Capital Projects Fund, Capital Projects Fund, Capacity Fee Fund, Impact Fee Fund, Tourism Fund, and other Funds managed by the City; and,

NOW, THEREFORE, THE COUNCIL OF THE CITY OF YORK HEREBY
ORDAINS:

Section 1. That the City of York Budget for Fiscal Year 2023-2024 (beginning October 1, 2023, and ending September 30, 2024) as hereto attached is approved and adopted.

Section 2. There shall be and is hereby levied upon all of the taxable property of the City of York for ordinary purposes, for the fiscal year beginning October 1, 2023, and ending September 30, 2024, a tax of 115.2 mills upon each one dollar (\$1) (115.2 cents per \$1,000) of taxable property in the City of York to pay the amounts appropriated in the Budget duly adopted for the said City of York for said fiscal year, after deducting from said Budget the estimated revenue accruing to the City of York from other sources.

Section 3. To achieve the goals of the budget, the City Manager is hereby authorized to transfer any sum from one budget line item to another, or from one department or division to another department or division; provided, however, that no such transfer shall (a) be made from one fund to another fund, (b) conflict with any existing Bond Ordinance, or (c) conflict with any previously adopted policy of the City Council. Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by the City Council.

Section 4. That, should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

Section 5. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed, insofar as the same affect this Ordinance.

Section 6. That this Ordinance shall take effect and be in force from and after October 1, 2023. PASSED AND APPROVED by the City Council of the City of York on the 18th day of September, 2023.

Michael D. Fuesser, Mayor

ATTEST: _____
Municipal Clerk

First Reading: _____

Public Hearing: _____

Second Reading: _____

General Fund



Departments:

1. Administration
2. City Council
3. Municipal Court
4. Police
5. Fire
6. Planning & Development
7. Parks & Recreation
8. Public Works
 - a. Commercial
 - b. Recycling
9. Non-Departmental

General Fund Revenue



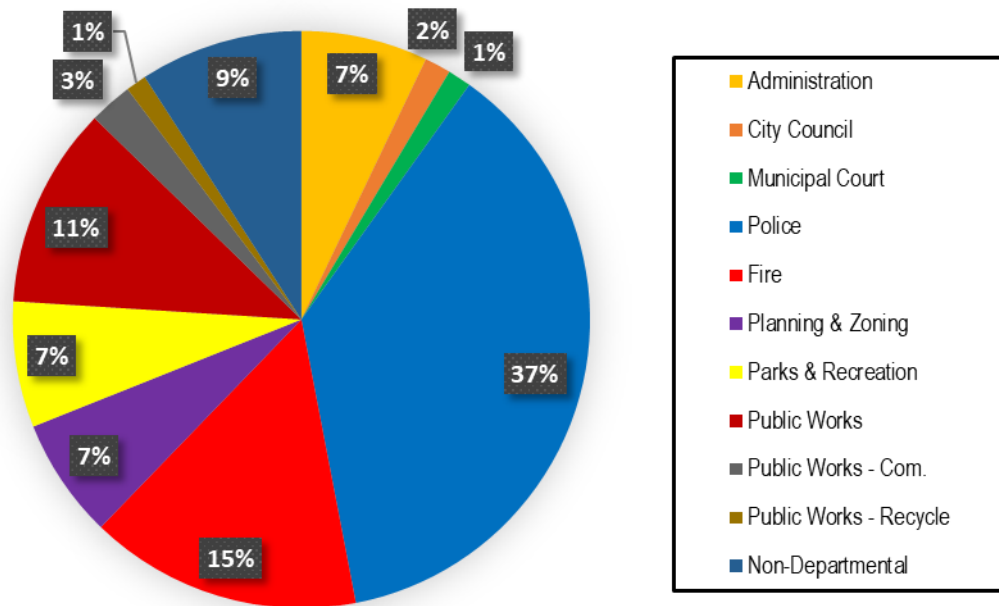
GENERAL FUND

General Fund	Revenues	2022-2023	2023-2024
		Adopted Revenues	City Manager Recommendation
100-1000-7110	Property Tax	\$ 3,500,000	\$ 3,750,000
100-1000-7120	Vehicle Tax	\$ 325,000	\$ 345,000
100-1000-7130	Franchise Fees	\$ 630,000	\$ 670,000
100-1000-7140	Delinquent Tax	\$ 185,000	\$ 100,000
100-1000-7180	Fees in Lieu of Taxes	\$ 120,000	\$ 125,000
100-1000-7210	State Shared Revenue	\$ 375,000	\$ 425,000
100-1000-7310	Business License	\$ 685,000	\$ 875,000
100-1000-7320	Business License - Insurance	\$ 1,130,000	\$ 1,250,000
100-1000-7330	Building Permits & Development Fees	\$ 225,000	\$ 450,000
100-1000-7410	Court Fees/Fees Revenue	\$ 40,000	\$ 40,000
100-1000-7510	Interest	\$ 8,000	\$ 75,000
100-1000-7525	Rent -Recreation	\$ 1,000	\$ 1,000
100-1000-7610	Garbage Fees	\$ 1,210,000	\$ 1,475,000
100-1000-7640	Fire Protection	\$ 109,000	\$ 109,000
100-1000-7650	Recreation Fees	\$ 60,000	\$ 65,000
100-1000-7651	Recreation Supplement	\$ 100,000	\$ 126,000
100-1000-7652	Rec Concessions	\$ 4,000	\$ 3,000
100-1000-7660	Recycling Fees	\$ 62,000	\$ 65,000
100-1000-7720	Transfer from Utility Fund	\$ 230,000	\$ 245,000
100-1000-7730	Transfer from Hospitality Fund	\$ 115,000	\$ 212,000
100-1000-7740	PEBA Pension Allocation Credit	\$ 42,000	\$ 42,000
100-1000-7751	Sale of Fixed Assests	\$ 5,000	\$ 10,000
100-1000-7755	Capital Lease Proceeds	\$ -	\$ 235,000
100-1000-7760	Miscellaneous	\$ 65,000	\$ 75,000
100-1000-7772	Police - Special Duty Revenue	\$ 65,000	\$ 65,000
100-1000-7780	Recreation Grant	\$ 5,000	\$ 247,268
100-1000-7781	Fire Grants	\$ 2,000	\$ 2,000
100-1000-7782	Police Grants	\$ 31,000	\$ 45,000
100-1000-7783	Public Works Grants	\$ 2,000	\$ 3,000
100-1000-7910	SRO Reimbursement	\$ 185,000	\$ 190,000
100-1000-7911	State SRO Grant	\$ 195,000	\$ 300,000
100-1000-7930	Transfer from A-Tax	\$ 25,000	\$ 35,000
100-1000-XXXX	Developer Fee-in-Lieu	\$ -	\$ 100,000
100-1000-XXXX	Fund Balance Appropriation	\$ -	\$ 493,000
Total General Fund Revenues		\$ 9,736,000	\$ 12,248,268

General Fund Expenses

Fund Type	Department	FY22-23 Adopted Budget	City Manager Recommendation
General Fund	Administration	\$ 785,000	\$ 856,000
	City Council	\$ 142,000	\$ 179,750
	Municipal Court	\$ 164,500	\$ 161,150
	Police	\$ 3,769,000	\$ 4,542,250
	Fire	\$ 1,451,000	\$ 1,868,250
	Planning & Zoning	\$ 591,500	\$ 824,050
	Parks & Recreation	\$ 769,000	\$ 864,500
	Public Works	\$ 1,130,000	\$ 1,382,250
	Public Works - Com.	\$ 268,500	\$ 296,250
	Public Works - Recycle	\$ 128,500	\$ 142,250
	Non-Departmental	\$ 521,500	\$ 1,131,568
	Total	\$ 9,736,000	\$ 12,248,268

FY23-24 General Fund Department Expenditure



Administration



FISCAL YEAR 2023-2024 BUDGET ADMINISTRATION

		2022-2023	2023-2024
Account Number	Expenses	Adopted Budget	City Manager Recommendation
100-4110-3001	Administration Salaries	\$ 491,000.00	\$ 471,500.00
100-4110-3002	Administration Overtime	\$ 1,000.00	\$ 1,000.00
100-4110-3563	Health Insurance	\$ 54,500.00	\$ 82,000.00
100-4110-3564	Workers Compensation	\$ 2,000.00	\$ 2,000.00
100-4110-3565	Dental Insurance	\$ 3,000.00	\$ 5,000.00
100-4110-3567	Retirement	\$ 75,000.00	\$ 87,000.00
100-4110-3568	Social Security	\$ 32,500.00	\$ 36,000.00
100-4110-4010	Office Supplies	\$ 8,000.00	\$ 8,500.00
100-4110-4011	Printing Expense	\$ 12,000.00	\$ 14,000.00
100-4110-4014	Membership & Dues	\$ 5,000.00	\$ 5,000.00
100-4110-4015	Travel & Training	\$ 7,000.00	\$ 14,000.00
100-4110-4016	Advertising	\$ 500.00	\$ 1,000.00
100-4110-4019	Bank Fees	\$ 5,000.00	\$ 5,500.00
100-4110-4020	Utilities	\$ 8,000.00	\$ 12,000.00
100-4110-4021	Telephone	\$ 8,000.00	\$ 6,000.00
100-4110-4026	Service Contracts	\$ 31,000.00	\$ 26,500.00
100-4110-4028	Building Maintenance	\$ 1,000.00	\$ 2,000.00
100-4110-4041	Uniforms	\$ 1,500.00	\$ 1,500.00
100-4110-4062	Insurance	\$ 8,000.00	\$ 12,000.00
100-4110-4073	Professional Services	\$ 30,000.00	\$ 26,500.00
100-4110-XXXX	Employee Appreciation Events	\$ -	\$ 5,000.00
100-4110-6000	Capital Outlay	\$ -	\$ 30,000.00
100-4110-6082	Furniture	\$ 1,000.00	\$ 2,000.00
	Total	\$ 785,000.00	\$ 856,000.00

City Council



FISCAL YEAR 2023-2024 BUDGET City Council

Account Number	Expenses	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
100-4130-3001	Salaries	\$ 52,000.00	\$ 52,000.00
100-4130-3563	Health Insurance	\$ 9,500.00	\$ 16,500.00
100-4130-3564	Workers Comp	\$ 500.00	\$ 500.00
100-4130-3565	Dental Insurance	\$ 1,000.00	\$ 500.00
100-4130-3567	Retirement Fund	\$ 7,000.00	\$ 10,000.00
100-4130-3568	Social Security Taxes	\$ 4,000.00	\$ 4,000.00
100-4130-4010	Printing/Office Supplies	\$ 2,000.00	\$ 3,500.00
100-4130-4014	Membership & Dues	\$ 3,500.00	\$ 5,500.00
100-4130-4015	Travel & Training	\$ 14,000.00	\$ 14,000.00
100-4130-4016	Advertising	\$ 500.00	\$ 500.00
100-4130-4021	Telephone	\$ 4,000.00	\$ 4,500.00
100-4130-4026	Service Contracts	\$ 2,000.00	\$ 5,000.00
100-4130-4041	Uniforms	\$ 1,500.00	\$ 1,500.00
100-4130-4062	Auto & Property Insurance	\$ 2,500.00	\$ 3,250.00
100-4130-4073	Professional Services	\$ 38,000.00	\$ 50,000.00
100-4130-XXXX	Election Expense	\$ -	\$ 8,500.00
Total		\$ 142,000.00	\$ 179,750.00

Municipal Court



FISCAL YEAR 2023-2024 BUDGET Municipal Court

Account Number	Expenses	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
100-4150-3001	Salaries	\$ 90,500.00	\$ 57,000.00
100-4150-3564	Workers Compensation	\$ 500.00	\$ 500.00
100-4150-3567	Retirement	\$ 16,000.00	\$ 11,000.00
100-4150-3568	Social Security Taxes	\$ 7,000.00	\$ 4,500.00
100-4150-3565	Dental Insurance	\$ -	\$ 900.00
100-4150-4010	Printing and Supplies	\$ 1,000.00	\$ 2,500.00
100-4150-4014	Membership & Dues	\$ 500.00	\$ 500.00
100-4150-4015	Travel & Training	\$ 1,500.00	\$ 1,500.00
100-4150-4021	Telephone	\$ 1,000.00	\$ 1,000.00
100-4150-4026	Service Contracts	\$ 45,000.00	\$ 80,000.00
100-4150-4029	Jury Fees	\$ 500.00	\$ 500.00
100-4150-4062	Insurance	\$ 1,000.00	\$ 1,250.00
Total		\$ 164,500.00	\$ 161,150.00

Police



FISCAL YEAR 2023/2024 BUDGET

Police

Account Number	Expenses	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
100-4210-3001	Salaries	\$ 2,062,000.00	\$ 2,457,000.00
100-4210-3002	Over Time	\$ 60,000.00	\$ 119,000.00
100-4210-3004	Special Duty Expense	\$ 60,000.00	\$ 65,000.00
100-4210-3563	Health Insurance	\$ 310,000.00	\$ 370,000.00
100-4210-3564	Workers Comp	\$ 74,000.00	\$ 84,500.00
100-4210-3565	Dental Insurance	\$ 20,000.00	\$ 24,000.00
100-4210-3567	Retirement	\$ 441,500.00	\$ 547,250.00
100-4210-3568	FICA	\$ 167,000.00	\$ 186,000.00
100-4210-4010	Printing & Supplies	\$ 44,000.00	\$ 32,000.00
100-4210-4014	Membership & Dues	\$ 3,000.00	\$ 3,000.00
100-4210-4015	Travel & Training	\$ 17,000.00	\$ 17,000.00
100-4210-4016	Advertising	\$ 500.00	\$ 500.00
100-4210-4017	Automotive Fuel	\$ 74,000.00	\$ 90,000.00
100-4210-4020	Utilities	\$ 11,000.00	\$ 11,000.00
100-4210-4021	Telephone	\$ 20,000.00	\$ 20,000.00
100-4210-4026	Service Contracts	\$ 146,000.00	\$ 157,000.00
100-4210-4027	Repairs	\$ 35,000.00	\$ 45,000.00
100-4210-4028	Building & Grounds	\$ 5,000.00	\$ 5,000.00
100-4210-4041	Uniforms	\$ 30,000.00	\$ 35,000.00
100-4210-4042	Boarding of Prisoners	\$ 30,000.00	\$ 35,000.00
100-4210-4043	K-9 Expense	\$ 1,500.00	\$ 3,000.00
100-4210-4062	Insurance	\$ 72,500.00	\$ 120,000.00
100-4210-4073	Professional Services	\$ 3,000.00	\$ 4,000.00
100-4210-6084	Other Outlay (Capital)	\$ -	\$ 30,000.00
100-4210-6503	Debt Service	\$ 75,500.00	\$ 77,000.00
100-4210-6505	Interest Expense	\$ 6,500.00	\$ 5,000.00
Total		\$ 3,769,000.00	\$ 4,542,250.00

Fire



FISCAL YEAR 2023-2024 BUDGET

Fire

Account Number	Expenses	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
100-4220-3001	Salaries	\$ 700,000.00	\$ 817,000.00
100-4220-3002	Fire Overtime	\$ 50,000.00	\$ 75,000.00
100-4220-3004	Security/Events	\$ 2,000.00	\$ 2,000.00
100-4220-3563	Health Insurance	\$ 110,000.00	\$ 146,000.00
100-4220-3564	Workers Comp	\$ 20,000.00	\$ 25,000.00
100-4220-3565	Dental Insurance	\$ 6,000.00	\$ 9,500.00
100-4220-3567	Retirement	\$ 152,000.00	\$ 190,000.00
100-4220-3568	Social Security Taxes	\$ 57,500.00	\$ 68,000.00
100-4220-4010	Printing & Supplies	\$ 3,000.00	\$ 13,000.00
100-4220-4014	Membership and Dues	\$ 1,000.00	\$ 1,000.00
100-4220-4015	Travel & Training	\$ 6,000.00	\$ 6,000.00
100-4220-4017	Automotive Fuel	\$ 20,000.00	\$ 22,000.00
100-4220-4020	Utilities	\$ 18,000.00	\$ 21,500.00
100-4220-4021	Telephone	\$ 7,000.00	\$ 7,000.00
100-4220-4026	Service Contracts	\$ 24,000.00	\$ 20,000.00
100-4220-4027	Repairs	\$ 20,000.00	\$ 25,000.00
100-4220-4028	Building & Grounds	\$ 20,000.00	\$ 20,000.00
100-4220-4041	Uniforms	\$ 13,000.00	\$ 20,000.00
100-4220-4044	Specialized Supplies	\$ 25,000.00	\$ 16,000.00
100-4220-XXX	Fire Supplies	\$ -	\$ 27,000.00
100-4220-XXX	PPE	\$ -	\$ 14,000.00
100-4220-4062	Insurance	\$ 20,000.00	\$ 25,000.00
100-4220-4073	Professional Services	\$ 12,000.00	\$ 12,000.00
100-4220-6082	Furniture	\$ 2,000.00	\$ 3,000.00
100-4220-6083	Office Machines	\$ 3,000.00	\$ 3,500.00
100-4220-XXXX	Capital Outlay	\$ -	\$ 120,000.00
100-4220-6503	Debt Service	\$ 143,500.00	\$ 147,000.00
100-4220-6505	Interest Expense	\$ 16,000.00	\$ 12,750.00
Total		\$ 1,451,000.00	\$ 1,868,250.00

