

MAYOR
Michael D. Fuesser

MAYOR PRO TEM
Edward Brown

CITY MANAGER
Dalton Pierce, MPA



CITY COUNCIL
Matt Hickey
Marion Ramsey
Stephanie Jarrett
Charles Brewer
Kellie Harrold

CITY CLERK
Amy Craig

York City Council
Work Session Agenda
Monday, May 15, 2023
Meeting at 5:00 PM

1. WELCOME AND CALL TO ORDER

MAYOR PRO TEM ED BROWN

2. PRAYER

MAYOR PRO TEM ED BROWN

3. PLEDGE OF ALLEGIANCE

MAYOR MIKE FUESSER

4. PROCLAMATION

4.1 Proclamation – National Public Works Week May 21-27, 2023

4.2 Proclamation – National Police Week 2023

5. PRESENTATION

5.1. Catawba Regional COG: City of York Needs Assessment

GRAZIER RHEA

6. DISCUSSIONS

6.1. Ordinance 23-694, Amending Minor Subdivisions

6.2. Ordinance 23-695, Rezoning Oklahoma Street

7. ADJOURN

** Denotes Vote Required*

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York City Council
Special Called Agenda
Monday, May 15, 2023
Immediately Following the 5:00 PM Work Session

1. CALL TO ORDER

MAYOR PRO TEM ED BROWN

2. MINUTES

2.1 Approve May 2, 2023, Council Meeting Minutes*

3. NEW BUSINESS

3.1 RIA SCIIP Grant COY \$500k Commitment Letter*

DALTON PIERCE

4. SPECIAL EVENTS APPLICATIONS*

4.1 Summer Kick-off Event

4.2 Saturday Night Cruise-In Car Show Series

4.3 Food Truck Rally Series

4.4 Yorkville BBQ Cook-Off

5. EXECUTIVE SESSION

5.1 To Discuss Contractual Arrangements Regarding the City of York's Health Insurance

6. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

7. ADJOURN

** Denotes Vote Required*

PROCLAMATION

National Public Works Week

WHEREAS, Public Works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of City of York; and

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the City of York to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, the year 2023 marks the 63rd annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association; and

NOW THEREFORE, be it resolved, that I, Michael D. Fuesser, Mayor of the City of York, do hereby designate the week of May 21-27, 2023, as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS THEREOF, I hereunto set my hand and caused the Seal of the City to be affixed this 15th day of May 2023.

Michael D. Fuesser

Mayor

PROCLAMATION

National Police Week 2023

To recognize National Police Week 2023 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are more than 800,000 law enforcement officers serving in the communities across the United States, including the dedicated members of the York Police Department and York County Sheriff's Office; and

WHEREAS, since the first recorded death in 1786, there are currently 23,785 law enforcement officers in the United States that have made the ultimate sacrifice and been killed in the line of duty, including three in York County, which are Detective Michael Robert Doty EOW: January 17, 2018, Deputy Sheriff James Brent McCants EOW: September 25, 1992, and Rural Police Officer Elliott P. Harris EOW: July 17, 1932; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC; and

WHEREAS, 556 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 224 officers killed in 2022 and 332 officers killed in previous years; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 35th Candlelight vigil, on the evening of May 13, 2023; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which will be observed this year May 9-20; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff; and

NOW THEREFORE, be it resolved, I, Michael D. Fuesser, Mayor of the City of York, do hereby declare that the City of York will observe May 9-20, 2023 as National Police Week in York, South Carolina, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

IN WITNESS THEREOF, I hereunto set my hand this 15th day of May 2023.

Michael D. Fuesser
Mayor

City of York

Memo

TO: Mayor & City Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: May 15, 2023

SUBJECT: Discussions



GENERAL INFORMATION6 Item 6.1

Ordinance 23-694, Amending Minor Subdivisions, is an amendment that will allow larger lots on driveway access instead of streets.

STAFF RECOMMENDATIONS

Planning Commission recommends approval of First Reading Ordinance 23-694, Amending Minor Subdivisions

ATTACHMENT(S):

- A. Ordinance 23-694, Amending Minor Subdivisions

REQUESTED ACTION

Council Approval

GENERAL INFORMATION: Item 6.2

Ordinance 23-695, Rezoning Oklahoma Street, requires approval from rezoning property from R15 to MU.

STAFF RECOMMENDATIONS

Planning Commission recommends approval of First Reading Ordinance 23-695, Rezoning Oklahoma Street.

ATTACHMENT(S):

- A. Ordinance 23-695, Rezoning Oklahoma Street
- B. Plat for Oklahoma Street

REQUESTED ACTION

Council Approval

STATE OF SOUTH CAROLINA

)

)

COUNTY OF YORK

)

CITY OF YORK

ORDINANCE 23-694

AMENDING APPENDIX B, SUBDIVISION ORDINANCE BY ADDING REQUIREMENTS RELATED TO CERTAIN MINOR SUBDIVISION APPLICATIONS

WHEREAS, the York City Council and Planning Commission find that existing subdivision requirements should be periodically reviewed and revised as necessary; and

WHEREAS, the York City Council and Planning Commission find that innovative land development practices should be considered and utilized; and

WHEREAS, the York City Council and Planning Commission find that measures should be taken to ensure that diverse residential building options are available.

