



**AGENDA  
YORK CITY COUNCIL  
COUNCIL MEETING  
TUESDAY, DECEMBER 6, 2022  
6:00 PM**

- 1. WELCOME AND CALL TO ORDER** **MAYOR MIKE FUESSER**
  - 2. PRAYER** **MAYOR PRO TEM ED BROWN**
  - 3. PLEDGE OF ALLEGIANCE** **MAYOR MIKE FUESSER**
  - 4. PRESENTATIONS**
    - 4.1. Service Awards
    - 4.2. Tennis Courts Presentation, Jim Bradford
  - 5. PUBLIC HEARINGS**
    - 5.1. Ordinance 22-685, Septic Tank Discharge Fee
  - 6. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**
  - 7. CITY MANAGER'S REPORT** **INTERIM CITY MANAGER BARBARA DENNY**
    - 7.1. City Hires New City Manager
    - 7.2. Paymentus Changes
  - 8. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
    - 8.1. Council Meeting, November 1, 2022, Special Called Meeting, November 3, 2022, and Special Called Meeting, November 15, 2022.
  - 9. MONTHLY FINANCIAL REPORT** **FINANCE DIRECTOR BARBARA DENNY**
  - 10. OLD BUSINESS**
    - 10.1. ORDINANCES:
      - First Reading, Ordinance 22-684, Rezoning Creekside PUD
      - Second Reading, Ordinance 22-685, Septic Tank Discharge Fee
      - Derelict Structures – 5 & 9 Springdale Drive
  - 11. NEW BUSINESS**
    - 11.1. BIDS & SOLICITATIONS
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- York Fire Station Study
- Storm Drain Repairs – Ole Eastpoint Drive

#### 11.2 EVENT APPLICATIONS

- Annual Martin Luther King Parade – Western York County NAACP

#### 12. MAYOR'S REPORT

**MAYOR MIKE FUESSER**

#### 13. EXECUTIVE SESSION

13.1 To Discuss Appointments to Boards and Commissions

#### 14. Upon Returning to Open Session, Council May Take Action on Matters Discussed in Executive Session

#### 15. ADJOURN

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## MEMORANDUM

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**TO:** Mayor and Council  
**FROM:** Barbara Denny, Interim City Manager  
**SUBJECT:** Presentations  
**DATE:** December 6, 2022

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### **Service Awards**

Interim City Manager Barbara Denny will present awards to dedicated employees who have served the City of York.

### **Tennis Courts**

Jim Bradford will share a presentation in reference to the tennis courts located at York Comprehensive High School.

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## MEMORANDUM

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**TO:** Mayor and Council  
**FROM:** Barbara Denny, Interim City Manager  
**SUBJECT:** Public Hearings  
**DATE:** December 6, 2022

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**Before enacting or amending certain ordinances, City Council shall hold a Public Hearing at which parties in interest and citizens shall have an opportunity to be heard. Each item below will constitute a separate Public Hearing and speakers will be recognized for up to five (5) minutes. City of York residents may be recognized by the Chair first.**

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**Ordinance 22-685, Septic Tank Discharge Fee**

Council is considering increasing the septic tank discharge fee at Fishing Creek Wastewater Treatment Plant from \$25.00 per thousand gallons to \$55.00 per thousand gallons.



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## MEMORANDUM

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**TO:** Mayor and Council

**FROM:** Barbara Denny, Interim City Manager

**SUBJECT:** Manager's Report

**DATE:** December 6, 2022

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### **City Hires New City Manager**

The City has hired Dalton Pierce to be the next City Manager starting January 3<sup>rd</sup>. Mr. Peirce currently serves as the Town Manager in Blacksburg, SC, a position he has held since October 2020. In Blacksburg, Mr. Pierce has led and implemented a Strategic Operating Plan, Comprehensive Land-use Plan, Zoning Ordinance Update, Infrastructure Assessment and Evaluation, and various Capital Improvement Project programs. Dalton holds a bachelor's degree from Catawba College and a Master of Public Administration from Valdosta State University and is currently finishing up his Doctor of Public Administration from Valdosta State University. We look forward to welcoming Dalton to York in January.

### **Paymentus Changes**

In early 2022, we were notified that our utility billing software (Harris Software) was severing their relationship with Paymentus-the online processor for MGH. Earlier this year, we began the transition to Clover Connect and over the past months we have been using their system for online bill pay. While the customer experience has been relatively smooth, the backend issues have been challenging.

Due to the significant volume of complaints (by us and others), Harris Software renegotiated their agreement with Paymentus and we will be transitioning back. This will not only save us around \$4800.00 in fees, annually, but will reduce the time spent reconciling the payments. We will also be able to restore certain customer-friendly functions that we lost when we moved to Clover Connect.

Once we have transition back to Paymentus, customers will have a higher per transaction limit to \$500 for Utility Billing and \$1000 for Business License/Permits without any increase on the transaction fee paid by the customer- which will remain at \$2.50

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# City Council Meeting November 1, 2022

Date and time: Tuesday, November 1, 2022, 06:00 PM

## **Members Present:**

Mayor Mike Fuesser  
Mayor Pro Tem Ed Brown  
Councilmember Matthew Hickey  
Councilmember Marion Ramsey

Councilmember Stephanie Jarrett  
Councilmember Charles Brewer  
Councilmember Kellie Harrold

## **Staff Present:**

City Manager Seth Duncan  
Finance Director Barbara Denny  
Municipal Clerk Amy Craig  
Community Events Manager Becky Mestas

Police Chief Brian Trail  
Fire Chief Mike Regal  
Human Resource Manager Sarah Ramirez

## **Others Present:**

(See Sign-in Sheet)

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1. Welcome and Call To Order  
• Mayor called the meeting to order at 6:00pm  
Mayor Mike Fuesser
  2. Prayer  
Mayor Pro Tem Ed Brown
  3. Pledge of Allegiance  
Mayor Mike Fuesser
  4. Presentations
    - 4.1. Veterans Day Parade  
Ronnie Taylor reminded everyone of the Veterans Day Parade to honor the veterans in the City of York. The parade will take place on Saturday, November 12, 2022, at 10:00am. Mr. Taylor stated that anyone who would like to participate is welcome to do so. Also, he encouraged participants to arrive by 9:30am as the parade would start promptly at 10:00am. Allan Miller from WRHI will be the guest speaker for the event.
    - 4.2. York School District One – DECA – York Summerfest Fundraiser  
Representatives from York School District were presented with a check from the City for their efforts and assistance during York Summerfest 2022. Several students from the DECA program who helped sell Coca-Cola products from Rock Hill Coca-Cola Bottling Company during the event raised funds for their program. Mayor Fuesser presented the students with a check in the amount of \$1,054 for the DECA program.
    - 4.3. New Employees  
City Manager Seth Duncan introduced Becky Mestas as the new Community Events Manager, Lisa Arrage as the new Community Events Assistant, and Brian Craig as a new Utilities Crew Member.

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# City Council Meeting November 1, 2022

Chief Brian Trail introduced Cody Byars as a new officer with York Police Department.

## 5. Public Hearings:

### 5.1. Ordinance 22-678, Annexation and Rezoning Pinckney Road PUD

Shannon Culp spoke on behalf of Flying King Ranch. He requested that Council use their legal options to modify the development plan by including 50 feet of undisturbed border between the development and Flying King Ranch conservation easement property, along with 7 feet of woven wire bordering the set back on the development side. These modifications would shield those using conservation easement property with less visibility to traffic and activities. It would discourage trespassing and provide safety from personal contact with electrified counterfeits adjacent to the development.

Brandon Pridemore stated this project is a nice gateway into the city and a catalyst for renovation. He stated this development is a smart development plan to protect the environment and neighbors. In addition, the open space is more than double the requirements and the Planning Commission gave a recommendation for approval.

### 5.2. Ordinance 22-683, BZA Notification Requirements

No comments from the public.

## 6. City Manager's Report

### 6.1. ARPA Funding

City Manager Duncan reported that the City has received its second and final round of funding from the 2021 American Rescue Plan Act (ARPA). The remaining balance will be deposited into a separate account to earn interest until spent on Council authorized projects. A large portion will be deposited into the City's LGIP account which will earn a higher interest rate than a standard savings account or CD. The funds are accessible within 2-3 business days.

