



**AGENDA
YORK CITY COUNCIL
COUNCIL MEETING
MONDAY, FEBRUARY 6, 2023
6:00PM**

- 1. WELCOME AND CALL TO ORDER** **MAYOR MIKE FUESSER**
 - 2. PRAYER** **MAYOR PRO TEM ED BROWN**
 - 3. PLEDGE OF ALLEGIANCE** **MAYOR MIKE FUESSER**
 - 4. PRESENTATIONS**
 - 4.1. Retirement of Finance Director Barbara Denny
 - 4.2. New Employees – Ashley Putnam and Shane Linder
 - 5. PUBLIC HEARINGS**
 - 5.1. Ordinance 23-686, Amending Appendix A, Wine Bars
 - 6. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**
 - 7. CITY MANAGER’S REPORT** **CITY MANAGER DALTON PIERCE**
 - 7.1. YPD – Safety and Security/Access Equipment – ARPA Funds
 - 7.2. MOU – Larson Road Industrial Park
 - 7.3. City Hall Public Restrooms
 - 8. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
 - 8.1. Council Meeting, January 3, 2023, Council Work Session, January 17, 2023.
 - 9. MONTHLY FINANCIAL REPORT** **FINANCE DIRECTOR BARBARA DENNY**
 - 10. OLD BUSINESS**
 - 10.1. ORDINANCES:
 - Second Reading, Ordinance 23-686, Amending Appendix A, Wine Bars
 - 10.2. DISCUSSIONS:
 - Demolition Project – 5 and 9 Springdale Drive
-



- Ordinance 22-681, Moratorium

11. NEW BUSINESS

11.1. SPECIAL EVENTS:

- Will Frederick Memorial 5k Run for the Kids
- March for the Heart 5k
- Silver in the City
- Cinco de Mayo
- York Summerfest
- Summer Concert Series

11.2. DISCUSSIONS:

- NAACP – RFA Redistricting

11.3 BIDS & SOLICITATIONS:

- Complex Bathrooms RFP
- Planning Software RFP

12. MAYOR’S REPORT

MAYOR MIKE FUESSER

13. EXECUTIVE SESSION

- Discussion of Personal Matters Related to a Municipal Judge

14. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

15. ADJOURN

City of York

Memo

TO: Mayor and Council

FROM: City Manager Dalton Pierce, MPA

MEETING DATE: February 6, 2023

SUBJECT: Presentations - Employees



GENERAL INFORMATION

Retirement of Barbara Denny

On February 10, 2023, Barbara Denny is retiring from the City of York after serving with us since October 2018. Barbara has been the Finance Director for not only the City of York, but also Chester and Town of Clover. During her time here, she has managed all the finances going in and out of the City, twenty-five bank accounts, financing for all the grants, and oversaw every aspect of the H-Tax Grants. Over the course of her career, Barbara has graduated from MCTI in 2015, CIO in 2009, and Palmetto Leadership in 2008. She has served on the Boards of MFOCTA and MHRA as Vice President for both.

In 1999, Barbara moved here from New York, and made her home on Sharon Road. During that time, she fell in love with York and knew she wanted to work here. Little did she know she would end up at the City of York, but we are glad she did.

When Barbara retires, she plans to continue teaching and providing services through her healing farm. With more time available to devote to her business, she plans to be open more to the community. The City of York would like to wish Barbara a very happy retirement and all the best for her future.

New Employee – Ashley Putnam

Ashley Putnam is one of our newest employees that began with the Planning Department on January 3, 2023, as our Business License/Planning Assistant. She worked in Rock Hill as an insurance agent for nine years, where she learned the value of being effective and efficient. She grew up in York and is a graduate of York Comprehensive High School. Currently, her family lives in Sharon and enjoys gardening, playing with their dogs, and being outside. She is excited to be a part of the City of York and looks forward to great things in the future.

New Employee – Shane Linder

Shane Linder has been with City of York since June 2022, as our Code Enforcement Officer but has never been officially introduced. He grew up in Sharon, SC and has lived in York County his entire life. He graduated from York Comprehensive High School in 2015 and then pursued his Associate's degree in Liberal Arts & Sciences at York Technical College. Shane immensely loves animals of all types, domestic and wild. He has a diverse professional background in retail management, banking, and security. So far, Shane has enjoyed his time serving the residents of the City of York and looks forward to the future that he has here.

STATE OF SOUTH CAROLINA

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COUNTY OF YORK

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CITY OF YORK

ORDINANCE 23-686

AMENDING APPENDIX A, ZONING ORDINANCE BY DEFINING AND ALLOWING WINE BARS SUBJECT TO CERTAIN REQUIREMENTS IN SPECIFIED ZONING DISTRICTS

WHEREAS, the York City Council and Planning Commission find that the downtown historic district is a vital component of the City's overall economic and cultural vitality;

WHEREAS, the York City Council and Planning Commission find that new and innovative land uses should be considered for inclusion in the City's Zoning Ordinance; and

WHEREAS, the York City Council and Planning Commission find that innovative land uses that will strengthen the character and atmosphere of the City's downtown historic district should always be considered for the B1 Central Business District as well as other appropriate zoning districts.

NOW, THEREFORE, BE IT ORDAINED by the City Council of York, South Carolina, assembled on the dates hereafter set forth, that Appendix A, Zoning Ordinance, be amended as follows:

- Section II, Definitions, be amended by adding the following definition of wine bar: A wine bar is a tavern-like business focusing on selling wine while also selling a limited selection of food, beer, ciders, and mead for consumption on or off premises. The establishment needs to have an extensive list of wines that is offered by the bottle, by the glass and by the taste.
- Section VIII, Part 10. B1-Central Business Zoning District, Item C. Special Exceptions, be amended as follows (by adding wine bars):

The following uses are allowed by special exception:

1. Club, lodge, civic, fraternal, social, or similar nonprofit organization
2. Bowling alley.
3. Massage therapy establishment.
4. Flea markets.
5. Brewpubs
6. **Wine bars**

~~The uses allowed by special exception are subject to the following restrictions:~~

- ~~1. The Board of Zoning Appeals shall determine the minimum distance [of] separation between each of the referenced uses and a cemetery.~~
- ~~2. At no time shall the minimum measurement be less than 250 feet.~~
- ~~3. Any site plan submitted for such a referenced use shall indicate the location of any adjacent cemetery.~~
- ~~4. The distance shall be determined by measuring the shortest straight line distance between the structure housing said use and the property line of the designated cemetery.~~

- In Section VIII, Highway Commercial and General Industrial zoning district requirements shall be amended to explicitly allow wine bars.

MICHAEL D. FUESSER, MAYOR

ATTEST:

Municipal Clerk

First Reading:

Public Hearing:

Second Reading:

City of York



Memo

TO: Mayor and Council

FROM: City Manager Dalton Pierce, MPA

MEETING DATE: February 6, 2023

SUBJECT: City Manager's Report Items

GENERAL INFORMATION

YPD – Safety and Security/Access Equipment – ARPA Funds

York Police Department will be provided security and key card access to entryways throughout the department. A3 Communications will be providing the services and has given an annual quote of \$20,914.20. The funding for this project will be provided through ARPA Funds.

MOU – Larson Road Industrial Park

After the City received the funding from Central Electric Power Cooperative and York Electric Cooperative for the light industrial park at Larson Road, the MOU agreement has been signed. This agreement allows the process for invoices to be reimbursed on each project.

City Hall Public Restrooms

The men's restrooms for staff and public use needed emergency repairs. According to Section 2-361 (3), the policies, procedures, and guidelines may be waived in the case of emergency purchases. Therefore, the repairs were made immediately.

ATTACHMENT(S):

- A. 2023 Door Access Quote
- B. A3 Warranty Policies
- C. S2 Security Product Warranty
- D. Pack Men Contracting Quote
- E. Doan Sun Quote

REQUESTED ACTION

No Action Required



QUOTE

Number AAAQ52950-01

Date Jan 13, 2023

A DIVISION OF THE COOK & BOARDMAN GROUP, LLC

Sold To		Ship To		Your Consultant	
City of York Accounts Payable Post Office Box 500 York, SC 29745-0500 United States Phone (803) 684-2341		City of York Accounts Payable Post Office Box 500 York, SC 29745-0500 United States Phone (803) 684-2341		Greg Moorer <i>803-744-5022 ext:</i> <i>803-269-9222</i> <i>fax: 803-731-6046</i> <i>gmoorer@a3communications.com</i> <i>1038 Kinley Rd., Irmo, SC 29063</i>	
Terms		P.O. Number		Ship Via	
		TBD		Our Service Truck	
				Valid Through	
				2/12/2023	

Notes

Pricing Based on NASPO - Security and Fire Protection Services - South Carolina Contract #4400018340. All terms and conditions are based on the NASPO master agreement and any state specific terms included in the associated participating

Qty	Description	Unit Cost	Unit Price	Ext. Price
<i>BUDGETARY PROPOSAL</i>				
<i>LenelS2 Access Equipment</i>				
1	S2 Netbox Extreme Controller w/16 Portal License	\$1,449.70	\$1,681.65	\$1,681.65
1	One Badging Server, Capture Station & Print Station License.	\$2,398.90	\$2,782.72	\$2,782.72
1	Wall mount enclosure with (1) S2 ACM blade and 6 available expansion slots.	\$1,077.30	\$1,249.67	\$1,249.67
2	S2 Access Control Application Extension Blade: 2 reader, 4 input, 4 output readers	\$361.90	\$419.80	\$839.60
1	FLEXPOWER FPO150/250-C8D8E2 400W, 8 Door Access Dual Voltage 8 Aux Outputs, 8 Relay Lock Outputs	\$547.13	\$634.67	\$634.67
5	Bosch Request-to-Exit, PIR grey	\$60.72	\$70.44	\$352.20
5	Recessed Steel Door Contact w/Wire Leads, 1" Diameter, SPDT, 1/2" Gap size, Single Pole-Double Throw, White	\$10.35	\$12.01	\$60.05
5	SIGNO40,WALL MOUNT,13.56MHZ &125KHZ,OSDP/WG	\$179.93	\$208.72	\$1,043.60
100	HID iCLASS ID Card	\$2.92	\$3.39	\$339.00
100	HID Corporate Fee	\$0.20	\$0.23	\$23.00
Cable / Lift / MISC				
2	Access Control Banana Cable - Violet	\$895.45	\$1,038.72	\$2,077.44
1	Conduit, Couplings. Wiremold, Wiremold Fittings, J-Hooks, consumables etc.	\$357.00	\$425.00	\$425.00
A3 Professional Services				
40	Physical Security Technician		\$75.00	\$3,000.00

Some products or services may be purchased from The Cook and Boardman group, which is an affiliated entity of A3 Communications. Material will be invoiced to customer when delivered onsite. Projects that are not completed within the first month of starting will be progressed billed for labor and materials each month. Payment terms on progress invoices are net 30 days.

In the event of changing market conditions which may impact costs, this quote is valid for the next 30 days.

Qty	Description	Unit Cost	Unit Price	Ext. Price
32	Physical Security Network Engineer		\$125.00	\$4,000.00
16	Design / Project Management		\$100.00	\$1,600.00
Gregory C. Moorer 1038 Kinley Road [Bldg. B] Irmo, South Carolina 29063 Main (803) 744-5000 Direct (803) 744-5022 Fax (803) 731-6046			SubTotal	\$20,108.60
			Tax	\$805.60
			Shipping	\$0.00
If you have any questions about this proposal, please contact me directly.			Total	\$20,914.20

Thank you for the oppurtunity to work with you!!

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In the event of changing market conditions which may impact costs, this quote is valid for the next 30 days.

I. Warranty Policies

A3 Workmanship Guarantee

Upon the completion of any new installation performed by A3 Communications, the initial one-year warranty will go into effect. This Limited Warranty is our pledge to clients that all workmanship has been performed to the highest industry standard by competent staff using quality products and materials in accordance with manufacturer recommendations, best practices and applicable codes.

Standard Limited Warranty – (12) Months

Warranty Coverage

Under this Limited Warranty, A3 Communications will incur all labor costs associated with replacing field installable parts, correcting workmanship issues and coordinating the repair and/or replacement of faulty material that is either covered under the manufacturer's limited warranty or presents a manufacturing defect during the first year of ownership.

Not Covered Under Warranty

A3 Communications' Limited Warranty is voided by unauthorized attempts by any non-A3 representatives to repair or maintain equipment. In addition, the Limited Warranty does not cover maintenance or repairs attributable to network configuration changes, human error or catastrophe, fault, and customer negligence, or external factors related to the equipment, such as, but not limited to, power failure, air conditioning failure, human error, acts of God and vandalism.

The Limited Warranty does not cover field devices, hardware and cabling that is not provided or installed by A3 Communications. All maintenance or repairs to this equipment or these systems will be provided as a billable service.

Billing Outside of Limited Warranty

Maintenance or repairs attributable to the causes detailed in the subsection titled "Not Covered Under Warranty" will not be covered by the Limited Warranty. These services will be billed at the standard hourly rate in effect at the time of the service call, plus any applicable materials.

Limited Warranty Response

Services covered under the Limited Warranty are subject to the availability of A3 Communications' personnel and will be responded to on a first-come-first-serve basis. A3 Communications will make every reasonable effort to dispatch a qualified technician in a timely manner to service warranty related tickets but makes no guarantee as to response and resolution times. The time to fully restore operation may also be delayed by uncontrollable circumstances, including backorders, special order lead times for replacement materials and other unforeseeable impediments.

Manufacturer Hardware Warranty

A3 Communications only deploys products that are produced by reputable, qualified industry leaders. These manufacturers offer different periods of hardware warranties that generally range from one year to a lifetime of product ownership.

As a result, a manufacturer's warranty may be longer than the A3 Communications' Limited Warranty. Once the initial A3 Limited warranty has lapsed, service will be billed at the effective hourly rate for troubleshooting, repair, returns and replacements of defective hardware. All product warranties are subject to the unique terms and conditions of their respective manufacturer's warranty documentation. Warranty terms and conditions will vary by manufacturer and part number.

II. A3 Premier Support Plan

Premier Support Plan Overview

Clients with a Premier Support Plan (PSP) receive unlimited phone and remote support 24 hours a day, 7 days a week, along with (16) hours of end-user training (annually), guaranteed response and resolution times per the Service Level Agreements (SLA).

If a service issue can not be remotely resolved, A3 Communications will dispatch a technician who will arrive on-site within the guaranteed selected response time. With this service, A3 will make every reasonable effort to restore the covered system to a functional state before the assigned technician leaves the site.

If A3 Communications fails to meet the commitments outlined within the selected Service Level Agreement, the client will receive a \$250.00 credit. All labor required to resolve issues is included in the agreement price. \$250.00 credit toward a Block of Hours Agreement. Please see Block of Hours Agreements for more information.

For support options applicable to and customizable to your specific environment, A3 Communications offers extended standard options and add-ons to enhance your Premier Support Plan. These standard options are noted below in section III.

Standard Response Time Service Level Agreement

The standard SLA included in every PSP agreement guarantees on-site service within eight (8) business hours, defined as Monday through Friday, from 8:00 a.m. until 5:00 p.m., excluding holidays. Tickets will be routed through priority queuing within our ticketing system.

If a service ticket is placed during normal business hours and cannot be resolved remotely, a technician will be on-site within eight (8) business hours measured from the time the request was received. For example, if the client requests service at 4:00 p.m. on Wednesday for an issue that can't be resolved remotely, A3 Communications guarantees a technician will be on-site by 3:00 p.m. on Thursday.