NOW, THEREFORE, BE IT ORDAINED by the City Council of York, South Carolina, assembled on dates hereafter set forth, that Appendix B, Subdivision Ordinance, be amended by revising Section II-9 as follows (the added wording is highlighted):

The division of a tract or parcel of land into two or more lots, building sites, or other divisions for the purpose, whether immediate or future, of sale or building development; including all division of land involving a new street or a change or a change in existing streets; including resubdivision; and, where appropriate to the context, relating to the process of subdividing or to the land or area subdivided.

Except for the following scenarios, each application for subdivision of property shall be reviewed by the Planning Commission:

1. The combination or recombination of portions of previously platted lots where the total number of lots have not increased and the resultant lots are equal to the standards of the governing authority;
2. The division of land into parcels of five acres or less where a new street or street extension is not involved;
3. The division of land into four or fewer lots that does not include the creation or extension of a street and where the resultant lots are equal to the standards of the governing authority. The planning commission shall review the acceptability of proposed curb cuts/driveways in accordance with section V.1.11; and

4. A minor subdivision that meets the following requirements:

a) Maximum of 4 lots (without the potential for future phases).

b) Each lot shall have a minimum area of 1 acre.

c) Other design requirements of the subject zoning district shall be met.

d) Dedicated open space is not required.

e) A shared-access easement/driveway is allowed to serve the subdivision. The shared-access easement shall be shown on the plat and the easement agreement shall be recorded with the plat.

f) All requirements of the City of York Fire and Utilities Departments, SCDOT, SCDHEC and York County Emergency Preparedness-911 shall be met.

Plats that meet the above referenced exceptions shall be reviewed for compliance with the subdivision regulations by City staff.

MICHAEL D. FUESSER, MAYOR

ATTEST:

Municipal Clerk

First Reading:

Public Hearing:

Second Reading:

STATE OF SOUTH CAROLINA

)

)

COUNTY OF YORK

)

CITY OF YORK

ORDINANCE 23-695

AMENDING APPENDIX A, ZONING ORDINANCE AND OFFICIAL ZONING MAP BY REZONING THE PROPERTY REFERENCED BY YORK COUNTY TAX MAP ID NUMBER # 0700803011 FROM R15- RESTRICTED RESIDENTIAL TO MU- MIXED USE

WHEREAS, the York City Council and Planning Commission find that a rezoning application has been received for property referenced by York County Tax Map Identification # 0700803011 and located off of Oklahoma Street;

WHEREAS, the York City Council and Planning Commission find that the Official Zoning Map may be revised if the proposed change is found to be in compliance with the Future Land Use Map and overall Comprehensive Plan; and

WHEREAS, the York City Council and Planning Commission find that the proposed rezoning application is substantially compliant with the Comprehensive Plan and is compatible with nearby zoning and land usage.

NOW, THEREFORE, BE IT ORDAINED in Council assembled on the dates hereafter set forth that the York City Council does herewith amend Appendix A, Zoning Ordinance and Official Zoning Map by rezoning the specified property identified by tax map identification # 0700803011 from R15- Restricted Residential to MU- Mixed Use.

MICHAEL D. FUESSER, MAYOR

ATTEST:

Municipal Clerk

First Reading:

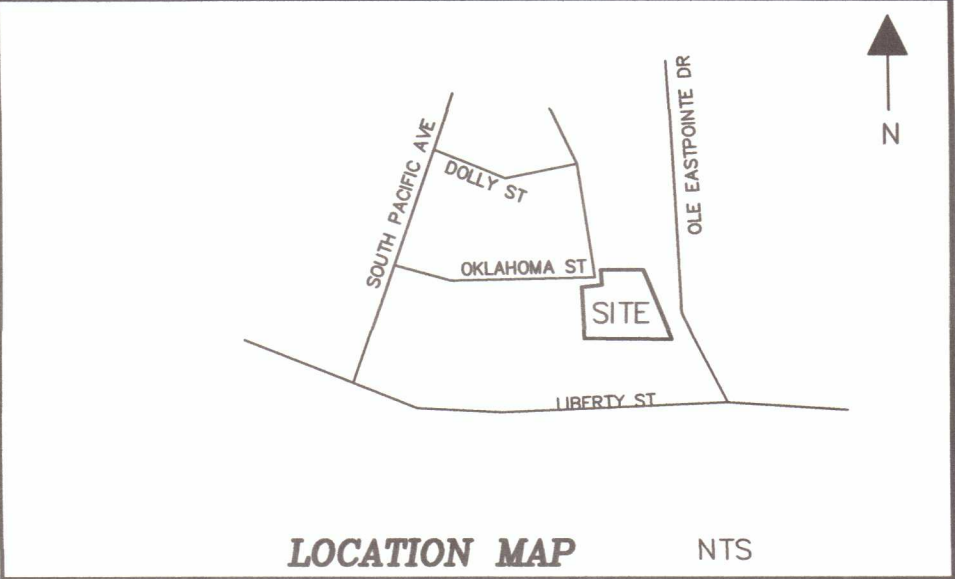
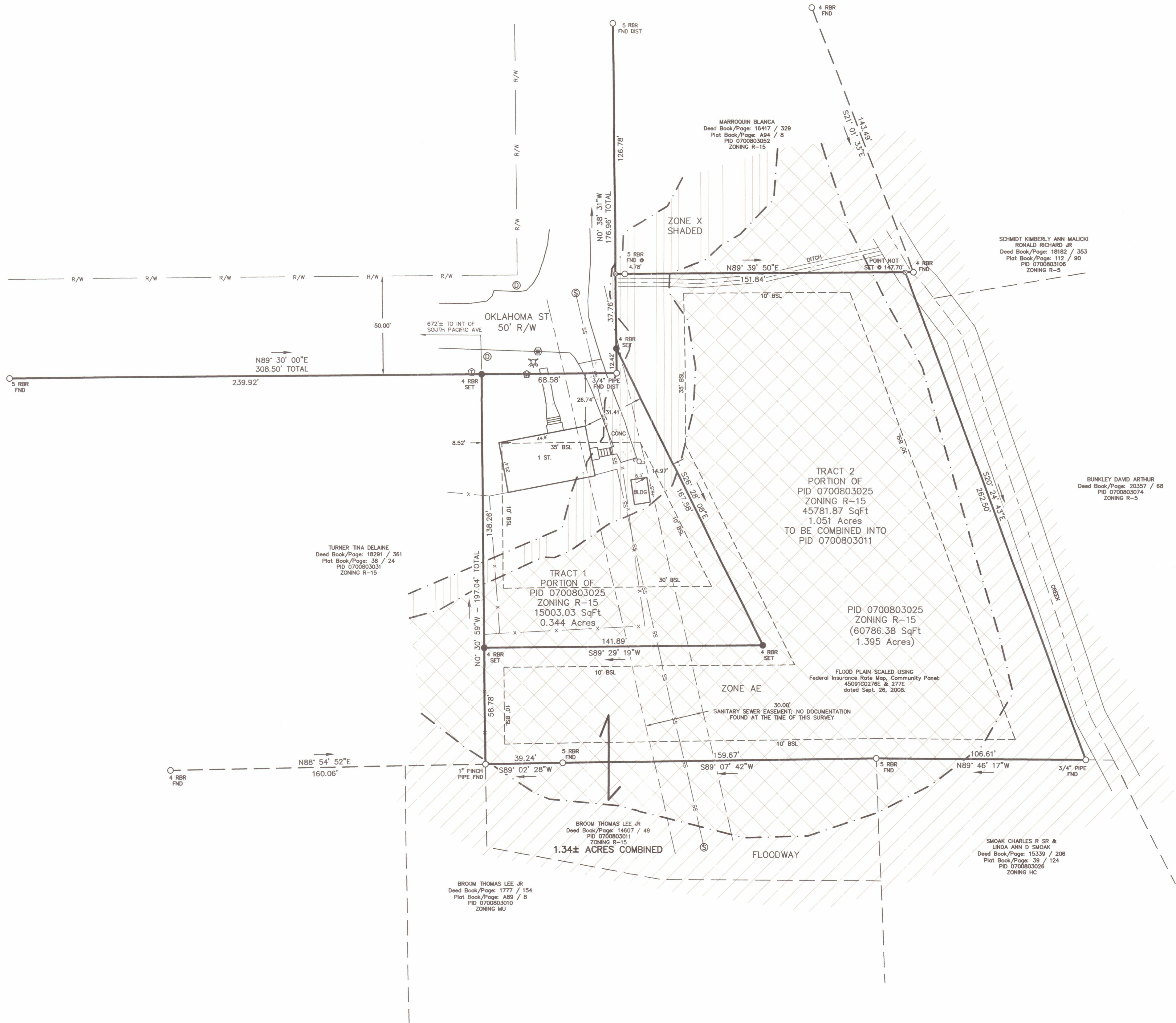
Public Hearing:

Second Reading:

LEGEND

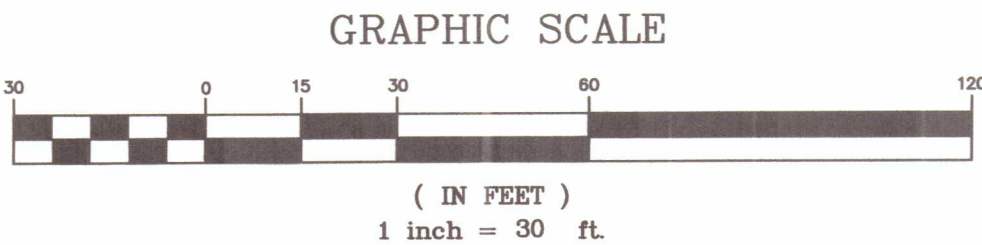
PROPERTY CORNER ○
IRON PIN SET (#4 REBAR) ●
POINT NOT SET ⊗
GAS VALVE ⊕
TELEPHONE MANHOLE ⊙
SANITARY SEWER MANHOLE ⊕
STORM SEWER MANHOLE ⊕
WATER VALVE ⊕
WATER METER ⊕
TELEPHONE PEDESTAL ⊕
ELECTRIC PEDESTAL ⊕
ELECTRIC MANHOLE ⊕
DROP INLET □
CATCH BASIN □
CLEAN OUT ⊕
SIGN ⊕
GUY POLE ⊕
POWER POLE ⊕
FIRE HYDRANT ⊕
LIGHT POLE ⊕
IRRIGATION VALVE ⊕
CABLE PEDESTAL ⊕
ELECTRICAL TRANSFORMER ⊕
BLOW OFF VALVE ⊕
WELL ⊕
ELECTRIC METER ⊕