### 6.2. Thank You

City Manager Duncan gave a farewell and thanked the City for the last three years. He reviewed his time with the City and everything that has been accomplished in that time. He stated that in three years, the City had secured \$6.4 million in grants and state aid, conducted 8 studies and plans, started 10 new programs and services, and started or completed 7 major capital projects.

## 7. Approval of Minutes of Previous Meetings

### 7.1. Council Meeting, October 4, 2022, Council Work Session, October 17, 2022, Special Called Meeting, October 17, 2022, Special Called Meeting October 24, 2022, Special Called Meeting, October 25, 2022, and Special Called Meeting October 26, 2022.

Mayor Pro Tem Brown made a Motion to accept the Minutes into the record, which was Seconded by Councilmember Hickey. With No Discussion, the Motion passed unanimously.

## 8. Monthly Financial Report

### 8.1 Financial Director Barbara Denny discussed the finances for September 30. She stated that the budget has been managed well and more revenue has been brought in than expected.

## 9. Old Business:

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# City Council Meeting November 1, 2022

## 9.1. Ordinances:

- Second Reading, Ordinance 22-678, Annexation-Rezoning Pinckney Road PUD  
Councilmember Brewer made a Motion to adopt Ordinance 22-678, which was Seconded by Councilmember Jarrett. In Discussion, Councilmembers discussed options for the 15 feet buffer and if adjustments would be possible for the buffer in the future. With no other Discussion, the Motion was adopted 4-3 with Mayor Pro Tem Brown, and Councilmembers Ramsey and Harrold voting in opposition.
- Second Reading, Ordinance 22-683, BZA Notification Requirements  
Councilmember Hickey made a Motion to approve Second Reading of Ordinance 22-682, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Motion was adopted unanimously.

## 10. Comments from the Public on Agenda Items:

Brandon Pridemore presented a revised development plan for the Creekside PUD that he would like Council to consider for a First Reading.

Debbie Weatherby with Tuttle Company stated that the Creekside PUD would be a way for the community to support commercial development.

## 11. New Business

### 11.1. ORDINANCE(s):

- First Reading, Ordinance 22-684, Rezoning Creekside PUD  
Councilmember Brewer made a Motion to Table Ordinance 22-684 to allow the Planning commission to review the changes to the PUD and provide a recommendation to Council by December 6<sup>th</sup>, which was Seconded by Councilmember Harrold. In Discussion, Councilmembers discussed that the information provided would go to the Planning Commission for reevaluation to modify the plans. The Planning Commission would then update its recommendation to Council. With no other Discussion, the Motion was adopted 4-3 with Mayor Fuesser and Councilmembers Ramsey and Hickey voting in opposition.
- First Reading, Ordinance 22-685, Septic Tank Discharge Fee  
Councilmember Hickey made a Motion to approve Ordinance 22-685, which was Seconded by Councilmember Jarrett. In Discussion, Council discussed if studies could be provided for the First Reading to compare with other municipalities. With no other Discussion, the Ordinance was adopted unanimously.

### 11.2. RESOLUTION(S):

- Resolution 22-10, CDBG Match Railroad Avenue Sidewalk Project  
Councilmember Ramsey made a Motion to approve Resolution 22-10, which was Seconded by Mayor Pro Tem Brown. With no Discussion, the Resolution was adopted unanimously.
- Resolution 22-11, Support for York County Multi-Jurisdictional Hazard Mitigation Plan  
Councilmember Jarrett made a Motion to approve Resolution 22-11, which was

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## City Council Meeting November 1, 2022

Seconded by Mayor Pro Tem Brown. With no discussion, Resolution 22-11 was adopted unanimously.

### 12. Mayor's Report

Mayor Fuesser proclaimed November 3, 2022, as Mrs. Josie Guthrie Day in honor of Mrs. Guthrie's 102<sup>nd</sup> birthday. A reception was held before the Council Meeting in her honor to celebrate her life and service to the York community.

Next, Mayor Fuesser proclaimed November 26, 2022, as Small Business Saturday. The mayor urged citizens of the City of York to shop small, not only on November 26, but also throughout the year.

### 13. Executive Session

#### Personnel Matters Related to the City Manager Search

Councilmember Hickey made a Motion to go into Executive Session to Discuss Personal Matters Related to the City Manager Search, which was Seconded by Mayor Pro Tem Brown. The Motion was adopted unanimously.

Councilmember Ramsey made a Motion to exit Executive Session, which was Seconded by Councilmember Hickey. The Motion was adopted unanimously.

### 14. Upon Returning to Open Session, Council May Take Action on Matters Discussed in Executive Session

Councilmember Brewer made a Motion to appoint Financial Director Barbara Denny as the Interim City Manager beginning November 19, 2022, with additional compensation of \$700 per week, which was Seconded by Councilmember Hickey. The Motion passed unanimously.

### 15. Adjourn

Councilmember Hickey made a Motion to Adjourn, which was Seconded by Councilmember Ramsey. The Motion passed unanimously. The meeting Adjourned at 7:05pm.

Respectfully Submitted,



Amy Craig  
Municipal Clerk

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# City Council Special Called – November 3, 2022

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Date and Time: Thursday, November 3, 2022, 5:00 PM

**Members Present:**

Mayor Mike Fuesser  
Mayor Pro Tem Ed Brown  
Councilmember Charles Brewer  
Councilmember Kellie Harrold

Councilmember Matthew Hickey  
Councilmember Stephanie Jarrett  
Councilmember Marion Ramsey

**Staff Present:**

Human Resources Manager Sarah Ramirez  
Municipal Clerk Amy Craig

**Others Present:**

(See Sign-in Sheet)

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1. Welcome and Call To Order  
    - Mayor Fuesser called the meeting to order at 5:00pm.

Mayor Mike Fuesser
  2. Executive Session  
    - Personnel Matters Related to the City Manager Search

Councilmember Hickey made a Motion to go into Executive Session for Personnel Matters Related to the City Manager Search, which was Seconded by Mayor Pro Tem Brown. The Motion was adopted unanimously.

Councilmember Ramsey made a Motion to exit Executive Session, which was Seconded by Councilmember Hickey. The Motion was adopted unanimously.
  3. Upon Returning to Open Session, Council May Take Action on Matters Discussed in Executive Session  
    - *No action was taken by Council following Executive Session.*
  4. Adjourn  
    - Councilmember Jarrett made a Motion to Adjourn, which was Seconded by Mayor Pro Tem Brown. The Motion was adopted unanimously. The meeting was adjourned at 7:04pm.

Respectfully Submitted,



Amy H. Craig  
Municipal Clerk

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# City Council Special Called – November 15, 2022

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Date and Time: Tuesday, November 15, 2022, 5:00PM

**Members Present:**

Mayor Mike Fuesser  
Mayor Pro Tem Ed Brown  
Councilmember Charles Brewer  
Councilmember Kellie Harrold

Councilmember Matthew Hickey  
Councilmember Stephanie Jarrett  
Councilmember Marion Ramsey

**Staff Present:**

Human Resources Manager Sarah Ramirez Municipal  
Clerk Amy Craig

**Others Present:**

(See Sign-in Sheet)

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1. Welcome and Call To Order

Mayor Mike Fuesser

- Mayor Fuesser called the meeting to order at 5:00pm.

2. Executive Session

- Personnel Matters Related to the City Manager Search

Councilmember Hickey made a Motion to go into Executive Session for Personnel Matters Related to the City Manager Search, which was Seconded by Councilmember Jarrett. The Motion was adopted unanimously.

Councilmember Hickey made a Motion to exit Executive Session, which was Seconded by Councilmember Jarrett. The Motion was adopted unanimously.

3. Upon Returning to Open Session, Council May Take Action on Matters Discussed in Executive Session

- Councilmember Hickey made a Motion to hire Dalton Pierce as the new City Manager for City of York, beginning January 3, 2023, which was Seconded by Mayor Pro Tem Brown. The Motion was adopted unanimously.

4. Adjourn

- Councilmember Hickey made a Motion to Adjourn, which was Seconded by Councilmember Jarrett. The Motion was adopted unanimously. The meeting was Adjourned at 5:17pm.