Planning & Zoning



FISCAL YEAR 2023-2024 BUDGET

Planning & Zoning

Account Number	Expenses	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
100-4230-3001	Salaries	\$ 312,500.00	\$ 380,000.00
100-4230-3002	Salaries - Overtime	\$ 500.00	\$ 1,000.00
100-4230-3563	Health Insurance	\$ 36,000.00	\$ 58,000.00
100-4230-3564	Workers Comp	\$ 1,500.00	\$ 1,500.00
100-4230-3565	Dental Insurance	\$ 2,000.00	\$ 4,800.00
100-4230-3567	Retirement	\$ 55,000.00	\$ 70,500.00
100-4230-3568	Social Security Taxes	\$ 24,000.00	\$ 29,000.00
100-4230-4010	Printing & Supplies	\$ 8,000.00	\$ 15,000.00
100-4230-4014	Membership and Dues	\$ 2,000.00	\$ 2,000.00
100-4230-4015	Travel & Training	\$ 5,000.00	\$ 8,000.00
100-4230-4016	Advertising	\$ 2,000.00	\$ 2,500.00
100-4230-4017	Automotive Fuel	\$ 2,000.00	\$ 3,000.00
100-4230-4020	Utilities	\$ 3,500.00	\$ 5,000.00
100-4230-4021	Telephone	\$ 4,500.00	\$ 6,000.00
100-4230-4026	Service Contracts	\$ 25,000.00	\$ 25,000.00
100-4230-4027	Repairs	\$ 2,000.00	\$ 3,000.00
100-4230-4041	Uniforms	\$ 1,000.00	\$ 2,000.00
100-4230-4044	Specialized Supplies	\$ 3,000.00	\$ 3,500.00
100-4230-4062	Insurance	\$ 3,500.00	\$ 6,000.00
100-4230-4073	Professional Services	\$ 54,000.00	\$ 50,000.00
100-4230-6081	Machinery & Equipment	\$ -	\$ 5,000.00
100-4230-6082	Furniture	\$ 1,000.00	\$ 5,000.00
100-4230-6083	Office Machines	\$ 7,000.00	\$ 15,000.00
100-4230-6083	Capital Outlay	\$ -	\$ 75,000.00
100-4230-6503	Debt Service	\$ 12,500.00	\$ 12,500.00
100-4230-6505	Interest Expense	\$ 1,000.00	\$ 750.00
100-4230-6510	Grants Expense	\$ 18,000.00	\$ 20,000.00
100-4230-6511	Derelict Structures	\$ 5,000.00	\$ 15,000.00
Total		\$ 591,500.00	\$ 824,050.00

Parks & Recreation



FISCAL YEAR 2023-2024 BUDGET Parks & Recreation

Account Number	Expenses	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
100-4240-3001	Salaries	\$ 339,000.00	\$ 355,000.00
100-4240-3002	Salaries - Overtime	\$ 3,500.00	\$ 4,000.00
100-4240-3563	Health Insurance	\$ 54,000.00	\$ 55,000.00
100-4240-3564	Workers Comp	\$ 7,000.00	\$ 8,000.00
100-4240-3565	Dental Insurance	\$ 3,000.00	\$ 3,250.00
100-4240-3567	Retirement	\$ 60,000.00	\$ 66,750.00
100-4240-3568	Social Security Taxes	\$ 26,500.00	\$ 27,250.00
100-4240-4010	Printing & Supplies	\$ 5,000.00	\$ 10,000.00
100-4240-4012	Refunds	\$ 500.00	\$ 1,000.00
100-4240-4014	Membership and Dues	\$ 500.00	\$ 2,000.00
100-4240-4015	Travel & Training	\$ 2,000.00	\$ 2,000.00
100-4240-4016	Advertising	\$ 500.00	\$ 1,000.00
100-4240-4017	Automotive Fuel	\$ 6,000.00	\$ 9,000.00
100-4240-4020	Utilities	\$ 55,000.00	\$ -
100-4240-4021	Telephone	\$ 6,000.00	\$ 10,000.00
100-4240-4026	Service Contracts	\$ 57,000.00	\$ 54,500.00
100-4240-4027	Property Repairs	\$ 15,000.00	\$ 15,000.00
100-4240-4028	Buildings & Grounds	\$ 30,000.00	\$ 30,000.00
100-4240-4030	Vehicles Repairs	\$ 2,500.00	\$ 6,000.00
100-4240-4041	Uniforms	\$ 2,500.00	\$ 3,000.00
100-4240-4044	Specialized Supplies	\$ 1,000.00	\$ 4,000.00
100-4240-4062	Insurance	\$ 12,000.00	\$ 17,750.00
100-4240-4073	Professional Services	\$ -	\$ 500.00
100-4240-4074	Programs Expense	\$ 60,000.00	\$ 114,000.00
100-4240-4075	Concessions Expense	\$ 1,500.00	\$ 3,000.00
100-4230-6084	Other Capital Outlay	\$ 19,000.00	\$ 32,500.00
100-4230-XXXX	Outdoor Fitness Equipment Project - Rec Complex	\$ -	\$ 30,000.00
	Total	\$ 769,000.00	\$ 864,500.00

Public Works



FISCAL YEAR 2023-2024 BUDGET Public Works

Account Number	Expenses	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
100-4250-3001	Salaries	\$ 322,000.00	\$ 329,000.00
100-4250-3002	Salaries - Overtime	\$ 6,500.00	\$ 7,000.00
100-4250-3004	Security/Events	\$ 2,000.00	\$ 2,000.00
100-4250-3563	Health Insurance	\$ 65,000.00	\$ 58,000.00
100-4250-3564	Workers Comp	\$ 12,000.00	\$ 12,500.00
100-4250-3565	Dental Insurance	\$ 3,500.00	\$ 3,750.00
100-4250-3567	Retirement	\$ 58,000.00	\$ 61,000.00
100-4250-3568	Social Security Taxes	\$ 25,500.00	\$ 25,000.00
100-4250-4010	Printing & Supplies	\$ 29,000.00	\$ 29,000.00
100-4250-4015	Travel & Training	\$ 2,000.00	\$ 2,000.00
100-4250-4017	Automotive Fuel	\$ 50,000.00	\$ 50,000.00
100-4250-4020	Utilities	\$ 16,000.00	\$ 16,000.00
100-4250-4021	Telephone	\$ 6,000.00	\$ 6,000.00
100-4250-4026	Service Contracts	\$ 22,000.00	\$ 34,500.00
100-4250-4027	Repairs	\$ 50,000.00	\$ 80,000.00
100-4250-4028	Buildings & Grounds	\$ 18,000.00	\$ 30,000.00
100-4250-4041	Uniforms	\$ 10,000.00	\$ 12,000.00
100-4250-4044	Specialized Supplies	\$ 16,000.00	\$ 16,000.00
100-4250-4062	Insurance	\$ 12,000.00	\$ 17,500.00
100-4250-4073	Professional Services	\$ 1,000.00	\$ 2,000.00
100-4240-4074	Landfill Fees	\$ 250,000.00	\$ 270,000.00
100-4250-6000	Capital Outlay	\$ -	\$ 100,000.00
100-4230-6081	Machinery & Equipment	\$ 12,000.00	\$ 35,000.00
100-4250-6503	Debt Service	\$ 109,000.00	\$ 145,750.00
100-4250-6505	Interest Expense	\$ 7,500.00	\$ 13,250.00
100-4250-6506	Sidewalk Maintenance & Repair	\$ 15,000.00	\$ 15,000.00
100-4230-6507	Strom Drain Repairs	\$ 10,000.00	\$ 10,000.00
	Total	\$ 1,130,000.00	\$ 1,382,250.00

Public Works - Commercial



FISCAL YEAR 2023-2024 BUDGET Public Works - Commercial

Account Number	Expenses	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
100-4256-3001	Salaries	\$ 38,000.00	\$ 40,000.00
100-4256-3002	Salaries - Overtime	\$ 1,000.00	\$ 3,000.00
100-4256-3004	Security/Events	\$ 500.00	\$ 500.00
100-4256-3563	Health Insurance	\$ 9,000.00	\$ 8,250.00
100-4256-3564	Workers Comp	\$ 3,000.00	\$ 3,000.00
100-4256-3565	Dental Insurance	\$ 500.00	\$ 500.00
100-4256-3567	Retirement	\$ 7,000.00	\$ 8,000.00
100-4256-3568	Social Security Taxes	\$ 3,000.00	\$ 3,500.00
100-4256-4017	Automotive Fuel	\$ 20,000.00	\$ 25,000.00
100-4256-4027	Repairs	\$ 15,000.00	\$ 20,000.00
100-4256-4041	Uniforms	\$ 1,500.00	\$ 2,000.00
100-4256-4044	Specialized Supplies	\$ 26,000.00	\$ 30,000.00
100-4256-4062	Insurance	\$ 2,000.00	\$ 2,500.00
100-4256-4074	Landfill Fees	\$ 140,000.00	\$ 150,000.00
	Total	\$ 268,500.00	\$ 296,250.00

Public Works - Recycling



FISCAL YEAR 2023-2024 BUDGET

Public Works - Recycling

Account Number	Expenses	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
100-4258-3001	Salaries	\$ 38,000.00	\$ 40,000.00
100-4258-3002	Salaries - Overtime	\$ 1,000.00	\$ 1,000.00
100-4258-3563	Health Insurance	\$ 9,000.00	\$ 8,250.00
100-4258-3564	Workers Comp	\$ 2,000.00	\$ 2,000.00
100-4258-3565	Dental Insurance	\$ 500.00	\$ 500.00
100-4258-3567	Retirement	\$ 7,000.00	\$ 7,750.00
100-4258-3568	Social Security Taxes	\$ 3,000.00	\$ 3,250.00
100-4258-4017	Automotive Fuel	\$ 12,000.00	\$ 13,000.00
100-4258-4027	Repairs	\$ 7,000.00	\$ 15,000.00
100-4258-4041	Uniforms	\$ 1,000.00	\$ 1,500.00
100-4258-4044	Specialized Supplies	\$ 3,000.00	\$ 4,000.00
100-4258-4062	Insurance	\$ 4,500.00	\$ 4,000.00
100-4258-4074	Landfill Fees	\$ 7,000.00	\$ 8,000.00
100-4258-6503	Debt Service	\$ 31,500.00	\$ 32,500.00
100-4258-4078	Interest Expense	\$ 2,000.00	\$ 1,500.00
	Total	\$ 128,500.00	\$ 142,250.00

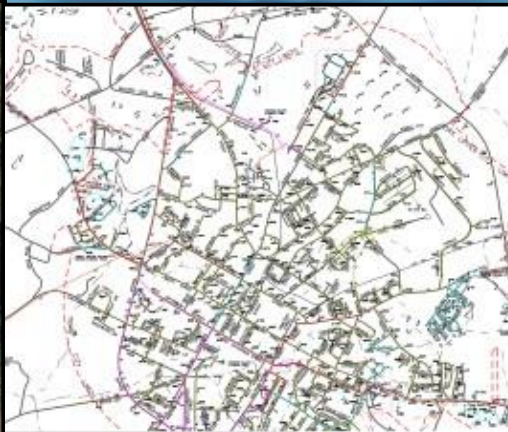
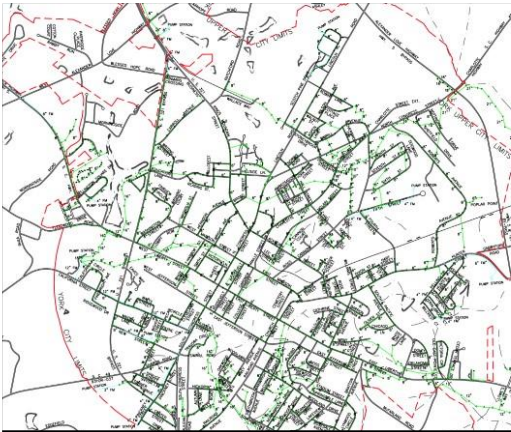
General Fund Non-Departmental



FISCAL YEAR 2023-2024 BUDGET Non-Departmental

Account Number	Expenses	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
100-4500-3001	Retiree Leave Payout	\$ 70,000.00	\$ 42,500.00
100-4500-3002	Christmas Bonus	\$ 27,000.00	\$ 24,500.00
100-4500-3563	Retiree Health Insurance	\$ 128,000.00	\$ 118,000.00
100-4500-3567	Retirement Fund	\$ 18,000.00	\$ 8,000.00
100-4500-3568	Social Security Taxes	\$ 8,000.00	\$ 5,500.00
100-4500-4011	Postage	\$ 5,000.00	\$ 5,000.00
100-4500-4026	Service Contracts	\$ 4,500.00	\$ 104,000.00
100-4500-XXXX	IT Solutions	\$ -	\$ 95,000.00
100-4500-4066	Property Tax Rebate	\$ 17,000.00	\$ 40,000.00
100-4500-4073	Professional Services	\$ 31,000.00	\$ 42,500.00
100-4500-4010	Bonding	\$ 500.00	\$ 500.00
100-4500-4160	Contingency	\$ 1,000.00	\$ 56,300.00
100-4500-4180	Street Lighting	\$ 119,000.00	\$ 150,000.00
100-4500-6084	Capital Outlay	\$ -	\$ 35,000.00
100-4500-6503	Debt Service	\$ 29,500.00	\$ 30,500.00
100-4500-6505	Interest Expense	\$ 2,500.00	\$ 1,500.00
100-4500-XXXX	Transfer to Tourism	\$ -	\$ 212,268.00
100-4500-6900	Transfer to Capital Projects	\$ 60,500.00	\$ 160,500.00
Total		\$ 521,500.00	\$ 1,131,568.00

Utility Fund



Departments:

1. Water
2. Sewer
3. Non-Departmental

Utility Fund Revenue

Utility Fund	Revenues	2022-2023	2023-2024
		Adopted Revenues	City Manager Recommendation
200-1020-7510	Interest	\$ 500	\$ 4,000
200-1020-7725	Transfer from Capacity Fee Fund	\$ 150,000	\$ 70,000
200-1020-7753	Grant Revenue	\$ 4,000	\$ 2,000
200-1020-7760	Miscellaneous	\$ -	\$ 4,000
200-1020-8120	Water/Sewer Receipts	\$ 2,730,000	\$ 3,350,000
200-1020-8124	Base Charge	\$ 1,475,000	\$ 1,750,000
200-1020-8126	DHEC Charges	\$ 75,000	\$ 85,000
200-1020-8127	Penalty	\$ 75,000	\$ 85,000
200-1020-8130	Water/Sewer Taps	\$ 50,000	\$ 40,000
200-1020-8135	Delinquent Debt Recovery	\$ 1,000	\$ 5,000
200-1020-8140	Connection Fees	\$ 35,000	\$ 50,000
200-1020-8150	Hydrant/Sprinkler Fees	\$ 8,000	\$ 10,000
200-1020-8161	Meter Installation	\$ 50,000	\$ 150,000
200-1020-8170	Administration Fees	\$ 34,000	\$ 45,000
200-1020-8180	Pretreatment	\$ 20,000	\$ 25,000
200-1020-8190	Hydrant Repair & Maintenance	\$ 38,000	\$ 45,000
200-1020-8185	State Aid	\$ -	\$ 588,200
200-1020-XXXX	Fund Balance Appropriation	\$ -	\$ 385,000
	Total Water & Sewer Revenues	\$ 4,745,500	\$ 6,693,200

Utility Fund Expenditure



FISCAL YEAR 2023/2024 BUDGET

Utility Fund

Account Number	Expenses	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
200-6000-3001	Salaries	\$ 710,000.00	\$ 896,000.00
200-6000-3002	Salaries - Overtime	\$ 30,000.00	\$ 10,000.00
200-6000-3563	Health Insurance	\$ 85,000.00	\$ 150,000.00
200-6000-3564	Workers Compensation	\$ 22,000.00	\$ 28,000.00
200-6000-3565	Dental Insurance	\$ 6,000.00	\$ 12,000.00
200-6000-3567	State Retirement	\$ 128,000.00	\$ 167,000.00
200-6000-3568	Social Security Taxes	\$ 56,000.00	\$ 69,000.00
200-6000-4010	Printing/Office Supplies	\$ 15,000.00	\$ 17,000.00
200-6000-4014	Membership & Dues	\$ 5,000.00	\$ 16,000.00
200-6000-4015	Travel & Training	\$ 4,000.00	\$ 6,000.00
200-6000-4017	Fuel	\$ 26,000.00	\$ 26,000.00
200-6000-4020	Utilities	\$ 316,000.00	\$ 360,000.00
200-6000-4021	Telephone	\$ 15,000.00	\$ 21,000.00
200-6000-4022	Chemical Expense	\$ 170,000.00	\$ 192,000.00
200-6000-4023	Water Materials	\$ 60,000.00	\$ 60,000.00
200-6000-4024	Sewer Materials	\$ 50,000.00	\$ 50,000.00
200-6000-4025	Contract Labor	\$ 40,000.00	\$ 40,000.00
200-6000-4026	Service Contracts	\$ 260,000.00	\$ 143,000.00
200-6000-XXXX	IT Solutions	\$ -	\$ 16,000.00
200-6000-4027	Repairs & Maintenance	\$ 200,000.00	\$ 200,000.00
200-6000-4028	Buildings & Grounds	\$ 10,000.00	\$ 10,000.00
200-6000-4029	Stone & Gravel	\$ 10,000.00	\$ 15,000.00
200-6000-4030	Equipment Repair	\$ 23,000.00	\$ 23,000.00
200-6000-XXXX	Sampling/Testing	\$ -	\$ 54,000.00
200-6000-4040	Rent/Lease Equipment	\$ 10,000.00	\$ 10,000.00
200-6000-4041	Uniforms	\$ 13,000.00	\$ 17,000.00
200-6000-4042	Safety/PPE	\$ 1,500.00	\$ 6,000.00
200-6000-4044	Specialized Supplies	\$ 20,000.00	\$ 20,000.00
200-6000-4045	Purchased Water - County	\$ 1,276,500.00	\$ 1,765,000.00
200-6000-4046	Water Meters & Supplies	\$ 50,000.00	\$ 85,000.00
200-6000-4062	Auto & Property Insurance	\$ 41,000.00	\$ 52,000.00
200-6000-4073	Professional Services	\$ 70,000.00	\$ 90,000.00
200-6000-4074	Landfill Fees	\$ 85,000.00	\$ 85,000.00
200-6000-4080	Hydrant Repair	\$ 40,000.00	\$ 40,000.00
200-6000-6000	Capital Outlay	\$ -	\$ 145,000.00
200-6000-6401	Lake Caldwell	\$ -	\$ 938,200.00
200-6000-6503	Debt Service	\$ 478,000.00	\$ 505,000.00
200-6000-6505	Interest Expense	\$ 32,000.00	\$ 20,000.00
Total		\$ 4,359,500.00	\$ 6,359,200.00