SURVEY LINE ———
ADJOINER LINE ———
RIGHT OF WAY LINE ——— R/W ———
TIE LINE ———
EASEMENT LINE ———
SETBACK LINE ———
FENCE LINE ——— X ——— X ———
FLOOD LINE ———
CENTERLINE CREEK ———
OVERHEAD POWER ——— OHP ———
OVERHEAD ELECTRIC ——— OHE ———
GAS LINE ——— UG ——— UG ———
SANITARY SEWER ——— SS ——— SS ———
WATER LINE ——— UW ——— UW ———
UNDERGROUND ELECTRIC ——— UE ——— UE ———
UNDERGROUND FIBER ——— UF ——— UF ———
OVERHEAD TELEPHONE ——— OHT ———
UNDERGROUND CABLE ——— UC ——— UC ———
UNDERGROUND FORCE MAIN ——— FM ——— FM ———
UNDERGROUND STORM PIPE ——— ST ——— ST ———
UNDERGROUND TELEPHONE ——— UT ——— UT ———
FENCE LINE SPLIT RAIL ——— O ——— O ———
FENCE LINE WOOD ——— □ ——— □ ———



- NOTES:
- 1.) NO TITLE COMMITMENT WAS PROVIDED TO BE USED IN PREPARING THIS PLAT.
 - 2.) PROPERTY MAY BE SUBJECT TO RIGHT OF WAYS AND EASEMENTS, NOT SHOWN ON THIS PLAT.
 - 3.) REFERENCES
TAX MAP PARCEL #0700803025
Deed Book/Page: 4797 / 258
Plat Book/Page: 42 / 155

SETBACKS
FRONT 35'
SIDES 10'
REAR 30'



This property lies within a Zone X unshaded area as designated on Federal Insurance Rate Map, Community Panel: 45091C0276E & 277E dated Sept. 26, 2008.

New lot lines or parcels have been created.

See Reference Deeds / Plats as noted

I hereby state that to the best of my professional knowledge, information, and belief, the survey shown herein was made in accordance with the requirements of the Standards of Practice Manual for Surveying in South Carolina, and meets or exceeds the requirements for a Class A survey as specified therein;

Also there are no visible encroachments or projections other than shown.

TERRY W. HUCKS PLS
SC 11061B 2/23/23

Approved per City of York
Subdivision Regulations
Article: 11-7 a,b,c
Date: 02/13/2023
Official: C. David Brantford



SUBDIVISION SURVEY FOR
THOMAS LEE BROOM, JR
18 OKLAHOMA ST
CITY OF YORK

YORK COUNTY SOUTH CAROLINA

HUCKS and ASSOCIATES, PC.
Land Surveyors and Land Planners
5212 Hampton Ridge Road
Rock Hill, SC 29732

803-366-4677 803-366-4128

SCALE: 1" = 30'	DATE: FEB. 21, 2023	FILE NO: 23073	CHK BY: TWH
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City Council Meeting May 2, 2023

DATE AND TIME: Tuesday, May 2, 2023, 6:00 PM

Members Present:

Mayor Mike Fuesser
Mayor Pro Tem Ed Brown
Councilmember Matthew Hickey
Councilmember Marion Ramsey

Councilmember Stephanie Jarrett
Councilmember Charles Brewer
Councilmember Kellie Harrold

Staff Present:

City Manager Dalton Pierce
Municipal Clerk Amy Craig
Finance Director Jeff Wilkins
Fire Chief Mike Regal
Police Chief Brian Trail
Sergeant David Dover

Utilities Director Ben Wright
Human Resources Director Sarah Ramirez
Community Events Director Becky Mestas
Zoning Administrator Amanda Blackston
Utilities Crew Brian Craig

Participants:

Others Present:

(See Sign-in Sheet)

1. WELCOME AND CALL TO ORDER

Mayor Mike Fuesser

- Mayor called the meeting to order at 6:00 pm

2. PRAYER

Mayor Pro Tem Ed Brown

3. PLEDGE OF ALLEGIANCE

Mayor Mike Fuesser

4. PRESENTATIONS

4.1. Silver in the City

John Leake and Terry Montgomery spoke about the success of the Silver in the City event that was held April 20-22. 65 airstreams were brought to the City from 10 different states and Canada. The economic impact this event had on the City is that it brought in approximately \$25,000 to \$35,000 to the local businesses. In addition, \$4,117 was donated to P.A.T.H. Next year, the event will be held April 11-14, and 20 participants have already registered. Mr. Leake and Mr. Montgomery mentioned letters that had been sent to them. The letters contained positive remarks about the City of York. Mr. Leake and Mr. Montgomery are thankful to the mayor, police, and the City for allowing this event and making it the success it has become.

4.2. New Employees

Police Chief Brian Trail introduced two new officers, Dusty Gaston and Cameron Bergin, to the York Police Department.

City Council Meeting May 2, 2023

4.3. 2022 Fire Safe South Carolina Community

Fire Chief Mike Regal expressed how proud he is that the York Fire Department has been recognized as a Fire Safe South Carolina Designation for 2022. The Designation is given to Fire Departments that demonstrate commitment to reducing fire related injuries and promote consistent fire safety messaging. Over 500 fire departments are in the state of South Carolina and only 132 earned this accomplishment. In June, the recipients of this achievement will be recognized at the South Carolina Fire & Rescue Conference at Myrtle Beach. Also, Chief Regal stated that York Fire Department is coordinating with the State Fire Marshalls Office to promote residents having more than one smoke alarm in their home.

5. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

Melissa Gray with York Historical Society, a citizen of York and President of York Historical Society, spoke in regard to the B-1 Central Business District. She stated for the best interest of the York Historical Society and the community, that requests for Council to preserve the historical accuracy and adhere to the original developmental intentions of the district. The original composition of the Business District should have retail shops and restaurants. Ms. Gray further stated that windows with offensive, divisive, and inappropriate displays have no place in the City of York.

Brad Vassey, Pastor of Hillcrest Baptist Church, in regard to the B-1 Central Business District, stated he would like Council to define what constitutes a “special exception” on the basis for new implementation under the B-1 Central Business District ordinance structure. His concern is not so much the present with the Council already established, but rather what the future holds with potential changes and how the church will be protected when those changes come.

6. CITY MANAGER’S REPORT

6.1. Rural Infrastructure Authority – SCIIP Grant Award

City Manager Dalton Pierce stated that the Rural Infrastructure Authority – SCIIP Grant Award has provided the City of York notice that the City has been awarded \$10million for the Water Treatment Plant upgrades and improvements along with the Liberty Street waterline project. The City did not receive the \$500,000 grant to go with the City’s match, so the City will contribute 25% through ARPA.

6.2. City of York Water Filtration Plant Environment Review & Remediation

City Manager Dalton Pierce stated that the Water Filtration Plant Environment Review & Remediation has been posted on various sites for solicitation of qualified engineering consulting firms. The City will use funding of \$700,000 provided by the State Budget appropriations with an additional amount \$800,00 for the City’s portion. There are two scopes of work. The engineering firm will assess and develop a cost estimate for the remediation and demolition of the existing site. Bids are due May 23, 2023 and an update will be provided in June.

6.3. Lake Caldwell Update

City Manager Dalton Pierce stated that the city received a Permit to Construct on April 17 from DHEC. Shield Engineering is completing the RFQ based on approved drawings. This will allow Bids to be solicited in the near future.

City Council Meeting May 2, 2023

6.4. City of York Redistricting Post-Adoption Update

City Manager Dalton Pierce stated that on April 17, 2023, the Ordinance for Redistricting was approved. The City remained in contact with Dr. Ruoff and provided him the signed Ordinance. With the information the City provided, along with Dr. Ruoff's GIS files, he was able to provide the Elections Commission and RFA with the updated data.

City Manager Dalton Pierce stated that this week is Municipal Clerks week and wanted to recognize Municipal Clerk Amy Craig for the hard work she provides the City, himself, and others that need her assistance.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

7.1. Council Work Session, April 17, 2023, Council Special Called April 17, 2023.

Councilmember Ramsey made a Motion to accept the Minutes into the record, which was Seconded by Mayor Pro Tem Brown. The Motion passed unanimously.

8. MONTHLY FINANCIAL REPORT

Finance Director Jeff Wilkins discussed the finances for the end of April. The City is close to 100% of the revenues received being only at 7 months into the Fiscal Year, and the City is at 60% of expenditures. The earned interest from the LGIP is \$47,000. On May 13, a CD will mature, and it is losing money. Once the maturity date is reached, the money will be moved to the LGIP account. The auditors should be ready to do a presentation before Council soon as they complete the audit. City Manager Dalton Pierce stated that since the \$10million has been received, it will be added to the budget amendment. Paired with the funding from York Electric Cooperative for the light industrial park, plus incurred earned interest, the City can mitigate increases for liability insurance on properties and vehicles.

9. OLD BUSINESS

9.1. First Reading Ordinance 23-689, Amendment B-1 Central Business District Revisions

Councilmember Hickey made a Motion to Untable First Reading Ordinance 23-689, Amendment B-1 Central Business District, which was Seconded by Councilmember Jarrett. With no Discussion, the Motion was adopted unanimously.

Councilmember Jarret made a Motion to approve First Reading Ordinance 23-689, Amendment B-1 Central Business District, which was Seconded by Councilmember Harrold. With no Discussion, the Motion was adopted unanimously.

9.2 Second Reading Ordinance 23-692, Local Revenue Services

Councilmember Hickey made a Motion to approve Second Reading Ordinance 23-692, Local Revenue Services, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.

10. NEW BUSINESS

10.1 SPECIAL EVENT APPLICATIONS:

Community Events Director Becky Mestas stated that York Middle School has given the City permission to use their facilities for the annual Fourth of July Celebration.

Councilmember Hickey made a Motion to approve the Fourth of July Celebration event, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.

City Council Meeting May 2, 2023

11. MAYOR'S REPORT

Mayor Fuesser stated in April 49 bags of trash were picked up throughout the City and he appreciates everyone that participated to get our City cleaned up. Also, he commended City Manager Dalton Pierce for a presentation that he had given at Trinity United Methodist Church. Mayor Fuesser expressed best wishes to City Manager Pierce and his fiancé, Amanda, as they get married this weekend. Mayor Fuesser stated that he will be out of town May 15, 2023, for Council's Work Session. Mayor Pro Tem Brown will stand in the Mayor's place during this meeting. The July meeting will be discussed at the Work Session because the meeting is scheduled during the Fourth of July holiday. Mayor Pro Tem reminded everyone of the National Day of Prayer on City Hall steps on May 4, 2023, at 12pm. Councilmember Hickey stated that he is partnering with York Police Department for a St. Jude's fundraiser to raise \$5,000.