Optional Faster Response Times

For our clients that require a faster onsite response time, A3 offers 2 optional, faster response times. Unlike the Standard Response Time SLA which is measured in business hours, these options are measured in clock hours and are in effect 24 hours a day, 7 days a week, 365 days a year. This means an A3 Technician will be onsite faster and the issue will be resolved sooner.

Extended Response Time: 8 Clock Hours

If a service request is received at any time, on any day, for an issue that can't be remotely resolved, A3 Communications guarantees a technician will arrive on-site within eight (8) hours from receipt of the request, or the client will receive credit. For example, if the client requests service at 1:20 p.m. on Wednesday for an issue that can't be resolved remotely, we guarantee a technician will arrive on-site by 9:20 p.m. on Wednesday evening.

Emergency Response Time: 4 Clock Hours

If a service request is received at any time, on any day, for an issue that can't be remotely resolved, A3 Communications guarantees a technician will arrive on-site within four (4) hours from receipt of the request, or the client will receive credit. For example, if the client requests service at 4:33 a.m. on Saturday for an issue that can't be resolved remotely, we guarantee a technician will arrive on-site by 8:33 a.m. on Saturday morning.

PSP - Standard Resolution Service Level Agreement

A3 Communications guarantees a reported issue will be restored to a functioning level, at a minimum, before the technician leaves or the client will receive a \$250.00 credit toward a Block of Hours Agreement. Please see Block of Hours Agreements for more information. If hardware failure occurs and the technician doesn't have the same make or model for a replacement part readily available, he or she will install a temporary, similar loaner part to restore functionality.

Once a replacement part is available, A3 Communications will schedule a time to reinstall the replacement part during normal business hours. If the device is covered under a manufacturer warranty, A3 Communications will handle the return process and install the repaired device once it's returned by the manufacturer. If a device is not covered under our extended hardware warranty or a manufacturer warranty, the replacement device will be billed at discounted rates. Please see A3 Communications' discounted service rates below for more information.

Reporting

Reporting will be provided on an annual basis during a review process with your designated point-of-contact for the following metrics:

- Response times
- Ticket management
- Resolution times
- Credit balance
- Resolution data
- Customer satisfaction
- Suggested improvements
- Suitability of selected agreement(s)

All reports and ticket data can be viewed in real time via your customized A3 service portal.

Billable Service

All labor is included for devices covered by a PSP agreement during the length of the selected Service Level Agreement. If a repair requires escalation outside of the selected Service Level Agreement, A3 Communications will charge discounted service rates.

Service Agreement Coverage

Service labor for lightning, power surges and water damage is included, however damaged hardware may not be covered and will be based on the discretion of the manufacturer's warranty.

Not Covered Under Service Agreement

Labor and hardware warranties will be void upon unauthorized attempts to alter, repair, maintain or change system equipment, configuration, components, operation or installation of software by a non-A3 representative. The Service Level Agreement will also not cover any maintenance or repairs due to these actions or as made necessary by anyone other than a representative of A3 Communications.

The Service Level Agreement does not cover programming, defined as a modification of the software configuration, unless otherwise specified. Additional items that are not covered include field devices, hardware or cabling provided or installed by another service provider, unless specifically identified on Schedule A or a quote.

If the client requests services that are not covered under the terms of this Agreement, it is understood that these services will be considered billable and billed as separate, individual services.

Discounted Service Rates

Clients with a Premier Support Plan will receive discounted hourly rates for Billable Service. These rates are not applicable to new installations, projects, additions or changes.

Service Provider	Normal Hourly Rates	Discounted Hourly Rates
Normal Business Hours (Monday-Friday; 8:00 a.m. – 5:00 p.m.)	\$125.00/hour	\$95.00/hour
After Hours (Monday-Friday; 5:01p.m. – 7:59 a.m.)	\$195.00/hour	\$135.00/hour
Weekends and Holidays	\$250.00/hour	\$135.00/hour
Materials	Standard Mark-Up	Our cost +16%
Travel Charges	\$60.00	No charge

Requirements

- All software must be current with the manufacturer software support plan (SMA, SUSP, ADV, etc.)
- A3 to have remote access to customer's network (scheduled with customer IT)

III. Premier Support Plan Add-ons

To complement your Premier Support Plan; A3 Communications offers the following optional and additional value added services at an additional cost:

Optional Planned Preventative Maintenance

Your new system is fully functional and being serviced under a PSP. However, in the evolving landscape of technology and through the normal course of wear and tear; components require updates, periodic testing and verification of proper operation. This is essential in keeping your system running at optimal levels, ensuring proper functionality of all system elements while also extending the life span of the system. With Planned Preventative Maintenance, A3 Communications will perform routine maintenance tasks on all of the system components covered under a Premier Support Plan on an annual basis.

Through necessary testing, qualified A3 Communications' engineers or technicians will identify and correct any deficiencies and potential problems to reduce emergency system issues and system downtime. A detailed report of deficiencies and corrections will be provided once preventative maintenance is complete.

Highlighted features include:

- Surveillance
 - Clean and refocus cameras;
 - Upgrade video management software;
 - Update firmware;
 - Test and verify video retention;
 - Test and verify motion windows;
 - Test and verify alarms; and
 - Inspect all connections and terminations.
- Access Control
 - Update system software;
 - Update firmware;
 - Test backup batteries and replace as necessary;
 - Test and verify valid access and unauthorized access;
 - Test and verify door-forced-open alarm; and
 - Inspect all connections and terminations.

Optional Extended Hardware Warranty

A3 Communications will cover devices and hardware no longer eligible under a manufacturer warranty through an Extended Hardware Warranty. Hardware covered under our Extended Hardware Warranty will be replaced at no additional charge with a device of the same technology and/or specifications upon failure. Please note that all hardware covered under the A3 Communications Extended Hardware Warranty must also have Planned Preventative Maintenance coverage. Please see Planned Preventative Maintenance for more information. The Extended Hardware Warranty option must be purchased as part of a 'year-1' plan. The Extended Hardware Warranty option can not be added to an existing agreement in subsequent years. The Extended Hardware Warranty option is available through year-7. The Extended Hardware Warranty will be subject to the same terms and conditions as provided by the initial manufacturer warranty respectively for each product being covered.

Not Covered Under Warranty

A3 Communications' Extended Hardware Warranty is voided by unauthorized attempts by any non-A3 representatives to repair or maintain equipment. In addition, the Extended Hardware Warranty does not cover maintenance or repairs attributable to network configuration changes, human error or catastrophe, fault, and customer negligence, or external factors related to the equipment, such as, but not limited to, power failure, air conditioning failure, human error, acts of God and vandalism. The Extended Hardware Warranty does not cover field devices, hardware and cabling that is not provided or installed by A3 Communications. All maintenance or repairs to this equipment or these systems will be provided as a billable service.

IV. Premier Support Plan Comparison

	<u>Standard Limited Warranty</u>	<u>Standard SLA</u>	<u>Extended SLA</u>	<u>Emergency SLA</u>
<u>All Labor During Business Hours*</u>	 (Workmanship Only)			
<u>All Labor After- hours*</u>				
<u>All Labor Weekends and Holidays*</u>				
<u>Guaranteed Certified Technician</u>				
<u>Guaranteed Onsite Response Times</u>		 8 Business Hours	 8 Clock Hours	 4 Clock Hours
<u>Guaranteed Resolution on first visit</u>				
<u>Discounted Service Rates for Billable Service</u>				
<u>Unlimited Phone/ Remote Support</u>				
<u>Included Additional System Training</u>		 16 Hours	 16 Hours	 16 Hours
<u>Annual Reporting</u>				
<u>Access to Web Portal</u>				

* All Labor for Covered Items only – See “Billable Service”

V. Premier Support Plan Pricing

<u>Standard Limited Warranty</u>	Included		
<u>Standard SLA</u> (8 business hours)	8% of system cost		
<u>Extended SLA</u> (8 clock hours)	9.5% of system cost		
<u>Emergency SLA</u> (4 clock hours)	11% of system cost		
<u>Optional Preventative Maintenance</u>	Frequency	Price	Discount
	Annually	3% (of system cost)	0%
	Bi-Annually	5 % (of system cost)	1 %
	Quarterly	10 % (of system cost)	2 %
	Monthly	30 % (of system cost)	6 %
<u>Optional Extended Hardware Warranty</u>	2.5 % of system cost		

System Cost _____ X Total % from table

VI. Custom Agreements

A3 Communications recognizes that the standard Premier Support Plan and its various available options may not be suitable for all of our customers' needs. For this reason, we have Custom Agreements available that are tailored to customer-specific needs that may fall outside of our standard agreement offerings. Custom Agreements are often developed for a variety of customer-specific needs such as:

- Strict regulation compliance requirements
- Specialized equipment and/or systems (LPR, integrated locksets, automation/integration, analytics, etc.)
- Critical infrastructure
- Variable SLA (ie: mix of Standard/Extended/Emergency levels based on location, function, etc. of each specific device/entity)
- Embedded technicians
- Event staffing
- Enhanced software support
- Managed Services

Custom Agreements require in-depth consultation with your A3 Service Team to develop a service and maintenance plan that best fits the unique needs of your organization.

VI. Block of Hours Agreements

BOH Agreement Overview

Maximize your technological investments through a convenient Block of Hours Agreement with A3 Communications. Under this program, your business can conveniently request assistance from a skilled engineer or technician for support of your IT infrastructure without additional charges. Available services include:

- Repairs;
- Maintenance;
- Configuration Changes;
- Labor only equipment moves;
- Remote support; and
- End-user training.

BOH Agreement Options

For your convenience, A3 Communications offers the following Block of Hours Agreement options:

BOH Agreement Options	Rate/Hour	Savings/Hour
8-19 Hour Block	\$115.00	\$20.00
20, 30 or 40 Hour Block	\$110.00	\$25.00
50, 60, 70, 80 or 90 Hour Block	\$100.00	\$35.00
100+ Hour Block	\$90.00	\$45.00

Please note, that these rates can change based on the following date and time terms:

Type of Rate	Definition	Billing
Business Hours	8:00 a.m. – 5:00 p.m, Monday through Friday	Normal Rate
After-Hours	5:01 p.m. – 7:59 a.m, Monday through Friday	1.5x Normal Rate
Emergency/Holiday/Weekend	Emergency*; Recognized Holidays; Saturday and Sunday	2x Normal Rate

**Emergencies are recognized when the client requests immediate prioritization in A3's service queue.
All other requests will be scheduled based on next availability.*

BOH Agreement Terms

'Block of Hours' agreements are to be paid in advance. Applicable time will be deducted from the hour balance in 1-hour increments for on-site work and 30-minute increments for remote/phone support. A monthly status report of hours used and hours remaining will be provided at the end of each month wherein Block of Hours agreement time was accrued. Block of Hours agreements are non-refundable.



S2 Security Product Warranty

S2 Security Corporation will at its option replace, without charge, any S2 NetBox SMS or VMS Series product proved defective in material or workmanship for a period of two years after the date of shipment from S2 Security Corporation.

S2 Security Corporation warrants all replacement parts and repairs for 90 days from the date of shipment from S2 Security Corporation. S2 Security may require that electronic remote access be granted to system components in order to diagnose or repair defects covered by this warranty. Travel and related expenses incurred by S2 Security due to the lack of electronic system access are expressly not covered by this warranty.

Third party products are warranted through their respective manufacturers.

All warranties exclude defects attributable to (i) use of equipment, software or interfaces not furnished by S2; (ii) modification of Products without S2's prior written approval; (iii) accident, neglect, normal wear, misuse, abuse or reverse engineering (iv) exposure to conditions outside the range of the environmental, power and operating specifications provided by S2 or industry standards.

S2 ships warranty replacement parts to Integrators by the carrier of S2's choice (typically UPS Ground). Integrators pay for shipping the product back to S2. S2 will ship by the method preferred by the integrator at the integrator's expense.

S2 DISCLAIMS ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, NONINFRINGEMENT AND FITNESS FOR A PARTICULAR PURPOSE.

ESTIMATE



Prepared For

City of York (Mr. Pierce)
10 N. Roosevelt st (po box 500)
York, sc
(803) 627-9069

Pack Men Contracting

111 Northway Rd Suite E
Columbia , SC 29201
Phone: (803) 363-0739
Email: packmen@yahoo.com
Fax: (803) 765-1670

Estimate # 117
Date 01/27/2023
Business / Tax # 47-1635026 / 079524376
DUNS

Description	Total
Male Restroom renovation remove and remove with new Toilets with flush valve (any plumbing needed)	\$5,385.00
Male Restroom renovation Remove and replace both wall hung sinks add ADA faucets (any plumbing needed)	\$3,000.00
Male Restroom renovation patch drywall where needed and paint entire restroom	\$1,475.00

Subtotal \$9,860.00

Total **\$9,860.00**

A handwritten signature in black ink, appearing to read 'Matthew Pack', is written over a horizontal line.

Signed on: 01/27/2023

Matthew Pack



930 HIGHWAY 321 BYPASS, YORK, SC 29745

Estimate

Date	Estimate #
1/30/2023	605

Name / Address
CITY OF YORK ATTENTION: BEN WRIGHT PO BOX 500 YORK, SC 29745

Description	Rate	Total
QUOTED PRICE INCLUDING LABOR TO; A} REPLACE URINAL B} RESET SINK IN WOMENS ROOM C} PULL TOILET D} REPAIR FLANGE E} RESET TOILET F} INSTALL 3 LAVATORY FAUCETS G} INSTALL 3 TOILETS WITH SENSOR FLUSH VALVE	1,980.00	1,980.00
MATERIALS	3,800.00	3,800.00
WILL CHECK PRESSURE AND INSTALL A PRV IF NECESSARY AN ADDITIONAL 1200.00 TO INSTALL A PRV		
Total		\$5,780.00

City Council Meeting January 3, 2023

DATE AND TIME: Tuesday, January 3, 2023, 06:00 PM

Members Present:

Mayor Mike Fuesser
Mayor Pro Tem Ed Brown
Councilmember Matthew Hickey
Councilmember Marion Ramsey

Councilmember Stephanie Jarrett
Councilmember Charles Brewer
Councilmember Kellie Harrold

Staff Present:

City Manager Dalton Pierce
Municipal Clerk Amy Craig
Fire Chief Mike Regal
Chief Brian Trail

Human Resources Director Sarah Ramirez
Community Events Director Becky Mestas
Parks/Recreation Director Chris White
Finance Director Barbara Denny

Others Present:

(See Sign-in Sheet)

1. WELCOME AND CALL TO ORDER

- Mayor called the meeting to order at 6:00 pm

Mayor Mike Fuesser

2. PRAYER

Mayor Pro Tem Ed Brown

3. PLEDGE OF ALLEGIANCE

Mayor Mike Fuesser

4. PRESENTATIONS

There were no presentations

5. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

No public comments were made

6. CITY MANAGER'S REPORT

- MLK Breakfast and Parade – Western York County NAACP

City Manager Pierce reminded the citizens of York that the annual Martin Luther King Jr breakfast will be held on Friday, January 13, at 8:00 am. The breakfast will take place at Liberty Church. Just Wright Catering is providing the breakfast, and the guest speaker is James Thompson. The tickets can be purchased on the City's webpage.

Also, the Martin Luther King Jr parade will be on January 14, beginning at 1 pm until approximately 5:30 pm. The route is the same annual route. This MLK parade is the longest-running parade in the state.

- Recreation Vehicle – ARPA Funds

City Council Meeting January 3, 2023

The City has allocated \$35,000 of ARPA funds for the purchase of a vehicle for the Recreation Department. Staff has secured a vehicle from Santee Automotive on a State contract. The 2023 Ford F-150 Super Cab will cost \$36,003.00, with tax and delivery. The overage will be adjusted in the budget. Staff would like to proceed with the purchase within the next few months. No action is necessary with this being a budgeted item.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- Council Meeting, December 6, 2022.