Utility Fund Non-Departmental



FISCAL YEAR 2023-2024 BUDGET Utility Fund Non-Departmental

Account Number	Expenses	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
200-6400-3001	Transfer to General Fund	\$ 230,000.00	\$ 245,000.00
200-6400-XXXX	Christmas Bonus	\$ -	\$ 4,000.00
200-6400-4195	Transfer to Fund Balance	\$ 150,000.00	\$ 85,000.00
Total		\$ 386,000.00	\$ 334,000.00

Enterprise Capital Projects Fund



FISCAL YEAR 2023-2024 BUDGET Enterprise Capital Projects

		2023-2024
Account Number	Revenue	City Manager Recommendation
225-1020-XXX	State Aid	\$ 6,010,390.00
225-1020-XXX	RIA SCIP Grant	\$ 10,000,000.00
225-1020-XXX	Fund Balance Appropriation	\$ 3,415,505.00
225-1020-XXX	Transfer from Capacity Fees	\$ 1,055,621.00
	Total	\$ 20,481,516.00

		2023-2024
Account Number	Expense	City Manager Recommendation
225-6400-6401	Liberty Street Waterline	\$ 6,042,337.00
225-6400-6402	Fishing Creek WWTP Upgrade	\$ 10,216,200.00
225-6400-6403	U/L Water Dam Remediation	\$ 164,320.00
225-6400-6404	Water Filtration Plant Remed.	\$ 672,070.00
225-6400-XXXX	AMI Water Meter System Updgrade	\$ 1,855,000.00
225-6400-XXXX	N. Congress St. Water Line Upgrade	\$ 769,000.00
225-6400-6406	Larson Rd. Industrial Park	\$ 762,589.00
	Total	\$ 20,481,516.00

Capacity Fee Fund



FISCAL YEAR 2023-2024 BUDGET Capacity Fee

		2023-2024
Account Number	Revenue	City Manager Recommendation
700-1000-7510	Interest Income	\$ 2,000.00
700-1000-7801	Capacity Fees	\$ 897,250.00
700-1000-7802	Fund Balance Appropriation	\$ 226,371.00
	Total	\$ 1,125,621.00

		2023-2024
Account Number	Expense	City Manager Recommendation
XXX-XXXX-XXXX	Transfer to Enterprise Fund Capital Projects	\$ 1,055,621.00
XXX-XXXX-XXXX	Transfer to Enterprise Fund	\$ 70,000.00
	Total	\$ 1,125,621.00

Tourism Fund



FISCAL YEAR 2023-2024 BUDGET Tourism

Account Number	Revenue	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
310-XXXX-7510	Interest	\$ -	\$ 500
310-XXXX-7760	Event Revenue	\$ -	\$ 12,000
310-XXXX-7782	Revenue H Tax	\$ 625,000	\$ 745,000
310-XXXX-7783	Revenue A Tax	\$ 100,000	\$ 140,000
310-XXXX-7784	Sponsorship revenue	\$ -	\$ 32,500
310-XXXX-XXXX	Vendor Revenue	\$ -	\$ 7,500
310-XXXX-XXXX	Transfer From General Fund	\$ -	\$ 212,268
310-XXXX-XXXX	Fund Balance	\$ -	\$ 387,500
Total		\$ 725,000	\$ 1,537,268

Account Number	Expense	2022-2023	2023-2024
		Adopted Budget	City Manager Recommendation
310-4110-4010	Printing & Supplies	\$ 14,000	\$ 15,000
310-4110-4073	City Events	\$ 150,000	\$ 130,000
310-4110-XXXX	Summerfest Event	\$ -	\$ 85,000
310-4110-6084	Capital Outlay	\$ 166,500	\$ 754,768
310-4240-4020	Tourism Facility Utilities	\$ 75,000	\$ 100,000
310-4500-4190	H-Tax Transfer to GF	\$ 115,000	\$ 212,000
310-4500-6901	Transfer to Summerfest	\$ 35,000	\$ -
310-4600-4070	H-Tax Event Grants	\$ 50,000	\$ 50,000
310-4600-4073	A-Tax Grants	\$ 47,000	\$ 50,000
310-4600-4075	A-Tax Visit YC	\$ 22,500	\$ 40,000
310-4600-4075	A-Tax Transfer to GF	\$ 25,000	\$ 35,000
310-6000-4072	Professional Services	\$ 25,000	\$ 25,000
310-6000-4073	Service Contracts	\$ -	\$ 40,500
Total		\$ 725,000	\$ 1,537,268

1% Fire Money

		2023-2024
Fund	Revenues	City Manager Recommendation
430	1% Fire Money	\$ 30,000
	Total	\$ 30,000

		2023-2024
Fund	Expense	City Manager Recommendation
430	1% Fire Money	\$ 30,000
	Total	\$ 30,000

Drug Enforcement Fund <\$1,000

		2023-2024
Fund	Revenues	City Manager Recommendation
451	Drug Enforcement <\$1000	\$ 13,000
	Total	\$ 13,000

		2023-2024
Fund	Expense	City Manager Recommendation
451	Drug Enforcement <\$1000	\$ 13,000
	Total	\$ 13,000

Drug Enforcement Fund >\$1,000

		2023-2024
Fund	Revenues	City Manager Recommendation
452	Drug Enforcement >\$1000	\$ 5,000
	Total	\$ 5,000

		2023-2024
Fund	Expense	City Manager Recommendation
452	Drug Enforcement >\$1000	\$ 5,000
	Total	\$ 5,000

Capital Projects Fund



FISCAL YEAR 2023-2024 BUDGET Capital Projects

		2023-2024
Account Number	Revenue	City Manager Recommendation
500-1000-XXXX	State Aid	\$ 2,294,317.00
500-1000-XXXX	Transfer from Impact Fees	\$ 1,065,800.00
500-1000-XXXX	Transfer from GF	\$ 100,000.00
	Total	\$ 3,460,117.00

		2023-2024
Account Number	Expense	City Manager Recommendation
500-4240-XXXX	Lincoln Road Sidewalk	\$ 689,117.00
500-4240-XXXX	S. Congress St. Hotel	\$ 2,000,000.00
500-4240-XXXX	Kings Mountain St. Sidewalk	\$ 100,000.00
500-4240-XXXX	Recreation Center Parking Lot	\$ 25,000.00
500-4240-XXXX	Green St. Park Improvements	\$ 325,000.00
500-4240-XXXX	Rec. Complex Batting Cages	\$ 96,000.00
500-4240-XXXX	Land Purchase Rec. Complex	\$ 175,000.00
500-4240-XXXX	York Fire Station #2 - Arrow Rd.	\$ 50,000.00
	Total	\$ 3,460,117.00

Impact Fee Fund



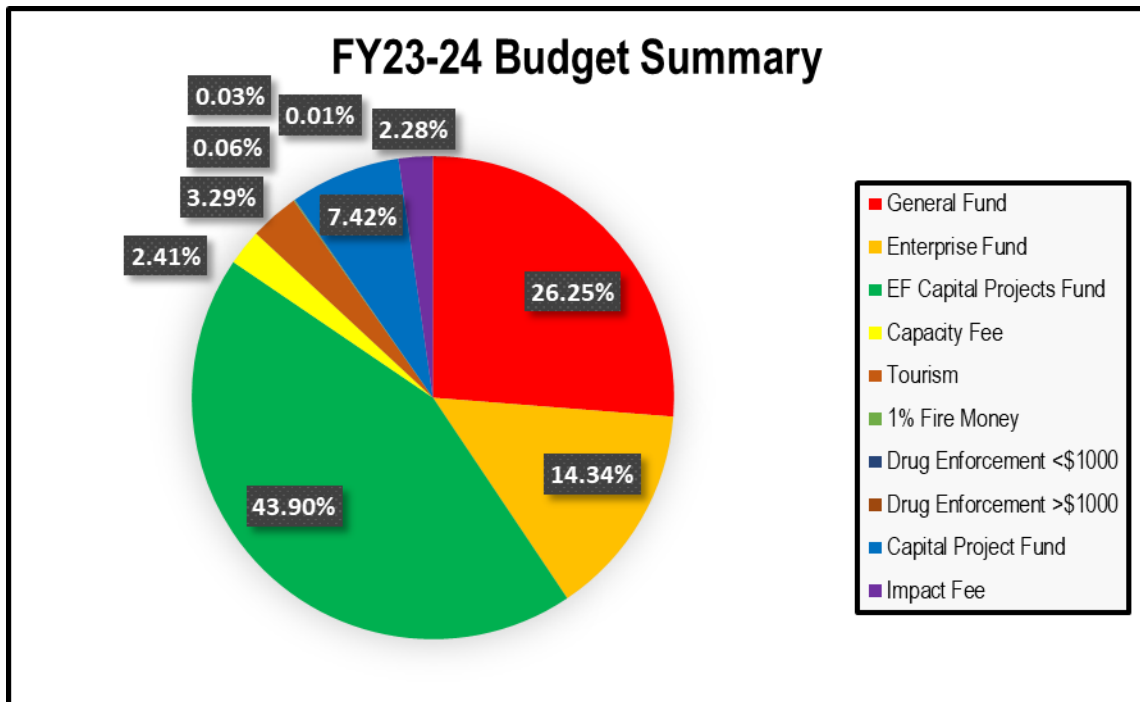
FISCAL YEAR 2023-2024 BUDGET Impact Fee

		2023-2024
Account Number	Revenue	City Manager Recommendation
700-1000-7510	Interest Income	\$ 2,000.00
700-1000-7801	Recreation Impact Fee	\$ 566,750.00
700-1000-7802	Fire Protect Impact Fee	\$ 142,000.00
700-1000-7802	Municipal Impact Fee	\$ 197,000.00
700-1000-XXX	Fund Balance Appropriation	\$ 158,050.00
Fund Balance Appropriation		\$ 1,065,800.00

		2023-2024
Account Number	Expense	City Manager Recommendation
XXX-XXXX-XXXX	Transfer to Capital Projects	\$ 1,065,800.00
Total		\$ 1,065,800.00

FY2023-2024 Budget Summary

		FY2023-2024	FY2023-2024
Fund #	Department	Revenue	Expenses
100	General Fund	\$12,248,268	\$12,248,268
200	Enterprise Fund	\$6,693,200	\$6,693,200
225	EF Capital Projects Fund	\$20,481,516	\$20,481,516
250	Capacity Fee	\$1,125,621	\$1,125,621
310	Tourism	\$1,537,268	\$1,537,268
430	1% Fire Money	\$30,000	\$30,000
451	Drug Enforcement <\$1000	\$13,000	\$13,000
452	Drug Enforcement >\$1000	\$5,000	\$5,000
500	Capital Project Fund	\$3,460,117	\$3,460,117
700	Impact Fee	\$1,065,800	\$1,065,800
Total		\$46,659,790	\$46,659,790



Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrual Accounting: A basis of accounting in which revenues are recognized when earned, and expenses when incurred.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

ADA: The Americans with Disabilities Act. The Act became law in 1990 and prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, transportation and all public and private places that are open to the public.

Aid-to-Subdivisions: Historically, a collection of local taxes collected by the State and reallocated to counties and municipalities. The mechanics have been replaced by the Local Government Fund (LGF) appropriation, but the revenue is still recognized under the same name.

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Annual Report: Comprehensive Annual Financial Report. A set of financial statements comprising the financial report of a state, municipal or other government entity that complies with the accounting requirements promulgated by the Government Accounting Standards Board (GASB).

Appropriation: A legal authorization made by City Council to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by the County Assessor as the basis for levying taxes.

Assessment Ratio: A percentage which is multiplied by the appraised market value of a property to determine assessed value.

Assets: Resources with present service capacity that the government presently controls.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balanced Budget: Current revenues plus fund balance appropriated equals or exceeds approved expenditures.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Capital Improvement Program (CIP): A schedule of capital expenditures to be incurred over a multi-year period of time and the proposed means of financing them.

Capital Improvement Project: An item whose construction or other acquisition present a physical improvement to the community and adds to the total physical worth of the City. The improvement should have a useful life of not less than 10 years and normally will exceed \$100,000 in total cost.

Capital Outlay: In the operating budget, refers to any item with an expected useful life of greater than 3 years and an estimated unit cost of \$5,000 or more.

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

CDBG: Community Development Block Grant. A program of the U.S. Department of Housing and Urban Development that provides annual grants to states and local governments for the purpose of promoting greater community development.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Comprehensive Annual Financial Report: A set of financial statements comprising the financial report of a state, municipal or other government entity that complies with the accounting requirements promulgated by the Government Accounting Standards Board (GASB).

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

CPI: Consumer Price Index. An average measure of change in price levels over time using a predetermined market basket of consumer goods and services as a basis. The index is widely used as a measure of inflation.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Depreciation: A non-cash expense, via an accounting entry, that reduces the value of an asset over time.

DHEC: The Department of Health and Environmental Control is a state agency in South Carolina responsible for the protection of the public's health and environment.

DOT: The Department of Transportation (also known as SCDOT) is a South Carolina government agency at state and federal levels responsible for promoting safe and efficient transportation through the administration of mass transit services and the construction and maintenance of roads and bridges.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery—direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget.

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiscal Year (FY): A designated 12-month period beginning October 1st and ending September 30th.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

FOIA: The Freedom of Information Act. Since 1967, the Freedom of Information Act has provided the public the right to request access to records from any federal agency.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Full-Time Position (FT): A regular, full-time employee whose normal work schedule is 40 hours per week, or greater. Regular employees are eligible to participate in the benefits plan and leave programs offered by the City.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

Fund Balance: The excess of an entity's assets over its liabilities, which may include reserves and designations.

GAAP: Generally Accepted Accounting Practices. A set of accounting guidelines that establish a standardized procedure for recording accounting information and preparing financial statements.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other post-employment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

GFOA: Government Finance Officers Association. A non-profit organization comprised of government finance officers dedicated to helping governments maintain high financial standards.

GIS: Geographic Information Systems. A software system that analyzes and interprets geographically-oriented data in a manner in which relationships and patterns are easily identified.

GO Bond: A General Obligation Bond is a municipal bond issued by a state or local government that is secured by the full faith and credit of the issuer.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Governmental Fund: Funds generally used to account for tax-supported activities, including: the General Fund, special revenue fund, tax increment fund, and the Capital Projects fund.

HR: Human Resources Department.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

ISO: Insurance Services Office. The ISO provides information including premiums, claims and loss data used in calculating insurance policy prices.

Liability: A financial obligation that results in the sacrifice of monetary resources for which the government has little or no discretion to avoid.

Line-Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Local Government Fund: A State appropriation statutorily based on 4.5% of the State's General Fund revenue from the previous year. County governments receive 8.278% of the LGF and municipal governments receive 16.722%, which represents the percentage of Aid-to-Subdivisions distributed between county and municipal governments in 1990.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Mill: A unit of value calculated at one dollar per one through dollars of assessed value.

Millage: A term used to describe the rate of taxes levied.

Modified Accrual Accounting: A basis of account in which revenues are recognized when they become measurable and available as net assets, and expenditures are recognized when the related fund liability is incurred. Modified accrual accounting is recommended as the standard for most governmental funds.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Municipal Association of South Carolina (MASC): A membership association of municipal governments that offers the services, programs and tools to provide municipal officials the knowledge and experience for enabling the most efficient and effective operation of their municipalities in the complex world of municipal government.

Net Assets: Assets less liabilities equals net assets.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Operating Expense: General category of expense that includes fixed costs (e.g., insurance and utilities) and non-fixed costs (e.g., materials and contractual services) of a recurring nature.

PEBA: South Carolina Public Employee Benefit Authority, manages retirement plans for S.C. public workforce by serving as the fiduciary stewards of the contributions and disbursements of the pension trust funds.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Permanent Part-Time Position (PT): A permanent part-time employee is one who regularly and consistently works less than a full-time schedule (40 hours per week). Permanent part-time employees who annually work an average of 1040 hours, or more, per year are eligible to participate in the medical and dental benefits plan and leave programs offered by the City.

Personnel Service: Category of expense that includes full-time and part-time salaries, overtime, supplemental pay, and fringe pay.

PORS: Police Officers Retirement System. A defined retirement plan administered by South Carolina Public Employee Benefit Authority (PEBA) Retirement Benefits.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Proprietary Fund: A fund used to account for activities that involve business-like transactions either within the government or outside of it.

Purchased Services: The cost of services that are provided by a vendor.

Reserve Fund: An amount set aside annually within the budget of a City to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for a specific purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

User Fee: An assessed fee for direct receipt of a public service by the party benefiting from the service.

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.

Variance: The difference between a budgeted or planned revenue/expenditure and the actual amount realized/incurred.

STATE OF SOUTH CAROLINA

)

CITY OF YORK

)

COUNTY OF YORK

)

ORDINANCE 23-701

AN ORDINANCE ADOPTING A BUDGET PROPOSED BY THE CITY MANAGER CONTAINING ESTIMATES OF PROPOSED REVENUES AND EXPENDITURES BY THE CITY OF YORK, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 AND DECLARING THAT SAME SHALL CONSTITUTE THE BUDGET OF THE CITY OF YORK FOR SUCH FISCAL YEAR.