Respectfully Submitted,



Amy H. Craig  
Municipal Clerk



**CITY OF YORK GENERAL FUND**  
**UNAUDITED STATEMENT OF REVENUES AND EXPENDITURES**  
**FOR THE PERIOD ENDING OCTOBER 31, 2022**

	Actual	Budget	% of Budget	Target % of Budget	Comments
Property Taxes	\$ -	\$ 3,500,000.00	0.00%	8.33%	Oct collections will arrive in Nov
Vehicle Taxes	\$ -	\$ 325,000.00	0.00%	8.33%	Oct collections will arrive in Nov
Franchise Fees	\$ -	\$ 630,000.00	0.00%	8.33%	Oct collections will arrive in Nov
Delinquent Taxes	\$ -	\$ 185,000.00	0.00%	8.33%	Oct collections will arrive in Nov
Fees in Lieu of Taxes	\$ -	\$ 120,000.00	0.00%	8.33%	Oct collections will arrive in Nov
State Shared Revenue	\$ 6,077.60	\$ 375,000.00	1.62%	8.33%	Oct collections will arrive in Nov
Business Licenses	\$ 18,048.32	\$ 685,000.00	2.63%	8.33%	
Business Licenses - Insurance	\$ -	\$ 1,130,000.00	0.00%	8.33%	
Building Permits	\$ 41,274.25	\$ 225,000.00	18.34%	8.33%	
Court Fines and Fees	\$ 430.00	\$ 40,000.00	1.08%	8.33%	
Interest	\$ 2,843.34	\$ 8,000.00	35.54%	8.33%	
Rent	\$ -	\$ 1,000.00	0.00%	8.33%	
Garbage Fees	\$ 108,361.27	\$ 1,210,000.00	8.96%	8.33%	
Fire Protection	\$ 18,243.64	\$ 109,000.00	16.74%	8.33%	
Recreation Fees/Cons/Supp	\$ 814.20	\$ 164,000.00	0.50%	8.33%	
Recycling Fees	\$ -	\$ 62,000.00	0.00%	8.33%	
Transfer from Utility	\$ 19,166.67	\$ 230,000.00	8.33%	8.33%	
Transfer from Hospitality Tax	\$ 9,583.33	\$ 115,000.00	8.33%	8.33%	
Transfer from A-Tax	\$ -	\$ 25,000.00	0.00%	8.33%	
Transfer from Summerfest	\$ -	\$ -	0.00%	8.33%	
PEBA Pension Credit	\$ -	\$ 42,000.00	0.00%	8.33%	
Miscellaneous	\$ 934.80	\$ 65,000.00	1.44%	8.33%	
Sale of Fixed Assets	\$ -	\$ 5,000.00	0.00%	8.33%	
Capital Lease Proceeds	\$ 63,339.04	\$ -	0.00%	8.33%	
Special Duy Revenue	\$ -	\$ 65,000.00	0.00%	8.33%	
Grant Revenue		\$ 40,000.00	0.00%	8.33%	
ARPA Revenue		\$ -	0.00%	8.33%	
SRO Reimbursement		\$ 185,000.00	0.00%	8.33%	
SRO State Grant		\$ 195,000.00	0.00%	8.33%	
	<b>\$ 289,116.46</b>	<b>\$ 9,736,000.00</b>	<b>2.97%</b>	8.33%	
<b>Administrative</b>	<b>\$ 57,382.83</b>	<b>\$ 785,000.00</b>			
Personnel Services	\$ 45,849.44	\$ 659,000.00	7.31%	8.33%	
Operating Expenses	\$ 11,533.39	\$ 125,000.00	6.96%	8.33%	
Capital Outlay		\$ 1,000.00	9.23%	8.33%	
<b>COUNCIL</b>	<b>\$ 6,631.60</b>	<b>\$ 142,000.00</b>			
Personnel Services	\$ 5,630.55	\$ 74,000.00	0.00%	8.33%	
Operating Expenses	\$ 1,001.05	\$ 68,000.00	7.61%	8.33%	
<b>Court</b>	<b>\$ 16,519.54</b>	<b>\$ 164,500.00</b>			
Personnel Services	\$ 8,520.59	\$ 114,000.00	1.47%	8.33%	
Operating Expenses	\$ 7,998.95	\$ 50,500.00	7.47%	8.33%	
Capital Outlay	\$ -	\$ -	15.84%	8.33%	
			0.00%	8.33%	



**CITY OF YORK GENERAL FUND**  
**UNAUDITED STATEMENT OF REVENUES AND EXPENDITURES**  
**FOR THE PERIOD ENDING OCTOBER 31, 2022**

		Actual	Budget	% of Budget	Target % of Budget	Comments
<b>Police</b>	\$ 325,595.25		\$ 3,769,000.00			
Personnel Services		\$ 266,874.14	\$ 3,194,500.00	8.35%	8.33%	
Operating Expenses		\$ 7,760.71	\$ 492,500.00	1.58%	8.33%	
Capital Outlay		\$ 50,960.40	\$ 82,000.00	62.15%	8.33%	
<b>Fire</b>	\$ 169,096.10		\$ 1,451,000.00			
Personnel Services		\$ 86,297.00	\$ 1,097,500.00	7.86%	8.33%	
Operating Expenses		\$ 1,661.34	\$ 189,000.00	0.88%	8.33%	
Capital Outlay		\$ 81,137.76	\$ 164,500.00	49.32%	8.33%	
<b>Fire County Suppression</b>	\$ -		\$ 15,500.00			
Operating Expenses		\$ -	\$ 15,500.00	0.00%	8.33%	
<b>Planning &amp; Zoning</b>	\$ 34,878.41		\$ 591,500.00			
Personnel Services		\$ 30,077.89	\$ 431,500.00	6.97%	8.33%	
Operating Expenses		\$ 2,324.84	\$ 115,500.00	2.01%	8.33%	
Capital Outlay		\$ 2,475.68	\$ 44,500.00	5.56%	8.33%	
<b>Recreation</b>	\$ 70,665.62		\$ 769,000.00			
Personnel Services		\$ 40,787.74	\$ 493,000.00	8.27%	8.33%	
Operating Expenses		\$ 12,857.88	\$ 257,000.00	5.00%	8.33%	
Capital Outlay		\$ 17,020.00	\$ 19,000.00	89.58%	8.33%	
<b>Public Works</b>	\$ 94,214.30		\$ 1,130,000.00			
Personnel Services		\$ 42,165.66	\$ 494,500.00	8.53%	8.33%	
Operating Expenses		\$ 16,821.08	\$ 482,000.00	3.49%	8.33%	
Capital Outlay		\$ 35,227.56	\$ 153,500.00	22.95%	8.33%	
<b>Public Works Commercial</b>	\$ 4,886.79		\$ 268,500.00			
Personnel Services		\$ 4,564.14	\$ 59,000.00	7.74%	8.33%	
Operating Expenses		\$ 322.65	\$ 209,500.00	0.15%	8.33%	
<b>Public Works Recycling</b>	\$ 5,101.51		\$ 128,500.00			
Personnel Services		\$ 4,999.08	\$ 60,500.00	8.26%	8.33%	
Operating Expenses		\$ 102.43	\$ 34,500.00	0.30%	8.33%	
Capital Outlay		\$ -	\$ 33,500.00	0.00%	8.33%	
<b>Non Departmental</b>	\$ 10,239.74		\$ 521,500.00			
Personnel Services		\$ 10,239.74	\$ 251,000.00	4.08%	8.33%	
Operating Expenses		\$ -	\$ 178,000.00	0.00%	8.33%	
Capital Outlay		\$ -	\$ 92,500.00	0.00%	8.33%	
		\$ 795,211.69	\$ 9,736,000.00	8.17%	8.33%	
<b>Revenues Over (Under) Expenditures</b>	\$ (506,095.23)	<i>This months rev/exp will be adjusted as certain items are accrued back to last fiscal year</i>				