Councilmember Hickey made a Motion to accept the Minutes from the Council meeting on December 6 into the record, which was Seconded by Mayor Pro Tem Brown. With No Discussion, the Motion passed unanimously.

8. MONTHLY FINANCIAL REPORT

Financial Director Denny provided the finances for the end of November. She explained that this time of year, expenses are higher than revenues due to not collecting property taxes until February, March, and April. The City has received the Body Camera Grant for \$34,706 and Impact Fees collected for the last three months are \$320,000.

9. OLD BUSINESS: NONE

10. NEW BUSINESS

- ORDINANCE(S):

- First Reading, Ordinance 23-686, Amending Appendix A, Wine Bars

Councilmember Jarret made a Motion to approve the First Reading of Ordinance 23-686, amending Appendix A and adding wine bars, which was Seconded by Councilmember Harrold. During the Discussion, Councilmember Jarrett stated that the Amendment had information about cemeteries in the B-1 District. With no cemeteries being in the B-1 District, the Amendment needs to include the removal of the cemetery information. With no other Discussion, the Motion was approved 6-1, with Mayor Pro Tem Brown in opposition.

- RESOLUTION(S):

- Resolution 23-01, February Council Meeting Date Change

Councilmember Ramsey made a Motion to move the meeting to February 6, which was Seconded by Mayor Pro Tem Brown. In the Discussion, possible dates were discussed that would be more suitable for Council. With no other Discussion, the Motion was adopted unanimously.

- Resolution 23-02, Risk Management

Councilmember Hickey made a Motion to approve Resolution 23-02, which was Seconded by Councilmember Jarrett. With no discussion, the Motion was adopted unanimously.

- PURCHASE(S):

- Public Works Leaf Truck

Councilmember Hickey made a Motion to purchase the Public Works Leaf Truck, which was Seconded by Councilmember Jarrett. During the Discussion, it was confirmed that the old leaf truck would be used as a spare. Councilmember Ramsey mentioned that the

City Council Meeting January 3, 2023

public should be notified that leaf piles should not contain anything that would damage the trucks. Finance Director Barbara Denny stated that the first payment would be made after October 1, 2023, and it would be up to Council if ARPA funds would be used as a down payment. Terms of the lease have not been negotiated at this time. With no other Discussion, the Motion was adopted unanimously.

- **DISCUSSION(S):**
 - **MOU – Larson Road Industrial Park**
City Manager Pierce stated that York Electric Cooperative and the City has developed a partnership to build a light industrial park. The City has received \$28,000 from Central Electric Power Cooperative and \$540,000 from York Electric Cooperative. The funds have been deposited, and as the work is done, the City will be invoiced for the work performed. The funds were not accounted for in this Fiscal Year due to this being unusual circumstances, so that it will be used as a Note for auditing purposes.
- **BIDS & SOLICITATIONS:**
 - **Demolition Project – 5 and 9 Springdale Drive**
Staff recently released and held a public bid opening for qualified contractors to completely demolish and remove two (2) specified structures located at 5 and 9 Springdale Drive. Further evaluation will be given during the Work Session on January 17, 2023, to determine the most qualified contractor.

11. MAYOR'S REPORT

The Mayor reemphasized the Work Session being on January 17, 2023, at 4 pm. It will include a redistricting presentation. He stated that this is an election year, so redistricting would need to be done by August.

12. EXECUTIVE SESSION

- Proposed Sale or Purchase of Property
- Discussion of Personnel Matter Related to the Finance Director
- Receipt of Legal Advice Related to Pending, Threatened, or Potential Claim

13. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED DURING EXECUTIVE SESSION – APPOINTMENTS TO BOARDS AND COMMISSIONS

No action was taken

14. ADJOURN

Mayor Pro Tem Brown made a Motion to Adjourn, which was Seconded by Councilmember Hickey. The Motion was adopted unanimously. The meeting Adjourned at 8:00 pm.

Respectfully Submitted,

City Council Meeting January 3, 2023

Amy W. Craig

Amy Craig
Municipal Clerk

DRAFT

City Council Work Session January 17, 2023

DATE AND TIME: Tuesday, January 17, 2023, 04:00 PM

Members Present:

Mayor Mike Fuesser
Mayor Pro Tem Ed Brown
Councilmember Matthew Hickey
Councilmember Marion Ramsey

Councilmember Stephanie Jarrett
Councilmember Charles Brewer
Councilmember Kellie Harrold

Staff Present:

City Manager Dalton Pierce
Municipal Clerk Amy Craig
Fire Chief Mike Regal
Finance Director Barbara Denny
Human Resources Director Sarah Ramirez

Participants:

Adam DeMars
Dr. John Ruoff
Mac Brice

Others Present:

(See Sign-in Sheet)

1. WELCOME AND CALL TO ORDER

Mayor Mike Fuesser

- Mayor called the meeting to order at 4:00 pm

2. PRAYER

Mayor Pro Tem Ed Brown

3. PLEDGE OF ALLEGIANCE

Mayor Mike Fuesser

4. PRESENTATIONS

- SC Revenue & Fiscal Affairs – 2020 Redistricting Bench Mark Report
Adam DeMars from the Revenue & Fiscal Affairs office attended virtually. He presented a review of the Benchmark data, along with an overview of the process and the rules and laws of redistricting. Council was provided a draft regarding information for redistricting based on the 2020 population. Mr. DeMars would like to see Council adopt a Resolution abiding by these practices and principles for redistricting efforts. Mr. DeMars stated that he would be willing to come back for a Public Hearing.
- SC State Conference NAACP - York City Council Redistricting
Dr. John Ruoff presented to Council a redistricting map that consists of a different approach than SC Revenue & Fiscal Affairs. He also provided an overview of the rules and laws of redistricting. Dr. Ruoff stated that the core redistricting principles are to preserve the communities of interest. Dr. Ruoff stated that he would be willing to come back for a Public Hearing.

City Council Work Session January 17, 2023

5. DISCUSSIONS

- Bids & Solicitations: Derelict Structures – 5 and 9 Springdale Drive
 - Demolition Project

Council discussed the costs of the demolition and the best way to handle the two derelict properties located at 5 and 9 Springdale Drive. With the asbestos report and asbestos removal not being included in the Bid amounts, there would be additional costs. Council will revisit this in the next Council meeting.
- Proposed Hotel Project

City Manager Pierce presented research of hotel comparisons based on a hotel proposal by Raines Company. The tax research and city in-kind services projected totals represents figures of possible incentives. Raines Company has completed an updated STR report that will be shared with the City with further discussion between the Raines Company and City regarding this proposed project.

6. ADJOURN

Mayor Pro Tem Brown made a Motion to Adjourn, which was Seconded by Councilmember Hickey. The Motion was adopted unanimously. The meeting Adjourned at 5:18 pm.

Respectfully Submitted,

Amy W. Craig

Amy Craig
Municipal Clerk

CITY OF YORK GENERAL FUND
UNAUDITED STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2022

					% of Budget	Target % of Budget	Comments
		Actual		Budget			
Property Taxes		\$ 388,154.08		\$ 3,500,000.00	11.09%	25.00%	
Vehicle Taxes		\$ 54,374.02		\$ 325,000.00	16.73%	25.00%	
Franchise Fees		\$ 320.56		\$ 630,000.00	0.05%	25.00%	
Delinquent Taxes		\$ 32,570.62		\$ 185,000.00	17.61%	25.00%	
Fees in Lieu of Taxes		\$ -		\$ 120,000.00	0.00%	25.00%	
State Shared Revenue		\$ 56,052.28		\$ 375,000.00	14.95%	25.00%	
Business Licenses		\$ 79,018.02		\$ 685,000.00	11.54%	25.00%	
Business Licenses - Insurance		\$ 149.31		\$ 1,130,000.00	0.01%	25.00%	
Building Permits		\$ 162,827.15		\$ 225,000.00	72.37%	25.00%	
Court Fines and Fees		\$ 12,799.34		\$ 40,000.00	32.00%	25.00%	
Interest		\$ 11,313.72		\$ 8,000.00	141.42%	25.00%	
Rent		\$ -		\$ 1,000.00	0.00%	25.00%	
Garbage Fees		\$ 325,238.70		\$ 1,210,000.00	26.88%	25.00%	
Fire Protection		\$ 27,365.46		\$ 109,000.00	25.11%	25.00%	
Recreation Fees/Cons/Supp		\$ 6,688.15		\$ 164,000.00	4.08%	25.00%	
Recycling Fees		\$ 2,550.70		\$ 62,000.00	4.11%	25.00%	
Transfer from Utility		\$ 38,333.34		\$ 230,000.00	16.67%	25.00%	
Transfer from Hospitality Tax		\$ 19,166.66		\$ 115,000.00	16.67%	25.00%	
Transfer from A-Tax		\$ -		\$ 25,000.00	0.00%	25.00%	
Transfer from Summerfest		\$ -		\$ -	0.00%	25.00%	
PEBA Pension Credit		\$ 42,622.79		\$ 42,000.00	101.48%	25.00%	
Miscellaneous		\$ 1,968.15		\$ 65,000.00	3.03%	25.00%	
Sale of Fixed Assets		\$ 9,463.00		\$ 5,000.00	189.26%	25.00%	
Capital Lease Proceeds		\$ (28,059.36)		\$ -	0.00%	25.00%	Due to Audit. When we close last lease this will 0
Special Duy Revenue		\$ 10,800.00		\$ 65,000.00	16.62%	25.00%	
Grant Revenue		\$ 35,368.43		\$ 40,000.00	88.42%	25.00%	* Body Camera Grat
ARPA Revenue				\$ -	0.00%	25.00%	
SRO Reimbursement				\$ 185,000.00	0.00%	25.00%	
SRO State Grant				\$ 195,000.00	0.00%	25.00%	
		\$ 1,289,085.12		\$ 9,736,000.00	13.24%	25.00%	
Administrative	\$ 187,577.75		\$ 785,000.00		23.90%	25.00%	
Personnel Services		\$ 155,898.97		\$ 659,000.00	23.66%	25.00%	
Operating Expenses		\$ 30,638.75		\$ 125,000.00	24.51%	25.00%	
Capital Outlay		\$ 1,040.03		\$ 1,000.00	104.00%	25.00%	
COUNCIL	\$ 28,226.88		\$ 142,000.00				
Personnel Services		\$ 15,935.21		\$ 74,000.00	21.53%	25.00%	
Operating Expenses		\$ 12,291.67		\$ 68,000.00	18.08%	25.00%	
Court	\$ 35,681.77		\$ 164,500.00				
Personnel Services		\$ 23,805.48		\$ 114,000.00	20.88%	25.00%	
Operating Expenses		\$ 11,876.29		\$ 50,500.00	23.52%	25.00%	
Capital Outlay		\$ -		\$ -	0.00%	25.00%	

CITY OF YORK GENERAL FUND
UNAUDITED STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2022

		Actual	Budget	% of Budget	Target % of Budget	Comments
Police	\$ 1,181,923.14		\$ 3,769,000.00			
Personnel Services		\$ 774,046.41	\$ 3,194,500.00	24.23%	25.00%	
Operating Expenses		\$ 75,783.70	\$ 492,500.00	15.39%	25.00%	
Capital Outlay		\$ 332,093.03	\$ 82,000.00	404.99%	25.00%	
Fire	\$ 403,935.83		\$ 1,451,000.00			
Personnel Services		\$ 237,993.87	\$ 1,097,500.00	21.69%	25.00%	
Operating Expenses		\$ 34,550.09	\$ 189,000.00	18.28%	25.00%	
Capital Outlay		\$ 131,391.87	\$ 164,500.00	79.87%	25.00%	
Fire County Suppression	\$ 1,579.61		\$ 15,500.00			
Operating Expenses		\$ 1,579.61	\$ 15,500.00	10.19%	25.00%	
Planning & Zoning	\$ 106,641.03		\$ 591,500.00			
Personnel Services		\$ 85,191.22	\$ 431,500.00	19.74%	25.00%	
Operating Expenses		\$ 12,194.84	\$ 115,500.00	10.56%	25.00%	
Capital Outlay		\$ 9,254.97	\$ 44,500.00	20.80%	25.00%	
Recreation	\$ 168,619.14		\$ 769,000.00			
Personnel Services		\$ 108,628.79	\$ 493,000.00	22.03%	25.00%	
Operating Expenses		\$ 40,787.35	\$ 257,000.00	15.87%	25.00%	
Capital Outlay		\$ 19,203.00	\$ 19,000.00	101.07%	25.00%	
Public Works	\$ 347,369.19		\$ 1,130,000.00			
Personnel Services		\$ 119,830.69	\$ 494,500.00	24.23%	25.00%	
Operating Expenses		\$ 124,732.92	\$ 482,000.00	25.88%	25.00%	
Capital Outlay		\$ 102,805.58	\$ 153,500.00	66.97%	25.00%	
Public Works Commercial	\$ 52,222.90		\$ 268,500.00			
Personnel Services		\$ 14,837.07	\$ 59,000.00	25.15%	25.00%	
Operating Expenses		\$ 37,385.83	\$ 209,500.00	17.85%	25.00%	
Public Works Recycling	\$ 55,994.20		\$ 128,500.00			
Personnel Services		\$ 13,220.61	\$ 60,500.00	21.85%	25.00%	
Operating Expenses		\$ 9,096.35	\$ 34,500.00	26.37%	25.00%	
Capital Outlay		\$ 33,677.24	\$ 33,500.00	100.53%	25.00%	
Non Departmental	\$ 111,748.27		\$ 521,500.00			
Personnel Services		\$ 56,774.82	\$ 251,000.00	22.62%	25.00%	
Operating Expenses		\$ 23,263.50	\$ 178,000.00	13.07%	25.00%	
Capital Outlay		\$ 31,709.95	\$ 92,500.00	34.28%	25.00%	
		\$ 2,681,519.71	\$ 9,736,000.00	27.54%	25.00%	
Revenues Over (Under) Expenditures	\$ (1,392,434.59)	<i>This months rev/exp will be adjusted as certain items are accrued back to last fiscal year</i>				