WHEREAS, Pursuant to the provisions of the Laws of the State of South Carolina, and the Charter and Ordinances of the City of York, the City Manager is required to submit to the Council a Budget for the next fiscal year beginning October 1, 2023, and ending September 30, 2024; and

WHEREAS, The City Manager has prepared and filed such proposed Budget with the Municipal Clerk, and the same has ever since been in the Office of said Municipal Clerk, and open to public inspection; and

WHEREAS, This Budget contains the Budgets for the General Fund, Utility Fund, Enterprise Capital Projects Fund, Capital Projects Fund, Capacity Fee Fund, Impact Fee Fund, Tourism Fund, and other Funds managed by the City; and,

NOW, THEREFORE, THE COUNCIL OF THE CITY OF YORK HEREBY ORDAINS:

Section 1. That the City of York Budget for Fiscal Year 2023-2024 (beginning October 1, 2023, and ending September 30, 2024) as hereto attached is approved and adopted.

Section 2. There shall be and is hereby levied upon all of the taxable property of the City of York for ordinary purposes, for the fiscal year beginning October 1, 2023, and ending September 30, 2024, a tax of 115.2 mills upon each one dollar (\$1) (115.2 cents per \$1,000) of taxable property in the City of York to pay the amounts appropriated in the Budget duly adopted for the said City of York for said fiscal year, after deducting from said Budget the estimated revenue accruing to the City of York from other sources.

Section 3. To achieve the goals of the budget, the City Manager is hereby authorized to transfer any sum from one budget line item to another, or from one department or division to another department or division; provided, however, that no such transfer shall (a) be made from one fund to another fund, (b) conflict with any existing Bond Ordinance, or (c) conflict with any previously adopted policy of the City Council. Any change in the budget which would increase or decrease the total of all authorized expenditures must be approved by the City Council.

Section 4. That, should any part of this Ordinance be held invalid by a Court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

Section 5. That all Ordinances or parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed, insofar as the same affect this Ordinance.

Section 6. That this Ordinance shall take effect and be in force from and after

October 1, 2023. PASSED AND APPROVED by the City Council of the City of York
on the 18th day of September, 2023.

Michael D. Fuesser, Mayor

ATTEST:

Municipal Clerk

First Reading:

Public Hearing:

Second Reading:

City of York

Memo

TO: Mayor & City Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: September 5, 2023

SUBJECT: First Reading 23-702 Rates & Fees



GENERAL INFORMATION

First Reading Ordinance 23-702 Rates & Fees

Since June, Staff and Administration have been discussing the current rates and fees charged for public services provided by the City of York. Ordinance 23-702 Rates & Fees provides a finalization of those identified recommended changes through budget workshop discussions.

STAFF RECOMMENDATIONS:

Staff recommends that First Reading Ordinance 23-702 Rates & Fees.

ATTACHMENT(S):

- A. Ordinance 23-702 Rates & Fees

REQUESTED ACTION

Council's Approval on 1st Reading

STATE OF SOUTH CAROLINA)
)
COUNTY OF YORK)

CITY OF YORK

ORDINANCE 23-702

**AN ORDINANCE TO AMEND THE CITY OF YORK CODE OF ORDINANCES
BY IMPLEMENTING A REVISED FEE SCHEDULE AS PERTAINS TO THE
RATES AND FEES OF VARIOUS DEPARTMENTS**

Planning & Zoning

**AMENDING APPENDIX C FEE SCHEDULE FOR SERVICES RENDERED BY THE
PLANNING DEPARTMENT**

BE IT ORDAINED, by the York City Council that the Code of the City of York be amended as follows:

1. Building Permit Fee

Valuation	Fee
Less than \$1,000	Permit is not required unless required by Authorized Agency (\$40.00 fee is required in this case)
\$1,000 to \$2,999.99	\$40.00
\$3,000 to \$49,999.99	\$40.00 for the first \$3,000.00, plus \$6.00 for each additional thousand or fraction thereof
\$50,000.00 to \$99,999.99	\$325.00 for the first \$50,000.00, plus \$4.00 for each additional thousand or fraction thereof
\$100,000.00 to \$499,999.99	\$525.00 for the first \$100,000.00, plus \$3.50 for each additional thousand or fraction thereof
\$500,000 and up	\$1,725.00 for the first 500,000.00, plus \$2.50 for each additional thousand or fraction thereof

2. Building Plan Review

Valuation	Fee
Residential Plan Review	Residential Plan Review fee shall equal $\frac{1}{4}$ of the building permit fee (minimum \$40.00)
Construction Plan Review	The Construction Plan Review fee shall equal $\frac{1}{2}$ of the construction permit fee (minimum \$40.00)

3. Mechanical/Gas/Electrical/Plumbing Permit Fees

Valuation	Fee
Up to \$2,999.99	\$40.00
\$3,000 to \$99,999.99	Add \$4.00 for each additional thousand or fraction thereof
\$100,00 and up	Add \$3.00 for each additional thousand or fraction thereof

4. Sign Permit Fees

Valuation	Fee
Up to \$2,999.99	\$40.00
\$3,000 to \$99,999.99	Add \$5.00 for each additional thousand or fraction thereof

14. Re-inspection Fees: 1st=\$50.00

Each Additional Inspection add \$50.00 to the cost of the previous inspection

15. Site Plan Review: \$350.00

16. Site Plan Re-Review: \$50.00

17. Home Occupation: \$75.00

40. Bond Program Fees
 Posting: \$250.00
 Reduction: \$250.00
 Replacement: \$250.00
 Release: \$250.00

Parks & Recreation

AMENDING THE PARKS & RECREATION FEE SCHEDULE

BE IT ORDAINED, by the York City Council that the Fee Schedule for Parks & Recreation be amended as follows:

Fee Schedule for FY2023-2024			
	Early Registration	Regular Registration	Late Registration
Youth Basketball	\$50	\$60	\$70
Spring Sports			
T-Ball	\$45	\$55	\$65
Coach Pitch (5-6)	\$45	\$55	\$65
DYB Coach Pitch (6-8)	\$50	\$60	\$70
DYB Minors (8-10)	\$50	\$60	\$70
DYB Ozone (10-12)	\$50	\$60	\$70
Dixie Boys (12-14)	\$50	\$60	\$70
8U Softball	\$50	\$60	\$70
10U Softball	\$50	\$60	\$70
12U Softball	\$50	\$60	\$70
16U Softball	\$50	\$60	\$70
Adult Softball (per team)		\$300	
Fall Sports			
T-Ball	\$45	\$55	\$65
Coach Pitch (5-6)	\$45	\$55	\$65
DYB Coach Pitch (6-8)	\$50	\$60	\$70
DYB Minors (8-10)	\$50	\$60	\$70
DYB Ozone (10-12)	\$50	\$60	\$70
8U Softball	\$50	\$60	\$70
10U Softball	\$50	\$60	\$70
12U Softball	\$50	\$60	\$70
Flag Football	\$45	\$55	\$65
Small Fry Football (8-10)	\$50	\$60	\$70
Mites Football (11-12)	\$50	\$60	\$70

Public Works

AMENDING THE CITY OF YORK CODE OF ORDINANCES AS PERTAINS TO GARBAGE FEES

BE IT ORDAINED, by the York City Council on the dates hereinafter set forth, that Chapter 36, *Solid Waste Management*, Article II, *Collections and Removal*, Sec. 36-50, *Fees*, be amended as follows:

- (1) All in-City users of residential roll-outs shall be assessed the sum of ~~ten dollars and sixty-nine cents (\$10.69)~~ eleven dollars and fifty-four cents (\$11.54) per month garbage fee and ~~eight dollars and seventy-seven cents (\$8.77)~~ nine dollars and forty-seven cents (\$9.47) per month landfill fee. All out-of-City users of residential roll-outs

shall be assessed the sum of ~~sixteen dollars and sixty nine cents (\$16.69)~~ eighteen dollars (\$18.00) per month garbage fee and ~~eight dollars and seventy seven cents (\$8.77)~~ nine dollars and forty-seven cents (\$9.47) per month landfill fee. A fee of ~~nineteen dollars (\$19.00)~~ twenty dollars (\$20.00) will be charged for each unscheduled (extra) pickup.

- (2) All business and commercial establishments to which service is rendered by the City shall be assessed and shall pay for such service in accordance with the following schedule of rates:

Garbage Fees

Pickup Frequency	2-cu. Yd. Dumpster	4-cu. Yd. Dumpster	6-cu. Yd. Dumpster	8-cu. Yd. Dumpster	10-cu. Yd. Dumpster
1 per week	32.11/mo.	64.21/mo.	96.31/mo.	128.42/mo.	160.52/mo.
2 per week	64.22/mo.	128.41/mo.	192.63/mo.	256.85/mo.	321.04/mo.
3 per week	96.31/mo.	192.62/mo.	288.94/mo.	385.27/mo.	481.56/mo.
4 per week	128.43/mo.	256.82/mo.	385.26/mo.	513.69/mo.	642.08/mo.
5 per week	160.54/mo.	321.03/mo.	481.57/mo.	642.11/mo.	802.60/mo.
Unscheduled pickup	14.81/ea	29.63/ea	44.45/ea	59.27/ea	74.08/ea

Police

AMENDING THE SECURITY AND EVENTS FEES FOR YORK POLICE DEPARTMENT

BE IT ORDAINED, by the York City Council that the Security and Events Fees for York Police Department be amended as follows:

Description	Fee
Police Officer Security	Non-profit business \$50 per hour, For profit business \$75 per hour
Community Events	\$50 per hour

Water & Sewer

AMENDING THE CODE OF ORDINANCES BY REVISING CHAPTER 44, UTILITIES, ARTICLE II, RATES AND CHARGES, AS PERTAINS TO WATER AND SEWER RATES

BE IT ORDAINED by the York City Council on the dates hereinafter set forth, that Chapter 44, *Utilities*, Article 11, *Rates and Charges*, Sec. 44-41, *Water rates*, and Sec. 44-43, *Sewer rates*, be amended as follows:

There shall be a base rate of twenty-six dollars and twenty-two cents (\$26.22) per month for each dwelling or living unit, whether all of said units are located within one building or in separate buildings, and providing that the units are located within the corporate limits of the City of York.

There shall be a base rate of twenty-six dollars and twenty-two cents (\$26.22) per month for each dwelling or living unit, whether all of said units are located within one building or in separate buildings, and providing that the units are located outside the corporate limits of the City of York.

Gallons per Month	Water	Sewer
0 - 500,000	\$5.50 per Thousand	\$5.50 per Thousand
500,001 – 1,000,000	\$4.85 per Thousand	\$4.85 per Thousand
1,000,001 – 2,000,000	\$4.64 per Thousand	\$4.64 per Thousand
2,000,0001 & Up	\$4.45 per Thousand	\$4.45 per Thousand

Outside City Limits

Gallons per Month	Water	Sewer
0 - 500,000	\$11.00 per Thousand	\$5.50 per Thousand
500,001 – 1,000,000	\$7.65 per Thousand	\$4.85 per Thousand
1,000,001 – 2,000,000	\$7.36 per Thousand	\$4.64 per Thousand
2,000,0001 & Up	\$7.11 per Thousand	\$4.45 per Thousand

Description	Fee
AMI ¾" Meter with Box	\$660.00
AMI ¾" Meter without Box	\$800.00
¾" Water Tap	\$1,500.00
1" Water Tap (minimum)	\$2,000.00
1 ½" Water Tap (minimum)	\$3,000.00
2" Water Tap (minimum)	\$4,000.00
4" Sewer Tap	\$1,300.00
Labor per hour (8 hour day) Man & Backhoe	\$100 per hour
Minimum 4 hours labor	
Labor per hour (8 hour day) Two Men & Truck	\$100 per hour
Minimum 4 hours labor	
OVERTIME RATE – Labor per hour	\$135 per hour

DONE IN COUNCIL ASSEMBLED on the dates hereafter set forth.

Michael D. Fuesser, Mayor

ATTEST: _____
Municipal Clerk

First Reading: _____

Public Hearing: _____

Second Reading: _____

City of York

Memo

TO: Mayor & City Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: September 5, 2023

SUBJECT: First Reading Ordinance 23-703, Amending Appendix A Zoning and Appendix B Subdivisions



GENERAL INFORMATION

On August 21, 2023, during Council's Work Session, Council and Planning staff discussed revisions to the Appendix A Zoning and Appendix B Subdivisions that needed to take place regarding square footage, swimming pools, and recreational, playground, and picnic areas.

STAFF RECOMMENDATIONS

To keep the process moving forward, staff requests that Council approve First Reading Ordinance 23-703 Amending Appendix A Zoning and Appendix B Subdivisions.

ATTACHMENT(S):

A. Ordinance 23-703 Amending Appendix A Zoning and Appendix B Subdivisions (highlighted)

REQUESTED ACTION

Council Approval

ORDINANCE 23-703

Amending Appendix A, Zoning Ordinance and Appendix B, Subdivision Ordinance by revising and updating residential zoning requirements and standards to better facilitate current and upcoming growth

WHEREAS, York City Council and Planning Commission find that the City's existing ordinances should be reviewed and updated periodically,

WHEREAS, York City Council and Planning Commission find that is necessary to implement needed changes to the zoning and subdivision ordinances to facilitate desired growth moving forward; and

WHEREAS, York City Council and Planning Commission find that such revised ordinances/ standards would ultimately streamline and make the overall application process more understandable for all involved; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of York, South Carolina, assembled on dates hereafter set forth, that Appendix A, Zoning Ordinance and Appendix B, Subdivision Ordinance be amended as follows:

Revisions to Appendix A- Zoning Ordinance

Section V. - Intent of Districts, C. Annexation of territory:

1. Where property has not been specifically included within a district, or where territory has become a part of the city by annexation, such areas shall automatically be classed as being in the TU- Transitional Use zoning district, except that at the time the application for annexation is filed, the applicant(s) may request an alternative zoning classification. Such a request must be submitted to the Planning Commission for study and recommendation to City Council in accordance with the procedural requirements for amendments generally. City Council shall then specify an interim zoning district classification or classifications in the annexation ordinance with such classification or classifications to become effective upon the effective date of annexation.

Section VI. - Establishment of Districts:

For the purpose of this ordinance, the areas under the jurisdiction of the York Planning Commission and the City Council are hereby divided into the following zoning districts:

R-15 restricted residential district
R-12 residential district
R-11 residential district
R-10 residential district
R-9 residential district
R-8 residential district
R-7 residential district
R-7MH residential district, mobile homes
R-5 multifamily residential district
MH mobile home parks district
MU mixed use
TU transitional use district
IU institutional use district
PUD planned unit development district
B-1 central business district
HC highway commercial district
GI general industrial district

Section VIII. - Zoning Districts

Add the following:

R8- Single-Family Detached Residential Zoning District

Purpose:

The purpose of this district is to encourage the creation of single-family detached residential subdivisions that provide diversity of price point, housing density, architecture, site layout, amenities, etc. This designation is principally applied to undeveloped areas where design flexibility will not adversely affect existing residential subdivisions. The City's Comprehensive Plan describes areas best suited for this zoning designation.

The following uses are allowed by special exception:

- **Child care center**
- Public or private school
- Church

The following uses are conditionally allowed subject to requirements specified for this district:

- Detached single-family residential units on individual lots
- Home occupation and accessory uses allowed for detached single-family residential units as prescribed by the Zoning Ordinance

In addition to all standard pertinent requirements of the City of York Zoning and Subdivision Ordinances (Appendices A & B of the York City Code), the following requirements shall be met for all proposed residential subdivisions:

Density:

- The maximum housing density shall be 2.5 units per gross acre.

Lot specifications and dimensional requirements:

- a. The minimum setbacks shall be as follows (from the street right-of-way or property line):
 - i. 20 feet on front
 - ii. 8 feet on sides (10 feet where adjacent to a street)
 - iii. 20 feet on rear
- b. The minimum lot width at the setback line shall be 40 feet. A maximum of 20% of the total number of lots may have this minimum lot width. At least 50% of the “40”-ft lots must be dispersed throughout the overall project (no more than 2 contiguous “40”-ft lots).
- c. At least 30%, 60% and 80% of the overall number of lots shall have a minimum lot width at the setback line of 60 feet, 55 feet and 50 feet, respectively.
- d. At least 10% of the overall number of lots in the project shall have a minimum lot width of 75 feet (at least 50% of such lots shall not be of the corner variety and must be clustered together).
- e. The minimum lot size shall be 4,500 sq. ft. At least 30% and 60% of the lots shall have a minimum lot area of 8,000 square feet and 6,000 square feet, respectively
- f. At least 10% of the overall number of lots in the project shall have a minimum lot area of 10,000 sq. ft. At least 50% of such lots shall not be of the corner variety and must be clustered together.
- g. A maximum of 25% of the overall number of lots may be of the back-to-back variety.

Phasing:

- a. The phasing of the project shall be shown on the proposed conceptual site plan, and once approved by the City, carried unchanged through the preliminary and final plat submittals. Proposed phasing changes shall be handled through the standard amendment process.

Architectural:

Facade design

- Exterior building materials may include glass, cementitious siding, brick or brick veneer, stone or stone veneer, stucco, wood or a combination thereof. A minimum of 40% of the exterior front façade shall be covered with either brick or stone. Vinyl shall only be used for windows, doors and trim.
- No same two models of home shall be located directly adjacent to each other or located directly across the street from each other.
- A variety of color patterns shall be provided such that no two homes directly adjacent to each other are of the same color.
- The minimum roof pitch for the primary roof sections shall be 6/12 and porch, dormer and accessory shed roofs shall have a minimum roof pitch of 4/12.
- Where the side of a residence will be visible due to facing a road (as with a corner lot), common space, a neighborhood amenity area, or another reason, the side façade must include at least two windows of standard egress size (e.g., 48 inches by 20 inches) with trim that is at least 3.5 inches, and one of the following: 1. Wrap-around porch or side porch that is at least 48 square feet on the side façade; and/or 2. Substantial façade line changes, such as varying number of stories, dormers, architectural additions, bay windows, roof styles and chimneys.
- The maximum building height shall be 35 feet.
- At least 10% of the total number of lots must have single story houses.
- At least 10% of the multi-story houses shall have bedroom(s) on the first floor.