CITY OF YORK UTILITY FUND								
UNAUDITED STATEMENT OF REVENUES AND EXPENDITURES								
FOR THE PERIOD ENDING OCTOBER 31, 2022								
							Target %	
			Actual		Budget		of Budget	Comments
Gross Revenues								
	Water/Sewer Receipts		\$ 225,387.56		\$ 2,730,000.00	8.26%	8.33%	1/2 of this billing will be accrued back
	Base Charge		\$ 132,374.03		\$ 1,475,000.00	8.97%	8.33%	
	DHEC Charges		\$ 6,675.00		\$ 75,000.00	8.90%	8.33%	
	Penalty		\$ 9,121.04		\$ 75,000.00	12.16%	8.33%	
	Meter Tampering Fee		\$ -		\$ -	0.00%	8.33%	
	Water/Sewer Taps		\$ 5,853.00		\$ 50,000.00	11.71%	8.33%	
	Delinquent Debt Recovery		\$ 1,662.41		\$ 1,000.00	166.24%	8.33%	
	Connection Fees		\$ 5,880.00		\$ 35,000.00	16.80%	8.33%	
	Hydrant Fees		\$ 745.00		\$ 8,000.00	9.31%	8.33%	
	Meter Reinstallation		\$ -		\$ -	0.00%	8.33%	
	Meter Installation		\$ 28,358.58		\$ 50,000.00	56.72%	8.33%	
	Administrative Fees		\$ 4,425.00		\$ 34,000.00	13.01%	8.33%	
	Pretreatment		\$ 7,231.39		\$ 20,000.00	36.16%	8.33%	
	State Aid-Lake Caldwell		\$ -		\$ -	#DIV/0!	8.33%	
	Hydrant Repair & Maint		\$ 3,855.00		\$ 38,000.00	10.14%	8.33%	
	Interest		\$ 97.86		\$ 500.00	19.57%	8.33%	
	Transfer from Capacity Fees		\$ -		\$ 150,000.00	0.00%	8.33%	
	Miscellaneous		\$ 300.00		\$ -	0.00%	8.33%	
	ARPA Revenue		\$ -		\$ -	100.00%	8.33%	
	Capital Lease Proceeds		\$ -		\$ -	200.00%	8.33%	
	Grant Revenue		\$ -		\$ 4,000.00	0.00%	8.33%	
Total Revenue			\$ 431,965.87		\$ 4,745,500.00	9.10%	8.33%	
					\$ -			
Departmental Expenses								
	Utility Administration	\$ 168,326.58		\$ 4,359,500.00				
	Personnel Services		\$ 137,095.72		\$ 1,037,000.00	13.22%	8.33%	
	Operating Expenses		\$ 31,230.86		\$ 2,812,500.00	1.11%	8.33%	
	Capital Outlay		\$ -		\$ 510,000.00	0.00%	8.33%	Annual WWTP bond pymnt
	Utility Non Departmental	\$ 19,166.67		\$ 386,000.00				
	Operating Expenses		\$ 19,166.67		\$ 386,000.00	4.97%	8.33%	
	Cap Fees Construction					#DIV/0!	8.33%	
Total Expenditures			\$ 187,493.25		\$ 4,745,500.00	3.95%	8.33%	
Revenues Over (Under) Expenditures			\$ 244,472.62	This months rev/exp will be adjusted as certain items are accrued back to last fiscal year				
Capacity Fees Revenue 250			\$ -		\$ 717,000.00	0.00%	8.33%	GREAT!



**City of York  
Hospitality Tax  
Monthly Revenue Projections vs Actual  
2021 - 2022**

Month	Projected Revenue	2020 - 2021 Actual Revenue	2021 - 2022 Actual Revenue	Revenue Over / (Under) Projection	
October	47,583.33	52,049.96	51,134.37	3,551.04	FINAL
November	47,583.33	44,440.80	62,874.06	15,290.73	FINAL
December	47,583.33	54,410.58	60,669.25	13,085.92	FINAL
January	47,583.33	52,483.36	47,683.21	99.88	FINAL
February	47,583.33	51,212.28	63,958.90	16,375.57	FINAL
March	47,583.33	59,676.82	64,081.04	16,497.71	FINAL
April	47,583.33	58,999.11	59,019.24	11,435.91	FINAL
May	47,583.33	58,463.25	71,136.32	23,552.99	FINAL
June	47,583.33	53,633.95	63,191.79	15,608.46	FINAL
July	47,583.33	60,238.29	60,246.53	12,663.20	FINAL
August	47,583.33	58,372.83	63,515.70	15,932.37	FINAL
September	47,583.33	55,738.51	59,738.02	12,154.69	FINAL
Total	\$ 571,000.00	\$ 659,719.74	\$ 727,248.43	\$ 156,248.43	
***Note Revenue is always a month behind. Eg: October is received in November, therefore, current month amount will be adjusted at month end.					

**City of York  
Hospitality Tax  
Monthly Revenue Projections vs Actual  
2022 - 2023**

Month	Projected Revenue	2021 - 2022 Actual Revenue	2022 - 2023 Actual Revenue	Revenue Over / (Under) Projection	
October	52,083.33	51,134.37	62,411.62	10,328.29	OPEN
November	52,083.33	62,874.06			
December	52,083.33	60,669.25			
January	52,083.33	47,683.21			
February	52,083.33	63,958.90			
March	52,083.33	64,081.04			
April	52,083.33	59,019.24			
May	52,083.33	71,136.32			
June	52,083.33	63,191.79			
July	52,083.33	60,246.53			
August	52,083.33	63,515.70			
September	52,083.33	59,738.02			
Total	<b>\$ 625,000.00</b>	<b>\$ 727,248.43</b>	<b>\$ 62,411.62</b>	<b>\$ 10,328.29</b>	
***Note Revenue is always a month behind. Eg: October is received in November, therefore, current month amount will be adjusted at month end.					

**City of York**  
**2022-2023 Capacity Fees**

October	<u>\$ 75,369.00</u>
November	<u>                    </u>
December	<u>                    </u>
January	<u>                    </u>
February	<u>                    </u>
March	<u>                    </u>
April	<u>                    </u>
May	<u>                    </u>
June	<u>                    </u>
July	<u>                    </u>
August	<u>                    </u>
September	<u>                    </u>
<b>Total</b>	<u><b>\$ 75,369.00</b></u>

**City of York  
Impact Fees  
2022-2023**

<u>Month</u>	<u>Rec Fee</u>	<u>Fire Fee</u>	<u>Muni Fee</u>	<u>Total</u>	
October	43,312.00	10,853.00	15,053.00	\$ 69,218.00	FINAL
November	63,024.00	15,795.00	21,899.00	\$ 100,718.00	OPEN
December				\$ -	
January				\$ -	
February				\$ -	
March				\$ -	
April				\$ -	
May				\$ -	
June				\$ -	
July				\$ -	
August				\$ -	
September				\$ -	
<hr/>					
	\$ 106,336.00	\$ 26,648.00	\$ 36,952.00	\$ 169,936.00	

*\*\*Note- Open means the month has not closed so additional fees may come in*

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## MEMORANDUM

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**TO:** Mayor and Council  
**FROM:** Barbara Denny, Interim City Manager  
**SUBJECT:** Old Business  
**DATE:** December 6, 2022

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### **DISCUSSIONS**

#### **Creekside PUD**

Council will discuss the Creekside PUD, a mixed-use development at the corner of Alexander Love Bypass and North Congress St (HWY 49), consisting of 147 townhomes and 1 commercial outparcel. Century Communities Southeast, LLC is the developer of the project and has hired R. Joe Harris & Associates as the engineer. Brandon Pridemore with R. Joe Harris is invited to attend the meeting and share with Council the details of this development.

PUDs are to encourage flexibility in the development of land in order to promote its most appropriate use, to improve the design, character and quality of new development, to facilitate the provision of streets and utilities, and to preserve the natural and scenic features of open areas. The full PUD standards can be found [here](#).

Developer	Century Communities Southeast, LLC
Builder	N/A
Development	78 - 2-story Townhome units with 1 car garage <u>69-2.5-story Townhome</u> units with 2 car garage 147 units total Includes 1 commercial parcel
Density	8.33 DUA
Open Space	48.9% (proposed) - only 25% required
Materials	Non-vinyl siding community. Stone, brick, Hardee plank, etc.
Amenities	To be determined at preliminary plat - likely pavilion and playground
Request	Planned Unit Development (PUD)

At its September 26<sup>th</sup> meeting, the Planning Commission made a recommendation of denial for the following reasons, these reasons for denial will be upheld per Planning Commission.

1. The minimum front setbacks of 50 feet from North Congress Street and Alexander Love Highway have not been met.
2. Sidewalk, street trees and street lighting shall be provided along North Congress Street and Alexander Love Highway per the City's gateway corridor requirements.
3. The proposed housing density is higher than previously-approved similar projects.