CITY OF YORK UTILITY FUND								
UNAUDITED STATEMENT OF REVENUES AND EXPENDITURES								
FOR THE PERIOD ENDING DECEMBER 31, 2022								
			Actual		Budget		Target % of Budget	Comments
Gross Revenues								
Water/Sewer Receipts			\$ 1,133,044.90		\$ 2,730,000.00	41.50%	25.00%	1/2 of this billing will be accrued back
Base Charge			\$ 397,505.07		\$ 1,475,000.00	26.95%	25.00%	
DHEC Charges			\$ 20,058.00		\$ 75,000.00	26.74%	25.00%	
Penalty			\$ 29,419.00		\$ 75,000.00	39.23%	25.00%	
Meter Tampering Fee			\$ 608.00		\$ -	0.00%	25.00%	
Water/Sewer Taps			\$ 17,883.00		\$ 50,000.00	35.77%	25.00%	
Delinquent Debt Recovery			\$ 3,496.00		\$ 1,000.00	349.60%	25.00%	
Connection Fees			\$ 13,500.00		\$ 35,000.00	38.57%	25.00%	
Hydrant Fees			\$ 2,245.00		\$ 8,000.00	28.06%	25.00%	
Meter Reinstallation			\$ -		\$ -	0.00%	25.00%	
Meter Installation			\$ 46,246.58		\$ 50,000.00	92.49%	25.00%	
Administrative Fees			\$ 14,030.00		\$ 34,000.00	41.26%	25.00%	
Pretreatment			\$ 7,231.39		\$ 20,000.00	36.16%	25.00%	
State Aid-Lake Caldwell			\$ -		\$ -	#DIV/0!	25.00%	
Hydrant Repair & Maint			\$ 11,594.00		\$ 38,000.00	30.51%	25.00%	
Interest			\$ 2,824.49		\$ 500.00	564.90%	25.00%	
Transfer from Capacity Fees			\$ -		\$ 150,000.00	0.00%	25.00%	
Miscellaneous			\$ 860.00		\$ -	0.00%	25.00%	
ARPA Revenue			\$ -		\$ -	100.00%	25.00%	
Capital Lease Proceeds			\$ (66,262.03)		\$ -	200.00%	25.00%	Due to Audit. When we close last lease this will 0
Grant Revenue			\$ -		\$ 4,000.00	0.00%	25.00%	
Total Revenue			\$ 1,634,283.40		\$ 4,745,500.00	34.44%	25.00%	
					\$ -			
Departmental Expenses								
Utility Administration	\$ 1,440,427.30			\$ 4,359,500.00				
Personnel Services		\$ 258,416.19		\$ 1,037,000.00	24.92%	25.00%		
Operating Expenses		\$ 684,210.69		\$ 2,812,500.00	24.33%	25.00%		
Capital Outlay		\$ 497,800.42		\$ 510,000.00	97.61%	25.00%		Annual WWTP bond pymnt
Utility Non Departmental	\$ 115,083.34		\$ 386,000.00					
Operating Expenses		\$ 38,333.34		\$ 386,000.00	9.93%	25.00%		
Cap Fees Construction		\$ 76,750.00			#DIV/0!	25.00%		
Total Expenditures		\$ 1,555,510.64		\$ 4,745,500.00	32.78%	25.00%		
Revenues Over (Under) Expenditures								
		\$ 78,772.76	This months rev/exp will be adjusted as certain items are accrued back to last fiscal year					
Capacity Fees Revenue 250		\$ 384,023.00		\$ 717,000.00	53.56%	25.00%		

**City of York
Hospitality Tax
Monthly Revenue Projections vs Actual
2022 - 2023**

Month	Projected Revenue	2021 - 2022 Actual Revenue	2022 - 2023 Actual Revenue	Revenue Over / (Under) Projection	
October	52,083.33	51,134.37	70,770.33	18,687.00	FINAL
November	52,083.33	62,874.06	60,746.42	8,663.09	FINAL
December	52,083.33	60,669.25	73,029.24	20,945.91	OPEN
January	52,083.33	47,683.21			
February	52,083.33	63,958.90			
March	52,083.33	64,081.04			
April	52,083.33	59,019.24			
May	52,083.33	71,136.32			
June	52,083.33	63,191.79			
July	52,083.33	60,246.53			
August	52,083.33	63,515.70			
September	52,083.33	59,738.02			
Total	\$ 625,000.00	\$ 727,248.43	\$ 204,545.99	\$ 48,295.99	
***Note Revenue is always a month behind. Eg: October is received in November, therefore, current month amount will be adjusted at month end.					

City of York
2022-2023 Capacity Fees

October	<u>\$ 75,369.00</u>
November	<u>\$ 204,573.00</u>
December	<u>\$ 104,081.00</u>
January	<u> </u>
February	<u> </u>
March	<u> </u>
April	<u> </u>
May	<u> </u>
June	<u> </u>
July	<u> </u>
August	<u> </u>
September	<u> </u>
Total	<u><u>\$ 384,023.00</u></u>

**City of York
Impact Fees
2022-2023**

<u>Month</u>	<u>Rec Fee</u>	<u>Fire Fee</u>	<u>Muni Fee</u>	<u>Total</u>	
October	43,312.00	10,853.00	15,053.00	\$ 69,218.00	FINAL
November	100,323.00	25,143.00	34,859.00	\$ 160,325.00	FINAL
December	65,743.00	16,472.00	22,852.00	\$ 105,067.00	FINAL
January	11,335.00	2,840.00	3,940.00	\$ 18,115.00	OPEN
February				\$ -	
March				\$ -	
April				\$ -	
May				\$ -	
June				\$ -	
July				\$ -	
August				\$ -	
September				\$ -	
<hr/>					
	\$ 220,713.00	\$ 55,308.00	\$ 76,704.00	\$ 352,725.00	

***Note- Open means the month has not closed so additional fees may come in*

City of York

Memo

TO: Mayor and Council

FROM: City Manager Dalton Pierce, MPA

MEETING DATE: February 6, 2023

SUBJECT: Discussions – Derelict Structures Summary



GENERAL INFORMATION

Derelict Structures Summary – 5 and 9 Springdale Drive

A summary of Actions and Discussions have been provided for the derelict structures located at 5 and 9 Springdale Drive. This summary covers all dates and meeting information, regarding these two properties, from October 2021 until now.

STAFF RECOMMENDATIONS

Due to a recent follow-up with Mr. Foster, staff recommends waiting a reasonable amount of time for him to pay for the demolition of the two properties, rather than the City.

ATTACHMENT(S):

- A. Derelict Structures Summary
- B. Photos of Derelict Structures

REQUESTED ACTION

No Action Requested

Derelict Structures Summary – 5 and 9 Springdale Drive

A summary of Actions and Discussions have been provided for the derelict structures located at 5 and 9 Springdale Drive. This summary covers all dates and information from October 2021 until now.

Derelict Structure Proceedings Continuation: 5 and 9 Springdale Drive

Council will continue its Derelict Structure Proceedings to review current actions of the owner, Martin Foster, and to seek a solution that will end the blight caused by derelict structures at 5 Springdale Drive and 9 Springdale Drive. Council may take additional action up to and including an order to demolish one or both structures within a specific time period.

First Council Action: October 5, 2021

Public Hearings For Derelict Structures 5.1 Derelict Structure: 5 Springdale Drive

The property owner, Martin Foster, agreed to either repair or demolish the structure and report back in 30 days which option he is moving forward with.

Public Hearings For Derelict Structures 5.2 Derelict Structure: 9 Springdale Drive

The property owner, Martin Foster, agreed to either repair or demolish the structure and report back in 30 days which option he is moving forward with.

Second Council Action: February 8, 2022

Martin Foster, the property owner for both properties, stated that he did not have the money for the demolition of the structures on these properties. The buyers would have to either rehab the structures or demolish them. Councilmember Ramsey made a Motion to give Martin Foster a two-month continuation to sell the two properties, which was Seconded by Councilmember Brewer. The Motion passed.

Additional Council Action: August 2, 2022

Second Reading, Ordinance 22-677, Rezoning parcel on E. Jefferson Street and Springdale Drive from R15 to R7. Councilmember Brewer made a Motion to approve on Second Reading of Ordinance 22-677, which was Seconded by Councilmember Hickey. During Discussion, Mayor Fuesser asked if this would resolve the derelict structure concern in that area. City Manager Duncan said that he did not know the exact plan going forward but would speak with Planning Director David Breakfield to get the plan. Councilmember Jarrett asked if the rezoning would allow for single-family home development, to which City Manager Duncan replied that it could, but that R7 also allows for duplex development. Mayor Pro Tem Brown asked for clarification regarding a third structure on the site. After no other Discussion, Council approved the Ordinance unanimously.

Third Council Action: October 4, 2022

Old Business For Derelict Structures 9.2 Derelict Structure Proceedings Continuation: 5 and 9 Springdale Drive

Councilmember Hickey made a Motion to allow the owner 60 days to either have a permit pulled to demo or rehab or after 60 days, the City will take initiative to demo, which was Seconded by Councilmember Ramsey. During Discussion, Council asked why remediation was taking so long and Mr. Foster replied that he hopes to sell the property once the appraisal is complete now that rezoning is complete. Mayor Fuesser stated that he would like this remediated ASAP. With no other Discussion, the Motion was adopted unanimously.

Fourth Council Action: December 6, 2022

Old Business for Derelict Structures

Mayor Fuesser explained that Mr. Foster had 60 days to repair or demolish the derelict structures at 5 and 9 Springdale Drive, or the City would take action to demolish them. Mayor Fuesser gave a synopsis of the last meetings, dating back to October 2021, regarding these two properties. Councilmember Hickey made a

Motion to take action to start the bid for demolishing the two properties. Councilmember Jarrett Seconded the Motion. In Discussion, Council stated that the time given to Mr. Foster has been more than fair. Also, a question was brought up whether Mr. Foster had made an attempt or submitted anything since October 2022. Interim City Manager Denny clarified to Council that nothing had been submitted since October, when Mr. Foster was given 60 days. With no other Discussion, the Motion was adopted unanimously.

Bid Opening: December 28, 2022

A Bid opening was held for the two derelict structures located at 5 and 9 Springdale Drive.

Additional Discussion: Council Work Session January 17, 2023

Council discussed the costs of the demolition and the best way to handle the two derelict properties located at 5 and 9 Springdale Drive. With the asbestos report and asbestos removal not being included in the Bid amounts, there would be additional costs. Council will revisit this in the next Council meeting.

Derelict Structure Status: January 18, 2023

The Planning Department reached out to Mr. Foster regarding the two properties and Mr. Foster stated that he is waiting for a settlement. When the settlement comes in, he plans to pay for the demolition of the two properties himself.











STATE OF SOUTH CAROLINA
COUNTY OF YORK

)
)
)

CITY OF YORK

ORDINANCE 22-681

IMPOSING A TEMPORARY MORATORIUM ON CERTAIN TYPES OF
RESIDENTIAL SUBDIVISION /DEVELOPMENT AND INVOKING THE
APPLICATION OF THE PENDING ORDINANCE DOCTRINE.

- WHEREAS, York City Council and Planning Commission find that a moratorium is necessary to allow the City the opportunity to research and implement needed changes to the zoning ordinance and comprehensive plan to facilitate desired growth moving forward;
- WHEREAS, York City Council and Planning Commission find that such revised ordinances/ standards would ultimately streamline and make the overall application process more understandable for all involved; and
- WHEREAS, York City Council and Planning Commission find that such a moratorium should be limited in duration and that action should be taken promptly to research and implement needed changes.

NOW, THEREFORE, BE IT ORDAINED in Council assembled on the dates hereafter set forth that York City Council does herewith impose a moratorium on the subdivision of a residentially-zoned and/or –used property into more than 5 lots as well as the usage of the R5 special exception and PUD processes and also invokes the application of the pending ordinance doctrine; furthermore, the number of lots in subdivision will be determined by the number of lots in the entire planned subdivision development (including all phases of the proposed development).


The moratorium is hereby enacted to allow the City the opportunity to address the following with the assistance of professional consultant(s) as necessary:

1. Update pertinent sections of the 2019 Comprehensive Plan to provide better direction and benchmarking regarding growth management in the City.
2. Update the City's future land-use map to provide better guidance regarding the proper zoning/usage of property in the City as well as around the perimeter of the City.
3. Conduct a housing survey as prescribed in the 2019 Comprehensive Plan to determine the proper number and mix of residential housing types in York as well as the desired population growth rate for the city.

4. Create or revise distinct residential and mixed-use zoning districts with by-right zoning standards to include density, parking, housing variety, and other specifications with emphasis on single-family detached, single-family attached, and multi-family residential projects.

The provisions of this ordinance shall be effective immediately upon adoption and shall remain in effect for 180 calendar days from the effective date of second reading approval. York City Council may extend the moratorium for a period of an additional 90 calendar days upon finding that the City is making reasonable, prompt progress in carrying out needed action items set forth in this ordinance and that additional time is needed to adequately complete the action plan.

York City Council hereby invokes the pending ordinance doctrine recognized under South Carolina law, effective immediately upon first reading approval. Applications for the type of subdivision/development specified in this ordinance shall not be accepted by the City of York while York City Council considers whether to impose a moratorium and during the duration of a moratorium.


MICHAEL D. FUESSER, MAYOR

ATTEST:


Acting Municipal Clerk

First Reading: August 15, 2022

Public Hearing: September 6, 2022

Second Reading: September 6, 2022

City of York

Memo

TO: Mayor and Council

FROM: Community Events Director, Becky Mestas

MEETING DATE: February 6, 2023

SUBJECT: Special Events



GENERAL INFORMATION

March for the Heart 5K

Date: Saturday, March 18, 2023

This running event is organized by Tender Hearts Ministries to raise awareness and funds for their organization.

Silver in the City

Date: Thursday, April 20 - Sunday, April 23

This will be the sixth annual event, hosted by Palmetto State Airstream Club 22. Airstreams set up shop on Thursday evening at York Place in preparation of the rally into town Friday morning. Airstreams are parked on N. Congress, at Yorkville Marketplace and in the Dickerson Motors parking lot for the weekend. Visitors can enjoy entertainment and tour airstreams during certain hours. The event has given close to twenty thousand dollars to path in the past 3 years. This year's event is sold out, with 65 airstreams signed up. The economic impact to the city is estimated to be approximately \$25 to \$30 thousand dollars.

Will Frederick Memorial 5K Run for the Kids

Date: Saturday, April 29, 2023

This annual 5K is a fundraising event to fund scholarships for children, students, and community enrichment efforts. The 5K is hosted by Lifeway Church in honor of Will Frederick, who passed away in 2018 due to complications from surgery, to continue his work impacting the lives of children and students in the York area.

Cinco De Mayo Celebration

Date: Friday, May 5, 2023

Hosted by the City of York, this will be the second annual Cinco De Mayo celebration. It promotes hospitality and tourism in the downtown area. N. Congress Street will be closed to allow for entertainment, bounce houses, and food trucks.

Summer Concert Series

Dates: 2nd and 4th Thursdays in June, July, and August – with the exception of August 31 due to Summerfest. Requesting a kickoff concert on Thursday, May 25 and encore event on Thursday, September 14.

The City of York hosts the summer concert series at City Market on Congress Street. Roads are closed to allow tables to be set up for food, tables, and other entertainment. Requesting the option to use City Park for some of the events once the amphitheater has been constructed. We could pull in local food trucks that are interested in growing their presence in the city.

40th Anniversary York Summerfest**Date: Saturday, August 26, 2023**

York Summerfest is celebrating its 40th anniversary in 2023. The festival will feature a variety of events and shows, including living music and entertainment at one of three stages, a car show, arts and craft vendors, food trucks, a kids' zone and more.

ATTACHMENT(S):

A. Event Applications

REQUESTED ACTION

Requesting Council's Approval



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: January 5, 2023

Name of Festival or Special Event: March For The Heart 5k

Location and/or Route of the Event: Tender Hearts Headquarters Start/Finish

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: Saturday, March 18, 2023

Alternate Date(s) for Event: _____

Event Setup time: 5:45 am to 8:00 am

Actual Event: 8:00 am to 9:45 am

Road Closure time: 6:30 am to 9:45 am

Breakdown time: 9:45 am to 10:30 am

Estimated number of attendees (including event staff): 200

Requesting Organization: Tender Hearts Ministries

Address: 145 Blackburn St.

Purpose of the Event: Awareness, Fundraising

Is your organization a charity or non-profit organization? non-profit 501c3

Will the proceeds benefit your organization? If no, please specify which organization it will benefit yes

This is a ☐ private ☒ public event to be held on ☒ private ☒ public property.

Permit Holder/Event Point of Contact: Paje Surratt

Mobile Number: 803-627-2223 Email: pr@tenderheartsSC.org

Street Address: 145 Blackburn St.