Heated area:

- The minimum heated square footage for each home shall be no less than 1600 sq. ft. for 1-story homes and no less than 2000 sq. ft. for 2-story homes.

Design flexibility:

- A minimum of 5% of the total number of lots (up to a maximum of 20 lots) shall be provided that meet the following specifications:
 - Minimum heated square footage of 1000 sq.ft for 1-story homes and no less than 1200 sq. ft for 2-story homes.
 - Exterior building materials may include glass, cementitious siding, brick or brick veneer, stone or stone veneer, stucco, wood or a combination thereof. A minimum of 20% of the exterior front

façade shall be covered with either brick or stone. Vinyl shall only be used for windows, doors and trim.

Front porches:

- At least 50% of the dwellings must include a front porch with a minimum depth of six feet and a minimum width of eight feet. The conceptual, preliminary and final plat submittals shall include designations for each lot with such front porches.

Garages:

- Front-facing garage doors shall be provided with windows and carriage style hardware.
- At least 20% of the houses in a development phase must have garages that are located at least 18 feet behind the front façade, or side-loaded or rear-loaded garages. The conceptual, preliminary and final plat submittals shall include designations for each lot with such architectural requirements.
- Attached side-facing garages must have architectural details and/or windows that mimic the features of the living portion of the dwelling on the side of the garage facing the street.
- At least 10% of the overall number of lots in the project shall be identified as lots for side-loaded garages (and labeled as such on the conceptual, preliminary and final submittals).
- At least 10% of the overall number of lots in the project shall be identified as lots for rear-loaded garages (and labeled as such on the conceptual, preliminary and final submittals).

Parking:

- Off-street parking shall be designed per standard City of York requirements.

Community Mailboxes:

- Community mailboxes shall be installed per USPS requirements. For each USPS-required community mailbox location, at least four (4) off-street parking spaces shall be provided as well as landscaping, lighting and buffering (type B buffer between the mailboxes, parking, etc. and adjacent houses). Based upon approval by USPS, the City desires that community mailboxes be installed in or near central amenity areas that have available parking but are appropriately separated from active pedestrian/playground areas.

Open space/tree preservation and protection:

- At least 35% of the overall project gross area shall be maintained as open space.
- At least one continuous open space area (centrally located as much as possible) shall be provided that has an area totaling at least 20% of the

overall project gross area. Such open space area shall have a minimum width of 100 feet. At least 50% of the total number of housing units shall share a property line with or be directly across the street from said open space area.

- In the designated open space areas, at least 35% of the existing tree canopy shall be retained and properly protected during development of the project. To ensure maintenance of tree canopy on the property interior, at least 50% of the trees effected by the noted existing tree canopy maintenance requirement shall be located at least 200 feet from the exterior property lines of the project. A landscape architect is required to provide a written analysis verifying the integrity and long-term vitality of tree-save areas.

Amenities:

- a. Amenities shall meet the façade design requirements specified above.
- b. For the first 50 lots and for each subsequent additional 50 lots (or fraction thereof), a subdivision shall be provided with at least two of the following amenities (seating areas can be counted only twice in the required amenity count):

For the first 50 residential units:

- Playground with a minimum area of 2500 sq. ft. or gazebo or other covered shelter (minimum 1,000 sq. ft.) and picnic area with a minimum size of 2500 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit. A fence shall be installed around the perimeter of tot lots. The fence shall be vinyl, vinyl coated chain-link or decorative black aluminum (and be compliant with applicable requirements of the neighborhood association). The playground surface shall be durable, light-colored and rubberized or equivalent quality; plus
- One of the options listed below

For the next 50 residential units (or fraction thereof):

- Playground with a minimum area of 2500 sq. ft. or gazebo or other covered shelter (minimum 1,000 sq. ft.) and picnic area with a minimum size of 2500 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit. A fence shall be installed around the perimeter of tot lots. The fence shall be vinyl, vinyl coated chain-link or decorative black aluminum (and be compliant with applicable requirements of the neighborhood association). The playground surface shall be durable, light-colored and rubberized or equivalent quality; plus
- One of the options listed below

For the next 50 residential units (or fraction thereof):

- Playground with a minimum area of 2500 sq. ft. or gazebo or other covered shelter (minimum 1,000 sq. ft.) and picnic area with a minimum size of 2500 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit. A fence shall be installed around the

perimeter of tot lots. The fence shall be vinyl, vinyl coated chain-link or decorative black aluminum (and be compliant with applicable requirements of the neighborhood association). The playground surface shall be durable, light-colored and rubberized or equivalent quality;

or

- Swimming pool and cabana sized to comply with NRPA standards (shall be provided for a project with at least 150 residential units) or clubhouse, plus
- One of the options listed below

For each additional 50 residential units (or fraction thereof), 2 of the options listed below shall be implemented:

Options:

- Seating area (at least 3 benches with pergola)
- Community garden (minimum 10,000 sq. ft.)
- Fenced dog park with a minimum area of 5,000 sq. ft.
- Public or private golf course
- Canoe and kayak launch, or boat ramp
- Resident clubhouse
- Paved recreational area (minimum 5,000 sq. ft.)
- Playground with a minimum area of 5,000 sq. ft.
- Gazebo or other covered shelter (minimum 1,000 sq. ft.) or picnic area with a minimum size of 5,000 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit.
- Swimming pool and cabana sized to junior Olympic standards (shall be provided for a project with at least 150 residential units) or clubhouse.

c. Improved amenity areas shall be specified on the conceptual, preliminary and final submittals and then installed or approved surety provided prior to final plat approval.

d. All amenities must be:

- Constructed prior to approval/recording of phase 1 or the amenities must be bonded at 150% of the estimated construction value (as provided by SC-licensed professional engineer), and
- Built prior to approval/recording of phase 2.

e. Identification signage shall be provided at trail entrances, open space access points, etc. and be installed prior to final plat approval. Location and depictions of the signage shall be shown on the conceptual, preliminary and final submittals.

f. Provide minimum 5-ft wide paved (asphalt) trails and/or natural surface trails to interconnect amenities and open space areas. For each lot in the project, a minimum 10 linear feet of trails shall be provided in the open space areas.

g. The amenities, open space buffer, stormwater controls, etc. will be maintained by the conditions, covenants, and restrictions (CCRs) established by the developer and assumed by the homeowner's association (HOA).

- h. The HOA shall ensure that no more than 10% of the total units are rental at any given time.
- i. At the final plat stage, the method(s) must be identified for ensuring that all required improvements are installed and maintained. Deed restrictions, etc. must be submitted for City review at the final plat stage (and ultimately recorded).

Streetscape:

- a. The streetscaping of interior streets and exterior streets along the property frontage shall be per standard City of York requirements and the following:
 - Street trees (use Gateway Corridor standards as template for tree species for exterior streets). Street trees must be planted at least 10 feet from private/public utility lines. Root barrier protection must be installed to prevent root intrusion.
 - Street lighting (use Gateway Corridor standards as template for exterior streets)
 - Sidewalk on each side of each new street and along the street frontage of exterior streets

Landscape/ Buffer/ Signage:

- a. A type B bufferyard shall be provided where residential lots are located back-to-back, back directly adjacent to another lot or are directly adjacent to overflow parking lot, stormwater pond, lift station, amenity area, community mailbox center, subdivision signage, trail, etc. Trees shall be planted along the shared property lines or in the common space area, if applicable.
- b. A type B bufferyard shall be provided along perimeter property lines and along adjacent streets, highways, etc. where an existing equivalent buffer does not exist.
- c. A minimum 50 feet wide undisturbed area shall be provided along perimeter property lines and along adjacent streets, highways, etc.
- d. Stormwater retention/detention areas and lift stations shall be located a minimum of 50 feet from the property line of a lot for an individual residential unit.
- e. A minimum 30-foot buffer setback is required for any proposed lots adjacent to bodies of water. All bodies of water shall be protected. A double row of silt fence shall be required when disturbance is proposed within 50 feet of water bodies.
- f. Any proposed subdivision signage, fencing, home occupation or accessory structure shall be in accordance with standard City of York requirements.
- g. Subdivision-identification signage easement(s) must be noted on the conceptual site plan as well as preliminary and final plat submittals.

h. A freestanding subdivision identification sign shall be installed at each subdivision entrance subject to the following conditions:

1. The sign structure height shall not exceed 8 feet.
2. The sign area shall not exceed 35 square feet.
3. The sign structure shall be constructed of brick, natural stone or stucco. Aluminum is only allowed for the placard for the subdivision name.
4. The sign structure shall contain a minimum of two different approved building materials from the following list: brick, natural stone or stucco.
5. Internal illumination is prohibited but the sign shall be spot lit from the ground.
6. The minimum setback shall be 20 feet from any street right away or property line and shall meet standard line-of-sight requirements.
7. Landscaping that complies with City standards shall be installed around the sign.
8. If located in the Local Historic District, the sign must be reviewed for approval by the Board of Architectural Review.
9. If located in the Gateway Corridor Overlay District, City staff may approve the sign design per the above-referenced requirements.

i. Subdivision entrances must be provided with landscaping that complies with Type B buffer requirements (not the general Type B buffer requirements from the zoning ordinance) as prescribed by the Gateway Corridor Overlay District standards.

j. If deemed appropriate by the City, a dedicated easement for potential City of York welcome signage shall be provided. The City will be responsible for the actual design and build of the welcome signage.

k. If applicable, provide complete engineered design for any proposed retaining walls (including guardrails/fencing that meets the building code requirements, trees/landscaping, structural details, drainage, etc.). The design must include a minimum 42-inch tall black vinyl coated chain-link fence (decorative black aluminum fence is acceptable) and decorative trees along the top edge of the wall. Retaining wall designs to be provided as part of preliminary plat.

Fire, Utility and Public Works Department requirements:

a. The applicant shall verify with the Utilities Department that the project can be served by the City utilities system.

b. The proposed public water and sanitary sewer systems shall be sized according to City requirements and the design drawings shall be submitted with the construction drawings/preliminary plat/final submittals.

c. The proposed water system shall connect to any existing nearby portion of the public water system per City requirements.

d. All requirements of the City of York Fire, Utility and Public Works Departments shall be met at the preliminary and final plat stages.

e. Design and construction of the proposed stormwater system shall be in accordance with City of York/SCDHEC standards and specifications including fencing, landscaping, maintenance, etc. A minimum 42" tall black aluminum fence or black-vinyl-coated chain link fencing shall be provided around all stormwater retention/detention facilities. The SCDHEC stormwater permit shall be submitted with the construction drawings/ preliminary plat submittal.

Public transportation infrastructure requirements

a. Street improvements shall be designed per SCDOT, City of York and pertinent traffic study standards and specifications including street, sidewalk, crosswalk, signage, speed-limiting devices, etc.

b. The minimum number of street entrances to the subdivision shall be based on requirements specified in the zoning ordinance as well as Fire Department requirements.

c. All streets shall be publicly dedicated for maintenance and acceptance by the City of York, subject to the City's warranty and acceptance policies.

d. At the final plat stage, the method(s) must be identified for ensuring that all required public infrastructure improvements are installed, maintained and properly warranted.

e. As deemed necessary by the City, dedicated street, utility, and other rights-of-way for stub streets and utility lines shall be provided to adjacent property lines.

f. Dead-end streets shall not exceed more than 150 feet (nearest road intersection to end of pavement) without an approved temporary turnaround unless otherwise approved by the City of York and such streets shall be designed per standard City of York requirements.

g. A 26-ft paved street width with 2-ft valley curb shall be provided for dead-end streets (cul-de-sacs or stub streets) exceeding 500-ft in length. The dead-end street shall be measured from the intersection of nearest street to the center of the cul-de-sac or end of paved stub street. Street stubs must provide emergency vehicle turnaround (if no cul-de-sac is proposed).

h. If buildings exceed 30 feet in height, streets shall be increased to 26 feet clear width (excluding curbing) per international fire code requirements.

i. The proposed subdivision name and street names must be approved by the York County Emergency Preparedness 911 at the preliminary plat stage.

The applicant will provide written verification of York County approval with the preliminary plat submittal.

Vested rights:

a. Vested rights to the project shall expire if any of the following occurs:

- If a preliminary plat is not approved within 2 years of special exception approval, or

- If the time period between preliminary and final plat approvals exceed 2 years, or
- If any portion of the approved conceptual site plan is not given final plat approval within 5 years of special exception approval.

R9- Single-Family Attached Residential Zoning District

Purpose

The purpose of this district is to encourage the creation of single-family attached residential subdivisions that provide diversity of price point, housing density, architecture, site layout, amenities, etc. This designation is principally applied to undeveloped areas where design flexibility will not adversely affect existing residential subdivisions. The City's Comprehensive Plan describes areas best suited for this zoning designation.

The following uses are allowed by special exception:

- **Child care center**
- Public or private school
- Church

The following uses are conditionally allowed subject to requirements specified for this district:

- Attached single-family residential units on individual lots
- Home occupations allowed by the Zoning Ordinance

In addition to all standard pertinent requirements of the City of York Zoning and Subdivision Ordinances (Appendices A & B of the York City Code), the following requirements shall be met for all proposed residential subdivisions:

Density:

- The maximum housing density shall be 6 units per gross acre.

Lot specifications and dimensional requirements:

a. The minimum setbacks shall be as follows (from the street right-of-way or property line):

- I. 20 feet on front
- II. 8 feet on sides (12 feet where adjacent to a street)
- III. 18 feet on rear

b. The minimum lot width at the setback line shall be 20 ft.

c. The minimum lot size shall be 1,800 sq. ft.

d. A maximum of 25% of the overall number of lots may be of the back-to-back variety.

Phasing:

- b. The phasing of the project shall be shown on the proposed conceptual site plan, and once approved by the City, carried unchanged through the preliminary and final plat submittals. Proposed phasing changes shall be handled through the standard amendment process.

Architectural:

Facade design:

- Exterior building materials may include glass, cementitious siding, brick or brick veneer, stone or stone veneer, stucco, wood or a combination thereof. A minimum of 40% of the exterior front façade shall be covered with either brick or stone. Vinyl shall be only be used for windows, doors, and trim.
- At least 15% of the residential units shall have a minimum of 80% of the exterior front façade covered with either brick or stone and at least one unit per building shall meet this requirement.
- No same two models of home shall be located directly adjacent to each other or located directly across the street from each other.
- A variety of color patterns shall be provided such that no two homes directly adjacent to each other are of the same color.
- The minimum roof pitch for the primary roof sections shall be 6/12 and porch, dormer and accessory shed roofs shall have a minimum roof pitch of 4/12.
- Where the side of a residence will be visible due to facing a road (as with a corner lot), common space, a neighborhood amenity area, or another reason, the side façade must include at least two windows of standard egress size (e.g., 48 inches by 20 inches) with trim that is at least 3.5 inches, and one of the following: 1. Wrap-around porch or side porch that is at least 48 square feet on the side façade; and/or 2. Substantial façade line changes, such as varying number of stories, dormers, architectural additions, bay windows, roof styles and chimneys.
- The maximum building height shall be 35 feet.

Heated area:

- The minimum heated square footage for each home shall be no less than 1,200 sq. Ft.

Design flexibility:

- A minimum of 5% of the total number of lots (up to a maximum of 20 lots) shall be provided that meet the following specifications:
- Minimum heated square footage of 1,000 sq.ft.

- Exterior building materials may include glass, cementitious siding, brick or brick veneer, stone or stone veneer, stucco, wood or a combination thereof. A minimum of 20% of the exterior front façade shall be covered with either brick or stone. Vinyl shall only be used for windows, doors and trim.

Front porches:

- At least 50% of the dwellings must include a front porch with a minimum depth of six feet and a minimum width of eight feet. The conceptual, preliminary and final plat submittals shall include designations for each lot with such front porches.

Garages:

- Front-facing garage doors shall be provided with windows and carriage style hardware.
- At least 25 % of the overall number of lots in the project shall be identified as lots for rear-loaded garages (and labeled as such on the conceptual, preliminary and final submittals).

Parking:

- Off-street parking shall be designed per standard City of York requirements.

Community mailboxes

- Community mailboxes shall be installed per USPS requirements. For each USPS-required community mailbox location, at least four (4) off-street parking spaces shall be provided as well as landscaping, lighting and buffering (type B buffer between the mailboxes, parking, etc. and adjacent houses). **Based upon approval by USPS,** the City desires that community mailboxes be installed in or near central amenity areas that have available parking but are appropriately separated from active pedestrian/playground areas.

Open space/tree preservation and protection:

- At least 35% of the overall project gross area shall be maintained as open space.
- At least one continuous open space area (centrally located as much as possible) shall be provided that has an area totaling at least 20% of the overall project gross area. Such open space area shall have a minimum width of 100 feet. At least 50% of the total number of housing units shall share a property line with or be directly across the street from said open space area.
- In the designated open space areas, at least 35% of the existing tree canopy shall be retained and properly protected during development of the project. To ensure maintenance of tree canopy on the property interior, at least 50% of the trees effected by the noted existing tree

canopy maintenance requirement shall be located at least 200 feet from the exterior property lines of the project.