4. The commercial component of the project should be more integrally designed with the residential aspect.
5. The timing of the commercial development should be more definitive.
6. The initially-submitted architectural design for the townhomes on North Congress St was more appropriate.
7. The number/location of parking spaces is not appropriate.

#### Recently Approved Projects for Comparisons

Project	DUA	Housing Types	Tot,1 Units	Open Space	Materials	Amenities
York Meadows	6.28	TH	155	48.5%	Non-Vinyl	Pavilion, playground
The Landings	7.46	TH	40	32%	Vinyl	Park, passive open space
Creekside PUD	8.33	<b>TH</b>	147	48.9%	Non-Vinyl	Pavilion, playground

The full map and notes for this project can be found [here](#). Below is a general rendering of the conceptual site plan.



## Brandon Pridemore

---

**From:** Brandon Pridemore  
**Sent:** Monday, October 31, 2022 5:01 PM  
**To:** 'Debbie Weatherby'; Seth Duncan; Mike Fusser; Ed Brown; Charles Brewer; Marion Ramsey; Stephanie Jarrett; Matt Hickey; Kellie Harrold  
**Cc:** Andrew Rouzer; Gordon Johnston; JC Johnson; Bryan Tuttle  
**Subject:** RE: Creekside Workshop response  
**Attachments:** 5120 - Creekside Townes PUD Rezoning Plan\_10.17.2022.pdf; Century Communities Photo Exhibits\_10.31.2022.pdf

Mayor & City Council,

On behalf of Century Communities, I have attached some supplemental information that we would like to present for discussion tomorrow night ahead of any vote if you would be willing to oblige Century Communities and The Tuttle Companies. In addition to what the Tuttle Company has forwarded, attached are the following items that Century Communities would like to present for discussion:

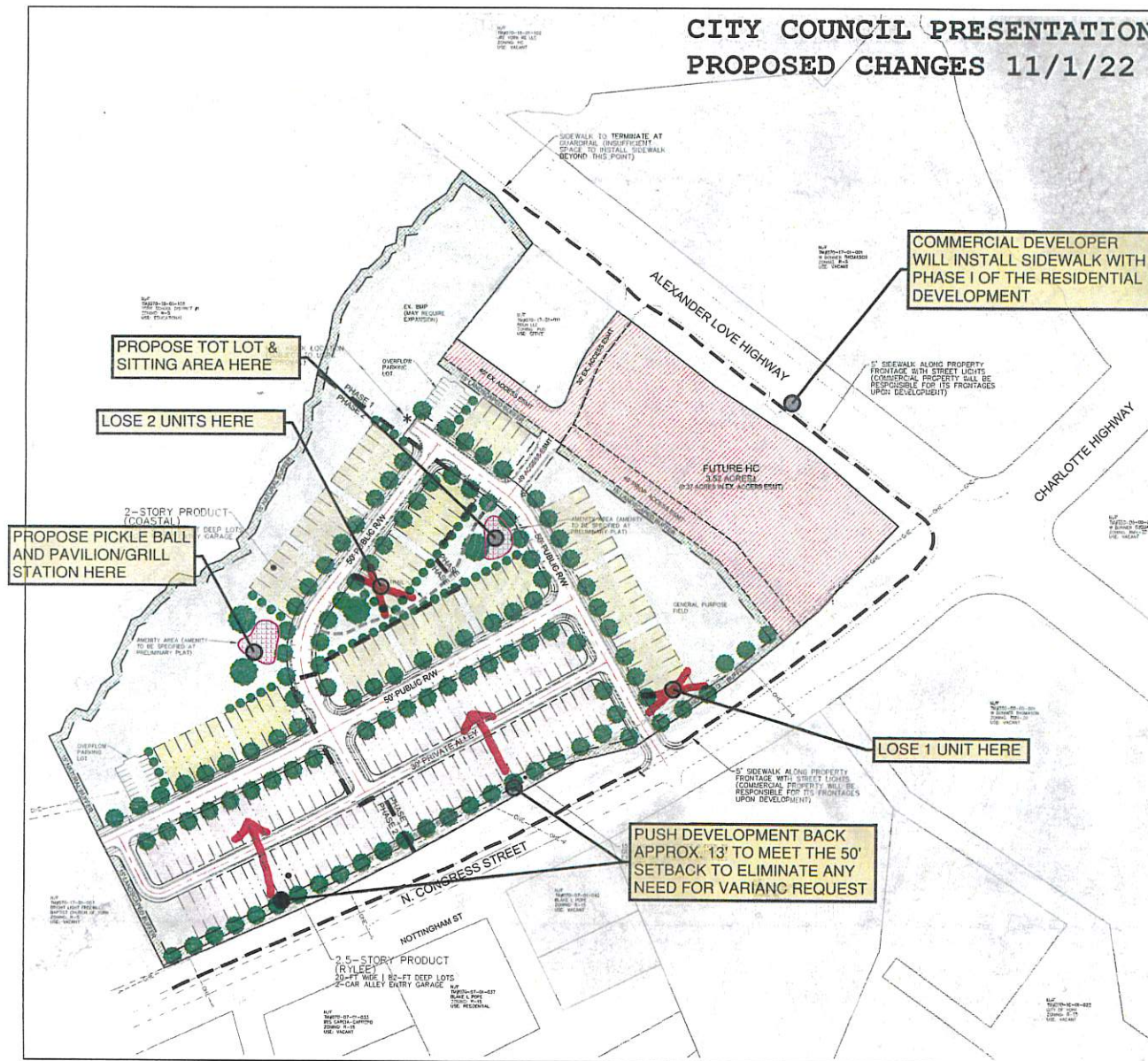
1. Schematic markup of site development changes/conditions that they will agree to and more specifically as follows:
  - a. Will not request a variance from the 50' PUD setback along N. Congress Street and will change plan accordingly prior to 2<sup>nd</sup> Reading
  - b. This will reduce density by 3 lots for a total of 144 units (8.16 DUA)(previous was 147 units at 8.33 DUA)
  - c. Will add a pickleball court with basketball hoop in addition to the other amenities proposed (covered pavilion with grill stations, tot lot, sitting areas and general play field)
  - d. Property owner/commercial developer will agree to install road frontage sidewalk as part of residential Phase I development but requests that street trees/landscaping and lighting be allowed to be completed with commercial site development
2. Photos of Site & Example Project from Matthews, NC (near int. of I-485 and Highway 74)
  - Aerial photo overlooking development site
  - Photos of sample project (Harmony at Matthews) in Matthews, NC that illustrate the alley load product being proposed
  - Harmony at Matthews offered both front and rear entry products much like Creekside Townes with ½ as much off-lot parking and by photos, can see that parking is not crowded
  - Photo was taken late afternoon by Century Communities
  - Century Communities will have deed restriction about use of garage for vehicles only to minimize spill outside of lots (at time of photo, nearly 90% of all units had been occupied)
  - Site also contains the covered pavilion and grill stations being proposed for Creekside Townes

Please feel free to let me, Century Communities or The Tuttle Company know if you should have any questions ahead of tomorrow evening's meeting.

Sincerely,

Brandon Pridemore  
Vice President  
**R. Joe Harris & Associates, Inc.**  
1186 Stonecrest Boulevard  
Tega Cay, SC 29708

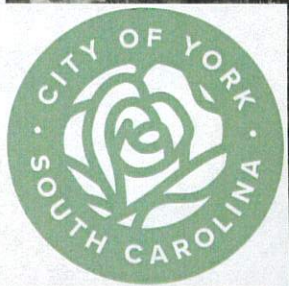
CITY COUNCIL PRESENTATION  
PROPOSED CHANGES 11/1/22





# CREEKSIDE TOWNES

City of York, SC



**CENTURY**  
COMMUNITIES®



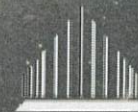
# HARMONY AT MATTHEWS



CENTURY  
COMMUNITIES®



# HARMONY AT MATTHEWS



CENTURY  
COMMUNITIES



# HARMONY AT MATTHEWS





# HARMONY AT MATTHEWS



CENTURY  
COMMUNITIES®



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CITY OF YORK

## ORDINANCE 22-684

AMENDING APPENDIX A, ZONING ORDINANCE AND OFFICIAL ZONING MAP BY  
REZONING PROPERTY REFERENCED BY YORK COUNTY TAX MAP ID NUMBER  
0701701010 FROM R15 - RESTRICTED RESIDENTIAL TO PUD - PLANNED UNIT  
DEVELOPMENT

WHEREAS, the York City Council finds that a rezoning application has been received for property referenced by York County Tax Map Identification # 0701701010 and located near the intersection of North Congress Street and Alexander Love Highway;

WHEREAS, the York City Council finds that the Official Zoning Map may be revised if the proposed change is found to be in compliance with the Future Land Use Map and overall Comprehensive Plan; and

WHEREAS, the York City Council finds that the proposed rezoning application substantially complies with the Future Land Use Map and numerous important objectives of the Comprehensive Plan.