12. EXECUTIVE SESSION

12.1 To Discuss Contractual Arrangements Regarding the City of York's Health Insurance

12.2 To Discuss Personnel Matters Related to the Public Works Department

Councilmember Hickey made a Motion to go into Executive Session to Discuss Contractual Arrangements Regarding the City of York's Health Insurance and To Discuss Personnel Matters Related to the Public Works Department, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.

Councilmember Ramsey made a Motion to exit Executive Session, which was Seconded by Councilmember Hickey. The Motion was adopted unanimously.

13. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

No action taken

14. ADJOURN

Councilmember Hickey made a Motion to Adjourn, which was Seconded by Councilmember Ramsey. The Motion was adopted unanimously. The meeting Adjourned at 7:45 pm.

Respectfully Submitted,



Amy Craig
Municipal Clerk

City of York

Memo

TO: Mayor & City Council

FROM: Dalton Pierce, MPA, City Manager

MEETING DATE: May 15, 2023

SUBJECT: New Business



GENERAL INFORMATION

During the Council meeting on May 2, 2023, City Manager Dalton Pierce shared that the City of York was notified as a recipient of the SCIP Grant Award in the amount of \$10 million through the Rural Infrastructure Authority. As part of the grant requirements, the City of York will sign a commitment letter.

STAFF RECOMMENDATIONS

Staff recommends that the commitment be signed, as it is a requirement for the grant to be finalized.

ATTACHMENT(S):

N/A

REQUESTED ACTION

Council Approval



May 15, 2023

Bonnie Ammons, Executive Director
SC Rural Infrastructure Authority
1201 Main Street, Suite 1600
Columbia, SC 29201

Re: Additional Funding Commitment City of York Water and Wastewater Improvements
SCIIP Award A-23-C216

Dear Mrs. Ammons:

The City of York was recently notified that it was awarded \$10 million in funding from the SC Infrastructure Investment Program. These funds will enable the City to move forward with much-needed improvements to the Liberty Street Waterline and the Fishing Creek Wastewater Treatment Plant.

One of the Special Conditions noted that the City was not awarded a State RIA grant in the amount of \$500,000, leaving a gap in funding for the project. The Special Conditions indicated that the City must either commit additional local funds to make up the shortfall or reduce the scope of the project accordingly.

With this letter, the City of York hereby commits to providing additional funding in the amount of \$500,000 to make the project feasible without any reduction in scope. The additional funding brings the City's total commitment to \$3,912,406, a match of 23%. The City's commitment includes \$1,822,306 for construction, \$2,040,100 for engineering, and \$50,000 for administration. As indicated in the City's application, local funds are also being provided through a DHEC State Appropriation in the amount of \$3,000,000. Therefore, the total match funding for the project is \$6,912,406, a match of 41%.

Additionally, the Town commits to providing any other funds needed for the project that exceed the grant funding and 15% match requirement. Funds will be provided from City funds, which will be available as soon as the project begins.

The total estimated project cost is \$16,912,406. The City has been awarded \$10,000,000 from the RIA SCIIP Community Impact Grant funds and will contribute up to \$6,912,406 in local funds, which includes \$3,000,000 in DHEC State Appropriations and \$3,912,406 from City funds, which includes \$3m from the City's local ARPA funds.

Following is a breakdown of local funds that the City of York is committing to the project, which includes City funds and DHEC State Appropriations:

• Construction	\$	4,822,306	(City and DHEC State Appropriation)
• Engineering	\$	2,040,100	(City)
• <u>Administration</u>	\$	<u>50,000</u>	<u>(City)</u>
	\$	6,912,406	

The City of York is grateful for the opportunity to better serve its residents through the upgrades that are being made possible through the SCIIP award.

Sincerely,

Dalton Pierce, MPA
City Manager

10 N. ROOSEVELT STREET
PO BOX 500
YORK, SOUTH CAROLINA 29745

(803) 684-2341
WWW.YORKSC.GOV

City of York

Memo

TO: Mayor & City Council

FROM: Becky Mestas, Community Events Director

MEETING DATE: May 15, 2023

SUBJECT: Special Events Applications



GENERAL INFORMATION

As summer is nearing, the City of York has received several special events applications.

STAFF RECOMMENDATIONS

Staff recommends that the special events applications are approved.

ATTACHMENT(S):

- A. Summer Kick-Off Application
- B. Saturday Night Cruise-In Car Show Series
- C. Food Truck Rally Series
- D. Yorkville Amateur BBQ Cook-Off

REQUESTED ACTION

Council Approval



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 05/10/2023

Name of Festival or Special Event: Summer Kick-Off Event

Location and/or Route of the Event: 108 N. Congress St. York, SC 29745

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: 05/26/2023-05/28/2023

Alternate Date(s) for Event: N/A

Event Setup time: 4PM-8PM to on 5/25/2023

Actual Event: Fri&Sat 10AM-8PM to Sunday 12PM-5PM

Road Closure time: N/A to N/A

Breakdown time: 5PM on Sunday to 7PM on Sunday

Estimated number of attendees (including event staff): 200 each day

Requesting Organization: Yorkville Marketplace

Address: 108 N. Congress St York, SC 29745

Purpose of the Event: to promote hospitality & tourism in York; to celebrate the memorial day weekend with family & fun

Is your organization a charity or non-profit organization? No

Will the proceeds benefit your organization? If no, please specify which organization it will benefit Yes

This is a ☐ private ☒ public event to be held on ☒ private ☐ public property.