Amenities:

- a. Amenities shall meet the façade design requirements specified above.
- b. For the first 50 lots and for each subsequent additional 50 lots (or fraction thereof), a subdivision shall be provided with at least two of the following amenities (seating areas can be counted only twice in the required amenity count):

For the first 50 residential units:

- Playground with a minimum area of 5,000 sq. ft. or gazebo or other covered shelter (minimum 1,000 sq. ft.) and picnic area with a minimum size of 5,000 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit. A fence shall be installed around the perimeter of tot lots. The fence shall be vinyl, vinyl coated chain-link or decorative black aluminum (and be compliant with applicable requirements of the neighborhood association). The playground surface shall be durable, light-colored and rubberized or equivalent quality; plus
- One of the options listed below

For the next 50 residential units (or fraction thereof):

- Playground with a minimum area of 5,000 sq. ft. or gazebo or other covered shelter (minimum 1,000 sq. ft.) or picnic area with a minimum size of 5,000 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit. A fence shall be installed around the perimeter of tot lots. The fence shall be vinyl, vinyl coated chain-link or decorative black aluminum (and be compliant with applicable requirements of the neighborhood association). The playground surface shall be durable, light-colored and rubberized or equivalent quality; plus
- One of the options listed below

For the next 50 residential units (or fraction thereof):

- Playground with a minimum area of 5,000 sq. ft. or gazebo or other covered shelter (minimum 1,000 sq. ft.) or picnic area with a minimum size of 5,000 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit. A fence shall be installed around the perimeter of tot lots. The fence shall be vinyl, vinyl coated chain-link or decorative black aluminum (and be compliant with applicable requirements of the neighborhood association). The playground surface shall be durable, light-colored and rubberized or equivalent quality.

Or

- Swimming pool and cabana sized to junior Olympic standards (shall be provided for a project with at least 150 residential units) or clubhouse, plus
- One of the options listed below

For each additional 50 residential units (or fraction thereof), 2 of the options listed below shall be implemented:

Options:

- Seating area (at least 3 benches with pergola)
- Community garden (minimum 10,000 sq. ft.)
- Fenced dog park with a minimum area of 5,000 sq. ft.
- Public or private golf course
- Canoe and kayak launch, or boat ramp
- Resident clubhouse
- Paved recreational area (minimum 5,000 sq. ft.)
- Playground with a minimum area of 5,000 sq. ft.
- Gazebo or other covered shelter (minimum 1,000 sq. ft.) or picnic area with a minimum size of 5,000 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit.
- Swimming pool and cabana sized to junior Olympic standards (shall be provided for a project with at least 150 residential units) or clubhouse.

j. Improved amenity areas shall be specified on the conceptual, preliminary and final submittals and then installed or approved surety provided prior to final plat approval.

k. All amenities must be:

- Constructed prior to approval/recording of phase 1 or the amenities must be bonded at 150% of the estimated construction value (as provided by SC-licensed professional engineer), and
- Built prior to approval/recording of phase 2.

l. Identification signage shall be provided at trail entrances, open space access points, etc. and be installed prior to final plat approval. Location and depictions of the signage shall be shown on the conceptual, preliminary and final submittals.

m. Provide minimum 5-ft wide paved (asphalt) trails and/or natural surface trails to interconnect amenities and open space areas. For each unit in the project, a minimum 3 linear feet of trails shall be provided in the open space areas.

n. The amenities, open space buffer, stormwater controls, etc. will be maintained by the conditions, covenants, and restrictions (CCRs) established by the developer and assumed by the homeowner's association (HOA).

o. At the final plat stage, the method(s) must be identified for ensuring that all required improvements are installed and maintained. Deed restrictions, etc. must be submitted for City review at the final plat stage (and ultimately recorded).

Streetscape:

- The streetscaping of interior streets and exterior streets along the property frontage shall be per standard City of York requirements and the following:
- Street trees (use Gateway Corridor standards as template for tree species for exterior streets). Street trees must be planted at least 10 feet from private/public utility lines. Root barrier protection must be installed to prevent root intrusion.
 -
 - Street lighting (use Gateway Corridor standards as template for exterior streets)
 - Sidewalk on each side of each new street

Landscape/ Buffer/ Signage:

a. A type B bufferyard shall be provided where residential lots are located back-to-back, back directly adjacent to another lot or are directly adjacent to overflow parking lot, stormwater pond, lift station, amenity area, community mailbox center, subdivision signage, trail, etc. Trees shall be planted along the shared property lines or in the common space area, if applicable.

b. A type B bufferyard shall be provided along perimeter property lines and along adjacent streets, highways, etc. where an existing equivalent buffer does not exist.

c. A minimum 50 feet wide undisturbed area shall be provided along perimeter property lines and along adjacent streets, highways, etc.

d. Stormwater retention/detention areas and lift stations shall be located a minimum of 50 feet from the property line of a lot for an individual residential unit.

e. A minimum 30-foot buffer setback is required for any proposed lots adjacent to bodies of water. All bodies of water shall be protected. A double row of silt fence shall be required when disturbance is proposed within 50 feet of water bodies.

f. Any proposed subdivision signage, fencing, home occupation or accessory structure shall be in accordance with standard City of York requirements.

g. Subdivision-identification signage easement(s) must be noted on the conceptual site plan as well as preliminary and final plat submittals.

h. A freestanding subdivision identification sign may be installed at each subdivision entrance subject to the following conditions:

- The sign structure height shall not exceed 8 feet.
- The sign area shall not exceed 35 square feet.
- The sign structure shall be constructed of brick, natural stone or stucco. Aluminum is only allowed for the placard for the subdivision name.
- The sign structure shall contain a minimum of two different approved building materials from the following list: brick, natural stone or stucco.
- Internal illumination is prohibited but the sign may be spot lit from the ground.

- The minimum setback shall be 20 feet from any street right away or property line and shall meet standard line-of-sight requirements.
 - Landscaping that complies with City standards shall be installed around the sign.
 - If located in the Local Historic District, the sign must be reviewed for approval by the Board of Architectural Review.
 - If located in the Gateway Corridor Overlay District, City staff may approve the sign design per the above-referenced requirements.
- i. Subdivision entrances must be provided with landscaping that complies with Type B buffer requirements (not the general Type B buffer requirements from the zoning ordinance) as prescribed by the Gateway Corridor Overlay District standards.
- j. Subdivision-identification signage shall be provided with decorative landscaping/spot lighting around the signage and a type B buffer between the signage and adjacent houses.
- k. Subdivision entrances must be provided with landscaping, etc. features that comply with standard landscaping requirements.
- l. If deemed appropriate by the City, a dedicated easement for potential City of York welcome signage shall be provided. The City will be responsible for the actual design and build of the welcome signage.
- m. If applicable, provide complete engineered design for any proposed retaining walls (including guardrails/fencing that meets the building code requirements, trees/landscaping, structural details, drainage, etc.). The design must include a minimum 42-inch tall black vinyl coated chain-link fence (decorative black aluminum fence is acceptable) and decorative trees along the top edge of the wall. Retaining wall designs to be provided as part of preliminary plat.

Fire, Utility, and Public Works Department requirements:

- a. The applicant shall verify with the Utilities Department that the project can be served by the City utilities system.
- b. The proposed public water and sanitary sewer systems shall be sized according to City requirements and the design drawings shall be submitted with the construction drawings/preliminary plat/final submittals.
- c. The proposed water system shall connect to any existing nearby portion of the public water system per City requirements.
- d. All requirements of the City of York Fire, Utility and Public Works Departments shall be met at the preliminary and final plat stages.
- e. Design and construction of the proposed stormwater system shall be in accordance with City of York/SCDHEC standards and specifications including fencing, landscaping, maintenance, etc. A minimum 42" tall black aluminum fence or black-vinyl-coated chain link fencing shall be provided around all stormwater retention/detention facilities. The SCDHEC stormwater permit shall be submitted with the construction drawings/ preliminary plat submittal.

Public transportation infrastructure requirements:

- a. j. Street improvements shall be designed per SCDOT, City of York and pertinent traffic study standards and specifications including street, sidewalk, crosswalk, signage, speed-limiting devices, etc.
- b. k. The minimum number of street entrances to the subdivision shall be based on requirements specified in the zoning ordinance as well as Fire Department requirements.
- c. l. All streets shall be publicly dedicated for maintenance and acceptance by the City of York, subject to the City's warranty and acceptance policies.
- d. m. At the final plat stage, the method(s) must be identified for ensuring that all required public infrastructure improvements are installed, maintained and properly warrantied.
- e. n. As deemed necessary by the City, dedicated street, utility, and other rights-of-way for stub streets and utility lines shall be provided to adjacent property lines.
- f. o. Dead-end streets shall not exceed more than 150 feet (nearest road intersection to end of pavement) without an approved temporary turnaround unless otherwise approved by the City of York and such streets shall be designed per standard City of York requirements.
- g. p. A 26-ft paved street width with 2-ft valley curb shall be provided for dead-end streets (cul-de-sacs or stub streets) exceeding 500-ft in length. The dead-end street shall be measured from the intersection of nearest street to the center of the cul-de-sac or end of paved stub street. Street stubs must provide emergency vehicle turnaround (if no cul-de-sac is proposed).
- h. q. If buildings exceed 30 feet in height, streets shall be increased to 26 feet clear width (excluding curbing) per international fire code requirements.
- i. r. The proposed subdivision name and street names must be approved by the York County Emergency Preparedness 911 at the preliminary plat stage. The applicant will provide written verification of York County approval with the preliminary plat submittal.

Vested rights:

Vested rights to the project shall expire if any of the following occurs:

- If a preliminary plat is not approved within 2 years of special exception approval, or
- If the time period between preliminary and final plat approvals exceed 2 years, or
- If any portion of the approved conceptual site plan is not given final plat approval within 5 years of special exception approval.

R10- Multi-family Residential Zoning District

Purpose:

- The purpose of this district is to encourage the creation of multi-family residential projects that provide diversity of price point, housing density, architecture, site layout, amenities, etc. This designation is principally applied to undeveloped areas where design flexibility will not adversely affect existing residential subdivisions. The City's Comprehensive Plan describes areas best suited for this zoning designation.

The following uses are allowed by special exception:

- **Child care center**
- Public or private school
- Church
- Multifamily residential projects- defined as a building on one property having more than one dwelling unit, designed for residential occupancy. Multifamily residential includes apartments, condominiums and duplexes.

The BZA with recommendation from the PC shall determine the following while reviewing the special exception application and conceptual site plan for the project:

- Housing density
- Lot specifications and dimensional requirements including setbacks, etc.
- The proposed phasing of the project (shown on the proposed conceptual site plan and carried unchanged through the final submittals).
- Each apartment building façade shall be designed to eliminate a monotonous appearance. Each façade shall provide a variety of architectural detail and color. If the proposed project is located in the Gateway Corridor Overlay District, the applicant must apply for certificate of appropriateness approval regarding the exterior building and property design from the Board of Architectural Review.
- The maximum building height.
- Enclosed storage areas for each unit.
- Laundry facilities shall be provided in each unit.
- At least 10% of the residential units shall be designated as affordable housing units. Affordable housing shall be defined per State law requirements
- Appropriate amenities shall be provided. The provided amenities shall be a combination of the following or other types allowed by the BZA:
 - Seating area (at least 3 benches with pergola)
 - Community garden (minimum 10,000 sq. ft.)
 - Fenced dog park with a minimum area of 5,000 sq. ft.
 - Public or private golf course
 - Canoe and kayak launch, or boat ramp
 - Resident clubhouse
 - Paved recreational area (minimum **5,000** sq. ft.)

- Playground with a minimum area of 5,000 sq. ft. A fence shall be installed around the perimeter of tot lots. The fence shall be black vinyl coated chain-link or decorative black aluminum. The playground surface shall be durable, light-colored and rubberized or equivalent quality.
- Gazebo or other covered shelter (minimum 1,000 sq. ft.) or picnic area with a minimum size of 5,000 ft.² per area that includes at least two picnic tables and at least one barbecue grill or pit.
- Swimming pool and cabana sized to junior Olympic standards (shall be provided for a project with at least 150 residential units) or clubhouse.

If the BZA approves the above-referenced factors for a project, City staff shall be responsible for verifying that the following issues are addressed in the conceptual site plan:

- a. All standard pertinent requirements of the City of York Zoning and Subdivision Ordinances (Appendices A & B of the York City Code).
- b. Off-street parking shall be designed per standard City of York requirements.
- c. The minimum roof pitch for the primary roof sections shall be 6/12 and porch, dormer and accessory shed roofs shall have a minimum roof pitch of 4/12.
- d. Exterior building materials should include glass, cementitious siding, brick or brick veneer, stone or stone veneer, stucco, wood or a combination thereof. A minimum of 40% of the exterior front façade shall be covered with either brick or stone. Vinyl shall only be used for windows, doors and trim.
- e. Community mailboxes shall be installed per USPS requirements. For each USPS-required community mailbox location, at least four (4) off-street parking spaces shall be provided as well as landscaping, lighting and buffering (type B buffer between the mailboxes, parking, etc. and adjacent residential uses). Based upon approval by USPS, the City desires that community mailboxes be installed in or near central amenity areas that have available parking but are appropriately separated from active pedestrian/playground areas.
- f. Mechanical, garbage/recycling, etc. areas shall be screened using materials that match exterior materials required above.
- g. Open space/tree preservation and protection including:
 - At least 35% of the overall project gross area shall be maintained as open space.
 - At least one continuous open space area (centrally located as much as possible) shall be provided that has an area totaling at least 20% of the

overall project gross area. Such open space area shall have a minimum width of 100 feet.

- In the designated open space areas, at least 35% of the existing tree canopy shall be retained and properly protected during development of the project. To ensure maintenance of tree canopy on the property interior, at least 50% of the trees effected by the noted existing tree canopy maintenance requirement shall be located at least 200 feet from the exterior property lines of the project.
- h. All required improvements, amenity areas, etc. shall be specified on the conceptual and final submittals and then installed/constructed prior to certificates of occupancy being issued for the project.
- i. Identification signage shall be provided at trail entrances, open space access points, etc. and be installed prior to final plat approval. Location and depictions of the signage shall be shown on the conceptual and final submittals.
- j. Provide minimum 5-ft wide paved (asphalt) trails and/or natural surface trails to interconnect amenities and open space areas. For each lot in the project, a minimum 2 linear feet of trails shall be provided in the open space areas.
- k. The amenities, open space buffer, stormwater controls, etc. will be maintained by the conditions, covenants, and restrictions (CCRs) established by the developer and assumed by the property owner.
- l. The streetscaping of exterior streets along the property frontage shall be per standard City of York requirements and the following:
- Street trees (use Gateway Corridor standards as template for tree species). Street trees must be planted at least 10 feet from private/public utility lines. Root barrier protection must be installed to prevent root intrusion.
 -
 - Street lighting (use Gateway Corridor standards as template)
 - Sidewalk on along the entire frontage of each existing street
- m. Landscape/ Buffer/ Signage per the following:
- A type B bufferyard shall be provided where residential units are located back-to-back, directly adjacent to overflow parking lot, stormwater pond, lift station, amenity area, community mailbox center, subdivision signage, trail, etc.
 - A type B bufferyard shall be provided along perimeter property lines and along adjacent streets, highways, etc. where an existing equivalent buffer does not exist.
 - A minimum 50 feet wide undisturbed area shall be provided along perimeter property lines and along adjacent streets, highways, etc.
 - Stormwater retention/detention areas and lift stations shall be located a minimum of 50 feet from the property line of a lot for an individual residential unit.
 - A minimum 30-foot buffer setback is required for any proposed lots adjacent to bodies of water. All bodies of water shall be protected. A

double row of silt fence shall be required when disturbance is proposed within 50 feet of water bodies.

- Any proposed project signage, fencing, home occupation or accessory structure shall be in accordance with standard City of York requirements.
- Subdivision-identification signage easement(s) must be noted on the conceptual site plan as well as final submittals.

n. A freestanding subdivision identification sign shall be installed at each subdivision entrance subject to the following conditions:

- The sign structure height shall not exceed 8 feet.
- The sign area shall not exceed 35 square feet.
- The sign structure shall be constructed of brick, natural stone or stucco. Aluminum is only allowed for the placard for the subdivision name.
- The sign structure shall contain a minimum of two different approved building materials from the following list: brick, natural stone or stucco.
- Internal illumination is prohibited but the sign shall be spot lit from the ground.
- The minimum setback shall be 20 feet from any street right away or property line and shall meet standard line-of-sight requirements.
- Landscaping that complies with City standards shall be installed around the sign.
- If located in the Local Historic District, the sign must be reviewed for approval by the Board of Architectural Review.
- If located in the Gateway Corridor Overlay District, City staff may approve the sign design per the above-referenced requirements.

o. Project-identification signage easement(s) must be noted on the conceptual site plan as well as final submittals.

p. Project-identification signage shall be provided with decorative landscaping/spot lighting around the signage and a type B buffer between the signage and adjacent housing units.

q. Project entrances must be provided with landscaping, etc. features that comply with standard landscaping requirements.

r. If deemed appropriate by the City, a dedicated easement for potential City of York welcome signage shall be provided. The City will be responsible for the actual design and build of the welcome signage.

s. If applicable, provide complete engineered design for any proposed retaining walls (including guardrails/fencing that meets the building code requirements, trees/landscaping, structural details, drainage, etc.). the design must include a minimum 42-inch tall black vinyl coated chain-link fence (decorative black aluminum fence is acceptable) and decorative trees along the top edge of the wall. retaining wall designs to be provided as part of preliminary plat.

t. Fire, Utility and Public Works department requirements per the following:

- The applicant shall verify with the Utilities Department that the project can be served by the City utilities system.
 - The proposed public water and sanitary sewer systems shall be sized according to City requirements and the design drawings shall be submitted with the construction drawings/final submittals.
 - The proposed water system shall connect to any existing nearby portion of the public water system per City requirements.
 - All requirements of the City of York Fire, Utility and Public Works Departments shall be met at the conceptual and final submittal stages.
 - Design and construction of the proposed stormwater system shall be in accordance with City of York/SCDHEC standards and specifications including fencing, landscaping, maintenance, etc. A minimum 42" tall black aluminum fence or black-vinyl-coated chain link fencing shall be provided around all stormwater detention facilities. The SCDHEC stormwater permit shall be submitted with the construction drawings/preliminary plat submittal.
- u. Public transportation infrastructure requirements per the following:
- Street improvements shall be designed per SCDOT, City of York and pertinent traffic study standards and specifications including street, sidewalk, crosswalk, signage, etc.
 - At the final plat stage, the method(s) must be identified for ensuring that all required public infrastructure improvements are installed, maintained and properly warrantied.
 - As deemed necessary by the City, dedicated street, utility, and other rights-of-way for stub streets and utility lines shall be provided to adjacent property lines.
 - The proposed project name must be approved by the York County Emergency Preparedness 911 at the preliminary plat stage. The applicant will provide written verification of York County approval with the preliminary plat submittal.
- v. Vested rights shall be per standard City requirements.