NOW, THEREFORE, BE IT ORDAINED in Council assembled on the dates hereafter set forth that the York City Council does herewith amend Appendix A, Zoning Ordinance and Official Zoning Map by rezoning the property identified by York County Tax Map Identification # 0701701010 from R15- Restricted Residential to PUD- Planned Unit Development per the approved conceptual site plan for the project.

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MICHAEL D. FUESSER, MAYOR

ATTEST:

Municipal Clerk

First Reading: \_\_\_\_\_

Public Hearing: \_\_\_\_\_

Second Reading: \_\_\_\_\_



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City of York

# ORDINANCE 22-685

# AN ORDINANCE SETTING SEPTIC TANK DISCHARGE FEES INTO FISHING CREEK WATER POLLUTION CONTROL PLANT

WHEREAS, the York City Council by authorization under Section 44-6(b) is able to set the rate for septic tank cleaning services to discharge into the Fishing Creek Water Pollution Control Plant; and

WHEREAS, the York City Council has determined that the costs to treat hauled septage has increased significantly since the inception of the pretreatment program; and

WHEREAS, the York City Council believes it is right and necessary to assess a discharge fee that recovers the cost to treat hauled septage and administrative support for the program.

NOW, THEREFORE, BE IT ORDAINED in Council assembled on the dates hereafter set forth that the York City Council does herewith set the discharge fee at \$55.00 (fifty-five dollars) per thousand gallons for septic tank cleaning services who discharge at the Fishing Creek Plant under Section 44-6 of the York City Code.

MICHAEL D. FUESSER, MAYOR

ATTEST:

Municipal Clerk

First Reading:

Public Hearing:

Second Reading:



# CITY OF YORK

10 NORTH ROOSEVELT STREET • P.O. BOX 500  
YORK, SOUTH CAROLINA 29745  
(803) 684-2341 • (803) 684-1705 FAX  
[www.yorksc.gov](http://www.yorksc.gov)

## Inspection Report

### Derelict Structure Public Hearing October 5, 2021

Building type:	Single Family Dwelling
Location:	5 Springdale Drive
Owner(s) of record:	John Martin Foster

Lienholder(s):	N/A
Tax Map Reference:	0700902003
Date of Inspection:	September 15, 2021

#### Inspection results/summary:

The structure is heavily damaged and deteriorated per the attached photographs.

Due to the significant damage to and ongoing deterioration of the structure, the City should require that:

1. The referenced structure be declared derelict and unfit for human habitation.
2. The property owner provide a detailed plan for the remediation of the derelict conditions at the site within 30 days of the public hearing.

The Planning Department has notified the property owners of the derelict structure public hearing via regular & certified mail and posting of the property.

C. David Breakfield Jr., MCP, AICP  
Planning Director

September 28, 2021



# CITY OF YORK

10 NORTH ROOSEVELT STREET • P.O. BOX 500  
YORK, SOUTH CAROLINA 29745  
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## Inspection Report

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Location:	9 Springdale Drive
Owner(s) of record:	John Martin Foster

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Lienholder(s):	N/A
Tax Map Reference:	0700902003
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The Planning Department has notified the property owners of the derelict structure public hearing via regular & certified mail and posting of the property.

C. David Breakfield Jr., MCP, AICP  
Planning Director

September 28, 2021

**From:** [David Breakfield](#)  
**To:** ["imfoster@comporium.net"](mailto:imfoster@comporium.net)  
**Cc:** [Seth Duncan](#)  
**Subject:** Properties on Springdale Dr  
**Date:** Monday, September 26, 2022 4:09:18 PM

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Good afternoon Mr. Foster,

A number of months ago, York City Council approved your request for a continuation of derelict structure proceedings regarding your properties on Springdale Drive. I appreciate your recent email dated September 14th providing an update regarding your intentions for the properties. This information has been conveyed to the city manager.

At the request of City Manager Duncan and York City Council, derelict structure proceedings regarding the aforementioned properties will be reconvened at the York City Council meeting at 6 PM on Tuesday, October 4, 2022 at York City Hall.

Please plan to be present at this meeting to provide an update on the remediation of these properties as City Council determines the next step in the enforcement proceedings.

If you have any questions, just let me know.

Respectfully,

David



**C. David Breakfield Jr., MCP, AICP**

**Director of Planning and Development**

10 N. Roosevelt St (PO Box 500) York, SC 29745

(803) 684-2341 City Hall | (803) 792-8673 Direct

(803) 628-0562 Fax

Email: [dbreakfield@yorksc.gov](mailto:dbreakfield@yorksc.gov)

*The White Rose City*

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**From:** Kimberly Womble <[kwomble@yorksc.gov](mailto:kwomble@yorksc.gov)>

**Sent:** Wednesday, September 14, 2022 10:18 AM

**To:** David Breakfield <[dbreakfield@yorksc.gov](mailto:dbreakfield@yorksc.gov)>

**Subject:** FW: Properties on Springdale Dr

FYI



**Kimberly D. Womble**

Planner

10 N. Roosevelt St (PO Box 500) York, SC 29745  
(803) 684-2341 City Hall | (803) 792-8665 Direct  
(803) 628-0562 Fax

Email: [kwomble@yorksc.gov](mailto:kwomble@yorksc.gov)

*The White Rose City*

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**From:** John Martin Foster <[jmfooster@comporium.net](mailto:jmfooster@comporium.net)>

**Sent:** Wednesday, September 14, 2022 10:16 AM

**To:** Kimberly Womble <[kwomble@yorksc.gov](mailto:kwomble@yorksc.gov)>

**Subject:** Re: Properties on Springdale Dr

Ms. Womble:

I apologize for the delay in responding to yours below. I understand that the re-zoning has been approved in the last Council meeting, clearing that hurdle

I am dealing with three potential buyers, each of whom would be improving the property. To close on them, I am awaiting an appraisal which should come shortly.

I should mention that pending settlement on one of my court cases may provide the funds to either tear down or improve the property.

Please let me know if I can supply any further information.

On 8/31/22 12:18, Kimberly Womble wrote:

Good afternoon Mr. Foster,

Would you please provide a status report regarding your remediation plans for the structures on Springdale Drive. The City Council is asking for a update before the next meeting.

If you have any questions, just let me know.

Thanks,

Kim



**Kimberly D. Womble**

Planning Assistant/Business License Clerk

10 N. Roosevelt St (PO Box 500) York, SC 29745  
(803) 684-2341 City Hall | (803) 792-8665 Direct  
(803) 628-0562 Fax

Email: [kwomble@yorksc.gov](mailto:kwomble@yorksc.gov)











































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## MEMORANDUM

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**TO:** Mayor and Council  
**FROM:** Barbara Denny, Interim City Manager  
**SUBJECT:** New Business  
**DATE:** December 6, 2022

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### **BIDS & SOLICITATIONS**

#### **York Fire Station Study**

Staff recently released and held a public bid opening for qualified firms to assess the efficiency and effectiveness of York Fire Department's operations as it relates to response times and station locations in order to develop plans to meet future growth and needs for departmental services. More specifically, the City solicited proposals from firms to conduct an operational analysis as it relates to Fire and EMS response times and provide recommendations based on data and analysis of our emergency response operations to build a new fire station.

The following responses were received:

- Dynamix           \$29,950
- Mission CIT     \$29,500
- Beacon GIS       \$9,735

Upon evaluation, staff believes **Beacon GIS** is the most qualified and capable firm to provide the analysis necessary for the location of a new fire station. Council is asked to award this bid to the above firm with funds for this study being provided by the City's Impact Fee.