Permit Holder/Event Point of Contact: Nicole Wade

Mobile Number: 803-526-5427 Email: ymscevents@gmail.com

Street Address: 434 Sutton Spring Rd York, SC 29745

Additional Authorized Contact: Christopher Holbert

Mobile Number: 803-659-5227

Email: christopher.holbert@hotmail.com

Planned Activities: Shopping, Food Vendors, Games, Live Music

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☒ Yes ☐ No

If yes, explain (include the items being sold and if cooking with grease): a variety of foods included but not limited to BBQ, Jamacian, Tacos, Pizza,

Dessert, Ice Cream, Kettle Corn, Pork Skins, Seafood, Etc. May include cooking with grease.

Does your event require the use of utility services such as power or water? ☐ Yes ☒ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: _____

Will alcohol be served at the event? ☒ Yes ☐ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) :

Beer/Wine to be sold by The Grapevine; ID's will be checked and alcohol consumption will be contained to the Yorkville Marketplace property within the guidelines of the SCDOR.

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: a variety of live music including but not limited to DJ, Bands, or playlist with the use of speakers

Will tents be used at the event? ☒ Yes ☐ No

If yes, explain (include size and type of tents): vendors and/or sponsors will utilize 10X10 Canopy Tents for event

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Banner sizes will range from 3'X5' to 4'X8' in size and will be displayed temporarily on our private property on the brick wall.

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):
restroom facilities are located inside the Yorkville Marketplace

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Parking will take place at Yorkville Marketplace in our parking lot and along designated public parking locations. Our parking lot will remain partially open.
No officers needed.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

N/A

Are you requesting barricades for road closures (fees may apply)? ☐ Yes ☒ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

Please provide any additional information that may be helpful:

This event is to bring the community together for family fun and enjoyment during the holiday weekend. We will have shopping, games, food vendors, live music & more for everyone in the family to enjoy! Sponsored by Schiller&Hamilton Law Firm

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: *Name & Title* Nicole Wade Event Coordinator for the Yorkville Marketplace

Signature: Nicole Wade Date: 05/10/2023



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 05/10/2023

Name of Festival or Special Event: Saturday Night Cruise-In Car Show Series

Location and/or Route of the Event: 108 N. Congress St. York, SC 29745

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: May 20, June 17, July 15, September 23, October 28, November 18

Alternate Date(s) for Event: N/A

Event Setup time: 4PM to 5PM

Actual Event: 5PM to 8PM

Road Closure time: N/A to N/A

Breakdown time: 8PM to 9PM

Estimated number of attendees (including event staff): 200

Requesting Organization: Yorkville Marketplace

Address: 108 N. Congress St York, SC 29745

Purpose of the Event: to promote hospitality & tourism in York

Is your organization a charity or non-profit organization? No

Will the proceeds benefit your organization? If no, please specify which organization it will benefit Yes

This is a ☐ private ☒ public event to be held on ☒ private ☐ public property.

Permit Holder/Event Point of Contact: Nicole Wade

Mobile Number: 803-526-5427 Email: ymscevents@gmail.com

Street Address: 434 Sutton Spring Rd York, SC 29745

Additional Authorized Contact: Christopher Holbert

Mobile Number: 803-659-5227

Email: christopher.holbert@hotmail.com

Planned Activities: cruise in car shows to enjoy the different categories of classic, vintage, new and modified vehicles

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☒ Yes ☐ No

If yes, explain (include the items being sold and if cooking with grease): a variety of foods included but not limited to BBQ, Jamacian, Tacos, Pizza,

Dessert, Ice Cream, Kettle Corn, Pork Skins, Seafood, Etc. May include cooking with grease.

Does your event require the use of utility services such as power or water? ☐ Yes ☒ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: _____

Will alcohol be served at the event? ☒ Yes ☐ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) :

Beer/Wine to be sold by The Grapevine; ID's will be checked and alcohol consumption will be contained to the Yorkville Marketplace property within the guidelines of the SCDOR.

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: a variety of live music including but not limited to DJ, Bands, or playlist with the use of speakers

Will tents be used at the event? ☒ Yes ☐ No

If yes, explain (include size and type of tents): vendors and/or sponsors may need to utilize 10X10 Canopy tents

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Banner sizes will range from 3'X5' to 4'X8' in size and will be displayed temporarily on our private property on the brick wall.

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):
restroom facilities are located inside the Yorkville Marketplace

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Parking will take place at Yorkville Marketplace in our parking lot and along designated public parking locations. Our parking lot will remain partially open.
No officers needed.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

N/A

Are you requesting barricades for road closures (fees may apply)? ☐ Yes ☒ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

Please provide any additional information that may be helpful:

Sponsorships have been provided by: Boyds Tire & Appliance, Parker's Body Shop,

Stewarts Auto, and possibly: Stateline Chrysler Dodge, Jeep & Ram; Allstate

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: *Name & Title* Nicole Wade Event Coordinator for the Yorkville Marketplace

Signature: Nicole Wade Date: 05/10/2023



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 05/10/2023

Name of Festival or Special Event: Food Truck Rally Series

Location and/or Route of the Event: 108 N. Congress St York, SC 29745

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: June 10, July 8, August 12, Sept. 9

Alternate Date(s) for Event: N/A

Event Setup time: 3:30PM to 4:30PM

Actual Event: 5PM to 8PM

Road Closure time: N/A to N/A

Breakdown time: 9PM to 10PM

Estimated number of attendees (including event staff): 200

Requesting Organization: Yorkville Marketplace

Address: 108 N. Congress St York, SC 29745

Purpose of the Event: to promote hospitality and tourism

Is your organization a charity or non-profit organization? No

Will the proceeds benefit your organization? If no, please specify which organization it will benefit Yes

This is a ☐ private ☒ public event to be held on ☒ private ☐ public property.