R11- Mixed Residential Zoning District

Purpose:

- The purpose of this district is to encourage the creation of residential projects that provide diversity of housing types, price point, housing density, architecture, site layout, amenities, etc. This designation is principally applied to undeveloped areas where design flexibility will not adversely affect existing residential subdivisions. The City's Comprehensive Plan describes areas best suited for this zoning designation.

The following uses are allowed by special exception:

- **Child care center**
- Public or private school
- Church

The following uses are allowed subject to requirements specified for the R8, R9, R10 and R11 zoning districts:

- Single-family detached residential
- Single-family attached residential
- Multi-family residential projects
- Home occupation and accessory uses allowed by the Zoning Ordinance

R5- Residential Zoning District (remove existing R5 district requirements and replace with the following:

Purpose

The purpose of this district is to permit a variety of residential and related uses and variable densities in certain areas of the city deemed suited to and with market potential for such uses. This designation is applied principally to undeveloped areas where unit and density flexibility will not adversely affect existing residential subdivisions and where the housing market can be sufficiently broad and flexible to meet the various demands for housing.

Design/usage requirements

- The R5 zoning designation shall not be used in future rezoning applications.
- Projects in a R5 zoning district that were previously approved and have active vested rights shall be governed by the previously-approved project design and specifications.

Uses allowed by special exception

Vacant property with a R5 zoning designation shall be developed in accordance with special exception requirements. The applicant shall choose R8, R9, R10 or R11 zoning district requirements to design the conceptual site plan for the special exception application.

Application review

The Planning Commission shall review and make a recommendation to the Board of Zoning Appeals regarding each such special exception application. In making a recommendation and decision on each such application, the Planning Commission and Board of Zoning Appeals shall consider residential requirements listed above and special exception requirements as well as any other material deemed pertinent by the City.

PUD- Planned Unit Development District (remove existing PUD district requirements and replace with the following:

A. *Purpose:*

The purpose of the PUD district is to encourage flexibility in the development of land in order to promote its most appropriate use; to improve the design, character and quality of new development; to facilitate the provision of streets and utilities; and to preserve the natural and scenic features of open areas.

B. *District requirements:*

In order to qualify as a PUD district, a project must meet the following minimum requirements:

1. The conceptual site plan for the project shall provide significant commercial and residential components.
2. The commercial component shall not be designed as a standalone commercial area and shall be integrally designed to mesh with the residential areas.
3. The residential section of the project shall be designed per one of the following zoning district requirements: R8, R9, R10 or R11.
4. The land-use map in the City's Comprehensive Plan specifies where PUD districts would be best located along with the most appropriate associated residential zoning requirements.
5. The site must contain not less than five acres and must adjoin or have direct access to at least one major street.
6. The site shall be in single ownership, or if in joint ownership, the application for amendment to the zoning ordinance shall be filed jointly by all of the owners.
7. A conceptual site plan shall be submitted with the request for change and shall contain the following information:
 - a. The proposed title of the project and the name of the engineer, architect or designer as well as the project applicant.
 - b. The north point, an appropriate scale and date.
 - c. Existing zoning and zoning district boundaries and proposed changes in zoning, if any.
 - d. The boundaries of the property involved, the general location of all existing easements, property lines, existing streets, buildings, sidewalk and other existing physical features on or adjoining the project
 - e. The applicant shall verify availability/adequateness of City utilities/ fire protection, etc. at the site.
 - f. The general locations and construction dimensions of proposed streets, alleys, driveways, curb cuts, entrances and exits, parking and loading areas (including numbers of parking spaces).

- g. The general location of proposed lots, setback lines, easements, and a generalized land use plan.
- h. The location of all proposed main and accessory buildings and dimensions of structures drawn to scale.
- i. General information regarding all fences, walls, screens, buffers, plantings and landscaping.
- j. Overall site design shall be harmonious in terms of landscaping, enclosure of principal and accessory uses, sizes of structures, street patterns and use relationships. Variety in building types, heights, façades, setbacks, and size of open spaces shall be encouraged.
- k. General location, character, size, height, and orientation of proposed freestanding signs.
- l. A location map showing the position of the proposed development in the city.
- m. A tabulation of total number of acres in the project to be devoted to streets and other public and/or private reservations.
- n. Reference to the creation of:
 - Proposed standards for the development of the project, including restrictions on the use of property, open space, yard requirements and restrictive covenants, if any.
 - A statement defining the manner in which the city is to be assured that all improvements and protective devices, such as screens and buffers are to be installed and maintained.
- o. The Planning Commission may establish additional requirements for site plan approval and, in special cases, may waive a particular requirement if, in its opinion, the inclusion of that requirement is not essential to a proper assessment of the project.

C. Permitted uses:

Any use proposed by the developer and considered by the Planning Commission as being compatible to other nearby uses within and beyond the district may be permitted in such district, upon approval by the Planning Commission and York City Council. A listing of permitted uses within a particular PUD district shall be adopted as part of the regulations applying to that district. After approval by the commission and council, the list or portion thereof shall be adopted as part of the regulations applying to that particular PUD district. Thereafter, the uses permitted in the district shall be restricted to those listed, approved, and adopted.

D. Administrative procedures:

In accordance with the adopted Planning Commission meeting and application deadline schedule, the applicant or owner shall submit to the Planning and Development Department a completed rezoning application and application fee,

conceptual site plan, annexation petition, if applicable, and all required supporting information. The Planning and Development Department and other agencies, as appropriate, shall review the proposal for compliance with the comprehensive land use plan and the regulations herein, the objectives of the district, and the suitability of the site for the proposed project.

Following such study, the applicant shall be notified of any issues that need to be addressed. At the conclusion of the review, the Planning and Development Department shall provide a report of findings to the Planning Commission regarding the project.

Actions by the Planning Commission and Council shall be as provided for amendments generally. Council may grant the application, may include specific modifications of the proposal or other applicable regulations or may deny the application.

If the application is approved, the development shall be required to be in accord with the approved PUD, meeting the requirements of these and other regulations, as supplemented or modified by Council in the particular case as part of the amendment action and shall conform to any time or priority limitations established by Council on beginning and completion of the development as a whole or in specified stages.

In taking action to amend the zoning map to establish an approved PUD, Council shall pass upon the adequacy of the application, in form and substance relative to any agreements, contracts, deed restrictions, sureties, or other instruments involved; and before development may proceed, such instruments shall be approved by appropriate officers and agencies.

Once a PUD district is established on the official zoning map, no building permit shall be issued therein unless the Planning and Development Department has approved plans and reports for the development as a whole or stages or portions thereof deemed satisfactory in relation to the total development. The form and content of such plans and reports shall be as prescribed in zoning, subdivision regulations, or other regulations involved generally, and in rules of other affected agencies.

Upon approval, building permits shall be issued in the same manner as for building permits generally, provided that any requirements concerning the order and location in which building permits are to be issued in the particular PUD district shall be observed. Except as provided below, all plans and reports approved shall be binding on the applicants and any successors in title so long as the PUD zoning is applicable and vested rights are maintained.

Minor changes in approved final plans and reports may be approved by the Planning and Development Department only upon findings identical to those required for original approval. Major changes shall be approved subject to further amendatory action only.

Section XI. - Schedule of Dimensional Requirements

Add the following to the Table: For R5, R8, R9, R10, R11 and PUD districts, reference the specific district requirements for relevant standards. Remove conflicting requirements from Table.

SECTION XX. - AMENDMENTS

Authority. This ordinance, including the official zoning map of the City of York, may be amended from time to time by the York City Council as herein specified, but no amendment shall become effective unless it shall have been proposed by or shall first have been submitted to the Planning Commission for review and recommendation. The Planning Commission *shall have its initial regular meeting and up to 2 more consecutive regular meetings to finalize a recommendation* and submit its report to the City Council. If the Planning Commission does not submit its report within the prescribed time, City Council may proceed to act on the application without awaiting the recommendations of the Planning Commission.

Requirement for change. Whenever the public necessity, convenience, general welfare or good zoning practice justifies such action, and after the required review and report by the Planning Commission, the City Council may undertake the necessary steps to amend this ordinance.

Procedure for amendments. Requests to amend this ordinance shall be processed in accordance with the following requirements:

Initiation of amendments. A proposed amendment to this ordinance may be initiated by the Planning Commission or by application filed with the *Planning and Development Department* ~~secretary of the planning commission~~, by the owner or owners of the property proposed to be changed; provided that action shall not be initiated for a zoning amendment affecting the same parcel or parcels of property, or any part thereof, by a property owner or owners more than once every 12 months. *The 12-month period shall commence on the date when City Council takes final action on an application.*

Application forms; fees. Application forms for amendment requests shall be obtained from the *Planning and Development Department*. Completed forms together with *a legal plat of the property(s) and application fees* ~~required to cover~~

~~administrative costs~~, plus any additional information the applicant feels to be pertinent, shall be filed with the *Planning and Development Department secretary of the planning commission*. The *Planning and Development Department building official* shall issue a receipt. Such fees are intended to offset the costs of advertising and administrative expenses. Any communication purporting to be an application for an amendment shall be regarded as mere notice to seek relief until it is made in the form required.

Applications for amendments shall be submitted in proper form *in accordance with the approved Planning Commission application/ deadline calendar* ~~at least two weeks prior to a planning commission meeting in order to be heard at that meeting~~. ~~Applications shall be accompanied by a fee of \$50.00.~~

Action by Planning Commission. All papers and other data submitted by the applicant on behalf of the amended request shall be transmitted to the Planning Commission. The Planning Commission, at regular meeting, shall review and prepare a report, including its recommendation, for transmittal to the City Council. All meetings of the Planning Commission shall be open to the public. At a meeting, any party may appear in person, or be represented by an agent or by attorney. No member of the Planning Commission shall participate in a matter in which he has any pecuniary or special interest. Following action by the Planning Commission, the *recommendation and* all papers and data pertinent to the application shall be transmitted to the City Council for final action.

~~The Planning Commission shall render a recommendation regarding a rezoning application or a zoning amendment application within 75 calendar days of the initial public meeting regarding the particular application.~~

~~If action is not taken by the Planning Commission within the prescribed time period, the application shall be forwarded to City Council for action.~~

Annexation requests for residential projects shall be accepted only twice a year at designated time periods (application deadlines of February 1st and August 1st). Annexation applications that include a residential component shall only be allowed in accordance with the R8, R9, R10, R11 or PUD zoning districts. Such annexation requests must include a completed rezoning application and annexation petition, detailed legal boundary description of the property(s), a basic description of the proposed project for the site and required application fees. The submittal should be reviewed in accordance with specific criteria including compliance with the Comprehensive Plan and the Land Use Map, residential mixture ratios, maximum number of allowed residential units per year, type of zoning district requested and compliance with requirements of the district as well as other factors deemed appropriate by the Planning Commission and City Council.

Public hearing. Before enacting or amending this [zoning] ordinance, City Council ~~or the planning commission, if authorized by the city council,~~ shall hold a public hearing thereon, at which parties in interest and citizens shall have an opportunity to be heard. Two notices of such hearing shall be published in a newspaper of general circulation in the City of York. One notice shall be published at least 30 days prior to the hearing, and the second notice at least 15 days prior thereto.

When a proposed amendment affects the district classification of property, notice of such amendment shall be conspicuously posted on or adjacent to property affected, with at least one such notice being visible from each public thoroughfare that abuts the property. Such signs shall be posted at least 15 days prior to the hearing and shall indicate the nature of the change proposed, identification of the property affected, and the time, date and place of the hearing.

Changes in zoning map. Following final action by the City Council, any necessary changes shall be made in the official zoning map by the city clerk. A written record of the type and date of such change shall be maintained by the city clerk. Until such change is made, no action by the City Council on amendments to this ordinance shall be considered official.

City of York

Memo

TO: Mayor & City Council

FROM: Becky Mestas, Community Engagement Director

MEETING DATE: September 5, 2023

SUBJECT: Special Events



GENERAL INFORMATION

A Nightmare on Congress Street

J&K Paints & Pixels is requesting to host A Nightmare on Congress Street, a Halloween celebration occurring on Tuesday, October 31. The actual event will be held from 4 pm to 7 pm and require roads to be closed from 2 pm to 8 pm for set up and breakdown. This is a family friendly event featuring trick or treating, costume contests, food vendors and more.

Veterans Day Parade

The American Legion Post 66 is requesting to hold the annual Veteran's Day Parade on Saturday, November 11 from 9:30 am to 11:11 am, with set up at 8:00 am and breakdown at 12:30 pm. This event will require road closures from 9:30 am to 11:11 am. This annual event honoring veterans starts on Roosevelt to Madison to Congress to Liberty making its way back to York County Veteran's Memorial Park.

14th Annual Running of the Turkeys 5K Run/Walk

Trinity United Methodist Church and First Presbyterian Church are requesting to hold their annual Running of the Turkeys 5K Run/Walk event on Thanksgiving Day, Thursday, November 23. The run takes place at 8:00 am, with road closures anticipated to occur from This event is a Community Fundraiser for PATH and the York School District One Education Foundation.

Women in Business Mixer

Jessica Cooke, owner of The Blush Blossom Boutique would like to host a Women in Business Mixer, featuring a collaboration of women in business. The event will feature shopping and a podcast inside the store, along with Good Habits Juicery Food Truck parked in front of the store. This event is proposed for Wednesday, September 27, from 6:00 pm to 8:00 pm.

STAFF RECOMMENDATIONS

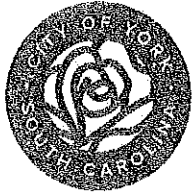
Staff recommends that Council adopt the recommendations made to the Special Event Permit Applications.

ATTACHMENT(S):

- A. A Nightmare on Congress Street Application
- B. Veterans Day Parade Application
- C. 14th Annual Running of the Turkeys 5K Run/Walk
- D. Women in Business Mixer

REQUESTED ACTION

Council Approval



CITY OF YORK
SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 8-4-2023

Name of Festival or Special Event: A Nightmare on Congress Str.

Location and/or Route of the Event: N. Congress St. York, SC
Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: Tuesday, October 31, 2023

Alternate Date(s) for Event: None - Event Rain or Shine

Event Setup time: 2pm to 4pm

Actual Event: 4pm to 7pm

Road Closure time: 2pm to 8pm

Breakdown time: 7pm to 8pm

Estimated number of attendees (including event staff): 2,000+

★ Note change in times, to allow for longer set up time, and shorter event time.

Requesting Organization: J&K Paints & Pixels

Address: 31 N. Congress St.

York, SC 29745

Purpose of the Event: To celebrate Halloween w. our community

Is your organization a charity or non-profit organization? NO

Will the proceeds benefit your organization? If no, please specify which organization it will

benefit Any proceeds/donations will be used to purchase items for the kids - pumpkins, prizes, etc. Some activities inside our studio will have fees that will help us with supply costs.

This is a ☐ private ☒ public event to be held on ☐ private ☒ public property.

Permit Holder/Event Point of Contact: Joanna Reynolds

Mobile Number: 803-389-6683 Email: jandkpaintsandpixels@gmail.com

If yes, explain: There will be a DJ set up outside
of our studio playing music & making announcements.

Will tents be used at the event? ☐ Yes ☒ No

If yes, explain (include size and type of tents): (not at this time)

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Signs and check-in tables at each end of North Congress, signs at RT booth for schedule.

Will city staff be responsible for street/public clean-up at the event? ☒ Yes ☐ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Just basic trash clean up on street, and will need a few trash bins along N. Congress - see map.

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):

Porta potties will be placed in the City Market parking area. Provided by Pink Portables, same people as last 2 yrs.

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Available parking will be posted on the Nightmare Facebook page - McNeel St, Roosevelt Ave.

We'll need at least one officer per barricade?, but I think the City paid for 5 last year. We plan to contact any of those police officers if there is any need for medical assistance.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

Close N. Congress from E. Liberty to Madison Ave., close the City Market parking area, and intersection of Victory Lane and N. Congress St. Road will be closed 2-8 pm, event is 4-7 pm. See map.

Are you requesting barricades for road closures (fees may apply)? ☒ Yes ☐ No Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.

Barricades will be needed at intersections of E. Liberty & N. Congress, N. Congress and Madison Ave., and N. Congress and Victory Lane. See map -

Please provide any additional information that may be helpful:

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: Name & Title Joanna G. Reynolds
Signature: Joanna G. Reynolds Date: 8-3-2023
co-owner of J&K Paints & Pixels
Kathy Shumard - co-owner

MADISON STREET

~~BARRICADE~~

CHECK IN TABLE

FOOD TRUCKS

FOOD TRUCKS

TRASH CAN

NORTH CONGRESS STREET

WALK WAY

TRASH CAN

Graveyard/
Common Area

STREET

WALK WAY

TRASH CAN

CHECK-IN TABLE

~~BARRICADE~~

Food Truck

TABLES, CHAIRS, SEATING AREA,
HAY BALES, FIREPIT, UNFOLDABLE

Portable Potties

(CITY MARKET) extra food trucks
CAR SHOW

VICTORY LANE

JAK (HOST)

Sylvia Salon Dishes W/ing Kaiti Art

WEST & EAST LIBERTY STREET

A Nightmare on Congress Street Event Schedule

Tuesday, October 31, 2023

Set up time- 2-4pm

Event time- 4-7pm

Trick or treating 4-7pm

Costume contests 6pm

Dance show-TBD

Martial Arts demo- TBD

**Other possible activities- Thriller dance lesson, karaoke,
look-alike contests**

Breakdown time-7-8pm

***Some details may change
during the planning phase,
and if they do, we will
notify the City.**



**CITY OF YORK
SPECIAL EVENT PERMIT APPLICATION**

Date of Application Submission: August 28, 2023

Name of Festival or Special Event: 14th Annual Running of the Turkeys 5k Run/Walk

Location and/or Route of the Event: Trinity Methodist Church, York, SC

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: Thanksgiving Day, November 23, 2023

Alternate Date(s) for Event: No Alternate Date.