#### **Storm Drain Repairs – Ole Eastpoint Drive**

Staff recently released and held a public bid opening for proposals to repair the storm drains in the Ole Eastpoint subdivision. The selected contractor will review and replace the three broken storm drains on Ole Eastpoint Drive and Victoria Circle. Once complete the county will be repaving the roadways as part of the 2020 C-Funds program.

The following responses were received:

- RNF Construction       \$19,710
- Level Line Constructors   \$24,290

Upon evaluation, staff believes RNF Construction is the most qualified and capable firm to perform the scope of work. Funding for this work would come from budgeted funds in the Public Works department.

### **EVENT APPLICATIONS**

#### **Annual Martin Luther King Parade**

The Western York County NAACP has submitted an application for the MLK Parade to commence at 1pm until approximately 5:30pm on Saturday, January 14, 2023. The route is the same annual route from the corner of Madison St and Congress St to York One Academy on Congress St to be mapped out by York Police Dept. The WYCNAACP received \$6,500 in H-Tax Grants which will be used for Event Costs (\$5,000) and In-Kind Services (\$1,500).



P O Box 500  
York, SC 29745  
Phone: (803) 684-1700  
Fax: (803) 628-3922



Michael Regal, Fire Chief  
mregal@yorksc.gov

Website: [www.yorksc.gov](http://www.yorksc.gov)

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November 28, 2022

Dear Council:

The City of York Fire Department recently requested bid proposals to conduct a fire station location study. Three separate entities bid on the project. After careful consideration and checking references, The City of York Fire Department recommends BEACONGIS, to conduct the study. Their references all gave a satisfactory grade on the work that was completed for them in the past and both have kept that company on a retainer.

Respectfully,

A handwritten signature in black ink, appearing to be 'Michael Regal', with a long horizontal flourish extending to the right.

Michael Regal

Fire Chief

(803) 684-2341 City Hall  
(803) 792-8678 Direct



## CITY OF YORK SPECIAL EVENT PERMIT APPLICATION

Date of Application Submission: 11/22/22

Name of Festival or Special Event: Annual Martin Luther King Parade

Location and/or Route of the Event: City of York

*Note: A sketch/diagram must be attached to the application.*

Proposed Date(s) of Event: 1/14/23

Alternate Date(s) for Event: N/A

Event Setup time: 9:00 am to Completion on 1/14/23 - 5:30 - 6pm

Actual Event: 1:00 pm to Completion on 1/14/23 - 5:30 - 6pm

Road Closure time: \_\_\_\_\_ to \_\_\_\_\_

Breakdown time: \_\_\_\_\_ to \_\_\_\_\_

Estimated number of attendees (including event staff): Attendees – Not Sure (application has past attendees); Event Staff 15 – 20 helpers

Requesting Organization: Western York County NAACP

Address: No physical address; PO Box 281, York SC 29745; We meet at Folkways Corp as needed.

Purpose of the Event: Annual Martin Luther King Parade as a result of great accomplishments made for all people by Mr. King.

Is your organization a charity or non-profit organization? Non-profit

Will the proceeds benefit your organization? If no, please specify which organization it will benefit? The proceeds will pay for expenditures incurred as a result of the parade and help to replenish funds expended for the parade.

This is a \_\_\_\_\_ private \_\_\_\_\_ ☒ public event to be held on \_\_\_\_\_ private \_\_\_\_\_ ☒ public property.

Permit Holder/Event Point of Contact: Mr. Freddie Campbell

Mobile Number: 704-813-6617 Email: nflproductions@hotmail.com

Street Address: \_\_\_\_\_

Additional Authorized Contact: Mr. Steve Love

Mobile Number: 803-389-9907 Email: stevelove1057@gmail.com

Planned Activities: A schedule to be provided

*Note: A proposed schedule of events must be attached to the application*

Will inflatables or amusement rides be used at the event? \_\_\_\_\_ Yes \_\_\_\_\_ ☒ No

If yes, explain: \_\_\_\_\_

Company name: \_\_\_\_\_ City of York Business License #: \_\_\_\_\_

Will motorized vehicles, equipment or animals be used for the event? ☒ Yes \_\_\_\_\_ No

If yes, explain: This is a possibility – not a definite. In the past, some local law enforcement personnel have ridden on horses. Also in the past, we have had tractors and motorcycles – if they qualify under this category.

Company name: \_\_\_\_\_ City of York Business License #: \_\_\_\_\_

*\*\*Note: All events that include the use of live animals, motorized vehicles or equipment, inflatables (jump castles etc.) or other amusement rides are required to obtain a copy of the contracting companies certificate of liability insurance naming the City of York as an also insured on general liability.*

Do you plan to have food trucks/vendors of any kind with items for sale? \_\_\_\_\_ ☒ Yes \_\_\_\_\_ No

If yes, explain (include the items being sold and if cooking with grease): This will occur on the Jefferson field. There will be food vendors selling food items and soft drinks to customers. Most, if not all, will be cooking with grease.

Does your event require the use of utility services such as power or water? \_\_\_\_\_ ☒ Yes \_\_\_\_\_ No

*Note: Any additional utilities must be provided at the applicant's expense*

If yes, explain: Most vendors on Jefferson field will need power and possibly water.

Will alcohol be served at the event? \_\_\_\_\_ Yes \_\_\_\_\_ ☒ No

If yes, explain (and include, how do you plan to ensure/enforce that only those that are of legal drinking age are consuming/purchasing alcohol ) :  
\_\_\_\_\_  
\_\_\_\_\_



Will amplified sound be used at the event?  X  Yes   No

If yes, explain:  There will be a stage for speakers and announcements.

Will tents be used at the event?  X  Yes   No

If yes, explain (include size and type of tents):  This will be provided by Mr. Campbell.

Some vendors will use tents (10x10 normally for products they wish to share.

Will signs or banners be erected at the event?  X  Yes   No

If yes, explain (include size and locations):  A sign will be hung as you enter downtown York near Chamber area, there will be directional signs, and signs will be used on the Jefferson field.

Will city staff be responsible for street /public clean-up at the event?  X  Yes   No

If yes, explain (include extent of clean-up and if waste containers are needed):

Normal clean up; Waste Containers needed. Majority of cleanup is on Jefferson field and the helpers/vendors assist with this function.

Have arrangements been made for restroom facilities?  X  Yes   No

If yes, explain (include locations of restrooms and service provider):

Porta Johns will be utilized, Folkways Corp, and York Academy 1.

Describe in detail your plan to control parking, crowds, and vehicular traffic: This should include the number of officers required for crowd/traffic control and arrangements for medical assistance if needed.  The cost for officers at any event is \$45.00 per hour. The full amount must be paid 14 days prior to the event or the event will be cancelled.

In the past attendees have parked in available parking lots (where businesses are closed) or on sides streets. We will use Local Law Enforcement to assist with closing roads, stopping traffic prior to the beginning of the parade and road and ensuring safety – possibly 6.

List any/all streets which may need to be closed during the event (include date and times of proposed closures):

A schedule will be provided.

Are you requesting barricades for road closures (fees may apply)?   X   Yes        No *Note: If yes, include a list of location(s) and a map designating the location of each barricade, the number needed, and person responsible for barricades.*

*A schedule will be provided.*

Please provide any additional information that may be helpful:

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**RELEASE and INDEMNIFICATION**

In consideration for being permitted to use public facilities and/or facilities owned by the City of York, Applicant agrees to indemnify, release and hold harmless the City of York, its officers and employees from and against all liability, claims, and demands which are incurred, made or brought by any person or entity on account of damage, loss or injury, including, without limitation, claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever which arise out of or are in any manner connected with the use of the facilities whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the fault of the City of York, its officers, or its employees or from any other cause whatsoever. Your organization is fully responsible for complying with all applicable laws and safety procedures. This permit does not authorize you to enter upon private property or in any way hinder or obstruct pedestrian or vehicular traffic. In order to protect the general health, safety and public welfare of its citizens, The City of York reserves the right to deny and/or modify the conditions of this permit or to cancel it entirely if it is deemed appropriate by the City of York.