Permit Holder/Event Point of Contact: Nicole Wade

Mobile Number: 803-526-5427 Email: ymscevents@gmail.com

Street Address: 434 Sutton Spring Rd York, SC 29745

Additional Authorized Contact: Christopher Holbert

Mobile Number: 803-659-5227 Email: christopher.holbert@hotmail.com

Planned Activities: Food trucks, music, entertainment

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☒ Yes ☐ No

If yes, explain (include the items being sold and if cooking with grease): a variety of foods included but not limited to BBQ, Jamacian, Tacos, Pizza, Dessert, Ice Cream, Kettle Corn, Pork Skins, Seafood, Etc. May include cooking with grease.

Does your event require the use of utility services such as power or water? ☐ Yes ☒ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: _____

Will alcohol be served at the event? ☒ Yes ☐ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) :

Beer/Wine to be sold by The Grapevine; ID's will be checked and alcohol consumption will be contained to the Yorkville Marketplace property within the guidelines of the SCDOR.

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: a variety of live music including but not limited to DJ, Bands, or playlist with the use of speakers

Will tents be used at the event? ☒ Yes ☐ No

If yes, explain (include size and type of tents): vendors and/or sponsors may need to utilize 10X10 Canopy tents

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Banner sizes will range from 3'X5' to 4'X8' in size and will be displayed temporarily on our private property on the brick wall.

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):
restroom facilities are located inside the Yorkville Marketplace

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Parking will take place at Yorkville Marketplace in our parking lot and along designated public parking locations. Our parking lot will remain fully open.
No officers needed.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

N/A

Are you requesting barricades for road closures (fees may apply)? ☐ Yes ☒ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

Please provide any additional information that may be helpful:

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: *Name & Title* Nicole Wade Event Coordinator for the Yorkville Marketplace

Signature: Nicole Wade Date: 05/10/2023



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 5/10/2023

Name of Festival or Special Event: Yorkville Amateur BBQ Cook-Off

Location and/or Route of the Event: 108 N. Congress St. York, SC 29745

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: 06/24/2023

Alternate Date(s) for Event: N/A

Event Setup time: 5AM to 4PM

Actual Event: 4PM to 7PM

Road Closure time: N/A to N/A

Breakdown time: 7PM to 9PM

Estimated number of attendees (including event staff): 400

Requesting Organization: Yorkville Marketplace

Address: 108 N. Congress St. York, SC 29745

Purpose of the Event: to promote hospitality & tourism in York; competition to see who has the best BBQ cooking skills

Is your organization a charity or non-profit organization? No

Will the proceeds benefit your organization? If no, please specify which organization it will benefit Yes

This is a ☐ private ☒ public event to be held on ☒ private ☐ public property.

Permit Holder/Event Point of Contact: Nicole Wade

Mobile Number: 803-526-5427 Email: ymscevents@gmail.com

Street Address: 434 Sutton Spring Rd. York, SC 29745

Additional Authorized Contact: Christopher Holbert

Mobile Number: 803-659-5227

Email: christopher.holbert@hotmail.com

Planned Activities: BBQ Cook-Off Competition between amateur BBQ Master Grillers

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☒ Yes ☐ No

If yes, explain (include the items being sold and if cooking with grease): TBD; May have dessert or ice cream vendors

Does your event require the use of utility services such as power or water? ☐ Yes ☒ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: _____

Will alcohol be served at the event? ☒ Yes ☐ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) :

Beer/Wine to be sold by The Grapevine; ID's will be checked and alcohol consumption will be contained to the Yorkville Marketplace property within the guidelines of the SCDOR.

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: a variety of live music including but not limited to DJ, Bands, or playlist with the use of speakers

Will tents be used at the event? ☒ Yes ☐ No

If yes, explain (include size and type of tents): participants, vendors and/or
sponsors will utilize 10X10 Canopy tents

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Banner sizes will range from 3'X5' to 4'X8' in
size and will be displayed temporarily on our private property on the brick wall.

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):
restroom facilities are located inside the Yorkville Marketplace

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Parking lot will either be a partial or complete closure at Yorkville Marketplace.
This will be determined by number of attendees and participants. No officers
needed.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

N/A

Are you requesting barricades for road closures (fees may apply)? ☐ Yes ☒ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

Please provide any additional information that may be helpful:

Cooking event will take place between 6AM and 4PM. Tastings and purchases will be open to the public starting at 4PM. We will have community judges participating in sampling of each entry and judging for the top 3 winners. Sponsorship is being provided by Badcock Furniture of York, SC.

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: *Name & Title* Nicole Wade Event Coordinator for the Yorkville Marketplace

Signature: Nicole Wade Date: 05/10/2023