Additional Authorized Contact: Natasha Ramsey

Mobile Number: 803-684-9404

Email: admin@tenderheartsSC.org

Planned Activities: Kids/Seniors Fun Run an 5k, awards

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☒ Yes ☐ No

If yes, explain: Start/Finish Line inflatable arch across Blackburn St. -Finish Well Timing

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☒ Yes ☐ No

If yes, explain: Tender Hearts' golf carts, Timing Company equipment-Finish Well Timing

Company name: _____ City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☐ Yes ☒ No

If yes, explain (include the items being sold and if cooking with grease): _____

Does your event require the use of utility services such as power or water? ☒ Yes ☐ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: Power is needed for DJ and Timing Co. equipment (pulled from TH)

Will alcohol be served at the event? ☐ Yes ☒ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) : _____

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: DJ

Will tents be used at the event? ☒ Yes ☐ No

If yes, explain (include size and type of tents): Tents are used for event registration, packet pick up,

H2O table, sponsor tables, snacks, etc.

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Banner used across start/finish line,
posters displayed at event

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):
inside our building

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Typically 14 officers are assigned to our races. We also request one firefighter
to be at the event (in smaller vehicle). We have ample parking for hundreds of
attendees.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

Officers typically close down Blackburn St. around 6:30 am for the timing arch
to set up and inflated. We open the street back up after the races and award
ceremony. Raille st. shuts down for approximately 15 minutes for kid's fun run

Are you requesting barricades for road closures (fees may apply)? ☒ Yes ☐ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

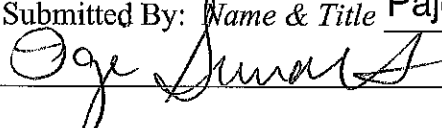
Officers typically put barricades north and south of our headquarters
on Blackburn st.

Please provide any additional information that may be helpful:

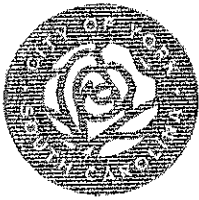
RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: *Name & Title* Paje Surratt, Public Relations Coordinator

Signature:  Date: Jan 5, 2023

Submitted 9/20/22
via email
to Mgmt. Staff (K)



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: September 20, 2022

Name of Festival or Special Event: Silver In The City

Location and/or Route of the Event: NORTH Congress Street

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: April 20 - 23, 2023

Alternate Date(s) for Event: N/A

Event Setup time: 9:00 AM to 11:00 AM April 21, 2023

Actual Event: 9:00 AM to 12:00 PM April 21 thru 23, 2023

Road Closure time: 9:00 AM to 12:00 PM April 21 thru 23, 2023

Breakdown time: 9:00 AM to 12:00 PM April 23, 2023

Estimated number of attendees (including event staff): 75 Artists (150 people)
and 2,000 to 3,000 people general public

Requesting Organization: Palmetto State Artiststream Club 22

Address: P.O. Box 843 1351 Rabbit Run Rd
YORK SC 29745

Purpose of the Event: Showcase our city. Economic impact, charity

Is your organization a charity or non-profit organization? Non-profit

Will the proceeds benefit your organization? If no, please specify which organization it will benefit NO PATH and/or York Place

This is a private ☒ public event to be held on private ☒ public property.

Permit Holder/Event Point of Contact: Terry Montgomery

Mobile Number: 803-242-6125 Email: terrymontgomery31@gmail.com

SCHEDULE OF FEES AND CHARGES FOR SPECIAL EVENTS

Police Officers	\$45.00/hour per officer
Fire Inspector (special inspection)	\$45.00/hour
Public Works /Parks and Rec. Staff	varies/per hour per staff member
Race Signage and Billboards	Required for each race
Returned Check Fee	\$35.00 may also result in event cancellation

DAMAGE/REPAIR/CLEANUP

If for any reason there is damage to any part of the area, which was reserved for the special event, or damage to another area as a direct result of the event, the extent of damage, as determined by the sole discretion of the City of York, shall be determined and the dollar amount of any repair or replacement and restitution will be billed to the applicant to be paid in full no more than thirty (30) days from the billing date. If payment is not received within the allotted time, all future special event permit requests will be denied until such time as payment is received and, in addition, City of York may take legal action to recover costs, including attorney's fees.

The following documents must be submitted in order for your permit to be processed:

- _____ Completed Special Events Permit Application
- _____ Schedule of Events
- _____ Sketch or diagram of the event/ or roads to be closed.
- _____ Certificate of Insurance (if applicable)
- _____ Special Event Permit Request Acknowledgement Form (if applicable)

Signed application with all of the supporting documents (as required) should be sent to Karen Fritz, City Events Director, to the below address, and/or scanned and e-mailed to kfritz@yorksc.gov

City of York
Attn: Karen Fritz, City Events Director
PO Box 500
York, SC 29745
(803) 684-2341 City Hall
(803) 792-8678 Direct

Will tents be used at the event? _____ Yes ☒ No

If yes, explain (include size and type of tents): _____

Will signs or banners be erected at the event? ☒ Yes _____ No

If yes, explain (include size and locations): ONE banner @ City Market
2'2" x 8' Welcome Airstreamers

Will city staff be responsible for street/public clean-up at the event? _____ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Have arrangements been made for restroom facilities? _____ Yes ☒ No

If yes, explain (include locations of restrooms and service provider):

N/A All Airstreams in attendance are
fully self-contained

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$45.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Parade into town on Friday April 21, 2023 @ 9:00 AM
parade route N Congress, S Congress, E Jefferson, Trinity,
Gardner, E Madison by Police escort

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

North Congress St from Liberty St to Madison
9:00 AM Friday April 21, 2023 thru Sunday
April 23, 2023 12 noon.

Street Address: 1351 Rabbit Run Rd York SC 29745

Additional Authorized Contact: John Leake

Mobile Number: 803-984-7225 Email: john@leakesantiques.com

Planned Activities: Parade of First Graders, open house, entertainment
Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☐ Yes ☒ No

If yes, explain (include the items being sold and if cooking with grease): _____

Does your event require the use of utility services such as power or water? ☐ Yes ☒ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: _____

Will alcohol be served at the event? ☐ Yes ☒ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) : _____

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: musical entertainment

Are you requesting barricades for road closures (fees may apply)? ☒ Yes ☐ No Note:
If yes, include a list of location(s) and a map designating the location of each barricade, the number
needed, and person responsible for barricades.

Intersection of Liberty St + W. Congress
Intersection of Madison St + W. Congress

Please provide any additional information that may be helpful:

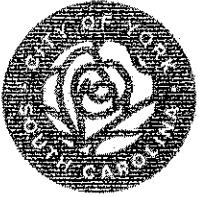
This will be the sixth annual event
The last 3 years this event has given approximately
\$20,000 to PATH
Economic impact 60 Airstreams approx 25 to 35 thousand dollars

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: Name & Title Terry Montgomery Palmetto State Airstream
Event Organizer

Signature: Terry Montgomery Date: 9-20-2022



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

A special event permit is required for any/all organized activity using publicly owned, managed or controlled property (including Right-of-Ways) when the event is expected to have 50 or more attendees OR require any city services OR any activities covered by this application.

Please Note: All City of York ordinances (zoning, noise, signage etc.) must be adhered to. A special event permit does not guarantee the use of the covered picnic shelters/pavilions as those accommodations are on a first come, first serve basis.

PERMIT PROCESS

As a clearing house for events, the Recreation and Events Committee serves as a communication tool and facilitator among various City of York (City) departments affected by festivals and events. Although the Recreation and Events Committee administers the application process, each City department is responsible for ensuring that its requirements have been met.

All applicable attachments must be included with your Special Event Permit Application before the City will begin the review process. All applications must include:

- Proposed Site Sketch/Diagram
- Proposed Schedule of Events
- Signed Acknowledgement form for events that include road closure requests and/or impacts businesses.

During the review process you will be notified if your event application requires additional documentation.

Staff in all appropriate City of York Departments will review the permit application. Should there be any specific questions or concerns about your event, City staff will contact you.

DEADLINES

Applications for all events shall be submitted no less than sixty (60) days in advance of the requested event date.

COMPENSATION FOR CITY STAFF

Depending on the size and type of event, the City of York may require City personnel including Police, Fire & Rescue, Public Works, and/or Parks & Recreation to work the event. All City personnel involved during the day(s) of the event will be charged back to the organizing agency. The City shall determine the number necessary to ensure the safety of participants, minimize the inconvenience to our residents and reduce the public liability exposure to the organizing agency, as well as the City. **The payment for city staff will be due 14 days prior to the event. If payment is not received 14 days prior to the event, the event will be cancelled. To minimize the cost for race events, an approved standard race route with the costs is included.**

ROAD CLOSURES

Depending on the size and nature of your event, closing the road to traffic may be required. This process takes a minimum of thirty days and requires permission from the SCDOT. Once your application is approved, then the City of York Police Department will begin the road closure process. Applicant must obtain a signed Special Event Permit Request Acknowledgement form signed by all businesses impacted by the road closure.

COOKING

Please be aware that if you will be cooking food that you will need to have fire extinguishers on hand. If cooking under a tent and the tent is larger than a 10X10, it must be flame retardant. Tents 10X10 or smaller do not need to be flame retardant.

The event organizer is responsible for notifying all food vendors they are required by the City of York Fire Department to have an easily accessible and fully operational ABC fire extinguisher on-site the day of the event. Fire inspections are

required for any special event serving food on-site or any event with open flames. Organizers are responsible for coordinating inspections. Contact the City of York Fire Department at 803-684-1700 with questions regarding fire safety requirements and scheduling an inspection. In addition, the event organizer is responsible for making sure all food vendors meet SCDHEC regulations. Contact SCDHEC at 803-909-7379. The event organizer is responsible for collecting hospitality tax from any food vendors at the event and remitting that to the City of York within five (5) business days of the event's end date.

CITY-OWNED PROPERTY

The City of York does not allow the use of any City-owned property for the purpose of profit (unless for charitable donations). No admission fees can be charged except entry fees to races/walks for the purpose of raising funds for a designated non-profit charity.

Special rules, regulations and restrictions unique to each site or facility may apply. Event permit holders will be given information specific to the site that they are requesting to use if applicable.

Per City Ordinance in Sec. 4-2, it states that it shall be unlawful to openly display or consume any beer or wine or other alcoholic beverage in or from any container on any public street or sidewalk, in any public parking areas, parks, recreation areas, or at any public gathering place excluding private businesses.

Most public property cannot be reserved for the exclusive use of one group, and access to the general public must be available at all times.

The City of York does not provide water or additional power at any of the parks. If additional power is needed the event host must provide generator power.

The location of all toilets, hand wash stations and garbage receptacles must be approved by the City of York. Toilets, hand wash stations and garbage receptacles may be set-up no earlier than 24 hours in advance of the event and must be removed from City property within 24 hours post event. If the event is on a Saturday, items can remain until 8:00 AM

Monday unless there is an event scheduled for that Sunday.

The clean-up and removal of all trash is the sole responsibility of the event host. Garbage receptacles provided in various parks are for general, daily park use and may not be utilized for special event waste.

BUSINESS LICENSES/PERMITS

All vendors participating in your event must obtain a business license or special permit with the City of York. The license/permit can be obtained from the City of York Planning Department. There is a 2% Hospitality Tax that applies and can be remitted to the City of York Finance Department.

CERTIFICATE OF INSURANCE

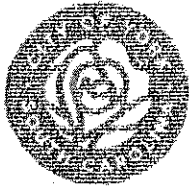
A certificate of insurance naming the City of York as an also insured will be required for all Major Events and in some cases, for smaller events as determined by the City of York and the property owner.

Note: A Major Event is a Special Event that impacts multiple city departments, has 500 or more people in attendance, and has an impact on any street, right-of-way, and/or City-owned or managed park or facility.

All events that include the use of, live animals, motorized/mechanical vehicles or equipment, inflatables (jump castles etc.) or other amusement rides, bungee cords and similar devices, trampolines, rebounding equipment or alcohol are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York and the property owner as an also insured on general liability. **Inflatables must be provided by a commercially owned business with a ride attendant. The inflatables provider must obtain a business license with the City of York. No personally owned inflatables will be permitted.**

BLOCK PARTIES

One lane of travel must be kept free of chairs, tables, etc. to allow for access by emergency vehicles. Alcohol is strictly prohibited on public property, which includes the streets and the street rights-of-way. The Block/Street party must respect all city ordinances and state laws such as the youth curfew, the noise ordinance, and the alcohol regulations. A 95% participation from people in the area including name, address, and phone number. The person who requests the block party will be the person responsible for activities at the party.



**CITY OF YORK
SPECIAL EVENT PERMIT APPLICATION**

Date of Application Submission: 1/19/2023

Name of Festival or Special Event: Will Frederick Memorial 5K Run For the kids

Location and/or Route of the Event: York, SC see map

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: Saturday, April 29, 2023

Alternate Date(s) for Event: _____

Event Setup time: _____ to _____

Actual Event: 8:00 am to 9:00 am

Road Closure time: _____ to _____

Breakdown time: _____ to _____

Estimated number of attendees (including event staff): 300-400

Requesting Organization: Lifeway Church

Address: 114 S. Congress St. York, SC 29745

Purpose of the Event: Fundraising event to fund scholarships for children, students and community enrichment efforts.

Is your organization a charity or non-profit organization? yes (both)

Will the proceeds benefit your organization? If no, please specify which organization it will benefit These proceeds do not directly benefit any individual organization but are used to provide opportunities for children and students.

This is a ☐ private ☒ public event to be held on ☒ private ☒ public property.

Permit Holder/Event Point of Contact: Lifeway Church (Mark Crews or Mike Petersen)

Mobile Number: 803-984-5103 (Mark) Email: lifeway@go.lifeway.com
803-627-4199 (Mike)

Street Address: 114 S. Congress Street. York, SC 29745

Additional Authorized Contact: Mike Peterson

Mobile Number: 803-627-4199 Email: _____

Planned Activities: Pre-race warm-up/registration in church parking lot, followed by 5K-walk/run.
Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

****Note:** All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.

Do you plan to have food trucks/vendors of any kind with items for sale? ☐ Yes ☒ No

If yes, explain (include the items being sold and if cooking with grease): _____

Does your event require the use of utility services such as power or water? ☐ Yes ☒ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: _____

Will alcohol be served at the event? ☐ Yes ☒ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) : _____

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: Recorded music will be played in parking lot.