Event Setup time: 7:00 am to 8:00 am

Actual Event: 8:00 am to 9:00 am

Road Closure time: 8:00 to 8:50 am

Breakdown time: 9:00 to 9:30

Estimated number of attendees (including event staff): 400+/-

Requesting Organization: Trinity Un. Methodist Church & First Presbyterian Church

Address: 22 East Liberty Street & 10 W. Liberty Street, York

Purpose of the Event: Community Fundraiser for PATH & YSD1 Education Foundation

Is your organization a charity or non-profit organization? Yes

Will the proceeds benefit your organization? If no, please specify which organization it will benefit PATH of York & YSD1 Education Foundation & Other Charities designated by churches.

This is a ☐ private ☒ public event to be held on ☒ private ☐ public property.

Permit Holder/Event Point of Contact: Leann Mellon, 202 Bratton Ave. York, SC

Mobile Number: 803.280.2511 Email: leann.mellon@clover.k12.sc.us

Street Address: 202 Bratton Avenue, York

Additional Authorized Contact: Elizabeth Owen, Alice Smith, & Nick Setzer

Mobile Number: 803-517-7031

Email: elizabeth.owen@mortongethys.com

Planned Activities: See attached schedule of events. It's a road race.

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: Participants may bring their pets on a leash. Pets not leashed are

Company name: _____ City of York Business License #: _____ not permitted. All participants must abide by City pet/leash laws.

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☐ Yes ☒ No

If yes, explain (include the items being sold and if cooking with grease): _____

Does your event require the use of utility services such as power or water? ☐ Yes ☒ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: Trinity Methodist Church has water and utilities.

Will alcohol be served at the event? ☐ Yes ☒ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) : _____

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: Only a stereo for race day music.

Will tents be used at the event? ☐ Yes ☒ No

If yes, explain (include size and type of tents): _____

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Start/finish signs and race day ever

We would like our race banner to be hung by the Fire Department
across from Liberty Street.

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):

We plan to rent 8 porta-johns for use on race day. These will be
offered on Trinity Methodist Church's private property.

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

We hope to apply for a hospitality grant if offered through the City.

Please provide the estimated cost of officers in writing not later than 30
days prior to the event, so we will have ample notice of the cost.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

This shall be determined by City of York Police. See the race route
attached. This is the same route that has been used for 13 years prior.

Are you requesting barricades for road closures (fees may apply)? ☒ Yes ☐ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

This shall be determined by City of York Police. There is typically very limited traffic in York at 8:00 a.m. on Thanksgiving morning.

Please provide any additional information that may be helpful:

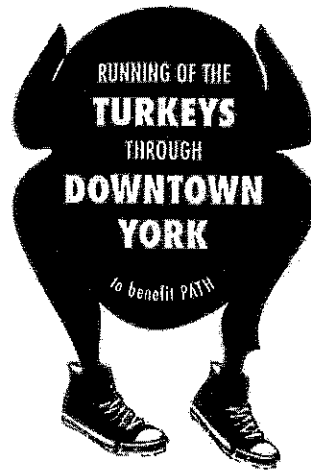
RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: *Name & Title* LeAnn Mellon & Elizabeth Owen

Signature: 

Date: 8/28/23



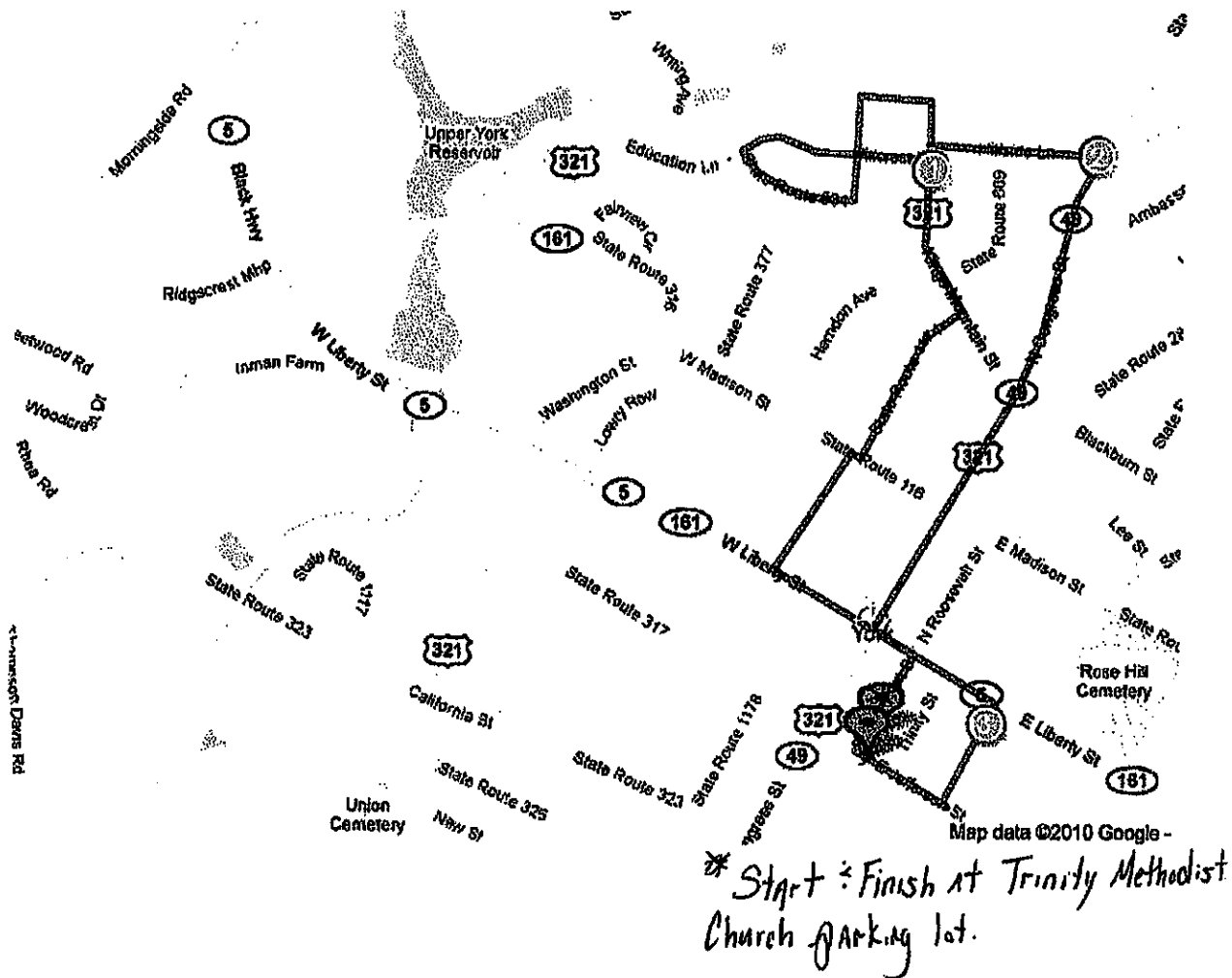
Race Day Schedule of Events for 2023

7:00 a.m. – 8:45 a.m. Race Day Registration at Trinity United Methodist Church (OUTSIDE)

8:00 a.m.- 8:10 a.m. Turkey Strut (Kids Turkey Strut - 100 yards Down Roosevelt Street) (OUTSIDE)

8:10 a.m. to 9:00 a.m. – Running of the Turkeys 5k Run/Walk

- All participants that are unable to complete the race within 50 minutes of beginning the race are asked to get on City sidewalks to complete the race. The race ends at approximately 9:00 a.m.
- ALL ASPECTS OF THE RACE WILL BE OUTSIDE.





CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 08/29/2023

Name of Festival or Special Event: Veterans Day Parade

Location and/or Route of the Event: York County Veterans Memorial Park

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: 11/11/2023

Alternate Date(s) for Event: _____

Event Setup time: 08:00 am to 09:00

Actual Event: 09:30 to 11:11

Road Closure time: 09:30 to 11:11

Breakdown time: 11:11 to 12:30

Estimated number of attendees (including event staff): 250

Requesting Organization: American Legion Post 66

Address: 918 west Liberty ST.

Purpose of the Event: Honor Veterans

Is your organization a charity or non-profit organization? yes

Will the proceeds benefit your organization? If no, please specify which organization it will benefit N/A

This is a ☐ private ☒ public event to be held on ☐ private ☒ public property.

Permit Holder/Event Point of Contact: Jack R. Taylor

Mobile Number: (803)517-0641 Email: jrt3938@hotmail.com

Street Address: _____

Additional Authorized Contact: _____

Mobile Number: _____ Email: _____

Planned Activities: Parade from 60 N. Congress To Veterans Park

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☒ Yes ☐ No

If yes, explain: Parade

Company name: Veterans City of York Business License #: N/A

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☐ Yes ☒ No

If yes, explain (include the items being sold and if cooking with grease): _____

Does your event require the use of utility services such as power or water? ☐ Yes ☐ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: _____

Will alcohol be served at the event? ☐ Yes ☒ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) :

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: Loud speaker for event

Will tents be used at the event? ☐ Yes ☒ No

If yes, explain (include size and type of tents): _____

Will signs or banners be erected at the event? ☐ Yes ☒ No

If yes, explain (include size and locations): _____

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):

Porta John

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

Roosevelt to Madison to Congress to Liberty to the Park

Are you requesting barricades for road closures (fees may apply)? ☐ Yes ☐ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

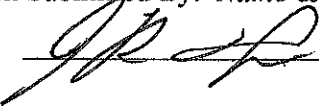
Please provide any additional information that may be helpful:

This is a yearly event

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: Name & Title Jack R Taylor Trustee

Signature: 

Date: 08/29/3023



CITY OF YORK
SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 8/21/23

Name of Festival or Special Event: Women In Business Mixer

Location and/or Route of the Event: 41 N Congress St.
Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: ~~9/21~~ 9/27/23

Alternate Date(s) for Event: _____

Event Setup time: 5:30pm to 6pm

Actual Event: 6pm to 8pm

Road Closure time: N/A to _____

Breakdown time: 8pm to 8:30pm

Estimated number of attendees (including event staff): 50

Requesting Organization: The Blush Blossom Boutique

Address: 41 N Congress St York

Purpose of the Event: Collab of women in business

Is your organization a charity or non-profit organization? no

Will the proceeds benefit your organization? If no, please specify which organization it will benefit no proceeds to be made

This is a private public event to be held on private public property.

Permit Holder/Event Point of Contact: Jessica Coole

Mobile Number: 231-268-6440 Email: theblushblossomboutique@

yahoo.com

Street Address: 41 N Longress St

Additional Authorized Contact: NA

Mobile Number: _____ Email: _____

Planned Activities: Shopping & podcast recording inside store
Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? Yes ☐ No ☒

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? Yes ☐ No ☒

If yes, explain: _____

Company name: _____ City of York Business License #: _____

****Note:** All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.

Do you plan to have food trucks/vendors of any kind with items for sale? Yes ☒ No ☐

If yes, explain (include the items being sold and if cooking with grease): Good Habits Food Truck

Does your event require the use of utility services such as power or water? Yes ☐ No ☒

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: _____

Will alcohol be served at the event? Yes ☐ No ☒

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol):

Will amplified sound be used at the event? Yes ☐ No ☒

If yes, explain: _____

Will tents be used at the event? Yes ☒ No

If yes, explain (include size and type of tents): _____

Will signs or banners be erected at the event? Yes ☒ No

If yes, explain (include size and locations): _____

Will city staff be responsible for street /public clean-up at the event? Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed): _____

Have arrangements been made for restroom facilities? ☒ Yes No

If yes, explain (include locations of restrooms and service provider):

Restrooms within store

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

No officers needed downtown public parking will be used

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

NA

Are you requesting barricades for road closures (fees may apply)? Yes ☒ No ☐ Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.

Please provide any additional information that may be helpful:

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: Name & Title Jessica Coker, Owner The Blush Blossom
Signature: Jessica Coker Date: 8-21-23

City of York

Memo

TO: Mayor & City Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: September 5, 2023

SUBJECT: Intergovernmental Agreement - Magistrate



GENERAL INFORMATION

The City of York and York County have reached an agreement that would be more advantageous for a more cost-effective and increased operational efficiency for the City of York regarding the Municipal Court. An Intergovernmental Agreement has been provided for review that would allow the county to provide two County Magistrates to serve as Municipal Court Judges for the City until the Intergovernmental Agreement is revoked, canceled, or amended.

STAFF RECOMMENDATIONS

Staff recommends the Intergovernmental Agreement be approved by the City Council in order to move forward with the County Magistrate judges.

ATTACHMENT(S):

A. Intergovernmental Agreement

REQUESTED ACTION

Council Approval

INTERGOVERNMENTAL AGREEMENT

This intergovernmental agreement is entered into as of this the _____ day of _____, 2023 by and between the County of York, a body corporate and politic, hereinafter referred to as "County" and the City of York, a body corporate and politic, and existing under the laws of the State of South Carolina, hereinafter referred to as "City".

1. PURPOSE: This Intergovernmental Agreement confirms and reduces to writing an understanding reached by County and City as to County authorizing County Magistrates to serve as Municipal Court Judges for City.
2. County agrees to provide two County Magistrates, certified under the laws of the State of South Carolina, who are duly and properly trained in conducting Summary Court, including jury trials, to serve as Municipal Court Judges for City as set forth below until this Intergovernmental Agreement is revoked, canceled, or amended. The revocation, cancellation, or amending of this Intergovernmental Agreement will be in the manner as set forth hereafter.
3. The County further agrees that the Magistrates designated to carry out the duties described in this agreement shall coordinate their efforts to meet the requirements listed below. The Magistrates shall:
 - a. Preside over regular Municipal Court sessions at a minimum of four times per month;
 - b. Conduct jury trials as needed; and
 - c. On a prompt and reasonable basis, issue arrest warrants and search warrants; hold bond hearings and preliminary hearings; and be responsible for all other judicial duties as required by law of a Municipal Judge.
4. The City acknowledges and understands that the Magistrates designated to perform the duties described in this agreement also owe duties to the County and these Magistrates shall always handle duties owed to the County first. The

designated Magistrates shall ensure that they provide services for the City at times that do not conflict with or interfere with the performance of Magisterial duties.

5. The City agrees as follows:
 - a. To pay to the County for the services described by this agreement in the amount of \$48,000.00 per year and to be payable in equal monthly amounts on or before the 5th day of each month until this agreement expires, and such amount to be distributed by County in equal shares to the Magistrates designated to carry out the judicial responsibilities required by this agreement.
6. The City further agrees as follows:
 - a. To furnish clerical and administrative assistance as needed and reasonably requested in order to conduct the business of the Municipal Court, including, but not limited to, maintaining court dockets and records; handling collection and proper remittance of all fines and fees, summoning and payment of jurors; communication and coordination with defendants, attorneys, and other agencies and parties. The City shall also furnish office space and a robe for use at Municipal Court and reasonable and necessary office equipment and supplies.
7. The County and City further agree as follows:
 - a. That either party to this Intergovernmental Agreement, County and City, has the right to cancel the terms and conditions of the Intergovernmental Agreement at any time upon the giving of 90 days written notice to the other party of such desire to cancel or revoke this Agreement, and
 - b. County and City agree that at any time it is agreed to by both parties to this Intergovernmental Agreement as to any amendment to this Intergovernmental Agreement, such amendment can be accomplished upon the two parties agreeing as to the terms and conditions with the written approval of the two government entities involved herein.
 - c. That the Intergovernmental Agreement entered into between County and City on June 21, 2021 governing Bond Court services on weekends shall continue in full force and effect unless canceled or amended as provided in that agreement.

The above Intergovernmental Agreement is hereby approved and adopted on this the _____ day of _____, 2023.

CITY OF YORK

Dated _____

By: _____

Michael D. Fuesser, Mayor

Attest: _____

Dalton Pierce, City Manager

YORK COUNTY

Dated _____

By: _____

Christi Cox, Chairperson York County Council

Attest: _____

David E. Hudspeth, York County Manager

PROCLAMATION

Childhood Cancer Awareness Month

WHEREAS, according to St. Jude's Research Hospital, an estimated 400,000 children around the world develop cancer each year, in which only half of those are diagnosed; and

WHEREAS, in the United States, cancer is the leading cause of death by disease past infancy for children; and

WHEREAS, cancer in children is random and rare, which alleviates most of the environmental causes and gene mutations that occur in adults; and

WHEREAS, the most common types of cancer in children are leukemias and lymphomas, which both are blood cancers; and

WHEREAS, a child diagnosed with leukemia, the most common type of cancer diagnosed in children, is a minimum of two and half years of treatment; and

WHEREAS, research is the best protection against cancer in children, but only 4% of the National Cancer Institute budget is allocated to all childhood cancers, all leukemias, lymphomas, brain, bone, and kidney cancers, neuroblastoma, and many others; and

WHEREAS, In 2023, a total of 9,910 children in the United States from ages 0-15 years old will have been diagnosed with cancer with approximately 1,800 resulting in death; and

NOW THEREFORE, be it resolved, that I, Michael D. Fuesser, Mayor of the City of York, and City Council, do hereby declare that September is recognized by the City of York as Childhood Cancer Awareness Month.

IN WITNESS THEREOF, I hereunto set my hand this 5th day of September 2023.

Michael D. Fuesser
Mayor