Application Submitted By: *Name & Title*   Jacqueline Davis – Treasurer for Freddie Campbell  

Signature:   *Jacqueline Davis for Freddie Campbell*   Date:   11/22/22

## **BLOCK PARTIES**

One lane of travel must be kept free of chairs, tables, etc. to allow for access by emergency vehicles. Alcohol is strictly prohibited on public property, which includes the streets and the street rights-of-way. The Block/Street party must respect all city

ordinances and state laws such as the youth curfew, the noise ordinance, and the alcohol regulations. A 95% participation from people in the area including name, address, and phone number. The person who requests the block party will be the person responsible for activities at the party.

### **SCHEDULE OF FEES AND CHARGES FOR SPECIAL EVENTS**

<b>Police Officers</b>	<b>\$45.00/hour per officer</b>
<b>Fire Inspector (special inspection)</b>	<b>\$45.00/hour</b>
<b>Public Works /Parks and Rec. Staff</b>	<b>varies/per hour per staff member</b>
<b>Race Signage and Billboards</b>	<b>Required for each race</b>
<b>Returned Check Fee</b>	<b>\$35.00 may also result in event cancellation</b>

### **DAMAGE/REPAIR/CLEANUP**

If for any reason there is damage to any part of the area, which was reserved for the special event, or damage to another area as a direct result of the event, the extent of damage, as determined by the sole discretion of the City of York, shall be determined and the dollar amount of any repair or replacement and restitution will be billed to the applicant to be paid in full no more than thirty (30) days from the billing date. If payment is not received within the allotted time, all future special event permit requests will be denied until such time as payment is received and, in addition, City of York may take legal action to recover costs, including attorney's fees.

The following documents must be submitted in order for your permit to be processed:

- \_\_\_\_\_ Completed Special Events Permit Application
- \_\_\_\_\_ Schedule of Events
- \_\_\_\_\_ Sketch or diagram of the event/ or roads to be closed.
- \_\_\_\_\_ Certificate of Insurance (if applicable)
- \_\_\_\_\_ Special Event Permit Request Acknowledgement Form (if applicable)

Signed application with all of the supporting documents (as required) should be sent to Karen Fritz, City Events Director, to the below address, and/or scanned and e-mailed to [kfritz@yorksc.gov](mailto:kfritz@yorksc.gov)

City of York  
Attn: Karen Fritz, City Events Director  
PO Box 500  
York, SC 29745





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/02/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh USA Inc. 1 South Street, Suite 1001 Baltimore, MD 21202		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> <b>E-MAIL ADDRESS:</b>		<b>FAX (A/C, No):</b>
CN101609666-STAND-GAWU-21-		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> NAACP National Association for the Advancement of Colored People Attn: Anson Asaka 4805 Mt. Hope Drive Baltimore, MD 21215		INSURER A : Lexington Insurance Company		19437
		INSURER B : Trumbull Insurance Company		27120
		INSURER C : Hartford Underwriters Insurance Company		30104
		INSURER D : N/A		N/A
		INSURER E :		
		INSURER F :		

## COVERAGES

CERTIFICATE NUMBER:

CLE-006946358-01

REVISION NUMBER: 8

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			014180682	12/12/2021	12/12/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 SIR VALUE PER CLAIM: \$ 50,000
B	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			10 UEN DI3251	12/12/2021	12/12/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	10 WE AL8526	12/12/2021	12/12/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Venue - Annual MLK Parade City of York 10 North Roosevelt St York, SC 29745 803-684-2341 and York 1 Academy 37 Pinckney Street York, SC 29745 803-684-2381 Event Dates - January 14, 2023 to January 14, 2023 Branch # 5559

## CERTIFICATE HOLDER

Western York County Branch  
520 Kings Mountain Street  
Clover, SC 29710

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

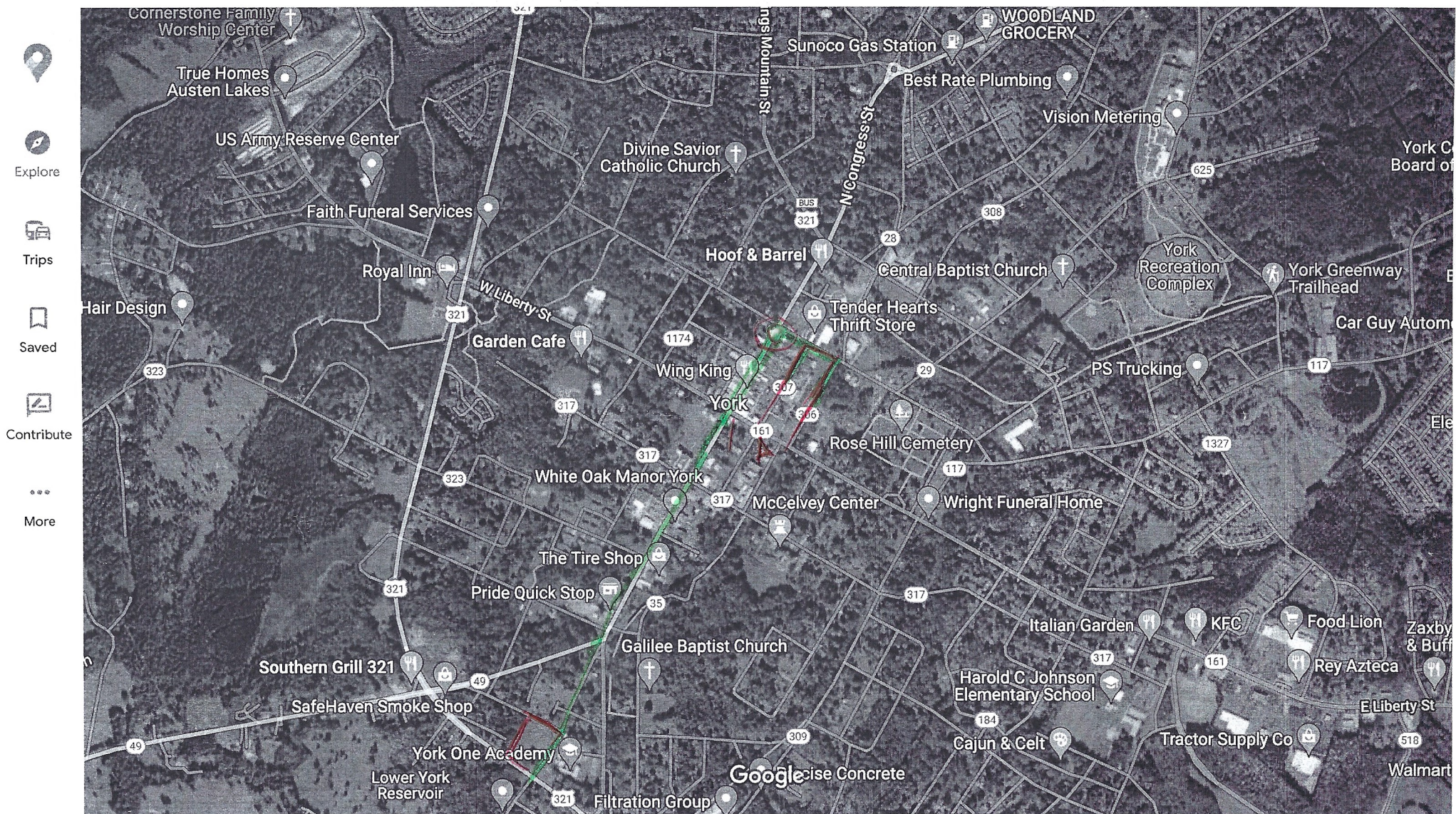
AUTHORIZED REPRESENTATIVE

*Marsh USA Inc.*

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## MEMORANDUM

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**TO:** Mayor and Council  
**FROM:** Barbara Denny, Interim City Manager  
**SUBJECT:** Executive Session  
**DATE:** December 6, 2022

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### Appointments to Boards and Commissions

Below is a list of Boards and Commission members whose terms will be expiring at the end of December.

<b>Planning Commission</b>	<b>Board of Architectural Review</b>	<b>Construction Board of Adjustment &amp; Appeals</b>
<b>3-Year Term</b>	<b>4-Year Term</b>	<b>4-Year Term</b>
Ron Parrish	Gene Gaulin	James Caldwell
Maria Duncan	Gary Stewart	
Laura Korn		

All members with expiring terms would like to continue serving if reappointed by Council.

Applications for new appointments

Planning Commission

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BAR

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CBAA

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