Will tents be used at the event? ☐ Yes ☒ No

If yes, explain (include size and type of tents): _____

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): 3 x 8 banners

Will city staff be responsible for street /public clean-up at the event? ☐ Yes ☒ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

All parking will be on location

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

See map

Are you requesting barricades for road closures (fees may apply)? ☐ Yes ☒ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

Please provide any additional information that may be helpful:

RELEASE and INDEMNIFICATION

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

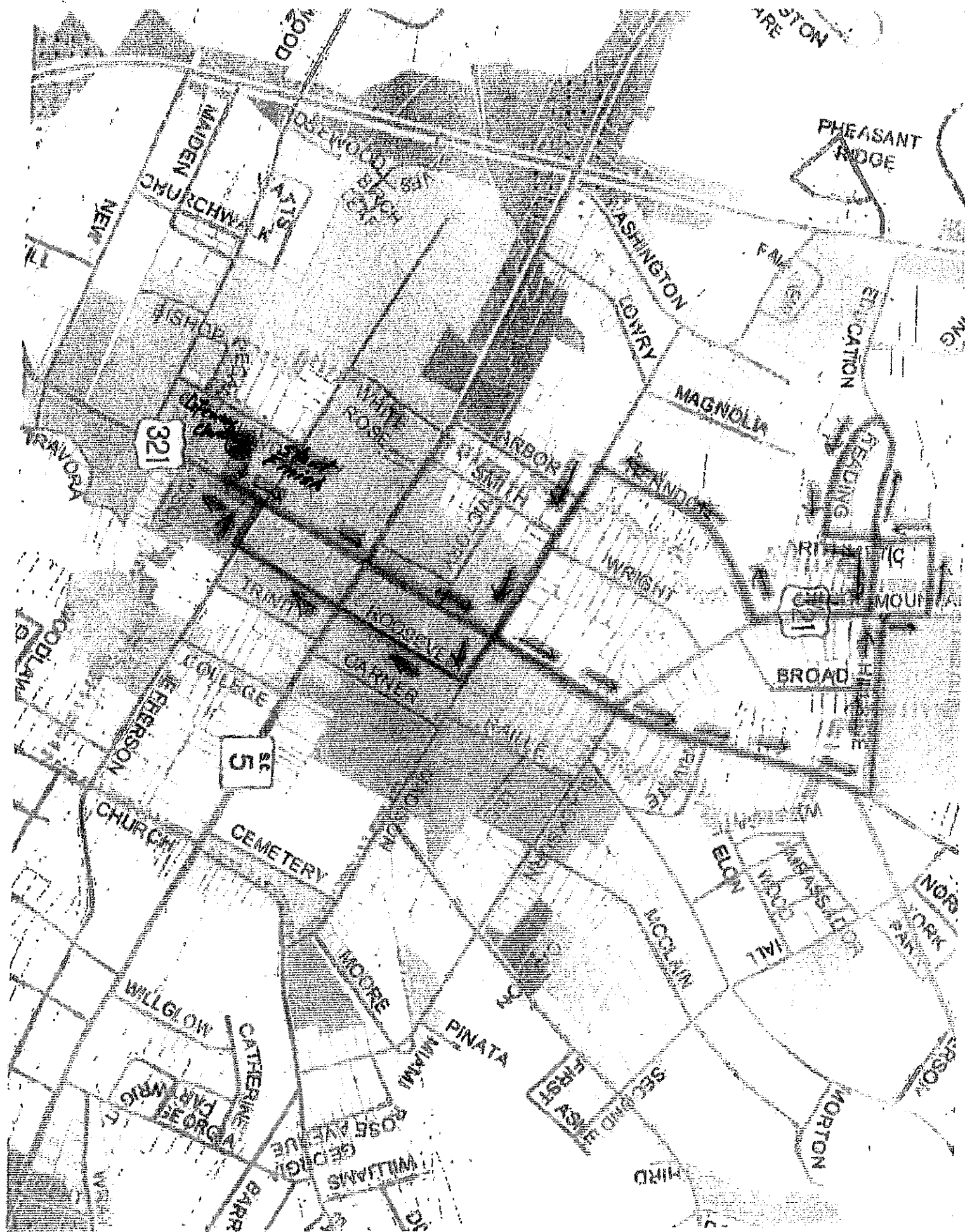
Application Submitted By: *Name & Title*

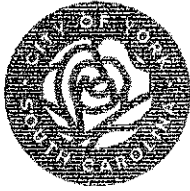
Mark Lewis, Pastor

Signature:

Mark D. Lewis

Date: *1/19/2023*





CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: January 18, 2023

Name of Festival or Special Event: Cinco De Mayo Celebration

Location and/or Route of the Event: Congress St., Downtown York

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: Friday, May 5, 2023

Alternate Date(s) for Event: N/A

Event Setup time: 10AM to

Actual Event: 6PM to 9PM

Road Closure time: 4PM to

Breakdown time: 9PM to 10PM

Estimated number of attendees (including event staff): TBD

Requesting Organization: City of York

Address: 10 N. Roosevelt St., York, SC 29745

Purpose of the Event: Community celebration for Cinco De Mayo, promote hospitality and tourism

Is your organization a charity or non-profit organization? No

Will the proceeds benefit your organization? If no, please specify which organization it will benefit No

This is a ☐ private ☒ public event to be held on ☐ private ☒ public property.

Permit Holder/Event Point of Contact: Rebecca Mestas

Mobile Number: 803-627-4302 Email: rmestas@yorksc.gov

Street Address: 10 N. Roosevelt St., York, SC 29745

Additional Authorized Contact: _____

Mobile Number: _____ Email: _____

Planned Activities: Live music, bouncy houses, food, games, beer & wine

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☒ Yes ☐ No

If yes, explain: TBD - likely inflatable bouncy house

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☒ Yes ☐ No

If yes, explain (include the items being sold and if cooking with grease): TBD

Does your event require the use of utility services such as power or water? ☒ Yes ☐ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: Power @ City Market for stage and music

Will alcohol be served at the event? ☒ Yes ☐ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) :

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: Live music @ City Market

Will tents be used at the event? ☒ Yes ☐ No

If yes, explain (include size and type of tents): TBD - likely tent for vendors

Will signs or banners be erected at the event? ☐ Yes ☒ No

If yes, explain (include size and locations): _____

Will city staff be responsible for street /public clean-up at the event? ☒ Yes ☐ No

If yes, explain (include extent of clean-up and if waste containers are needed):

Trash containers placed at City Market and various locations along Congress St.

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):

In progress - 2 portables and 1 ADA to be placed in back area of City Market parking lot.

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Requesting 3 officers for road closures and monitoring. N. Congress to be blocked off at Madison and E. Liberty beginning at 5PM. YPD officers to block and re-direct traffic. One office to roam and monitor Congress St.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

N. Congress St. between Madison and E. Liberty, barricades set at City Market on Wednesday evening to prevent parking and allow for stage to be set up. Barricades at Victory Ln. and McNeel St., Congress St. Pharmacy, and Dickerson Lot to prevent cars from entering N. Congress.

Are you requesting barricades for road closures (fees may apply)? ☒ Yes ☐ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

See above

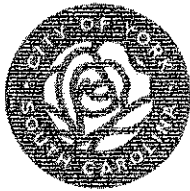
Please provide any additional information that may be helpful:

RELEASE and INDEMNIFICATION

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Application Submitted By: *Name & Title* Rebecca Mestas, Community Events Manager

Signature: Rebecca Mestas Date: 01/18/2023



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: January 18, 2023

Name of Festival or Special Event: City of York Summer Concert Series

Location and/or Route of the Event: City Market and/or City Park

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: Kickoff 5/25, 6/8, 6/22, 7/13, 7/27, 8/10, 8/31 (changed due to Summerfest), Encore 9/14

Alternate Date(s) for Event: N/A

Event Setup time: 12 PM to

Actual Event: 6PM to 9PM

Road Closure time: 5PM to 10PM

Breakdown time: 9PM to 10PM Stage to be picked up the following morning

Estimated number of attendees (including event staff): TBD

Requesting Organization: City of York Events Department

Address: 10 N. Roosevelt St., York, SC 29745

Purpose of the Event: Community event promoting hospitality and tourism in York

Is your organization a charity or non-profit organization? No

Will the proceeds benefit your organization? If no, please specify which organization it will benefit No

This is a ☐ private ☒ public event to be held on ☐ private ☒ public property.

Permit Holder/Event Point of Contact: Rebecca Mestas

Mobile Number: 803-627-4302

Email: rmestas@yorksc.gov

Street Address: 10 N. Roosevelt St., York, SC 29745

Additional Authorized Contact: _____

Mobile Number: _____ Email: _____

Planned Activities: Live music, food, beer & wine (open consumption), games

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☐ Yes ☒ No TBD

If yes, explain: May add bounce house for kids entertainment

Company name: _____ City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

****Note:** All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.

Do you plan to have food trucks/vendors of any kind with items for sale? ☒ Yes ☐ No

If yes, explain (include the items being sold and if cooking with grease): TBD, but likely beer/wine truck, shaved ice, ice cream, etc.

Does your event require the use of utility services such as power or water? ☒ Yes ☐ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: Power @ City Market for performers

Will alcohol be served at the event? ☒ Yes ☐ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) :

Still in the works, but hope to partner with Grapevine and possibly new brewery to serve, sell, and screen attendees purchasing and consuming alcohol.

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: Live music from stage at City Market

Will tents be used at the event? ☒ Yes ☐ No

If yes, explain (include size and type of tents): TBD - tents may be used as a covered area for vendors or food area.

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): Summer concert series banner promoting event erected over or on stage at City Market

Will city staff be responsible for street /public clean-up at the event? ☒ Yes ☐ No

If yes, explain (include extent of clean-up and if waste containers are needed):
Trash containers will be placed at City Market and various locations on Congress St.

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):

In progress - portable restrooms will be placed at back end of parking lot at City Market

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Requesting 3 officers for road closures and monitoring. N. Congress to be blocked off at Madison and E. Liberty beginning at 5PM. YPD officers to block and re-direct traffic. One office to roam and monitor Congress St.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

N. Congress St. between Madison and E. Liberty, barricades set at City Market on Wednesday evening to prevent parking and allow for stage to be set up. Barricades at Victory Ln. and McNeel St., Congress St. Pharmacy, and Dickerson Lot to prevent cars from entering N. Congress.

Are you requesting barricades for road closures (fees may apply)? ☒ Yes ☐ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

See above

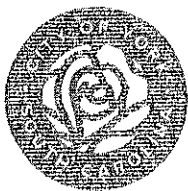
Please provide any additional information that may be helpful:

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In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: *Name & Title* Rebecca Mestas, Community Events Manager

Signature: Rebecca Mestas Date: 01/18/2023



CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: January 24, 2023

Name of Festival or Special Event: 40th York Summerfest

Location and/or Route of the Event: Downtown York

Note: A sketch/diagram must be attached to the application.

Proposed Date(s) of Event: Saturday, August 26, 2023

Alternate Date(s) for Event: N/A

Event Setup time: 4:00 am to _____

Actual Event: 9:00 am to 6:00pm

Road Closure time: 4:00 am to 7:00 pm

Breakdown time: _____ to _____

Estimated number of attendees (including event staff): 30K (based on historical data)

Requesting Organization: City of York

Address: 10 N. Roosevelt St. York, SC 29732

Purpose of the Event: Annual City Event promoting hospitality and tourism

Is your organization a charity or non-profit organization? No

Will the proceeds benefit your organization? If no, please specify which organization it will benefit N/A

This is a ☐ private ☒ public event to be held on ☐ private ☒ public property.

Permit Holder/Event Point of Contact: Rebecca Mestas, Community Events Manager

Mobile Number: 803-627-4302 Email: rmestas@yorksc.gov

Street Address: 10 N. Roosevelt St. York, SC 29745

Additional Authorized Contact: _____

Mobile Number: _____ Email: _____

Planned Activities: Rides, music and entertainment, food trucks

Note: A proposed schedule of events must be attached to the application

Will inflatables or amusement rides be used at the event? ☒ Yes ☐ No

If yes, explain: Inflatables, mechanical rides

Company name: TBD City of York Business License #: _____

Will motorized vehicles, equipment or animals be used for the event? ☐ Yes ☒ No

If yes, explain: _____

Company name: _____ City of York Business License #: _____

***Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? ☒ Yes ☐ No

If yes, explain (include the items being sold and if cooking with grease): TBD

Does your event require the use of utility services such as power or water? ☒ Yes ☐ No

Note: Any additional utilities must be provided at the applicant's expense

If yes, explain: Power at City Market and City Park

Will alcohol be served at the event? ☒ Yes ☐ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol) :

Beer gardens located at Towne Tavern, Yorkville Marketplace, and potentially at new brewery.

Will amplified sound be used at the event? ☒ Yes ☐ No

If yes, explain: 3 stages for music and entertainment

Will tents be used at the event? ☒ Yes ☐ No

If yes, explain (include size and type of tents): vendors set up under tents selling merchandise/food.

Will signs or banners be erected at the event? ☒ Yes ☐ No

If yes, explain (include size and locations): over street banner installed by YFD, signs along sidewalks/streets, banners on stage.

Will city staff be responsible for street /public clean-up at the event? ☒ Yes ☐ No

If yes, explain (include extent of clean-up and if waste containers are needed):
We will need trash containers placed along the event route and public works employees on hand to keep up with trash.

Have arrangements been made for restroom facilities? ☒ Yes ☐ No

If yes, explain (include locations of restrooms and service provider):
TBD, but portables in variety of locations throughout the festival area.

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed. The cost for officers at any event is \$50.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

Will work with YPD to determine road closures and number of officers needed.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

Kings Mountain, Blackburn, N. Congress, Madison @ N. Congress, Jefferson @ S. Congress
White Rose Lane & West Liberty, Jefferson & Roosevelt, Trinity & E. Liberty, Garner, Madison & Raile,
Raile & Blackburn.

Are you requesting barricades for road closures (fees may apply)? ☒ Yes ☐ No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

Please provide any additional information that may be helpful:

RELEASE and INDEMNIFICATION

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Application Submitted By: *Name & Title* Rebecca Mestas, Community Events Manager

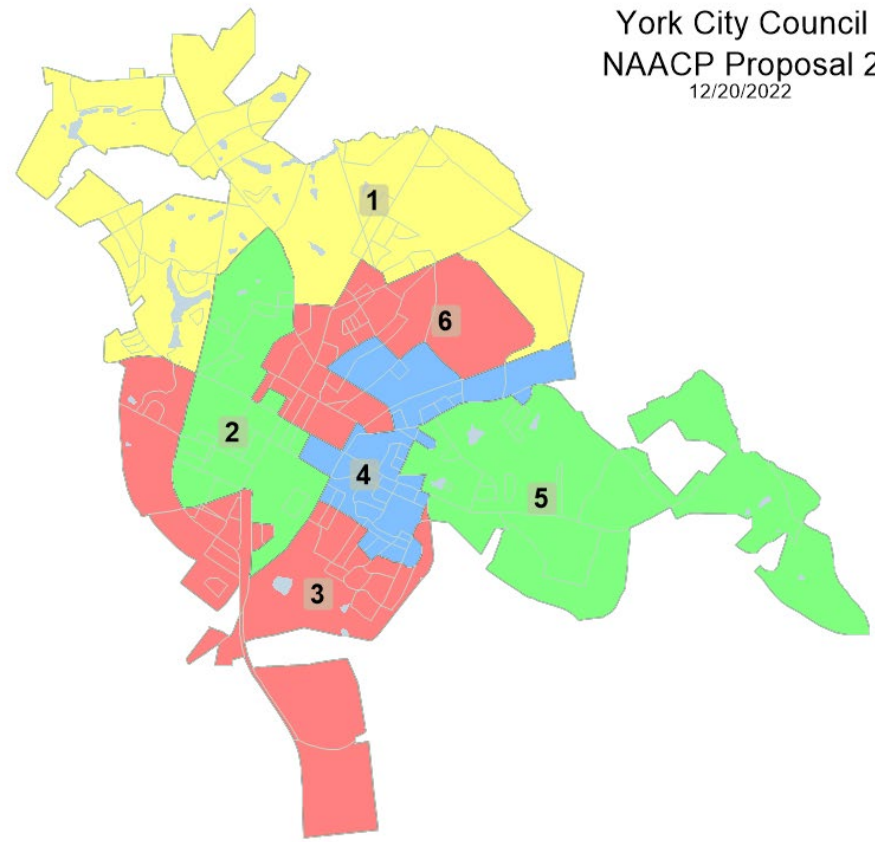
Signature: Rebecca Mestas Date: January 24, 2023

NAACP Presentation to York City Council on Redistricting

John C. Ruoff, Ph.D.

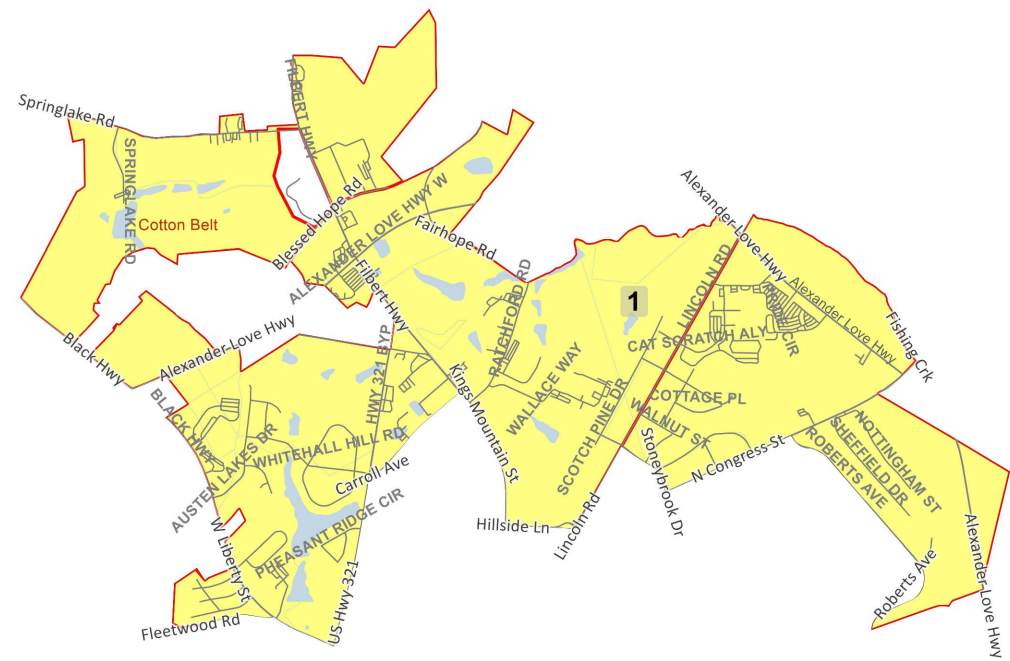
January 17, 2023

NAACP Proposal



NAACP Proposal

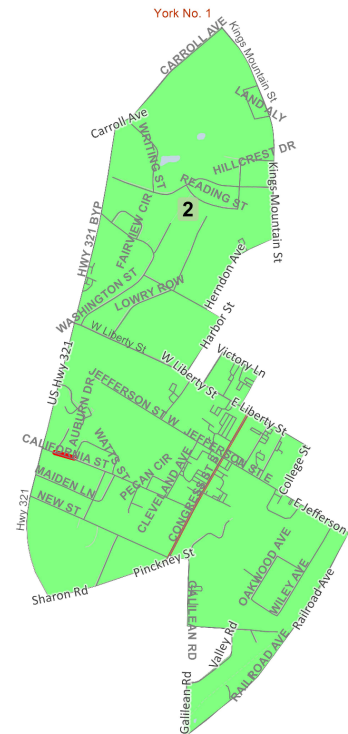
District: 1



Field	Value
District	1
Population	1457.000
Deviation	5
% Deviation	0.34%
NH_DOJ_Bl	334.000
% NH_DOJ_Bl	22.92%
NH_Wht	932.000
% NH_Wht	63.97%
Hispanic Origin	123.000
% Hispanic Origin	8.44%
NH_DOJ_Asn	18.000
% NH_DOJ_Asn	1.24%
18+_Pop	1069.000
NH18+_DOJ_Bl	221.000
% NH18+_DOJ_Bl	20.67%
NH18+_Wht	723.000
% NH18+_Wht	67.63%
H18+_Pop	71.000
% H18+_Pop	6.64%
NH18+_DOJ_Asn	18.000
% NH18+_DOJ_Asn	1.68%

NAACP Proposal

District: 2

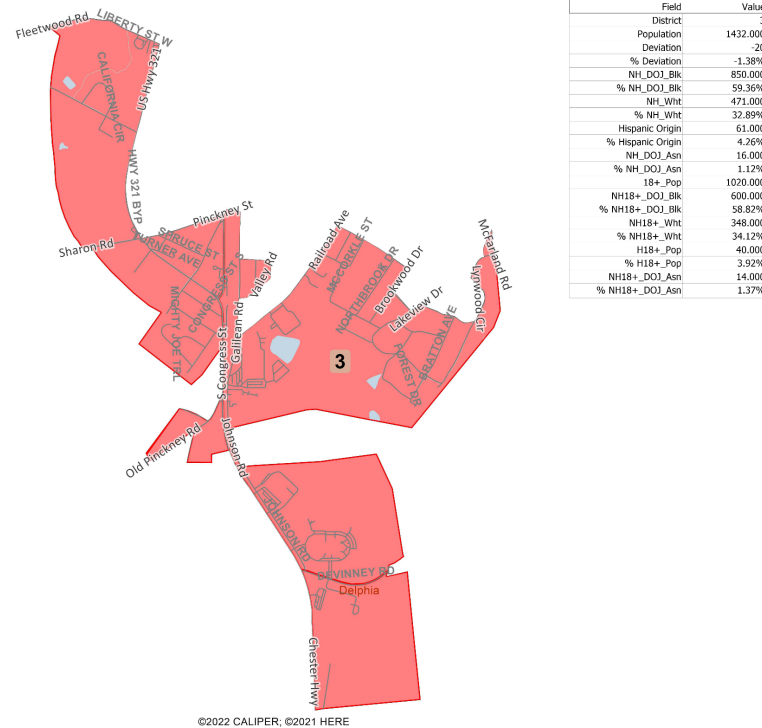


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Field	Value
District	2
Population	1426,000
Deviation	-26
% Deviation	-1.79%
NH_D01_Blk	837,000
% NH_D01_Blk	58.78%
NH_Wht	500,000
% NH_Wht	35.06%
Hispanic Origin	55,000
% Hispanic Origin	3.86%
NH_D01_Asn	15,000
% NH_D01_Asn	1.05%
H18+_Pop	1084,000
NH18+_D01_Blk	596,000
% NH18+_D01_Blk	54.98%
NH18+_Wht	429,000
% NH18+_Wht	39.58%
H18+_Pop	39,000
% H18+_Pop	3.6%
NH18+_D01_Asn	13,000
% NH18+_D01_Asn	1.2%

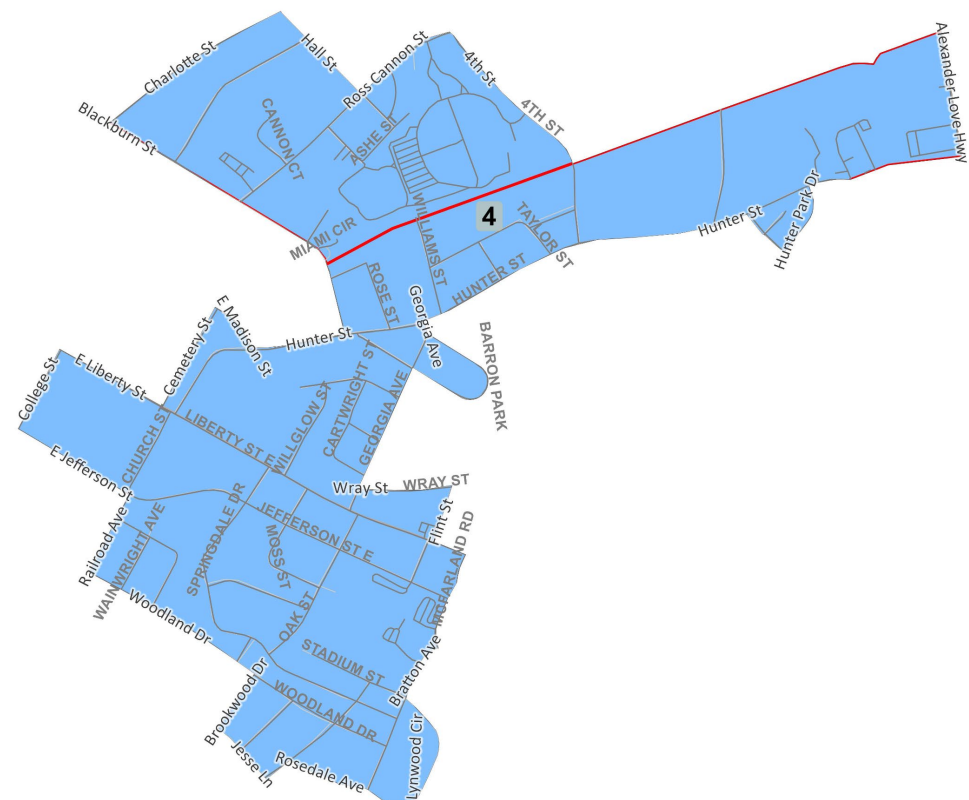
NAACP Proposal

District: 3



NAACP Proposal

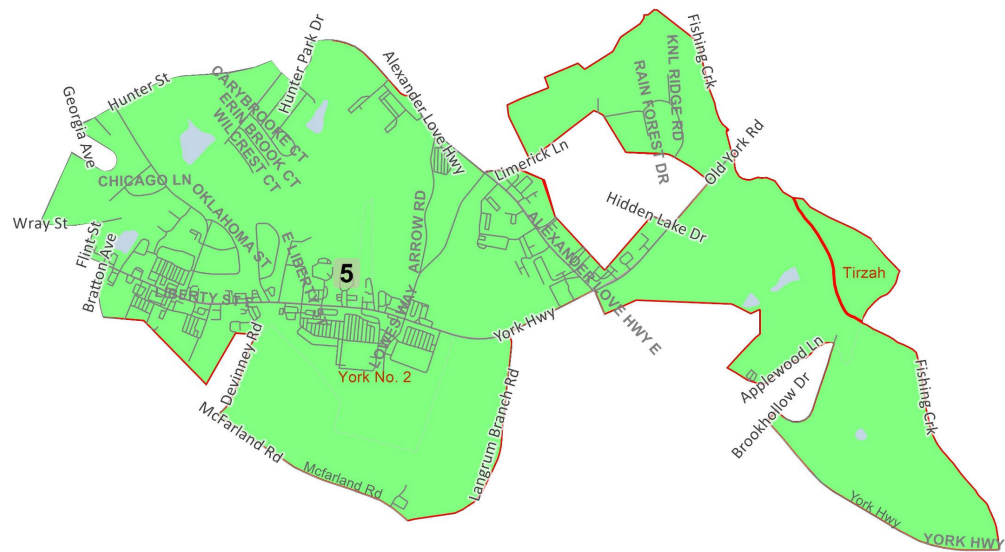
District: 4



Field	Value
District	4
Population	1433.000
Deviation	-19
% Deviation	-1.31%
NH_DOJ_BlK	404.000
% NH_DOJ_BlK	28.19%
NH_Wht	767.000
% NH_Wht	53.52%
Hispanic Origin	190.000
% Hispanic Origin	13.26%
NH_DOJ_Asn	20.000
% NH_DOJ_Asn	1.4%
18+ _Pop	1039.000
NH18+_DOJ_BlK	288.000
% NH18+_DOJ_BlK	27.72%
NH18+_Wht	612.000
% NH18+_Wht	58.9%
H18+_Pop	97.000
% H18+_Pop	9.34%
NH18+_DOJ_Asn	8.000
% NH18+_DOJ_Asn	0.77%

NAACP Proposal

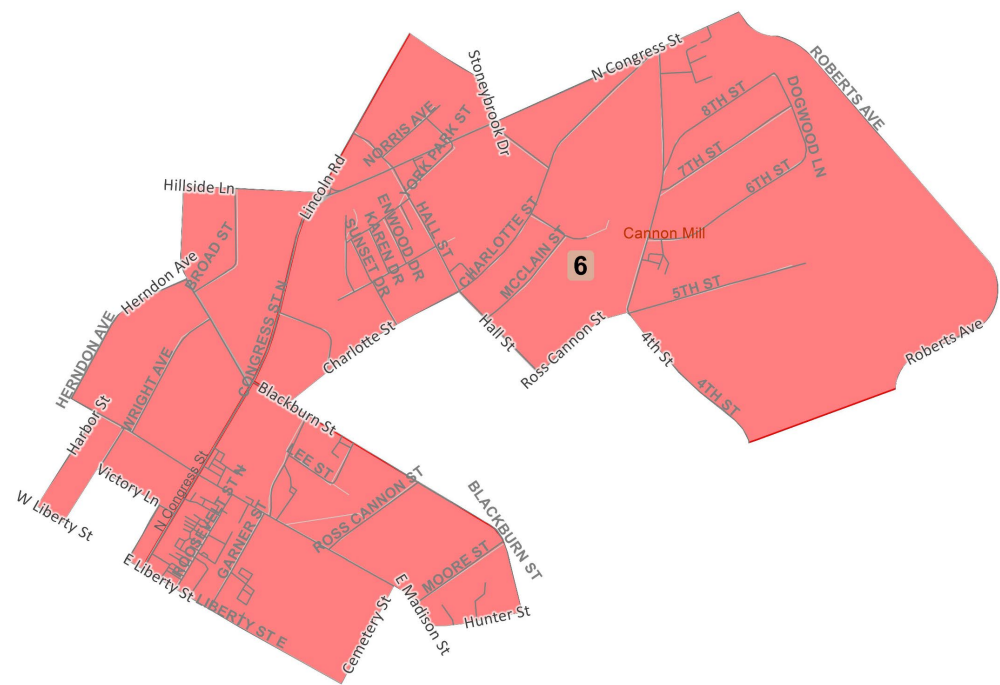
District: 5



Field	Value
District	5
Population	1477.000
Deviation	25
% Deviation	1.72%
NH_DOJ_BlK	494.000
% NH_DOJ_BlK	33.45%
NH_Wht	869.000
% NH_Wht	58.84%
Hispanic Origin	81.000
% Hispanic Origin	5.48%
NH_DOJ_Asn	7.000
% NH_DOJ_Asn	0.47%
18+_Pop	1036.000
NH18+_DOJ_BlK	325.000
% NH18+_DOJ_BlK	31.37%
NH18+_Wht	647.000
% NH18+_Wht	62.45%
H18+_Pop	41.000
% H18+_Pop	3.96%
NH18+_DOJ_Asn	5.000
% NH18+_DOJ_Asn	0.48%

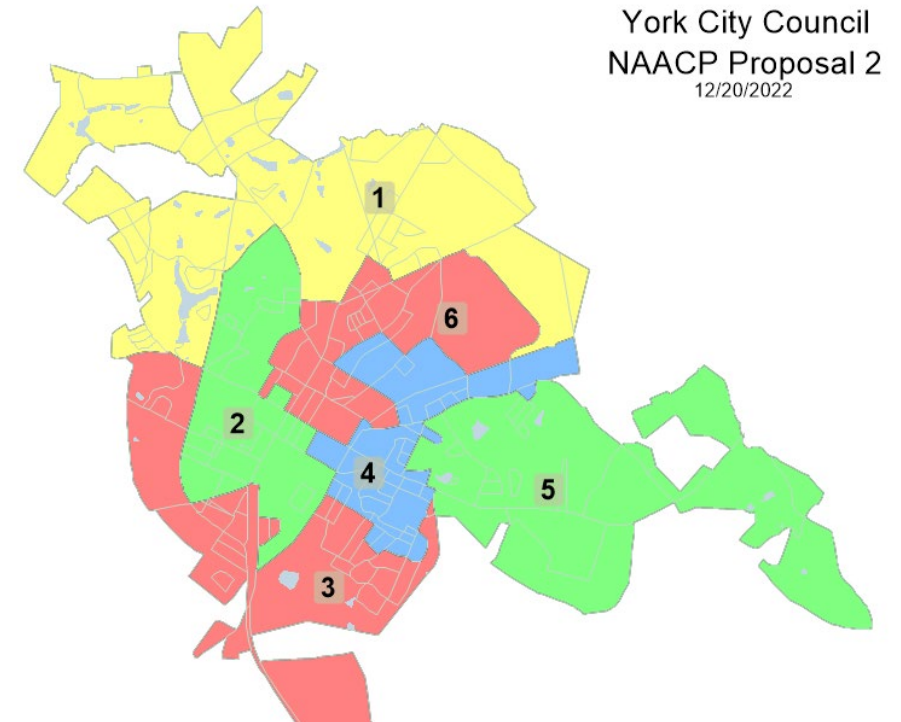
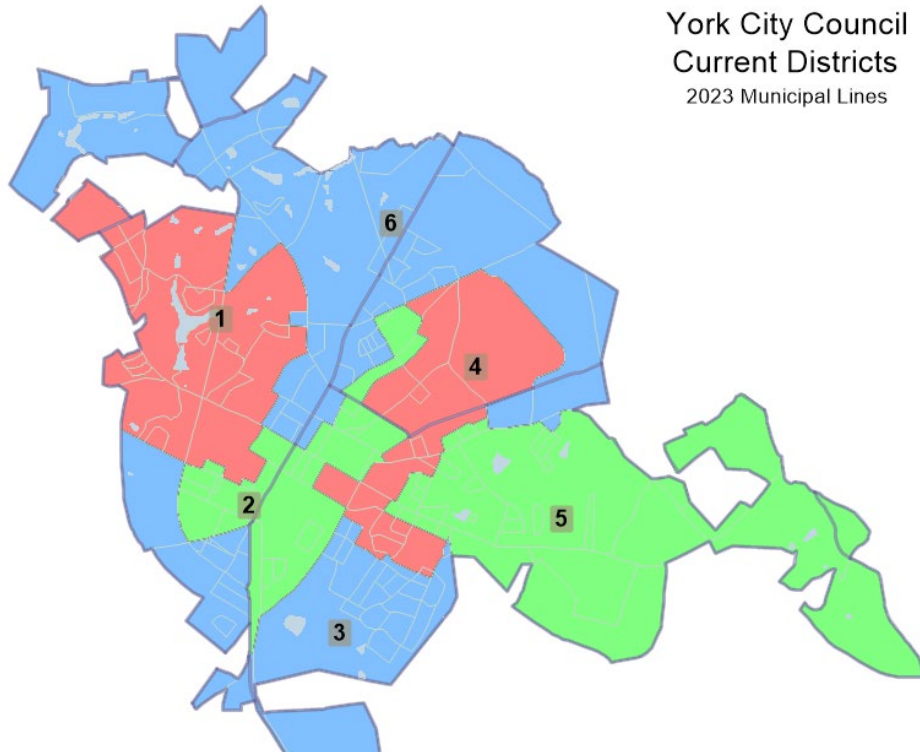
NAACP Proposal

District: 6




Field	Value
District	6
Population	1484.000
Deviation	32
% Deviation	2.2%
NH_DOJ_BlK	302.000
% NH_DOJ_BlK	20.35%
NH_Wht	873.000
% NH_Wht	58.83%
Hispanic Origin	224.000
% Hispanic Origin	15.09%
NH_DOJ_Asn	21.000
% NH_DOJ_Asn	1.42%
18+ _Pop	1105.000
NH18+_DOJ_BlK	202.000
% NH18+_DOJ_BlK	18.28%
NH18+_Wht	712.000
% NH18+_Wht	64.43%
H18+_Pop	131.000
% H18+_Pop	11.86%
NH18+_DOJ_Asn	17.000
% NH18+_DOJ_Asn	1.54%

NAACP Proposal Compared to Current Districts



Current Districts are Malapportioned

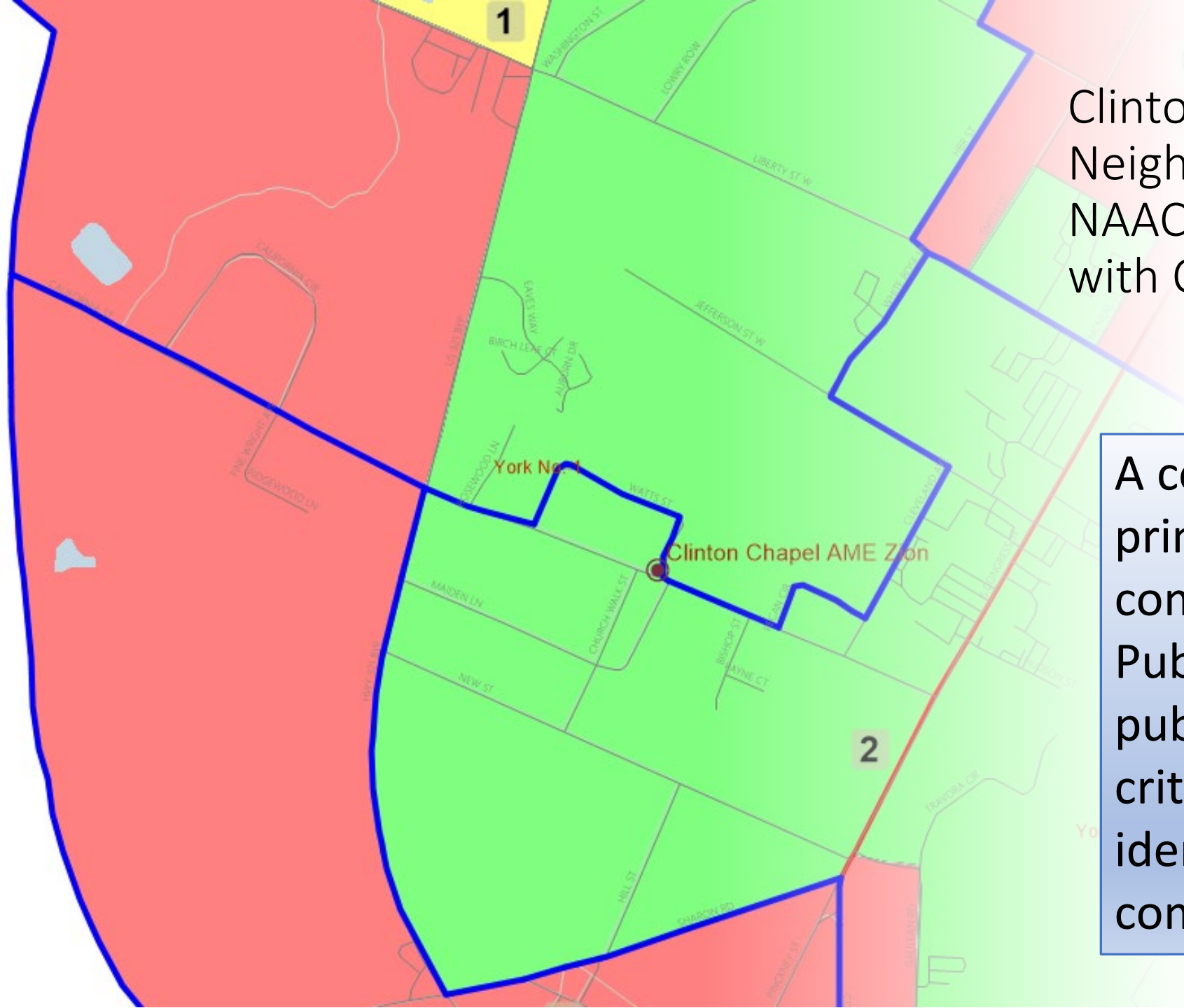


District	Population	Deviation	
		#	%
1	1,637	185	12.7%
2	1,206	(246)	-16.9%
3	1,260	(192)	-13.2%
4	1,328	(124)	-8.5%
5	1,774	322	22.2%
6	1,504	52	3.6%
Total	8,709	(3)	
Target Population =		1,452	
Total Deviation =		39.1%	

NAACP Proposal has a total deviation of 4.0 %.

NAACP Proposal Compared to Current Districts

York Current Districts									
Voting Age Population									
		NH DOJ Black		NH White		Hispanic		NH Other	
District	Population	#	%	#	%	#	%	#	%
1	1,181	574	48.6%	510	43.2%	49	4.1%	48	4.1%
2	907	439	48.4%	365	40.2%	75	8.3%	28	3.1%
3	899	448	49.8%	381	42.4%	34	3.8%	36	4.0%
4	1,013	228	22.5%	652	64.4%	104	10.3%	29	2.9%
5	1,255	393	31.3%	781	62.2%	50	4.0%	31	2.5%
6	1,098	150	13.7%	782	71.2%	107	9.7%	59	5.4%
Total	6,353	2,232	35.1%	3,471	54.6%	419	6.6%	231	3.6%
NAACP Proposal									
Voting Age Population									
		NH DOJ Black		NH White		Hispanic		NH Other	
District	Population	#	%	#	%	#	%	#	%
1	1,069	221	20.7%	723	67.6%	71	6.6%	54	5.1%
2	1,084	596	55.0%	429	39.6%	39	3.6%	20	1.8%
3	1,020	600	58.8%	348	34.1%	40	3.9%	32	3.1%
4	1,039	288	27.7%	612	58.9%	97	9.3%	42	4.0%
5	1,036	325	31.4%	647	62.5%	41	4.0%	23	2.2%
6	1,105	202	18.3%	712	64.4%	131	11.9%	60	5.4%
Total	6,353	2,232	35.1%	3,471	54.6%	419	6.6%	231	3.6%



Clinton Chapel AME Zion
Neighborhood
NAACP Proposal overlaid
with Current Districts

A core redistricting principle is to preserve communities of interest. Public input through public hearings is a critical tool for identifying those communities of interest.

City of York



Memo

TO: Mayor & City Councilmembers

FROM: City Manager Dalton Pierce, MPA

MEETING DATE: February 6, 2023

SUBJECT: Bids – Complex Bathrooms RFP

GENERAL INFORMATION

Recently, staff released and held a public bid opening for qualified contractors to submit bids for the renovations of two restrooms located at the main tower at York Recreation Complex.

The following responses were received:

Pack Men Contractor	\$17,999.00
Mace Green Builders	\$28,740.00
The Phoenix Group	\$29,370.00
Madco	\$44,425.82
Spears Construction	\$46,013.00
Catalyst Construction Company	\$47,855.00

- Due to the winning bid coming in under budget, we are able to do a change order in the amount of \$19,310.00. We will now be installing new countertops, sinks, and sensor faucets. A new baby changing station will be installed in the women's restroom, and the wall will be framed and reinforced to eliminate old trash/ paper towel dispensers. Lastly, all faulty plumbing in the men's and women's restrooms will be replaced.

STAFF RECOMMENDATIONS

Upon evaluation and reviewing of references, staff recommends that Pack Men Contracting is the lowest and most responsive better that is qualified and capable of performing the scope of the work outlined in the RFP. Funding for this work will come from Impact Fees that are approved in the FY22-23 Budget.

ATTACHMENT(S):

- A. Bid Tabulation Sheet
- B. Bid Quote
- C. Contract Change Order Form

REQUESTED ACTION

Council's Approval



BID TABULATION

PROJECT: Complex Bathrooms RFP DATE/TIME: 11 Jan 2023 2:00PM

STAFF PRESENT: Chris White, Dalton Pierce, Amy Craig

PUBLIC PRESENT: _____

BIDDER	BID AMOUNT
Spears Construction	\$46,013.00
Madco	\$44,425.82
Pack Men Contracting	\$17,999.00
The Phoenix Group	\$29,310.00
Mace Green Builders	\$28,740.00
Catalyst Construction Company	\$47,855.00

COMPLETED BY: Amy H. Craig, Municipal Clerk
Signature, Title

ESTIMATE

**Prepared For**

City of York
 10 N. Roosevelt St
 York, SC 29745
 (803) 242-9272

Pack Men Contracting

111 Northway Rd Suite E
 Columbia , SC 29201
 Phone: (803) 363-0739
 Email: packmen@yahoo.com
 Fax: (803) 765-1670

Estimate # 116
 Date 01/25/2023
 Business / Tax # 47-1635026 / 079524376
 DUNS

Description**Total**

complex bathroom countertop additions	\$11,240.00
Demolish old counters and sinks, replace with new counter and 4 sink with sensor faucets in both male and female restroom Counters 160" x 24" New plumbing	
paper towel holders	\$1,150.00
Remove paper towel holders and frame wall to replace with drywall. Both male and female restrooms approx. 2'x5'	
changing station	\$1,200.00
remove changing station in female restroom and replace with new	
plumbing	\$5,720.00
plumbing behind toilets in male plumbing behind toilets in female	

01/25/23

Subtotal	\$19,310.00
Total	\$19,310.00



Contract Change Order

City of York

Change Order No. 1

To: Pack Men Contracting LLC
111 Northway Rd Suite E
Columbia, SC 29201
Phone No: (803)363-0739

Date of Change Order: 1/25/2023
Contract Name: York Recreation Complex Restroom Renovation
Project No.:
Original Contract Amount \$17,999.00

Contract Amount will be increased by this Change Order \$19,310.00
New Contract amount including this Change Order \$37,309.00

Check all that apply.

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Project Start Date | <input type="checkbox"/> Project End Date | <input checked="" type="checkbox"/> Contract Amount | <input type="checkbox"/> Project Cost |
| <input checked="" type="checkbox"/> Project Scope | <input type="checkbox"/> Technology | <input type="checkbox"/> Major Deliverables/Outcomes | <input type="checkbox"/> Roles/Responsibilities |

Description: To perform additional services under this Contract. **Change Order Description:** The following are work items to be completed:

- * Demolish old counters and sinks, replace with new counter/ 4 sinks with sensor faucets in men/women restrooms.
- * Remove paper towel holders. Frame wall to replace with drywall in men/women restrooms.
- * Remove baby changing station in female restroom and replace with new one.
- * Repair/replace faulty plumbing behind toilets and urinals in men/women restrooms

ADDITIONAL NOTE(S):

Project is to be finished on or before March 17th 2023

- * Attach cost estimate breakdown.
- * If obtained, attach copy of easement.
- * Town's Project Number must be included in each pay request.

CITY OF YORK

Department Head Name
Department Title

1/25/23
Date

CONTRACTOR

Insert Company Name & Person's Name

01/25/2023
Date

City of York



Memo

TO: Mayor and Council

FROM: City Manager Dalton Pierce, MPA

MEETING DATE: February 6, 2023

SUBJECT: Bids – Planning Software

GENERAL INFORMATION

Recently, staff released and held a public bid opening for qualified software companies to submit bids for the Planning Department's computer software.

The following responses were received:

Evolve – InfoVision Software (1 year)	\$38,100
GeoCivix (1 year)	\$127,677

STAFF RECOMMENDATIONS

Upon evaluation, the Planning staff recommends that the submittal from Evolve be approved for the following reasons:

- Lower first-year and ongoing costs.
- Evolve is used by a number of local jurisdictions (and we have received good reviews from such jurisdictions).
- Outsourcing of services will not occur.
- An extensive “onboarding” service is provided to acclimate contractors, etc., to the new service.
- Data conversion from existing software will be provided.

Funding for this project will come from the Planning Department budget.

ATTACHMENT(S):

- A. Bid Tabulation Sheet

REQUESTED ACTION

Council's Approval



BID TABULATION

PROJECT: Planning Software RFP DATE/TIME: 9 Jan 2023 3:00PM

STAFF PRESENT: David Breakfield, Ben Wright, Dalton Pierce, Amy Craig, Jennifer Williams

PUBLIC PRESENT: _____

BIDDER	BID AMOUNT
GeoCivix - year 1	\$127,677
- years 1-5 total	\$218,085
- recurring	\$22,000
Evolve- InfoVision Software-1 year	\$38,100
- years 1-5 total	\$110,500
- recurring	\$18,100

COMPLETED BY: Amy H. Craig, Municipal Clerk
Signature, Title